



City of Bonner Springs

KANSAS

Wednesday, March 16, 2022

801 Sheidley Ave., Bonner Springs, KS 66012
Bonner Springs Cemetery

CEMETERY ADVISORY COMMITTEE MEETING - 5:30 p.m.

The meeting is open to the public.

We will follow safety precautions recommended by the Centers for Disease Control and Prevention, the Kansas Department of Health and Environment, and local health officers.

Attendees are strongly encouraged to wear masks.

CEMETERY ADVISORY COMMITTEE MEETING - 5:30 PM

OLD BUSINESS

1. Goals and Plans for 2022

Action

Recommendation

Documents:

NEW BUSINESS

1. Minutes of the February 23, 2022 Meeting

Action

Make a motion to approve the minutes of the February 23, 2022 meeting as presented.

Recommendation

Documents:

1. February 23, 2022

2. Memorial Day Ceremony

Action

Recommendation

Documents:

3. Budget Discussion

Action

Recommendation

Documents:

COMMITTEE ITEMS

REPORTS

Memorandum

Date: March 16, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Goals and Plans for 2022

Recommendation:

Action:

Background:

Discussion:

- Jeff placed the "winter decoration removal" sign at the cemetery.
- Gil Hoag approved planting a tree in memoriam for Rita.
- The dead trees at the cemetery can be replaced as part of the Kansas Forest Service USDA Grant. The committee will need to mark the locations of the trees. New trees will be planted fall 2022.

Financial Impact:

Memorandum

Date: March 16, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Minutes of the February 23, 2022 Meeting

Recommendation:

Action: Make a motion to approve the minutes of the February 23, 2022 meeting as presented.

Background:

Discussion:

Financial Impact:



City of Bonner Springs CEMETERY

The Cemetery Advisory Committee met on Wednesday, February 23, 2022 at 5:30 p.m. at Bonner Springs City Hall.

Members Present: Elaine Berg (Chair), Jim Jenkins, Robin Harris, Gayla Reeves, Bob Reeves, Sara May, Judy Anderson

Staff Present: Chris Brake, City Clerk and Jeff Harris, Cemetery Sexton

1. Approve Minutes – Jim moved and Sara seconded to approve the minutes of the September 9, 2019 meeting and it passed unanimously.

2. Goals and Plans for 2022 –

- The Committee agreed to move the cemetery decorations from the storage building on Nettleton to the maintenance building at the cemetery. The Sexton agreed there is space at the maintenance building.
- The committee agreed to ask for funds in the 2023 Budget to purchase the following decorations
 - Solar Lights for the pavilion and the rose arbor
 - Wreaths for the two large columns front entrance, one on pavilion, - possibly lighted (solar)
 - Star on pavilion (already have)
 - Solar spotlights – 3- see if color changing is possible
 - Red, white and blue bows for rose trellis - 3
 - Memorial- 4 swags
 - Topsoil for the planters around the pavilion
 - Flower stems – Christmas, fall, floral foam, clay balls
- The committee agreed to possibly set up a table in the pavilion for Dia de Los Muertos for families who celebrate.
- The committee stated they want to discuss columbariums again
- The winter decoration removal sign needs to be put up at the cemetery
- The committee would like to plant a memorial tree for Rita w/plaque (with Gil's approval).
- Jeff removed the honeysuckle bush
- 3-4 decorative trees have died and need replaced.

1. Meeting dates for 2022 –

- The committee requested several meetings be held in the pavilion at the cemetery. The committee asked to add an additional meeting in February each year so meetings will be February – October. Meetings will still be held on the third Wednesday of the month. Meetings will begin at 5:30 pm with the first 30 minutes being attendance-optional for cleaning up a portion of the cemetery each month.

2. Items from the Committee – No additional items were presented.

3. Next Meeting Date: The next Committee meeting is Wednesday, March 16, 2022 at 5:30 p.m. at the Cemetery.

The meeting adjourned at 6:34 p.m.

pc: Sean Pederson, Frank Abart, Chris Brake and Jeff Harris

Memorandum

Date: March 16, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Memorial Day Ceremony

Recommendation:

Action:

Background:

Discussion:

Financial Impact:

Memorandum

Date: March 16, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Budget Discussion

Recommendation:

Action:

Background:

Discussion:

Financial Impact: