



City of Bonner Springs

KANSAS

Monday, December 19, 2022

200 East Third Street, Bonner Springs, KS 66012
Bonner Springs City Hall
City Council Chambers

WORKSHOP MEETING - 7:00 p.m.

REGULAR CITY COUNCIL MEETING - 7:30 p.m.

Workshop - 7:00

1. Human Resources

Action

Recommendation

Documents:

CITY COUNCIL MEETING - 7:30 P.M.

CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA. (COPIES OF MATERIAL PRESENTED TO THE CITY COUNCIL MUST ALSO BE PROVIDED TO THE CITY CLERK.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

1. Minutes of the November 28, 2022 City Council Meeting

Action

Recommendation

Documents:

1. 11282022 CCM Minutes

2. Claims for City Operations

Action

Make a motion to approve the claims for City operations as presented.

Recommendation

Staff recommends approval.

Documents:

1. SUPPLEMENT CHECK REGISTER
2. SUPPLEMENT EXPENSE APPROVAL REPORT
3. UTILITY BILLING REFUND CHECK REGISTER
4. MAIN CHECK REGISTER
5. MAIN EXPENSE APPROVAL REPORT

3. Write Off Uncollected Accounts

Action

Make a motion to approve the write-off of uncollected utility accounts per Governing Body Policy GB-03-01.

Recommendation

The Finance Director recommends approval.

Documents:

1. Dec 2020-Nov-2021 Write Offs in Dec 2022

4. Resolution to Write Off Uncollected Accounts Payable

Action

Make a motion to approve a resolution authorizing the cancellation of certain accounts payable warrants issued.

Recommendation

The Finance Director recommends approval.

Documents:

1. Resolution to write off Aged Outstanding Checks 2022

5. License Renewals - Cereal Malt Beverage

Action

Make a motion to approve the Cereal Malt Beverage license renewals as presented.

Recommendation

Staff recommends approval

Documents:

1. 2023 CMB Report

6. 2023 Unified Government Funding Extension for Senior Center Services

Action Make a motion authorizing the City Manager to sign the extension of an intergovernmental service agreement with the Unified Government of Wyandotte County/Kansas City, Kansas for Senior Center funding for the amount of \$6,450.

Recommendation Approve

Documents:

1. 2023 Contract Extension for Bonner Springs Senior Center

7. North Park Lake Cooperator Fishing Access Agreement

Action Make a motion authorizing the City Manager to sign the renewal of the Kansas Department of Wildlife and Parks Cooperator Fishing Access Agreement.

Recommendation Approval.

Documents:

1. Bonner Springs CFAP Contract_2023
2. CFAP Cooperator Manual Revised August 2017

OLD BUSINESS

NEW BUSINESS

1. Public Hearing for 2022 Budget Amendments

Action 1. Make a motion to open a Public Hearing for the 2022 Budget Amendments beginning at ____p.m.
2. Make a motion to close the Public Hearing at ____p.m.

Recommendation The City Manager, Finance Director, Public Works Director, and Recreation Manager recommend approval

Documents:

1. Amended Budget Hearing Notice
2. Amended Budget Certificate

2. Approve 2022 Budget Amendments

Action Make a motion to approve the 2022 Budget Amendments

Recommendation The City Manager, Finance Director, Public Works Director, and Recreation Manager recommend approval.

Documents:

1. Amended Budget Certificate

3. Ordinance amending City Code Chapter XVI Utilities, Article 1, Section 120-Penalty for Delinquent Payment

Action Make a motion to adopt an ordinance amending City Code Chapter XVI Utilities, Article 1- General Provisions & Utility Administration, Section 12- Penalty for Delinquent Payment as presented.

Recommendation Recommend Approval

Documents:

1. Ordinance Utility Penalty

4. Salary Ordinance

Action Make a motion to adopt the 2023 Salary Ordinance to fix a range of salaries for City employees.

Recommendation Recommend approval.

Documents:

1. Ordinance - Pay Plan Amendment

5. Resolution to Approve City Fee Updates for 2023

Action Make a motion to adopt a resolution amending the City fee schedule as proposed effective January 1st, 2023.

Recommendation Approval.

Documents:

1. Resolution City Fees 2022
2. Proposed City Fee Changes 2023
3. Proposed City Fees 2023 - City Clerk
4. Proposed City Fees 2023 -Community Development
5. Proposed City Fees 2023 - Police
6. Proposed City Fees 2023 - PW Utilities
7. Proposed City Fees 2023 - Recreation
8. Proposed City Fees 2023 - Fire EMS

6. Resolution Setting Hearing for 112-120 Oak Street

Action Make a motion to adopt a resolution setting a public hearing at 7:30 p.m. on February 13, 2023, to determine why the structure located at 112-120 Oak Street should not be condemned and ordered repaired or demolished.

Recommendation Staff and the City Attorney recommend the resolution is adopted to set the hearing.

Documents:

1. Resolution Setting Hearing - 112 120 Oak

7. K7 & Canaan Traffic Lights - Repair Contract Approval

Action Make a motion to approve the contract with Total Electric to complete repair of the traffic control signals at K7 & Canaan intersection for the amount of \$169,439.

Recommendation The Public Works Director recommends approval.

Documents:

1. DOC000

8. Intergovernmental Local Agreement - Eastern Kansas Multi-County Task Force

Action Make a motion authorizing the City Manager to sign the Eastern Kansas Multi-County Task Force Interlocal Agreement.

Recommendation Recommend approval.

Documents:

1. EASTERN KANSAS FIRE INVESTIGATION TASKFORCE AGREEMENT

9. Kansas City Kansas Community College Affiliation Agreement

Action Make a motion authorizing the City Manager to sign an agreement with KCK Community College for EMS training partnership.

Recommendation Recommend approval.

Documents:

1. KCKCC - Bonner Springs Fire-EMS Affiliation Agreement (2022)

10. Fire-EMS Records Management Software Contract

Action Make a motion authorizing the City Manager to sign the contract with First Due as the hosting provider of a Fire-EMS records management system as presented.

Recommendation Recommend approval.

Documents:

1. BSFD First Due CoreRecordsSystem
2. BSFD_First Due_Optional_Community Connect

11. Award Bid - Cardiac Monitor

Action Make a motion to award the bid for the purchase of one (1) Phillips Tempus Cardiac Monitor System to Ferno for a total amount not to exceed \$39,355.20.

Recommendation Recommend approval.

Documents:

12. Acceptance of Councilmember Resignation

Action Make a motion to accept the resignation of Mike Thompson effective after adjournment of the December 19, 2022 City Council Meeting.

Recommendation The Mayor recommends approval.

Documents:

1. City Council Resignation Letter (002)

13. Appointment of New Councilmember to Vacant Ward I Position

Action Make a motion to appoint _____ to the vacant Councilmember Ward I position with term ending January 2024.

Recommendation The Mayor recommends approval.

Documents:

14. Executive Session to Discuss Non-Elected Personnel Matters Exception, K.S.A. 75-4319(b)(1)

- Action
1. Make a motion to go into executive session to discuss non-elected personnel matters exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the Council Chambers at _____p.m.
 2. Make a motion to resume the open meeting with no action taken at _____p.m.

Recommendation

Documents:

REPORTS

1. City Manager's Report

Action

Recommendation

Documents:

1. City Managers Update 12-16-22

2. City Council Items

Action

Recommendation

Documents:

3. Mayor's Report

Action

Recommendation

Documents: