



City of Bonner Springs

KANSAS

Wednesday, April 20, 2022

130 N. Nettleton Ave, Bonner Springs, KS 66012
801 Sheidley Ave., Bonner Springs, KS 66012
Bonner Springs Cemetery

CEMETERY ADVISORY COMMITTEE MEETING - 5:30 p.m.

The meeting is open to the public.

CEMETERY ADVISORY COMMITTEE MEETING - 05:30 PM

OLD BUSINESS

NEW BUSINESS

1. Move Cemetery Decorations to Maintenance Building

Action Committee members will meet at the storage unit at 130 Nettleton at 5:30 p.m to move the cemetery decoration items to the cemetery maintenance building.

Recommendation

Documents:

2. Cemetery Entrance Maintenance

Action

Recommendation Committee members will trim the bushes at the cemetery entrance. - Please bring gloves and trimmers if you have them.

Documents:

3. Minutes of the March 16, 2022 Cemetery Advisory Committee Meeting

Action Make a motion to approve the minutes as presented.

Recommendation

Documents:

1. March 16, 2022

4. Columbarium Location Discussion

Action

Recommendation Committee members will create a list of possible locations for future columbariums. The list should be ranked in order of preference.

Documents:

5. Memorial Day Ceremony

Action

Recommendation Committee members will review the Memorial Day checklist and make recommendations for changes.

Documents:

6. Sexton Monument Repair/Replacement

Action

Recommendation

Documents:

REPORTS

Memorandum

Date: April 20, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Move Cemetery Decorations to Maintenance Building

Recommendation:

Action: Committee members will meet at the storage unit at 130 Nettleton at 5:30 p.m to move the cemetery decoration items to the cemetery maintenance building.

Background:

Discussion:

Financial Impact:

Memorandum

Date: April 20, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Cemetery Entrance Maintenance

Recommendation: Committee members will trim the bushes at the cemetery entrance. - Please bring gloves and trimmers if you have them.

Action:

Background:

Discussion:

Financial Impact:

Memorandum

Date: April 20, 2022
To: Mayor and City Council
From:

Subject: Minutes of the March 16, 2022 Cemetery Advisory Committee Meeting

Recommendation:

Action: Make a motion to approve the minutes as presented.

Background:

Discussion:

Financial Impact:



City of Bonner Springs CEMETERY

The Cemetery Advisory Committee met on Wednesday, March 16, 2022 at 5:35 p.m. at Bonner Springs Cemetery.

Members Present: Elaine Berg (Chair), Jim Jenkins, Robin Harris, Gayla Reeves, Sara May, Judy Anderson, Linda Kasselmann and Brad Harrington

Staff Present: Chris Brake, City Clerk and Jeff Harris, Cemetery Sexton

1. Goals and Plans for 2022 –

- The Committee will continue to research and discuss the possibility of a Dia De Los Muertos table at the cemetery in November.
- The Committee would like to plant a spruce tree somewhere around the pond in memoriam to Rita Hoag. Gil Hoag approved. City staff will coordinate with the Parks department for the tree and planting.
- The committee members will take some time at the next meeting and trim the bushes at the cemetery entrance.
- The committee members will take some time at the May meeting and clean up the rose trellis. The cemetery sexton will roll on weed killer prior to the May meeting.
- Brad will bring a list to the April meeting of local cemeteries with columbariums that committee members can look at. At the next meeting, committee members will look at locations in the cemetery that might be suitable for columbariums.
- The cemetery committee discussed a scattering garden but determined there is no demand for it.
- The committee members asked about setting up a tour of a local pet cemetery in Parkville.
- Brad and Jeff will send City staff a list of monuments they have noticed that may need repairs.

2. **Approve Minutes** – Jim moved and Gayla seconded to approve the minutes of the February 23, 2022 meeting and it passed unanimously.

3. **Memorial Day Ceremony** – Elaine Berg confirmed she will play TAPS at the Memorial Day Ceremony. Committee members discussed finding someone to sing and read at the ceremony.

4. **Budget Discussion** - Committee members came up with a list of items to be included in the 2023 budget request.

5. **Items from the Committee** – No additional items were presented.

6. **Next Meeting Date:** The next Committee meeting is Wednesday, April 20, 2022 at 5:30 p.m. at the Cemetery.

The meeting adjourned at 6:33 p.m.

pc: Sean Pederson, Frank Abart, Chris Brake and Jeff Harris

Memorandum

Date: April 20, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Columbarium Location Discussion

Recommendation: Committee members will create a list of possible locations for future columbariums. The list should be ranked in order of preference.

Action:

Background:

Discussion:

Financial Impact:

Memorandum

Date: April 20, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Memorial Day Ceremony

Recommendation: Committee members will review the Memorial Day checklist and make recommendations for changes.

Action:

Background:

Discussion:

Financial Impact:

Memorandum

Date: April 20, 2022
To: Mayor and City Council
From: Christina Brake

Subject: Sexton Monument Repair/Replacement

Recommendation:

Action:

Background: The City engineer looked at the Sexton Monument and recommended that it needs to be either removed or replaced. City Staff has been unsuccessful in finding a company willing to give us a quote on repairing the monument. Fortunately, Wendy Scheidt with the Bonner Springs Historical Society, was able to contact a masonry repair company that is willing to come look at the monument and tell us what will be involved with the repair and preservation. After the inspection, the City Clerk will provide the committee with updated information.

Discussion:

Financial Impact: