

**Bonner Springs City Library
Board Meeting
Regular Meeting Minutes
June 9, 2022
Meeting in Person & Online via Zoom**

Members Present: Vicky Wheeler, John Mackey, Susan Berry, Claudia Patrick, Madison Clark, Jeff Harrington

Others Present: Judy Anderson (Wyandotte County Library Board), Jack Granath (Library Director), Kathleen Schram (Board Clerk)

Call to Order: The meeting called to order at 5:31 p.m.

Public concerns: None

Additions to the Agenda: Mulch

Consent Agenda (1) Regular Meeting Minutes for May 12, 2022 (2) Presentation of Invoices and Supplemental Checks from May 13, 2022 through June 9, 2022 (3) Treasurer's Report for June 9, 2022. Vicky asked if anyone wished to remove an item for separate consideration. No items were removed. Motion made by Jeff Harrington and seconded by Claudia P to approve the Consent Agenda. Motion passed

Librarian's Report

Upcoming: Jack reported on upcoming children's and adult programming.

Staff: Two new staff members started in June: Cassandra Long as our Farmers' Market Coordinator and Hannah Houston as a Library Assistant.

Storywalk: Lesley and Mitch from Parks & Rec installed our first off-site storywalk, funded on a NEKLS grant, in Lion's Park. The storywalk will appear at the library for the Summer Reading Kickoff.

May Programs: The big event in May was our Farmers' Market Kickoff in a new location by Centennial Park. Drum Safari played in the park, and 670 people attended. Total attendance at the four markets in May was 1,477. Lesley spent this month doing outreach promoting Summer Reading. She made her first in-person appearance at the Piper Early Childhood Center since COVID began; reached large groups at Clark Middle School (174), Piper Elementary (113 third-graders, 23 first-graders), and Edwardsville Elementary (all-school, 332); and hosted a group of 64 BSE third-graders at the library. She made a shark attack (really more of a shark nuisance) video to promote this year's Oceans of Possibilities theme. We launched the SRP reading challenge on the last day of May. Other programs included weekly Chess Club, a book discussion of The Bookshop on the Corner (led by Lesley), a Currents short-works discussion of the Google Effect on our minds and memories, the Sunflower State Small Library program with the Newton Public Library, the writing group, Adult Origami, weekly Tai Chi, and weekly Chair Yoga.

Professional Development:

- Lesley finished her work on the Kansas Notable Books Committee and has been invited to chair this statewide effort next year.
- Nancy continued to hone her genealogy skills with a webinar on State Library genealogy resources.

Donation: We received an anonymous \$100 donation.

Building & Technology: Predator Pest Control tackled the termites again, this time by drilling through the slab and injecting the insecticide into the ground underneath. They also came at it from outside, where they found lots of termite activity in the mulch. We have reached out to seven companies about replacing our mulch with rocks.

May Statistics: Statistics from May 2022 were given with a comparison to May 2021. Comparisons will not be accurate due to the COVID-19 public health crisis.

Wyandotte County Library Board: Judy reported the WCLB met on May 17 and discussed increases to the upcoming 2023 budget. The WCLB will meet again on June 21 to vote on the 2023 budget proposals.

Friends of the Library: Susan reported the Friends would not meet again until August.

Budget update: As of May 31 we have spent \$266,252 (35.9% of operating budget) with target spending (41.67% of operating budget) of \$309,257 with underspending so far of \$43,005.

New Business

Approval of Hires: Jack requested approval from the Board to hire the Farmers' Market Coordinator (\$15.00 per hour) and one Library Assistant (12.75 per hour) to fill two of the three open positions. NEKLS advises that Board approval is not required unless there is a budget impact, but the auditor disagrees. In this case, there is no 2022 budget impact, but we did not budget for a separate Farmers' Market Coordinator position in 2023. If we receive extra funds from the County, they will be put towards the Farmers' Market Coordinator position in 2023. Motion made by Jeff Harrington and seconded by John Mackey to approve the hiring Cassandra Long as the Farmers' Market Coordinator and Hannah Ryser as a Library Assistant. Motion passed

Leave of Absence without Pay: Our newest hire fell ill before she had accrued any sick leave, so she had twelve hours of unpaid leave. According to our Personnel Policy Handbook, the Board will need to approve this leave: "All requests for leave without pay will be given to the Director, and will be at the discretion of the Board." Motion made by Claudia Patrick and seconded by Jeff Harrington to approve twelve hours of unpaid leave for Hannah Houston due to her illness. Motion passed

Tiblow Trot Sponsorship: The library sponsors certain school publications and events, considering that sponsorship a form of advertising (our logo appears in the publication or on a T-shirt). Jack asked if the Board would like to consider sponsoring the Rotary Club's Tiblow Trot this year at \$180. Our logo would appear on T-shirts and the entry form. Proceeds go to scholarships for students in USD 204. Motion made by John Mackey and seconded by Claudia Patrick to approve sponsoring the Rotary Clubs' Tiblow Trot at the cost of \$180. Motion passed

Old Business

Trustee Training: Elisabeth Kasckow has this to say about this year's Trustee Training: "I did attend the NEKLS webinar this morning on 'The Board's Role in Storytelling' and thought it offered a lot of good ideas. I hope that other board members will be able to watch the recording and maybe we could discuss it at a future board meeting to share our thoughts as well as meet our requirements." Jack will send out a link to the recording of the webinar. If four more Board members watch it, we could schedule a discussion of it in August or September.

Mulch & Pest Control: Jack reported one vendor says that mulch by the building is not the cause of termites and recommends we not replace the mulch with rock after all. Another vendor, putting together a quote on replacing the mulch, recommends termite bait stations, which would cost \$1,000 to install plus \$50 per quarter to maintain and \$5 - \$20 per station if any are lost or broken. (Installation cost doubles if we want them in areas away from the perimeter.) The first vendor (and our bed bug inspector) recommend liberal application of the insecticide Crosscheck. After discussion, the Board asked Jack to discuss the situation further with the bed bug inspector for more recommendations.

Board meeting adjourned at 6:05 p.m.

Kathleen Schram