



City of Bonner Springs

KANSAS

City Council Meeting Minutes December 15, 2025

CITY COUNCIL MEETING - 7:30 P.M.

Council Present: Mayor Stephens, Councilmembers Reeves, Long, Blanks, McMahan, Wood, Gurley, Kipp and Shannon.

City Staff Present: Amber Vogan, City Manager; Chris Brake, City Clerk; Carrie Handy, Assistant City Manager; James Zeeb, Fire Chief; Billy Naff, Police Chief; Michael Kelling, Police Captain; Matt Beets, Public Works Director; Mark Lee, Community Development Director; Kiley Meierarend, City Planner; Justine Spease Recreation Director and Richie Boswell, Intern

The mayor led the Pledge of allegiance and Pastor Flournoy provided the invocation.

CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA – None presented.

CONSENT AGENDA – Reeves moved and Wood seconded to approve the consent agenda as presented. Unanimous approval.

1. Minutes of the November 24, 2025 City Council Meeting
2. Claims for City Operations
3. Appointments to Boards and Commissions
4. City Council Meeting Dates and Holidays for 2026
5. Cereal Malt beverage License Renewal - Walgreen #12922
6. Cereal Malt beverage License Renewal - Sunflower Hills Golf Course
7. Resolution to Write Off Uncollected Accounts Payable
8. Write Off Uncollected Accounts

OLD BUSINESS - None presented

NEW BUSINESS -

1. **Special Use Permit — Case No. SUP-03-25 - Evergy Whippoorwill Substation** - Shannon moved and Blanks seconded to adopt an ordinance to approve Special Use Permit, SUP-03-25, allowing for the construction and operation of the Whippoorwill Substation by Evergy, with the stipulations listed within the ordinance. Unanimous approval. Assigned Ordinance No. 2605.
2. **Replat - Case No. RP-03-25 - 319 Lake Forest Drive** - Kipp moved and McMahan seconded to accept the dedication of public right-of-way and easements for the replat of 319 Lake Forest Drive. Unanimous approval.
3. **Network Switch Replacement** - Gurley moved and Wood seconded to approve an agreement with DataEdge to replace network switches in an amount not to exceed \$20,000. Unanimous approval.
4. **Farmers Market Security Camera Project** - Shannon moved and Reeves seconded to authorize the city manager to execute a contract to purchase and install a security camera system through ADS for the Farmers Market Pavilion in an amount not to exceed \$20,000. Unanimous approval.

5. **Recreation Bus Purchase** - Wood moved and Blanks seconded to approve the purchase of a 2019 World Trans 23T from Masters transportation at a cost of \$66,099 in January 2026. Unanimous approval.
6. **Final Change Order for the 2025 Street Resurfacing Project** - Gurley moved and Blanks seconded to approve the final change order for the 2025 Street Resurfacing Project with Phillips Sitework in the amount of \$12,380. Unanimous approval.
7. **New Vehicle Storage Facility – Security, Camera, and Access Control Systems** - Blanks moved and Reeves seconded to approve the purchase of low-voltage security, camera, and access control systems for the new public works vehicle storage facility from American Digital Security in the amount of \$38,954.52. Unanimous approval.
8. **Use of Vehicle Storage Facility Project Funds for Security and Access Control Upgrades** - Shannon moved and McMahan seconded to approve the use of vehicle storage facility project funds for security and access control upgrades at the Public Works Center in the amount of \$41,467.34. Unanimous approval.
9. **Creation of a Utility Systems Maintenance Technician Position for the Public Works Department** - Reeves moved and McMahan seconded to approve the creation of a Utility Systems Maintenance Technician position within the public works department. Unanimous approval.
10. **Ordinance Amending the Pay Plan for 2026** - Gurley moved and Wood seconded to adopt an ordinance amending the pay plan for the City of Bonner Springs, Kansas. Unanimous approval. Assigned Ordinance No. 2606.
11. **Non-Monetary Benefit Request: Additional Holidays** - Shannon moved and Wood seconded to approve December 26, 2025, and January 2, 2026, as additional City holidays. Unanimous approval.
12. **Resolution Amending Documents Related to the Wilkerson Crane Industrial Revenue Bond Agreement** – Wood moved and McMahan seconded to adopt a resolution amending the Wilkerson Crane IRB and PILOT agreement extending the term of the exemption to 2032. Unanimous approval. Assigned Resolution No. 2025-10
13. **Resolution to Approve City Fee Updates for 2026** - Gurley moved and Shannon seconded to adopt a resolution to amend the City fee schedule as proposed, effective January 1, 2026. Unanimous approval. Assigned Resolution No. 2025-10

REPORTS

City Manager's Report – The City Manager reported the chimney repair is in progress. The contractor expects to take about three weeks for the exterior work, then begin the interior work. The city manager thanked everyone who helped or participated in Saturday's events. She received good feedback from residents.

City Council Items

- Reeves - Wished everyone a Merry Christmas
- Blanks - Echoed the city manager's sentiment about Saturday's events. Blanks recapped the weekend: breakfast with Santa was a success, the ornament crawl sold out, Public Works won the trophy for the best parade entry, the Mayors tree lighting and the winter market both went well. Blanks thanked Shawn Ming, Recreation Coordinator, for managing the window decorating contest. Twenty-four businesses entered this year. The winners were: 1st - Third Space, 2nd - CST Sweets, 3rd - Bonner Springs Parks & Recreation. Cassandra Long Therapy won 6th place. Recreation will post pictures and an opportunity for the community to vote soon. The Chamber has two remaining events coming up: happy hour tomorrow with KC liquor sponsored by UBT, and a morning mingle at CST sweets. Blanks stated she values everyone's efforts and encouraged everyone to reflect on the year's wins.
- McMahan - Stated things were great from the beginning of the day, to the end. McMahan commended the councilmembers that came out in the cold. McMahan stated the downtown businesses love the support we show.
- Wood - Stated it is wonderful to hear people enjoy Bonner Springs.

- Gurley - Asked if the bricks from the chimney can be reclaimed and reused. The city manager responded, they cannot and they are not historic.
- Kipp - Stated he was not able to attend Saturday's events, but thanked everyone who worked on it. Kipp wished a Happy Birthday to Rodger Shannon.
- Shannon - Stated he appreciates living in a small town and wished everyone a Merry Christmas.

Mayor's Report – The Mayor reminded people that a lot of individuals have a difficult time during this time of year and asked everyone to please encourage those who are struggling to get the assistance they need.

The mayor read a text message he received from his daughter regarding her neighbor in Shawnee complimenting Bonner Springs' events. He stated the community does a wonderful job, and that is seen outside this community.

On December 4, the Mayor participated in the Holiday lights event at Bonner Springs Elementary and was impressed with the gingerbread structures the students made of downtown businesses.

ADJOURNMENT – Gurley moved and Blanks seconded to adjourn the city council meeting. Unanimous approval.

_____ Christina Brake, City Clerk