

**Bonner Springs City Library
Board Meeting
Regular Meeting Minutes
March 19, 2026
Meeting in Person & Online via Zoom**

Members Present: John Mackey, Claudia Patrick, Elisabeth Kasckow, Katy Whim, Laura Santos, Tom Stephens

Others Present: Judy Anderson (Wyandotte County Library Board) Jack Granath (Library Director), Lesley Lard (Board Clerk)

Call to Order: The meeting called to order at 5:30 p.m.

Public concerns: None

Additions to the Agenda: New Business Money Market Account

Consent Agenda:

- Approval of Regular Meeting Minutes for February 19, 2026
- Presentation of Invoices and Supplemental Checks from February 20, 2026 to March 19, 2026
- Treasurer's Report for March 19, 2026 – Nothing additional
- Motion made by Claudia Patrick and seconded by Elisabeth Kasckow to approve the Consent Agenda. Motion passed.

Librarian's Report

Staffing:

Katy Whim, Lesley and Jack interviewed nine candidates for the Technology Services Librarian position. They later selected Kate Claus, whose hire was approved at the last Board Meeting. She starts on Monday, March 23rd.

Upcoming:

- Friday, March 20: Shred Event Ends
- Tuesday, March 24th: LIEAP Event
- Thursday, March 26th: Baseball Trivia (rescheduled due to BSHS Celebration)
- Friday, March 27th: Peeps Contest Ends
- Saturday, March 28th at 10:00 am: Legislative Coffee
- Sunday, April 5th: Closed for Easter
- Monday, April 6th at 6:30 pm: Balloon Smash Painting & Banana Splits

February Programs:

Programs for Youth & Families	
Teen Anti-Valentine Party	Morning Storytimes
Summer in Winter Beach Party	Family Crafternoon
Dungeons & Dragons Club	Coding Club
Manga Masters	
Outreach	
McDaniel, Head Start, DRE (regular outreach and fashion show), Monticello Trails Middle School (Career Day), Piper Early Childhood Center, and Trinity Lutheran	

Programs for Adults	
Pal & Gal-entine Art Nite	Adult Storytime
Book Club – <i>Demon Copperhead</i>	Film Club – <i>A Monster Calls</i>
Currents - Why Good Ideas Die Quietly and Bad Ideas Go Viral	Examined Life – Election Integrity & Redistricting
Wordslingers Writing Group	Yarn Club
Chair Yoga	Tai Chi
Outreach	
Senior Center (Knitting)	
Passive Programs	
Tax Help	Adult Winter Reading (ended)
Books in Motion	Backgammon, Chess, & Rook Club

Staff Development

- Lesley attended COMET (mental health) training.
- Olivia participated in an online Library Website Accessibility Meetup through NEKLS.
- Claudia took a webinar called “Marketing Farmers’ Markets”.

Building & Grounds:

- **Flooding:** The Library Board approved foundation work and replacement of gutters with ATP Property Restoration at the last Board meeting. A \$5,000 down payment has been made. Work is expected to begin this week. Carpet in the children’s section is now being dried and treated. Doing so involved moving books and a range of shelving.
- Today, the carpet dryer turned up a carpet tile and found termites, so now we’re dealing with that.
- **HVAC:** Cool Heat KC says they have secured what they need to connect their hardware with the software control system, but they are not able to get a response from iControls, the software company.
- Jack drove to Lee’s Summit on Wednesday and managed to speak with iControls in person. They sprang into action, but Cool Heat surprised them by asking who pays for the license (Cool Heat or the Library). iControls says “communication ready” means license included.
- **Exterior Lights:** MC Electric installed the lights today. Jack will walk around the building tonight to make sure they come on.

February:

	February 2026	February 2025	Percent Change	YTD Change
Koha Checkouts	5,650	4,932	+15%	+16%
E-content:				
Sunflower eLibrary	716	962	-34%	-4%
Hoopla	1345	1,118	+20%	+25%
Kanopy (plays)	43	37	+16%	+78%
Visits	4,321	3,430	+26%	+23%
New Patron Cards	63	42	+50%	+35%
Computer Usage	562	401	+40%	+37%
Wireless Users	597	455	+31%	+27%
Wireless Uses	4,120	3,878	+6.2%	+7.3%
Programming	752	598	+26%	+3.6%
51 live or live, virtual programs (9 of them live offsite)				

Everyday Advocacy:

NEKLS is hosting the March session of the statewide After Lunch Course series: Dr. Andrew Smith from Emporia State University is presenting on Everyday Advocacy: practical approaches for library staff, trustees, volunteers, and Friends group members to communicate more effectively with community members, local officials and legislators. Not crisis communication. Not formal testimony. Just the everyday conversations that either build goodwill or miss the opportunity to. The webinar is on Thursday, March 26th from 1:30-2:30 pm; Lesley will send out the recording afterwards for anyone interested in watching.

Other Reports

Wyandotte County Library Board: Meetings were set up for the rest of 2026. There will be a special meeting on April 7th to discuss the future of the Board. Mayor Caiharr (Edwardsville) has also presented a bill that would restrict non-taxpaying Board members from voting. This would mean Judy could not vote on the Wyandotte County Library Board because Bonner does not pay into the PET District. It is not clear why this was presented, but does not seem good for the future.

Friends of the Library: Claudia reported that the Friends will be giving out stickers at various events and at the Library for big events. The Friends Book Sale will be April 16th-18th. They also plan to do a “Blind Book Purchase” on the book kiosk, where books are wrapped so you don’t know what you’re getting. The next meeting is on April 21st at 5:30 pm.

New Business:

2027 Budget Discussion

- Using three-year averages for both income and expenses, additional income (\$14,40 – mainly Interest) balances additional expenses (\$14,325 – mainly Service & Repair), prior to factoring in salary and benefits increases.
- Jack is still waiting on health insurance numbers, but bringing staff up to the City’s 2026 levels of compensation would cost an additional \$3,000 to \$4,000.

- The Board should consider how to approach salary increases:
 - Bring staff up to the City's 2026 levels in 2027
 - Give staff an across the board increase, anticipating another cost-of-living adjustment to the pay scales.
- The issue is that the city doesn't bring city staff just up to the base salary; there is an increase over that amount. Last year, the total raise for city staff was 4.4%. 2% of that was merit-based (anyone on a plan of improvement did not receive it), and all base salaries were increased by 2.4%.
- So even catching up to the city's base salaries leaves a widening gap between city and library compensation.
- The Board discussed options including changing the yearly increase plans and increasing by a flat percent for next year. They decided to take the discussion to the Budget Committee.
- Our long-term Capital Improvement Plan (using funds held for the library by the city) lists:
 - \$10,000 for irrigation (Jack doesn't see a need for that and doesn't think we should do anything with it in light of potential regrading by the patio)
 - \$2,600 for a color printer (a moot point if the Board approves the contract recommended under New Business 5)
 - \$1,500 for a Deep Freeze server (the computer consultant says we don't need to replace it)
- Jack thinks we should continue to roll over \$7,500 for a new phone system and show the full regrading project (\$125,700 in 2024 – add 20%?) in case flooding continues this year.
- Because of last year's underspending, we currently have excessive carryover.
- A 25% carryover target of this very rough 2027 budget of \$944,736 = \$371,651.
- Depending on how we look at carryover, we are over by \$80,670 or \$135,467.
- Recommended action:
 - Discuss salary increases
 - Discuss any other aspects of the budget
 - Discuss the Wyandotte County Library Board budget request (should we use excessive carryover? – doing so only delays the problem, but delay may be a good strategy with additional taxable property coming in the near future)
- Approve a 2027 Capital Improvement budget of \$150,000 for regrading and \$7,500 for phones.
- Motion made to approve a 2027 Capital Improvement budget of \$150,000 for regrading and \$7,500 for phones by Claudia, seconded by Laura.

Dates of Library Closures

- In November of 2025 the Library Board approved the slate of 2026 holiday closures Jack presented, including one on Saturday, July 4th for Independence Day. Subsequently, Jack came across the following language in the Personnel Policy Handbook:
 - If a holiday (New Year's Day, Juneteenth, Independence Day, Christmas Eve, or Christmas Day) falls on a weekend, the library will be closed that day as well as the closest working weekday to serve as the paid holiday (observed). Alternatively, to avoid excessive closures the Board may replace the observed holiday with a floating day of leave to be taken within sixty days of the holiday.
- According to this policy, we should be closed on Friday, July 3rd as well as Saturday, July 4th or offer staff a floating holiday. To avoid losing another day during Summer Reading, I recommend a floating holiday.
- The joint inservice scheduled for April 3rd has been canceled because of a conflict with a library conference and time running out for planning a worthwhile event. We have rescheduled a joint inservice at the Leavenworth Public Library on Friday, November 6th.
- Recommended action:

- Approve a floating holiday for all full-time staff and any part-time staff scheduled to work on July 3rd
- Approve the change of date (November 6th instead of April 3rd) for a library closure for inservice.
- Motion made to approve a floating holiday for all full-time staff and any part-time staff schedule to work on July 3rd and also to approve the change of date from April 3rd to November 6th for a closure for inservice by Laura, seconded by Elisabeth.

Dates of Library Board Meetings

- In December of 2025 the Library Board approved a Library Board meeting schedule that moves the regular meeting date from the second to the third Thursday of each month so as not to conflict with Evenings on Oak. The City has now changed Evenings on Oak to the first Thursday of each month. Does the Board prefer the current meeting schedule (third Thursdays) or the old one (second Thursdays)?
- This year the Library will also be an advanced voting location, and the meeting room needs to be off-limits during that time. This will affect the October Board meeting. If the Board decides to continue meeting on the third Thursday, we will need to change the October date or meet elsewhere (probably the Storytime room) on the third Thursday in October.
- The Board decided to continue to meet on the third Thursday of each month and to meet in the Storytime room in October.

2026 Next Search Catalog Automation Service Participation Agreement

- The agreement includes the following language: "The library affirms that this participation agreement has been reviewed and approved by the vote of the Library board or other governing board."
- Recommended action: Approve the 2026 Next Search Catalog Automation Service Participation Agreement
- Motion made to approve the 2026 Next Search Catalog Automation Service Participation Agreement by Tom, seconded by Claudia.

Printer Contract

- We have had trouble with our new public printer (maintenance and cost of toner). Jack asked 360 Document Solutions, with whom we have a contract for the copy machines, if they would provide a printer on a contract basis. Our computer consultant thinks this is a good idea, noting that "we took in a bit over \$2400.00 through our print management system in 2025 and the cost for this printer is \$1440 per year." We would switch out the old printer in Jack's office with the one we purchased last year, hoping that we would have less trouble with less use.
- Jack asked 360 Document Solutions if it would be a problem to have two contracts with them spanning different lengths of time (our 63-month copier contract runs into 2029, and this 63-month printer contract would run into 2031) and was told it would not. They would be separate contracts. They did offer us a three-year contract to synchronize them, but the cost would be higher (\$1,763 per year).
- Recommended action: Approve a 63-month printing contract with 360 Document Solutions.
- Motion made to approve a 63-month printing contract with 360 Document Solutions by Katy, seconded by Laura.

Additions to the Agenda:

New Business Money Market Account

- UBT tells us that switching to their new business money market account would earn us an additional \$1,500 in interest per year approximately. At the beginning of each year, our funds on-hand would dip to a rate lower than the current rate, but the rest of the year would make up for it.
- Recommended action: Authorize UBT to change our current savings account to one with a better interest rate.
- Motion made to authorize UBT to change our current savings account to one with a better interest rate by Tom, seconded by Katy.

	Value Edge Money Market	Business Money Market
\$1,000,000+	2.83% APY	3.65% APY
\$500,000 to \$1,000,000		3.15% APY
\$250,000 to \$500,000	2.32% APY	2.65% APY
\$100,000 to \$250,000	2.08% APY	1.50% APY
\$50,000 to \$100,000	1.82% APY	
\$10,000 to \$50,000	1.24% APY	
\$0 to \$10,000	0.71% APY	
Rate Tiers		

Meeting Adjourned: The Board Meeting adjourned at 6:24 pm.