

**Bonner Springs City Library
Board Meeting
Regular Meeting Minutes
February 9, 2023
Meeting in Person & Online via Zoom**

Members Present: John Mackey, Claudia Patrick, Elisabeth Kasckow, Madison Clark, Vicky Wheeler

Others Present: Judy Anderson (Wyandotte County Library Board) Jack Granath (Library Director), Laura Carroll (Board Clerk), Kathleen Schram (Assistant Director), Amy Cushing (Teen Librarian)

Call to Order: The meeting called to order at 5:34 p.m.

Public concerns: None

Additions to the Agenda: None

Consent Agenda (1) Regular Meeting Minutes for January 12, 2023, (2) Presentation of Invoices and Supplemental Checks from January 13, 2023, through February 9, 2023 (3) Treasurer's Report for February 9, 2023. Motion made by John Mackey and seconded by Claudia Patrick to approve the Consent Agenda. Motion passed.

Librarian's Report

Appearing on the next check run will be a \$50 donation to the Bonner Springs/Edwardsville Education Foundation in memory of Jane Mackey.

Upcoming: Jack reported on upcoming library programs:

Stupid Cupid Party, Tuesday, February 14, 4:00 p.m. (teen)

E-Sports at the Library: Mario Kart Tournament, Tuesday, February 7, 4:00 p.m. (tween and teen) Wednesday, February 15, 4:30 p.m. (K-grade 5).

MyPlate Nutrition Program, Friday, February 17, 10:00 a.m. (adult) Offered by the Wyandotte K-State Research Extension Office.

Movie Matinee – Strange World - Friday, February 17, 3:00 p.m. (family)

Book discussion of The Surgeon's Daughter, Tuesday, February 21, 6:00 p.m. (adult)

Examined Life Lunch Break discussing privacy, Wednesday, February 22, 12:00 p.m. (adult)

Author visit – Kristy Nerstheimer, author of *The Greatest Thing: A Story About Buck O'Neil*, Thursday, February 23, 6:30 p.m. (family)

The library will be closed on Monday, February 20 in honor of President's Day.

Staffing: Laura Carroll started in the position of Assistant Director January 30 and has had a couple of weeks of training with Kathleen.

Facility: Crosby Plumbing scoped the drain lines by the patio and found several breaks in the fittings that explain the flooding. The solution will involve digging up part of the patio. They are also considering a trench (something like a French drain) along the western edge of the patio, because the building is settling in such a way that the water pools there.

January programs – children's and teens: Harry Potter Trivia, Teen Wonderland Mystery Party, CSI in the Library, ABC Adventure Storytime, Pajama Storytimes, Lego Club, Coding Clubs, Chess & Backgammon Club, STEM Explorers (Arctic Circle Challenge), Teen Kindness Program, Teen Talk book discussion, Outreach at McDaniel, DRE preschool, Head Start, and the Piper Early Childhood Center.

January programs – adults: Greater Kansas City Genealogy Open House, History Buffs, Tiny Art Night, Acoustic Jam, Currents – Automation and Work, Wordslingers Writing Group – Parables, Book Discussion – Catch-22, Examined Life – Stoicism, Chair Yoga, Books in Motion

Professional Development: Katy Konovalske took four sessions in the annual Wild Wisconsin Webinar series: The Future Is Unwritten: How to Be the Beacon of Hope That Is So Needed, After Weathering the Covid-19 Storm; Appeal of the Audio Book, Nonfiction Readers Advisory, and Challenges and Successes in the Post Pandemic Library. Lesley Lard and Amy Cushing took the online Summer Reading Workshop.

Grants & Donations: The library received a Cultivate Kansas City grant for \$237 for the Farmers' Market.

Statistics: The annual report was shared with the board.

Wyandotte County Library Board: There was nothing to report. The next meeting is Tuesday, February 21, 4:00 p.m.

Friends of the Library: The date and time of the next scheduled Friends of the Library meeting was not available at this time.

New Business

Library Fundraiser – Jack shared that we currently have \$18,000 in the fundraising account. He asked for discussion of if there should be a fundraiser in 2023. Fundraising ideas were discussed: using Lion's Park or the library as a venue, hosting smaller events such as a scavenger hunt, and teen-type activities. Amy Cushing presented several potential fundraising ideas:

- During National Library Week (April 23-29, 2023), set out jars for collect funds for specific projects or materials and passively collect donations.
- As part of the Summer Reading Kick-Off sell sidewalk squares to individuals or families for decorating.
- Host an author event
- Host a Fun Run with a theme such as bubbles or a color run.
- Rent out the meeting room for private parties such as baby showers and birthday parties.
- Identify books donated to the Friends of the Library that may have significant value such as signed first editions. These items could then be sold on an online platform such as Amazon.
- A coin raffle to name the library's new stuffed gorilla. Put out collection jars and allow patrons to vote with cash donations for the new name.

The board thanked Amy for her ideas and postpone the discussion on future fundraisers until next month's meeting.

Agents of Change Community Fundraiser

Jack asked for a motion from the board to approve the placement of a collection jar at the circulation desk to solicit funds for USD 204 Diversity Ambassadors. The funds collected will be used for the MLK Celebration Scholarship and the Jerry Lee Jarrett Community Center. Magan Harrell, USD 204 teacher, brought the request to the library. The jar will replace the library donation jar during the month of February. Claudia Patrick moved that the board approve the collection jar and Madison Clark seconded. The motion passed.

Old Business

Personnel Policy Handbook Revision—Tips

Jack proposed adding the following language to the Personnel Policy under the section, Pay Plan: Tips.

“Library service is not a tipping industry, and employee compensation is calculated as such. No provisions are in place for the library to track tips and report them as compensation. For these reasons library employees are not allowed to solicit tips, nor are they allowed to accept unsolicited tips on library property. All money received by library staff shall be accounted for as fines, fees, fundraising income, or library donations, as detailed in the library’s Fiscal Policies.”

Jack had earlier submitted the revision to the Policy Committee, who had approved the revision. John Mackey moved that the revision be accepted and Elisabeth Kasckow seconded. The motion passed.

Patio project

Jack has received a quote to correct the drainage problem from Crosby Plumbing for \$3750. The quote includes: Removing decorative rock from around rain leaders on west side of patio area in back of building and set to side. Hand digging rain leaders to expose drain lines which have back pitched and broke, removing piping and installing new 4” PVC drain lines for rain leaders, ensuring proper pitch on drain lines and embed in gravel to prevent settlement. Sawing cut brick pavers on porch area approximately 1’ from building, 4” wide and remove to install trench drain along brick patio and hand digging lawn area to expose rain leader drain pipe to remove the broken section and install drain line from trench drain to rain leader drain. Bury piping to rough grade, putting decorative rock back and seeding lawn area that was effected by dig.

Jack asked the board to approve \$3800 for the repair. The motion to approve the funds was made by John Mackey and seconded by Elisabeth Kasckow. The motion passed.

Executive Session

At 6:01 p.m. John Mackey moved that the board go into an executive session to discuss compensation of an individual non-elected employee pursuant to the non-elected personnel matter exemption, K.S.A. 75-4319(b)(1). The motion was seconded by Elisabeth Kasckow. The motion passed. The open meeting was set to resume in the meeting room at 6:15 p.m. The open meeting resumed at 6:07 p.m.

John Mackey made a motion to compensate Kathleen Schram \$290.00 in honor of her 29 years of service to the Bonner Springs City Library from Board funds. Elisabeth Kasckow seconded. The motion passed.

The meeting adjourned at 6:09 p.m.

Respectfully submitted,
Laura T. Carroll