

**Bonner Springs City Library
Board Meeting
Regular Meeting Minutes
October 13, 2022
Meeting in Person & Online via Zoom**

Members Present: Vicky Wheeler, John Mackey, Susan Berry, Claudia Patrick, Elisabeth Kasckow, Madison Clark, Jeff Harrington

Others Present: Jack Granath (Library Director), Kathleen Schram (Board Clerk)

Call to Order: The meeting called to order at 5:32 p.m.

Public concerns: None

Additions to the Agenda: None

Consent Agenda (1) Regular Meeting Minutes for September 8, 2022 (2) Presentation of Invoices and Supplemental Checks from September 9, 2022 through October 13, 2022 (3) Treasurer's Report for October 13, 2022. Vicky asked if anyone wished to remove an item for separate consideration. No items were removed. Motion made by Susan Berry and seconded by Claudia Patrick to approve the Consent Agenda. Motion passed

Librarian's Report

Upcoming: Jack reported on upcoming children's and adult programming.

Staffing: Anna's last day was September 6. We hear that she is doing well in her new position in New York. Amy Cushing started in the role of Children's and Teen Programming Coordinator on September 12. She is doing a great job and jumping in with some very creative programming. Jack, Kathleen, Lesley, and Vicky conducted interviews for Anna's position (Weekend Services Coordinator) and selected current part-time employee Hannah Houston, who will start in her new role on October 22. We have posted her now open part-time position and received a couple of applications.

Professional Development:

- Lesley and Amy attended the American Library Association's three-day ALSC National Institute, which happened to be in Kansas City this year.
- Katy went to Topeka to attend an all-day in-person training on Interlibrary Loan.
- Lesley took a NEKLS webinar on cultural humility.
- Jack tuned in to KCPL's panel discussion, "Ban These Books? Let's Talk." with staff from KCPL, JCL, the Cass County library system, and a school library in Missouri.

September Programs: Storytimes started up again after the August break—two sessions every Tuesday and Wednesday and a pajama storytime every other Thursday—one with EMS and Fire in the parking lot. Later, police and fire made a surprise visit for our "C is for car" storytime. Young patrons also had Read-to-a-Dog, two coding clubs, and weekly Chess Club. Lesley did outreach to DRE preschool, Head Start, McDaniel, and the Piper Early

Childhood Center. She also went to BSE to record a segment for their Leader in Me program. Adults had Anna's farewell sessions of Tai Chi and adult origami; several discussions (Currents on Vincent van Gogh and immersive art exhibits, The Examined Life on genetic manipulation, and the book club on *When Time Stopped*), a Sunflower State Small Library program with the Pratt Public Library, the BSAA Wordslingers writing group, and weekly Chair Yoga with Elisabeth. Kathleen took books around for Books in Motion. The Farmers' Market had music by The Damn Neighbors (a bluegrass band from Arkansas) as well as our now standard Bob Wilson; a Family Fun Day with line dancing, games, and a bounce house; and an electronics recycling event, where we took in 3.6 tons of electronics, up from 1.75 tons last year. During the month Parks & Rec conducted a survey on the location of a pavilion for the Market, and the Centennial Park parking lot got the most votes, both in-person and online.

Grants & Donations

- We received a \$998 NEKLS continuing education grant to send Lesley and Amy to the ALSC conference
- We received two Cultivate KC grants for the Market totaling \$396.83
- We received two \$50 donations, one from Molly Litvin, a Lansing resident who enjoys our library, and the other from Dawn (Moyer) Holt, a resident of Bethany, Oklahoma, who appreciated research help she got from Anna.

September Statistics: Statistics from September 2022 were given with a comparison to September 2021. Comparisons will not be accurate due to the COVID-19 public health crisis.

Wyandotte County Library Board: Will meet again in November.

Friends of the Library: The Friends had their fall book sale October 6-8. On Monday, October 10, Mayor Harrington read a proclamation recognizing National Friends of the Library week. The next Friends of the Library meeting is Tuesday, October 21 in the meeting room.

Budget Snapshot: As of September 30, we have spent \$523,208 (70.5% of operating budget) with target spending \$556,618 (75% of operating budget), underspending so far by \$33,410. We will transfer \$9,950 back to the Capital Improvement Fund; therefore, the adjusted underspending is \$23,460.

New Business

Approval of Job Change: Jack requested that the Board approve current part-time Library Assistant Hannah Houston moving to the full-time position of Weekend Services Coordinator. Jack reported there would not be a budget impact. Motion made by Claudia Patrick and seconded by Madison Clark to approve current part-time Library Assistant Hannah Houston moving to the full-time position as Weekend Services Coordinator. Motion passed

GAAP Waiver: Generally Accepted Accounting Principles involve auditing an organization's financials on an accrual basis. (Funds encumbered in 2022 but paid in 2023 would be considered 2022 expenses.) The City has changed its audit procedure to a cash basis (funds encumbered in 2022 but paid in 2023 would be considered 2023 expenses). Since the Library's audit is part of the

City audit, the Library Board will need to approve a GAAP Waiver as well. The City's Finance Officer has reviewed the resolution. Motion made by Jeff Harrington and seconded by Madison Clark to approve the GAAP Waiver as presented. Motion passed

Freedom to Read—Discussion: Board members reviewed and discussed the Request for Reconsideration of Material process and ALA's foundational intellectual freedom documents, referred to in the Collection Development Policy, and our readiness to respond to a challenge.

Board meeting adjourned at 6:13 p.m.

Kathleen Schram