

City Council Minutes – Regular Meeting – December 20, 2021

The Bonner Springs City Council met in Workshop session at 7:00 p.m.

Councilmembers present: Mayor Harrington, Shannon, Mackey, Thompson, Wood, Gurley, and Stephens
Councilmembers Kipp and Reeves were absent

City staff present: Sean Pederson, City Manager; Chris Brake, City Clerk; Amber Vogan, Assistant City Manager and Matt Zayas, City Manager's Assistant

1. **Economic Coordinator Position** – The City Council reached consensus to allow staff to move forward with the hiring process for an Economic Development Coordinator

The Bonner Springs City Council met in regular session at 7:30 p.m.

Councilmembers present: Mayor Harrington, Shannon, Mackey, Thompson, Wood, Gurley, and Stephens
Councilmembers Kipp and Reeves were absent

City staff present: Sean Pederson, City Manager; Chris Brake, City Clerk; Amber Vogan, Assistant City Manager; Tillie LaPlante, Finance Director; Mark Lee, City Planner; Matt Zayas, City Manager's Assistant; Frank Abart, Public Works Director; Billy Naff, Police Chief; Denny Hubbel, Fire Chief and Justine Spease, Recreation Coordinator.

The Mayor led the Pledge of Allegiance to the Flag of the United States of America and asked Councilmember Thompson to lead the invocation.

Citizen Concerns about Items Not on Today's Agenda – None presented.

CONSENT AGENDA – The Mayor read the Consent Agenda Items and asked the staff, audience or City Council if they wished to remove an item for separate consideration.

1. Minutes of the November 22, 2021 City Council Meeting
2. Claims for City Operations
3. Write Off Uncollected Accounts
4. Resolution to Write Off Uncollected Account Payable Warrants. Assigned Resolution No. 2021-13
5. License Renewals – Cereal Malt Beverage

Shannon moved and Stephens seconded to approve the consent agenda as presented. Unanimous approval.

OLD BUSINESS – None Presented.

NEW BUSINESS –

1. **Public Hearing for 2021 Budget Amendments** – Gurley moved and Stephens seconded to open a public hearing for the 2021 Budget Amendments beginning at 7:35 p.m. Unanimous approval.
Wood moved and Shannon seconded to close the public hearing at 7:37 p.m. Unanimous approval.
2. **Approve 2021 Budget Amendments** – Gurley moved and Shannon seconded to approve the 2021 Budget Amendments. Unanimous approval.
3. **138th Street Improvement Project – KDOT Funding Agreement** – Mackey moved and Thompson seconded to approve, and authorize the Mayor to execute, an agreement with the Kansas Department of Transportation (KDOT) for grant funding for the 138th Street Improvement Project in the amount of \$3,140,000. Unanimous approval.
4. **BSRZ-02-21 Request for Rezoning – 546 N. 130th Street – Sandstone Townhomes** – Stephens moved
Shannon seconded to approve the ordinance authorizing BSRZ-02-21. Unanimous approval. Assigned Ordinance No. 2522.

5. **SUP-05-21 Special Use Permit – 231/233 W. Insley Avenue** – Thompson moved and Gurley seconded to approve an ordinance authorizing the Special Use Permit SUP-05-21. Unanimous approval. Assigned Ordinance No. 2521.
6. **Right-of-Way Use Agreement with the Kansas Secretary of Transportation** – Stephens moved and Shannon seconded to approve the Right-of-Way Use Agreement with the Kansas Secretary of Transportation for the Welcome and Gateway Signage with unsubstantial changes for the City Attorney review, and authorize the Mayor to sign the agreement. Unanimous approval.
7. **Sculpture on the Move Program Memorandums of Understanding and Agreement** – Shannon moved and Mackey seconded to approve the Memorandums of Understanding and agreement to join the Creative Communities Alliance and participate in the Sculpture on the Move program and allow the City Manager to sign the agreements. Unanimous approval.
8. **Audit Contract for 2021 and 2022 Fiscal Years** – Mackey moved and Thompson seconded to approve a two-year contract with GordanCPA to perform audit services for the City for fiscal years 2021 and 2022 in the amounts of \$18,850 and \$19,420. Unanimous approval.
9. **OTIS Elevator Service Agreement** – Gurley moved and Stephens seconded to approve the five-year service agreement with OTIS Elevator Company, and allow the City Manager to sign the agreement. Unanimous approval.
10. **Kansas Fights Addiction Resolution** – Stephens moved and Shannon seconded to adopt a resolution certifying costs for substance abuse and addiction mitigation, and approving the execution of an agreement with the Kansas Attorney General. Unanimous approval. Assigned Resolution No. 2021-12
11. **Personal Policy Amendments** – Shannon moved and Thompson seconded to approve the Personnel Policy amendments as presented. Unanimous approval.
12. **COVID Pay** – Thompson moved and Shannon seconded to approve a one-time COVID Hazard Payment in an amount up to \$1,000 and a one-time COVID Vaccine Incentive up to \$500 for active full-time employees effective January 1, 2022. Unanimous approval.
13. **Resolution to Approve City Fee Updates for 2022** – Gurley moved and Mackey seconded to approve a resolution amending the City fee schedule as proposed effective January 1, 2022. Unanimous approval. Assigned Resolution No. 2021-14.

REPORTS

Item No. 1: City Manager's Report

- Explained that some items on the City Council agendas are ones that have been projects in the works for years.
- Wished everyone a Merry Christmas and Happy New Year.

Item No. 2: City Council Items

- Wood stated she loved the camel report and appreciates the detail in the staff reports.
- Gurley asked if the City has designated storm shelters. Staff stated the Community Center, Library and Fire Department are all storm shelters but access and availability cannot be guaranteed due to hours and circumstances.
- Gurley asked if staff will be revisiting a temporary holding facility for animals picked up by animal control.
- Thompson wished everyone a Merry Christmas and Happy New Year.
- Mackey thanked everyone for the opportunity to be a Councilmember.

- Shannon thanked everyone for being here and wished everyone a Merry Christmas and Happy New Year.

Item No. 3: Mayor's Report

- The Mayor thanked everyone for reintroducing themselves as they come to the podium to speak. He stated it is important maintaining transparency in the digital age.
- He congratulated Mayor/CEO Garner and Commissioner Stites
- He appreciates employees and the work they do to keep communication open.
- Stated Candy Cane Christmas was a great event and well received.
- He encouraged everyone to drive by and view Wilkerson Crane's Christmas display.
- The Mayor presented a plaque to outgoing Councilmember Mackey in appreciation for his service.

The meeting adjourned at 9:14 p.m.

_____ Christina Brake, City Clerk