



City of Bonner Springs

KANSAS

Monday, November 13, 2023

200 East Third Street, Bonner Springs, KS 66012
Bonner Springs City Hall
Council Chambers

NO WORKSHOP MEETING
REGULAR CITY COUNCIL MEETING - 7:30 p.m.

The meeting is open to the public.

CITY COUNCIL MEETING - 7:30 P.M.

1. Proclamation - City of Bonner Springs 125th Birthday

Action

Recommendation

Documents:

CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA. (COPIES OF MATERIAL PRESENTED TO THE CITY COUNCIL MUST ALSO BE PROVIDED TO THE CITY CLERK.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

1. Minutes of the October 23, 2023 City Council Meeting

Action

Make a motion to approve the City Council minutes as presented.

Recommendation

Documents:

1. 10232023 CCM Minutes

2. Claims for City Operations

Action

Make a motion to approve the claims for City operations as presented.

Recommendation

Staff recommends approval.

Documents:

1. Supplement Check Register
2. Supplement Expense Approval Report
3. Main Check Register
4. Main Expense Approval Report
5. Utility Refund Check Register

3. Tiblow Transit Title VI Policy Approval

Action

Make a motion to approve Governing Body Policy GB13-01R:Tiblow Transit Title VI Policy

Recommendation

Staff recommends approval.

Documents:

1. GB-13-01 Tiblow Transit Title VI Plan
2. 2020_TitleVI And CR Info English
3. 2020_TitleVI And CR Info Espanol

4. Public Use Request - Holiday Parade and Mayor's Tree Lighting

Action

Make a motion to approve the Public Use Request for the Holiday Parade and Mayor's Tree Lighting on Saturday, December 2, 2023.

Recommendation

Staff recommends approval.

Documents:

1. PUR - Candy Cane Lane 2023
2. Candy Cane Lane Map 2023

OLD BUSINESS

NEW BUSINESS

1. Water Meter Upgrade Status

No Action Requested - Report Only

Documents:

1. Memo - City Council - May 8th, 2023

2. Change Order for Community Center Window Project

Action Make a motion to accept the change order for the additional window replacement in the lower level of the Community Center from Timekey Glazing for \$29,276.

Recommendation Staff recommends approval.

Documents:

1. City of Bonner Lower Level with OUT SILLS
2. Office Window
3. SW Window INT
4. SW Door
5. SW Window EXT

3. Parks and Recreation Master Plan - Center Park Amendment

Action Make a motion to accept the Center Park Amendment as presented.

Recommendation Staff recommends approval.

Documents:

1. Center Park MasterPlan_231025

4. Kansas Housing Resources Corporation Agreement for 120 Oak MIH-ARPA Funds

Action Make a motion to approve an agreement with Kansas Housing Resources Corporation (KHRC) for MIH-ARPA Funds.

Recommendation Staff recommends approval.

Documents:

1. 2023 R2 MIH-ARPA Grant Agreement - Bonner Springs FINAL
2. FAQ Doc

5. Resolution to Transfer Firefighters from KPERS to KP&F

Action Make a motion to approve a resolution to enroll all eligible current and future Firefighters employed by the City of Bonner Springs in the Kansas Police and Fire Retirement System effective January 1, 2024.

Recommendation Staff recommends approval.

Documents:

1. KPF Resolution

6. Ordinance to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicles

Action Make a motion to adopt an ordinance to allow the operation of all-terrain vehicles, micro-utility trucks, low-speed vehicles, golf carts, or work-site utility vehicles on certain City streets.

Recommendation Staff recommends approval.

Documents:

1. Golf Cart Ordinance Legislative Format
2. Golf Cart 11132023

7. Agreement with the Center for Public Safety Management

Action Make a motion to approve an agreement with the Center for Public Safety Management, LLC (CPSM) for a Comprehensive Analysis of Police Services and authorize the Police Chief to execute the agreement

Recommendation Staff Recommends Approval

Documents:

1. Police Department Study Proposal
2. Agreement

REPORTS

1. City Manager's Report

Documents:

1. City Managers Update 11-9-23
2. 11.6.23_Completed_Projects
3. 11.6.23_Pending_Planning_Projects
4. InCode_Building_Permit_Report
5. InCode_Code_Enforcement_Report

2. City Council Items

3. Mayor's Report

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Christina Brake

Subject: Minutes of the October 23, 2023 City Council Meeting

Recommendation:

Action: Make a motion to approve the City Council minutes as presented.

Background:

Discussion:

Financial Impact:

City Council Minutes – Regular Meeting – October 23, 2023

The Bonner Springs City Council met in regular session at 7:30 p.m.

Present: Mayor Harrington, Councilmembers Shannon, Long, McMahan, Wood, Gurley, Stephens and Reeves. Councilmember Kipp was absent.

City staff present: Sean Pederson, City Manager; Chris Brake, City Clerk; Tillie LaPlante, Finance Director; Mark Lee, Community Development Director and Frank Abart, Public Works Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America, and Pastor Flournoy led the invocation.

PRESENTATION –

1. District Attorney Mark Dupree presented his annual review.

Citizen Concerns about Items Not on Today's Agenda –

Kim Hylton, 498 South 138th St, was concerned about the significant increase in her water bill last month. She spoke to people in the Utility Billing department and was told she had been underbilled previously but has unanswered questions about the billing.

Dan Wilson, 503 S. 137th Street, also received a higher than usual water bill. He believes the utility company should be held accountable. He was concerned that the utility company didn't advise residents ahead of time that the bills would be higher. He was concerned that the the people reading the meters didn't know what they were doing. He is not confident the bills are correct. He would like a hard copy of his bill.

CONSENT AGENDA – The Mayor read the Consent Agenda items and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

1. Minutes of the September 25, 2023 City Council Meeting
2. Claims for City Operations
3. Intergovernmental Services Agreement with Lenexa to Offer Combined Senior Center Trip Opportunities in 2024.

Reeves moved and Shannon seconded to approve the consent agenda as presented. Unanimous approval.

OLD BUSINESS – None

NEW BUSINESS –

1. **Rezoning - BSRZ-01-23 - Zoning Change From A-1 (Agricultural District) to R-3 (Multi-family Residential District) for Eastern Portion of 300 South 130th Street** – Shannon moved and Stephens seconded to approve the rezoning BSRZ-01-23 - Zoning Change From A-1 (Agricultural District) to R-3 (Multi-family Residential District) for Eastern Portion of 300 South 130th Street. The motion carried on a vote of five to two with McMahan and Reeves dissenting.
2. **Highway 32/Kump Avenue Paving Project - Solicit Bids** – Stephens moved and Gurley seconded to approve. Unanimous approval.
3. **Kansas Avenue Culvert Project - Solicit Bids** – Gurley moved and Stephens seconded to authorize the Public Works department to advertise and solicit bids for the highway 32/Kump paving project. Unanimous approval.

4. **Ordinance Approving a Franchise Agreement with Midco** – Stephens moved and Wood seconded to adopt an ordinance approving a franchise agreement contract with Midcontinent Communications (Midco) as presented. Unanimous approval.

REPORTS

Item No. 1: City Manager's Report –

- City staff has been calling customers that have the meters that are receiving the higher bills than previously.
- The golf cart ordinance is going through review with the attorney due to concerns with some terminology and will be presented to the City Council again.
- Everyone should receive a flier in the mail from the Unified Government. Some of the tax information in the flier is not accurate. The City Manager has asked the UG to allow the City to provide input next time before they distribute the information.
- The Water Treatment Plant construction is on schedule. Construction of the transmission line going out is scheduled to begin in November. More information will be coming.

Item No. 2: City Council Items

- Stephens asked about updates on Riverview and 110th Street. The City Manager provided an update about the culverts, the timeline for completion and inspections.
- Reeves stated the school district is doing a lot of work on 138th Street and asked if any of it is connected with future City work in the area.

Item No. 3: Mayor's Report

- The mayor stated he appreciates all the care and concern the City Council puts into their work
- The Mayor participated in a press release with Mayor Caiharr and Mayor Garner concerning the state of affairs of the Unified Government of Kansas City, Kansas and Wyandotte County. He believes it would benefit Bonner Springs for the Charter agreement to be reviewed. Mayor Caiharr is leading a task force which will have a listening tour of all parts of the County. He spoke about the process for reviewing the Charter and more information will be available on the Facebook page Unified Residents of Wyandotte County.
- The Mayor encouraged everyone to vote and wished all of the candidates the best of luck.
- Halloween is coming up!

The meeting adjourned at 9:14 p.m.

Christina Brake, City Clerk

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Sarah Frehe

Subject: Claims for City Operations

Recommendation: Staff recommends approval.

Action: Make a motion to approve the claims for City operations as presented.

Background: Staff enclosed the supplement claims for City operations in the amount of \$22,382.18, the regular claims in the amount of \$1,635,258.61 and utility refunds in the amount of \$366.45.

Discussion:

Financial Impact:



Bonner Springs, KS

Check Register

Packet: APPKT00652 - 10/27/2023 Payroll Check Run

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP BANK-AP BANK						
12416	ABBIE ROTH	10/27/2023	Regular	0.00	60.00	152274
12415	ALEXANDER CONRAD	10/27/2023	Regular	0.00	120.00	152275
7913	AT&T	10/27/2023	Regular	0.00	95.59	152276
11698	AT&T	10/27/2023	Regular	0.00	594.52	152277
2470	ATMOS ENERGY	10/27/2023	Regular	0.00	62.38	152278
6536	BANKCARD PROCESSING CENTER	10/27/2023	Regular	0.00	11,539.57	152279
0117	BOARD OF PUBLIC UTILITIES	10/27/2023	Regular	0.00	35.89	152280
11793	CHARTER COMMUNICATIONS HOLDIN	10/27/2023	Regular	0.00	273.74	152281
10964	EVERGY FKA KCP&L	10/27/2023	Regular	0.00	211.14	152282
12404	JEREMY WELCH JR	10/27/2023	Regular	0.00	48.00	152283
9879	MAINSTREET CREDIT UNION	10/27/2023	Regular	0.00	845.00	152284
7764	MICHAEL J. DANIELS	10/27/2023	Regular	0.00	211.00	152285
12333	OPTUM BANK	10/27/2023	Regular	0.00	7,656.66	152286
11621	TALIA ROSA PEREZ	10/27/2023	Regular	0.00	116.00	152287
2949	TOM STEPHENS	10/27/2023	Regular	0.00	260.64	152288
0915	VERIZON WIRELESS	10/27/2023	Regular	0.00	200.05	152289
12396	XAVIER MORENO	10/27/2023	Regular	0.00	52.00	152290

Bank Code AP BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	39	17	0.00	22,382.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	39	17	0.00	22,382.18



Bonner Springs, KS

Expense Approval Report

By Vendor Name

Post Dates 10/27/2023 - 10/27/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 12416 - ABBIE ROTH					
ABBIE ROTH	AT101423	10/27/2023	VOLLEYBALL OFFICIAL - 4 MATCHES	565-660-000-702230	60.00
Vendor 12416 - ABBIE ROTH Total:					60.00
Vendor: 12415 - ALEXANDER CONRAD					
ALEXANDER CONRAD	AC101423	10/27/2023	VOLLEYBALL OFFICIAL - 4 MATCHES	565-660-000-702230	60.00
ALEXANDER CONRAD	AC102123	10/27/2023	VOLLEYBALL OFFICIAL - 4 MATCHES	565-660-000-702230	60.00
Vendor 12415 - ALEXANDER CONRAD Total:					120.00
Vendor: 11698 - AT&T					
AT&T	62631283803	10/27/2023	MONTHLY FIBER OPTICS SERVICE 10/11/23 - 11/10/23	300-190-000-702370	198.18
AT&T	62631283803	10/27/2023	MONTHLY FIBER OPTICS SERVICE 10/11/23 - 11/10/23	420-000-000-702370	198.17
AT&T	62631283803	10/27/2023	MONTHLY FIBER OPTICS SERVICE 10/11/23 - 11/10/23	430-000-000-702370	198.17
Vendor 11698 - AT&T Total:					594.52
Vendor: 7913 - AT&T					
AT&T	0003245	10/27/2023	INTERNET FOR AQUATIC PARK 10/10/23 - 11/9/23	570-000-000-702925	95.59
Vendor 7913 - AT&T Total:					95.59
Vendor: 2470 - ATMOS ENERGY					
ATMOS ENERGY	0003237	10/27/2023	GAS SERVICE	420-000-000-702925	62.38
Vendor 2470 - ATMOS ENERGY Total:					62.38
Vendor: 6536 - BANKCARD PROCESSING CENTER					
BANKCARD PROCESSING CEN...	0003221	10/27/2023	NOTARY BOND FOR BILLE	300-190-000-702270	70.00
BANKCARD PROCESSING CEN...	0003221	10/27/2023	NOTARY RENEWAL FOR BILLE	300-190-000-702270	25.00
BANKCARD PROCESSING CEN...	0003221	10/27/2023	PROMO 2024 DAILY PLANNERS	430-000-000-702485	267.53
BANKCARD PROCESSING CEN...	0003222	10/27/2023	OIL CHANGE/THROTTLE	300-175-000-702510	260.98
BANKCARD PROCESSING CEN...	0003223	10/27/2023	SENSOR REPLACEMENT ON IMPALA		
BANKCARD PROCESSING CEN...	0003223	10/27/2023	PARTS FOR TRAILER VID # 708	300-190-000-703537	98.10
BANKCARD PROCESSING CEN...	0003224	10/27/2023	ACO INTERNET	300-185-000-702396	53.50
BANKCARD PROCESSING CEN...	0003224	10/27/2023	MOULDING FOR UNIT 54	300-185-000-702510	270.26
BANKCARD PROCESSING CEN...	0003224	10/27/2023	MOULDING FOR UNIT 49	300-185-000-702510	270.26
BANKCARD PROCESSING CEN...	0003224	10/27/2023	UNIFORM ITEMS	300-185-000-703015	84.95
BANKCARD PROCESSING CEN...	0003224	10/27/2023	UNIFORM ITEMS	300-185-000-703015	34.44
BANKCARD PROCESSING CEN...	0003224	10/27/2023	K9 SUBSCRIPTION	300-185-000-703533	140.00
BANKCARD PROCESSING CEN...	0003225	10/27/2023	DEPARTMENT POLO SHIRTS	300-185-000-703015	805.00
BANKCARD PROCESSING CEN...	0003225	10/27/2023	STORAGE RACKS	300-185-000-703020	570.35
BANKCARD PROCESSING CEN...	0003227	10/27/2023	SHIPPING	300-185-000-702011	11.00
BANKCARD PROCESSING CEN...	0003227	10/27/2023	TRAINING COURSE FOR WATSON	300-185-000-702124	550.00
BANKCARD PROCESSING CEN...	0003227	10/27/2023	CREDIT CHECK FOR LEDESMA	300-185-000-702297	33.00
BANKCARD PROCESSING CEN...	0003227	10/27/2023	BUSINESS CARDS FOR LEDESMA	300-185-000-702485	38.89
BANKCARD PROCESSING CEN...	0003228	10/27/2023	K9 CAR SHOW SHIRTS	082-000-000-703800	1,118.50
BANKCARD PROCESSING CEN...	0003228	10/27/2023	CPST RECERTIFICATION	300-185-000-702124	55.00
BANKCARD PROCESSING CEN...	0003228	10/27/2023	SMALL ANIMAL BASE LICENSE FEE	300-185-000-702396	335.00
BANKCARD PROCESSING CEN...	0003228	10/27/2023	FENTANYL ODOR AND CAPS	300-185-000-703533	111.99
BANKCARD PROCESSING CEN...	0003229	10/27/2023	LIGHT/ELECTRICAL SUPPLIES FOR BRINE TANK AREA	300-190-000-703041	175.65

Expense Approval Report

Post Dates: 10/27/2023 - 10/27/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BANKCARD PROCESSING CEN...	0003230	10/27/2023	KRPA MEMBERSHIPS FOR SPEASE, BRUNGARDT, & BARTELS	300-175-000-702270	300.00
BANKCARD PROCESSING CEN...	0003230	10/27/2023	REPLACEMENT TIBLOW PICTURE	505-000-000-704140	96.00
BANKCARD PROCESSING CEN...	0003231	10/27/2023	SHIPPING TO RETURN LOANED LAB EQUIPMENT	420-000-000-702011	38.93
BANKCARD PROCESSING CEN...	0003231	10/27/2023	REPAIR PARTS FOR WWTP	420-000-000-703041	379.74
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-125-000-702370	36.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-130-000-702370	30.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	ANNUAL FEE FOR ELECTION SIGN	300-130-000-702485	81.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	DISH SOAP	300-130-000-703041	4.36
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-145-000-702370	1.35
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-150-000-702999	54.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-155-000-702370	18.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	BIOMETRIC SCREENING FOOD/DRINKS	300-155-000-702999	95.85
BANKCARD PROCESSING CEN...	0003232	10/27/2023	MISC OFFICE SUPPLIES	300-155-000-703020	12.27
BANKCARD PROCESSING CEN...	0003232	10/27/2023	WESSEL MOM MEMORIAL PLANT	300-155-000-703999	65.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-157-000-702370	18.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-165-000-702370	108.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-170-000-702370	18.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-175-000-702370	48.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-185-000-702370	150.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-190-000-702370	90.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	300-190-000-702370	18.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	420-000-000-702370	24.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	430-000-000-702370	24.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	497-000-000-702370	6.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	505-000-000-702370	6.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	540-000-000-702370	6.00
BANKCARD PROCESSING CEN...	0003232	10/27/2023	EMAILS	575-000-000-702370	6.00
BANKCARD PROCESSING CEN...	0003239	10/27/2023	CID TAX ON LODGING FOR MAIN STREET QUARTERLY TRAIN	505-000-000-702124	2.98
BANKCARD PROCESSING CEN...	0003239	10/27/2023	LODGING FOR MAIN STREET QUARTERLING TRAINING	505-000-000-702124	160.55
BANKCARD PROCESSING CEN...	0003239	10/27/2023	AD FOR EVENINGS ON OAK AND DOWNTOWN EVENTS	505-000-000-702485	93.78
BANKCARD PROCESSING CEN...	0003242	10/27/2023	ADOBE SOFTWARE	300-165-000-702370	29.99
BANKCARD PROCESSING CEN...	0003242	10/27/2023	MONTHLY CAR WASHES	300-165-000-702511	28.99
BANKCARD PROCESSING CEN...	0003242	10/27/2023	REFLECTIVE VEHICLE GRAPHICS	300-165-000-702511	293.32
BANKCARD PROCESSING CEN...	0003242	10/27/2023	CHIEFS COSTCO ACCOUNT ADD	300-165-000-702746	10.00
BANKCARD PROCESSING CEN...	0003242	10/27/2023	STATION TV SERVICES	300-165-000-702925	92.84
BANKCARD PROCESSING CEN...	0003242	10/27/2023	STATION SUPPLIES	300-165-000-703020	175.00
BANKCARD PROCESSING CEN...	0003242	10/27/2023	STATION SUPPLIES	300-165-000-703041	725.36
BANKCARD PROCESSING CEN...	0003242	10/27/2023	TURNPIKE FEES	300-165-000-703420	20.75
BANKCARD PROCESSING CEN...	0003242	10/27/2023	SCBA REPAIR SUPPLIES	300-165-000-703537	56.41
BANKCARD PROCESSING CEN...	0003242	10/27/2023	LAPTOP FOR CHIEF	300-165-000-704700	799.99
BANKCARD PROCESSING CEN...	0003243	10/27/2023	REFLECTIVE VEHICLE GRAPHICS	300-165-000-702511	401.92
BANKCARD PROCESSING CEN...	0003243	10/27/2023	HELMET SHEILDS (PPE)	300-165-000-703015	60.00
BANKCARD PROCESSING CEN...	0003244	10/27/2023	TAXI FOR ICMA CONFERENCE	300-155-000-702124	18.55
BANKCARD PROCESSING CEN...	0003244	10/27/2023	TAXI FOR ICMA CONFERENCE	300-155-000-702124	47.56
BANKCARD PROCESSING CEN...	0003244	10/27/2023	LODGING FOR ICMA CONFERENCE	300-155-000-702124	1,407.68
Vendor 6536 - BANKCARD PROCESSING CENTER Total:					11,539.57

Expense Approval Report

Post Dates: 10/27/2023 - 10/27/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 0117 - BOARD OF PUBLIC UTILITIES					
BOARD OF PUBLIC UTILITIES	0003238	10/27/2023	WATER BILL - 11600 KAW DR 9/11/23 - 10/11/23	300-185-000-702396	35.89
Vendor 0117 - BOARD OF PUBLIC UTILITIES Total:					35.89
Vendor: 11793 - CHARTER COMMUNICATIONS HOLDING LLC					
CHARTER COMMUNICATIONS ...	0097893101423	10/27/2023	STATION INTERNET SERVICES 10/14/23 - 11/13/23	300-165-000-702925	273.74
Vendor 11793 - CHARTER COMMUNICATIONS HOLDING LLC Total:					273.74
Vendor: 10964 - EVERGY FKA KCP&L					
EVERGY FKA KCP&L	0003233	10/27/2023	949 N 142ND ST 9/14/23 - 10/15/23	430-000-000-702925	19.79
EVERGY FKA KCP&L	0003234	10/27/2023	12730 STATE 9/14/23 - 10/15/23	420-000-000-702925	132.38
EVERGY FKA KCP&L	0003235	10/27/2023	SIREN 631 N 126TH ST 9/14/23 - 10/15/23	300-145-000-702925	30.15
EVERGY FKA KCP&L	0003236	10/27/2023	SIREN 708 S 122ND ST 9/14/23 - 10/15/23	300-145-000-702925	28.82
Vendor 10964 - EVERGY FKA KCP&L Total:					211.14
Vendor: 12404 - JEREMY WELCH JR					
JEREMY WELCH JR	JW101423	10/27/2023	SOCCER OFFICAL - 1 GAME	545-000-000-702037	16.00
JEREMY WELCH JR	JW102123	10/27/2023	SOCCER OFFICAL - 2 GAMES	545-000-000-702037	32.00
Vendor 12404 - JEREMY WELCH JR Total:					48.00
Vendor: 9879 - MAINSTREET CREDIT UNION					
MAINSTREET CREDIT UNION	0003241	10/27/2023	PAYROLL FOR 10/27/23	071-000-000-021380	845.00
Vendor 9879 - MAINSTREET CREDIT UNION Total:					845.00
Vendor: 7764 - MICHAEL J. DANIELS					
MICHAEL J. DANIELS	MD101423	10/27/2023	SOCCER OFFICIAL - 7.5 GAMES	545-000-000-702037	137.00
MICHAEL J. DANIELS	MD102123	10/27/2023	SOCCER OFFICIAL - 4 GAMES	545-000-000-702037	74.00
Vendor 7764 - MICHAEL J. DANIELS Total:					211.00
Vendor: 12333 - OPTUM BANK					
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	071-000-000-021385	2,719.16
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-125-000-701610	187.50
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-145-000-701610	125.00
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-155-000-701610	125.00
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-157-000-701610	250.00
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-165-000-701610	625.00
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-170-000-701610	187.50
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-175-000-701610	312.50
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-185-000-701610	1,625.00
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	300-190-000-701610	687.50
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	420-000-000-701610	281.25
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	430-000-000-701610	281.25
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	497-000-000-701610	62.50
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	505-000-000-701610	62.50
OPTUM BANK	0003240	10/27/2023	HEALTH SAVINGS ACCOUNT FOR 10/27/2023	525-000-000-701610	125.00
Vendor 12333 - OPTUM BANK Total:					7,656.66

Expense Approval Report

Post Dates: 10/27/2023 - 10/27/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 11621 - TALIA ROSA PEREZ					
TALIA ROSA PEREZ	TP101423	10/27/2023	SOCCER OFFICIAL - 3 GAMES	545-000-000-702037	56.00
TALIA ROSA PEREZ	TP102123	10/27/2023	VOLLEYBALL OFFICIAL - 4 MATCHES	565-660-000-702230	60.00
Vendor 11621 - TALIA ROSA PEREZ Total:					116.00
Vendor: 2949 - TOM STEPHENS					
TOM STEPHENS	0003220	10/27/2023	REIMBURSEMENT FOR LKM CONFERENCE EXPENSES	300-150-000-702124	260.64
Vendor 2949 - TOM STEPHENS Total:					260.64
Vendor: 0915 - VERIZON WIRELESS					
VERIZON WIRELESS	9946439303	10/27/2023	MONTHLY CHG/LIFT STATIONS COMM 10/10/23 - 11/9/23	420-000-000-702925	200.05
Vendor 0915 - VERIZON WIRELESS Total:					200.05
Vendor: 12396 - XAVIER MORENO					
XAVIER MORENO	XM101423	10/27/2023	SOCCER OFFICIAL - 2 GAMES	545-000-000-702037	32.00
XAVIER MORENO	XM102123	10/27/2023	SOCCER OFFICIAL - 1 GAME	545-000-000-702037	20.00
Vendor 12396 - XAVIER MORENO Total:					52.00
Grand Total:					22,382.18



Bonner Springs, KS

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Packet: APPKT00656 - 11/7/2023 Check Run

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP BANK-AP BANK						
12416	ABBIE ROTH	11/10/2023	Regular	0.00	120.00	152291
5763	AERO-MOD, INC.	11/10/2023	Regular	0.00	5,984.70	152292
12415	ALEXANDER CONRAD	11/10/2023	Regular	0.00	90.00	152293
11701	ALL COPY PRODUCTS INC	11/10/2023	Regular	0.00	653.01	152294
10078	AMAZON CAPITAL SERVICES INC	11/10/2023	Regular	0.00	1,124.79	152295
	Void	11/10/2023	Regular	0.00	0.00	152296
	Void	11/10/2023	Regular	0.00	0.00	152297
12418	AMBER MEYER	11/10/2023	Regular	0.00	200.00	152298
2953	AMBER VOGAN	11/10/2023	Regular	0.00	309.36	152299
5513	AMERICAN FIRE SPRINKLER CORP	11/10/2023	Regular	0.00	320.00	152300
12419	ANTHONY TAYLOR	11/10/2023	Regular	0.00	150.00	152301
7449	APEX ENVIROTECH, INC.	11/10/2023	Regular	0.00	5,520.00	152302
3303	ASPHALT SALES CO INC	11/10/2023	Regular	0.00	1,476.18	152303
5615	AT&T	11/10/2023	Regular	0.00	305.35	152304
5184	AT&T MOBILITY	11/10/2023	Regular	0.00	2,809.95	152305
7514	AXIOM INSTRUMENTATION SERVICE	11/10/2023	Regular	0.00	3,993.40	152306
1917	BATTERIES PLUS	11/10/2023	Regular	0.00	340.86	152307
10140	BEVERLY S MILLS	11/10/2023	Regular	0.00	40.00	152308
12165	BLUE CARDINAL CHEMICAL LLC	11/10/2023	Regular	0.00	888.87	152309
0117	BOARD OF PUBLIC UTILITIES	11/10/2023	Regular	0.00	31,844.57	152310
2798	BONNER SPRINGS AUTO REPAIR LLC	11/10/2023	Regular	0.00	147.31	152311
0121	BONNER SPRINGS LIBRARY	11/10/2023	Regular	0.00	5,349.53	152312
4172	BOUND TREE MEDICAL LLC	11/10/2023	Regular	0.00	2,229.41	152313
12078	BRENDA CALDWELL	11/10/2023	Regular	0.00	75.00	152314
11759	BURNS & MCDONNELL CAS CONSTR	11/10/2023	Regular	0.00	1,159,812.48	152315
0139	BYERS GLASS & MIRROR INC	11/10/2023	Regular	0.00	340.00	152316
0192	C&B EQUIPMENT MIDWEST INC	11/10/2023	Regular	0.00	15,912.00	152317
11659	CAPITAL ONE/WALMART COMMUNI	11/10/2023	Regular	0.00	117.26	152318
2561	CDW LLC	11/10/2023	Regular	0.00	223.79	152319
11793	CHARTER COMMUNICATIONS HOLDIN	11/10/2023	Regular	0.00	329.98	152320
10027	CINTAS	11/10/2023	Regular	0.00	559.55	152321
2410	CITY TREASURER KCK	11/10/2023	Regular	0.00	33,484.38	152322
11908	CMRS-FP	11/10/2023	Regular	0.00	800.00	152323
7888	COGENT INC	11/10/2023	Regular	0.00	445.00	152324
0213	COLEMAN EQUIPMENT INC	11/10/2023	Regular	0.00	60.14	152325
0716	CORE & MAIN LP	11/10/2023	Regular	0.00	6,072.77	152326
2216	CROSBY PLUMBING	11/10/2023	Regular	0.00	6,789.00	152327
1739	CUSTOM WELDING & STEEL FABRIC	11/10/2023	Regular	0.00	4,560.91	152328
12018	CYNTOX LLC	11/10/2023	Regular	0.00	621.20	152329
3292	DAMON PURSELL CONSTRUCTION C	11/10/2023	Regular	0.00	295.92	152330
12382	DATCO, INC	11/10/2023	Regular	0.00	1,288.70	152331
0014	DEFFENBAUGH INDUSTRIES INC	11/10/2023	Regular	0.00	3,092.32	152332
11417	EQUIPMENTSHARE.COM INC	11/10/2023	Regular	0.00	740.00	152333
10964	EVERGY FKA KCP&L	11/10/2023	Regular	0.00	464.99	152334
10942	EVERGY KANSAS CENTRAL INC FKA V	11/10/2023	Regular	0.00	12,874.65	152335
5516	EXECUTIVE MARKETING PROMOTIOI	11/10/2023	Regular	0.00	1,737.25	152336
4342	FELDMANS	11/10/2023	Regular	0.00	1,296.53	152337
7225	FORTILINE, INC	11/10/2023	Regular	0.00	815.45	152338
11792	FREESE AND NICHOLS, INC	11/10/2023	Regular	0.00	3,372.75	152339
12421	GIBBS TECHNOLOGY COMPANY	11/10/2023	Regular	0.00	150.00	152340
0710	GOVERNMENT FINANCE OFFICERS A	11/10/2023	Regular	0.00	170.00	152341
1942	GRASS PAD INC	11/10/2023	Regular	0.00	525.45	152342
1532	GT DISTRIBUTORS INC	11/10/2023	Regular	0.00	52.35	152343
12160	GUARDIAN SECURITY SYSTEMS INC	11/10/2023	Regular	0.00	151.94	152344

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0021	HACH COMPANY	11/10/2023	Regular	0.00	1,153.00	152345
1089	HAWKINS INC	11/10/2023	Regular	0.00	19,562.78	152346
4275	HAYNES EQUIPMENT CO INC	11/10/2023	Regular	0.00	8,878.04	152347
3078	HD SUPPLY INC	11/10/2023	Regular	0.00	996.93	152348
7296	HEATHER PATE	11/10/2023	Regular	0.00	147.50	152349
7242	HELGET GAS PRODUCTS INC	11/10/2023	Regular	0.00	110.42	152350
0821	HOLLIDAY SAND AND GRAVEL CO	11/10/2023	Regular	0.00	1,341.52	152351
12422	HOLLY ANDERSON	11/10/2023	Regular	0.00	150.00	152352
10304	INSTITUTE FOR BUILDING TECHNOLC	11/10/2023	Regular	0.00	21,625.00	152353
3289	J & D EQUIPMENT INC	11/10/2023	Regular	0.00	1,501.26	152354
1021	JACKSON SERVICE CENTER INC	11/10/2023	Regular	0.00	308.00	152355
5588	JAMES BALLEW	11/10/2023	Regular	0.00	1,575.00	152356
12354	JEFFREY COX	11/10/2023	Regular	0.00	1,650.00	152357
10069	JERRY'S NURSERY & LANDSCAPING, I	11/10/2023	Regular	0.00	960.00	152358
12423	JOY PADGET	11/10/2023	Regular	0.00	100.00	152359
11868	KAITLYN E KRUG	11/10/2023	Regular	0.00	30.00	152360
9900	KANSAS DEPARTMENT OF REVENUE	11/10/2023	Regular	0.00	4,522.72	152361
12385	KANSAS FENCING INC	11/10/2023	Regular	0.00	14,205.00	152362
6594	KANSAS METRO PARKS & RECREATIC	11/10/2023	Regular	0.00	450.00	152363
5308	KANSAS ONE-CALL SYSTEM, INC	11/10/2023	Regular	0.00	260.40	152364
10555	KBI LAB	11/10/2023	Regular	0.00	400.00	152365
10214	KC AUCTION DIRECT LLC	11/10/2023	Regular	0.00	2,131.68	152366
3517	KEY EQUIPMENT & SUPPLY CO	11/10/2023	Regular	0.00	482.84	152367
3003	LAKE OF THE FOREST INC	11/10/2023	Regular	0.00	247.00	152368
10578	LANDWORKS STUDIO LLC	11/10/2023	Regular	0.00	2,880.00	152369
12075	LARRY COOPER	11/10/2023	Regular	0.00	88.50	152370
11619	LESLIE LLOYD HAROLD	11/10/2023	Regular	0.00	101.00	152371
12266	LOGAN CONTRACTORS SUPPLY, INC	11/10/2023	Regular	0.00	2,400.15	152372
1836	LOWE'S CREDIT SERVICES	11/10/2023	Regular	0.00	863.08	152373
9879	MAINSTREET CREDIT UNION	11/10/2023	Regular	0.00	865.00	152374
6251	MARK STITES	11/10/2023	Regular	0.00	106.50	152375
7587	MCANANY OIL CO., INC.	11/10/2023	Regular	0.00	4,411.76	152376
7347	MCGUIRE ELECTRIC, LLC	11/10/2023	Regular	0.00	12,362.01	152377
6137	METRO COURIER INC	11/10/2023	Regular	0.00	73.48	152378
8001	MIDWEST PUBLIC RISK	11/10/2023	Regular	0.00	91,908.00	152379
9839	MUELLER SYSTEMS, LLC	11/10/2023	Regular	0.00	2,068.08	152380
7206	NATIONAL INSURANCE MARKETING	11/10/2023	Regular	0.00	2,234.90	152381
3094	NORRIS EQUIPMENT CO LLC	11/10/2023	Regular	0.00	925.55	152382
0187	OLATHE WINWATER WORKS CO	11/10/2023	Regular	0.00	6,220.00	152383
12333	OPTUM BANK	11/10/2023	Regular	0.00	7,491.66	152384
0947	O'REILLY AUTOMOTIVE INC	11/10/2023	Regular	0.00	893.08	152385
8124	OUTDOOR HOME SERVICES HOLDING	11/10/2023	Regular	0.00	5,259.00	152386
3393	PACE ANALYTICAL SERVICES LLC	11/10/2023	Regular	0.00	2,761.10	152387
12424	PAT BUDY	11/10/2023	Regular	0.00	100.00	152388
12425	PATTY ALDRIDGE	11/10/2023	Regular	0.00	598.95	152389
2955	PB HOIDALE CO INC	11/10/2023	Regular	0.00	464.00	152390
11541	PEREGRINE CORPORATION	11/10/2023	Regular	0.00	589.47	152391
11867	PI MANAGED SERVICES LLC	11/10/2023	Regular	0.00	5,468.75	152392
10030	QUALITY SPEAKS LLC	11/10/2023	Regular	0.00	313.28	152393
12427	SAMANTHA SCHMELTZ	11/10/2023	Regular	0.00	100.00	152394
7485	SCHULTE SUPPLY INC	11/10/2023	Regular	0.00	538.00	152395
12426	SHERRI BRAZEAL	11/10/2023	Regular	0.00	100.00	152396
8226	SHERWIN WILLIAMS CO	11/10/2023	Regular	0.00	197.24	152397
7934	SITEONE LANDSCAPE SUPPLY HOLDI	11/10/2023	Regular	0.00	982.08	152398
11869	SOUTHWEST ANSWERING SERVICE II	11/10/2023	Regular	0.00	231.96	152399
12432	SOUTHWEST SOLUTIONS GROUP INC	11/10/2023	Regular	0.00	695.00	152400
7670	STAPLES CONTRACT & COMMERCIAL	11/10/2023	Regular	0.00	341.23	152401
11692	STAR SIGNS LLC	11/10/2023	Regular	0.00	265.00	152402
12403	STATION AUTOMATION INC	11/10/2023	Regular	0.00	1,154.99	152403
12430	SUMMER GIFFORD	11/10/2023	Regular	0.00	100.00	152404
12428	TANYA ROBB	11/10/2023	Regular	0.00	150.00	152405

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11906	TENNANT SALES & SERVICE COMPAN	11/10/2023	Regular	0.00	309.34	152406
10879	TEUTONIC HOLDINGS LLC	11/10/2023	Regular	0.00	225.58	152407
5375	TG TECHNICAL SERVICES	11/10/2023	Regular	0.00	385.00	152408
10854	THE JATH GROUP INC	11/10/2023	Regular	0.00	4,967.44	152409
6148	THE RADAR SHOP INC	11/10/2023	Regular	0.00	1,401.00	152410
12429	TIFFANY GREEN	11/10/2023	Regular	0.00	250.00	152411
0017	TOMPKINS INDUSTRIES INC	11/10/2023	Regular	0.00	680.06	152412
6802	TOTAL ELECTRIC CONTRACTORS INC	11/10/2023	Regular	0.00	542.50	152413
11556	U.S. BANK EQUIPMENT FINANCE	11/10/2023	Regular	0.00	1,177.90	152414
3025	U.S. VENTURE, INC	11/10/2023	Regular	0.00	4,110.84	152415
11386	UNIFIED GOVERNMENT TREASURER	11/10/2023	Regular	0.00	2,315.25	152416
6819	UNIFIRST CORPORATION	11/10/2023	Regular	0.00	1,238.78	152417
4137	UNIVERSITY OF KANSAS HOSPITAL A	11/10/2023	Regular	0.00	90.00	152418
3088	VANCE BROTHERS, INC	11/10/2023	Regular	0.00	609.00	152419
8404	VESTA LEE LUMBER COMPANY	11/10/2023	Regular	0.00	55.39	152420
2169	WALMART	11/10/2023	Regular	0.00	30.43	152421
7375	WATCHMEN SECURITY SERVICES	11/10/2023	Regular	0.00	191.29	152422
2043	WEIS FIRE & SAFETY EQUIPMENT	11/10/2023	Regular	0.00	750.00	152423
1321	WESTLAKE HARDWARE	11/10/2023	Regular	0.00	888.39	152424
	Void	11/10/2023	Regular	0.00	0.00	152425
11421	WEX INC	11/10/2023	Regular	0.00	9,663.60	152426
10810	WILLIAM F TUCKER	11/10/2023	Regular	0.00	8,355.00	152427
10402	WILLIAM NAFF	11/10/2023	Regular	0.00	183.35	152428
8411	WILSON & COMPANY ENGINEERS	11/10/2023	Regular	0.00	36,567.53	152429
12315	WOOD'S MINI MART	11/10/2023	Regular	0.00	50.00	152430

Bank Code AP BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	346	137	0.00	1,635,258.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	346	140	0.00	1,635,258.61



Bonner Springs, KS

Expense Approval Report

By Vendor Name

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 12416 - ABBIE ROTH				
ABBIE ROTH	AR102823	11/07/2023	VOLLEYBALL OFFICIAL - 4 MATCHES	60.00
ABBIE ROTH	AR110423	11/07/2023	VOLLEYBALL OFFICIAL - 4 MATCHES	60.00
Vendor 12416 - ABBIE ROTH Total:				120.00
Vendor: 5763 - AERO-MOD, INC.				
AERO-MOD, INC.	SO44451-1	11/07/2023	Repair Belt Press at the Wastewater Plant	5,825.29
AERO-MOD, INC.	SO44484-1	11/07/2023	Repair Belt Press at the Wastewater Plant	159.41
Vendor 5763 - AERO-MOD, INC. Total:				5,984.70
Vendor: 12415 - ALEXANDER CONRAD				
ALEXANDER CONRAD	AC102823	11/07/2023	VOLLEYBALL OFFICIAL - 4 MATCHES	60.00
ALEXANDER CONRAD	AC110423	11/07/2023	VOLLEYBALL OFFICIAL - 2 MATCHES	30.00
Vendor 12415 - ALEXANDER CONRAD Total:				90.00
Vendor: 11701 - ALL COPY PRODUCTS INC				
ALL COPY PRODUCTS INC	81194855	11/07/2023	SEPTEMBER USAGE (COPY) CHARGES	91.53
ALL COPY PRODUCTS INC	81194855	11/07/2023	NOVEMBER COPIER LEASE/FEES	561.48
Vendor 11701 - ALL COPY PRODUCTS INC Total:				653.01
Vendor: 10078 - AMAZON CAPITAL SERVICES INC				
AMAZON CAPITAL SERVICES I...	1391-YXNM-KLQR	11/07/2023	BIRCHWOOD TARGETS	136.85
AMAZON CAPITAL SERVICES I...	13GG-DT9V-73LQ	11/07/2023	RETURN SAMPLE WORK PANTS	-32.34
AMAZON CAPITAL SERVICES I...	149F-DVQW-NJXT	11/07/2023	LIGHT UP FOAM STICKS FOR CANDY CANE LANE	103.58
AMAZON CAPITAL SERVICES I...	149J-JXGK-HXPV	11/07/2023	TRAINING BOOKS	175.23
AMAZON CAPITAL SERVICES I...	1677-NDDR-97JY	11/07/2023	RETURN SAMPLE WORK PANTS	-33.99
AMAZON CAPITAL SERVICES I...	17GT-MDFR-939K	11/07/2023	RETURN SAMPLE WORK PANTS	-29.99
AMAZON CAPITAL SERVICES I...	17VP-MRML-1XQG	11/07/2023	RETURN DISC GOLF PRIZE FROM BIOMETRIC SCREENING	-39.99
AMAZON CAPITAL SERVICES I...	1CW3-VDFY-6W9R	11/07/2023	RETURN SAMPLE WORK PANT	-32.34
AMAZON CAPITAL SERVICES I...	1D6N-GJKV-7DL1	11/07/2023	MISC OFFICE SUPPLIES	23.15
AMAZON CAPITAL SERVICES I...	1D6N-GJKV-7DL1	11/07/2023	MISC OFFICE SUPPLIES	23.15
AMAZON CAPITAL SERVICES I...	1DDY-T9NR-MVFM	11/07/2023	REPLACE DISC GOLF PRIZE FOR BIOMETRIC SCREENING	59.99
AMAZON CAPITAL SERVICES I...	1DHX-QD6V-7HYH	11/07/2023	REUTRN SAMPLE WORK PANTS	-32.34
AMAZON CAPITAL SERVICES I...	1DHX-QD6V-9F9Y	11/07/2023	RETURN SAMPLE WORK PANTS	-37.99
AMAZON CAPITAL SERVICES I...	1DRY-CVPP-7M7M	11/07/2023	RETURN SAMPLE WORK PANTS	-29.99
AMAZON CAPITAL SERVICES I...	1F3J-KDGL-7HML	11/07/2023	SPIDER RINGS FOR SENIOR CENTER TO HAND OUT	37.98
AMAZON CAPITAL SERVICES I...	1GN3-PGPM-HLDN	11/07/2023	VEHICLE CHARGERS	99.88
AMAZON CAPITAL SERVICES I...	1GNH-31NW-6J1Y	11/07/2023	3 HOLE PUNCH AND PENS	28.02
AMAZON CAPITAL SERVICES I...	1GNT-VCLH-6P4Y	11/07/2023	RETURN EXTRA HYDRATION REMINDER	-25.00
AMAZON CAPITAL SERVICES I...	1H7F-YMN1-4LN4	11/07/2023	RETURN SAMPLE WORK PANTS	-182.94
AMAZON CAPITAL SERVICES I...	1HW9-VCTD-3L7R	11/07/2023	RETURN SAMPLE WORK SHIRT	-25.56
AMAZON CAPITAL SERVICES I...	1K1D-H4M9-7G41	11/07/2023	RETURN SAMPLE WORK PANTS	-32.34
AMAZON CAPITAL SERVICES I...	1KDT-3DG6-9DVJ	11/07/2023	RETURN SAMPLE WORK PANTS	-51.98
AMAZON CAPITAL SERVICES I...	1LPD-11G4-FWFR	11/07/2023	HALLOWEEN CANDY	561.60
AMAZON CAPITAL SERVICES I...	1LTP-NQOX-7P1T	11/07/2023	SAFETY GLASSES FOR DIST MAINT	85.84

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
AMAZON CAPITAL SERVICES I...	1LYM-GFH3-49ND	11/07/2023	RETURN SAMPLE WORK PANTS	-33.99
AMAZON CAPITAL SERVICES I...	1NJQ-DQTD-1PX1	11/07/2023	BOOK/TAPE/CANDY FOR HALLOWEEN EVENT	63.93
AMAZON CAPITAL SERVICES I...	1NPN-QWWM-1PW9	11/07/2023	TRAVEL BAGS FOR TRIPS/MARDI GRA BEADS FOR SHOW	35.14
AMAZON CAPITAL SERVICES I...	1P3X-7XVV-4NML	11/07/2023	RETURN EXTRA HYDRATION REMINDERS	-100.00
AMAZON CAPITAL SERVICES I...	1P7K-RD6H-13Y1	11/07/2023	RETURN SAMPLE WORK PANTS	-197.94
AMAZON CAPITAL SERVICES I...	1PDX-DDDT-DGHT	11/07/2023	RETURN SAMPLE WORK PANTS	-32.99
AMAZON CAPITAL SERVICES I...	1PPH-QK4Q-96Y9	11/07/2023	RETURN SAMPLE WORK PANTS	-32.97
AMAZON CAPITAL SERVICES I...	1PPH-QK4Q-D9TD	11/07/2023	RETURN SAMPLE WORK PANTS	-32.99
AMAZON CAPITAL SERVICES I...	1RGK-N1YN-77YP	11/07/2023	GLITTER FOR CANDY CANE LANE EVENT	11.98
AMAZON CAPITAL SERVICES I...	1RT1-TKMK-6WPD	11/07/2023	RETURN SAMPLE WORK PANTS	-32.34
AMAZON CAPITAL SERVICES I...	1V46-PT9V-7GHX	11/07/2023	TRAINING VEST	197.19
AMAZON CAPITAL SERVICES I...	1VM6-6HL1-6KL7	11/07/2023	RETURN EXTRA HYDRATION REMINDERS	-50.00
AMAZON CAPITAL SERVICES I...	1X9L-MRWG-79TV	11/07/2023	WORK PANTS/GOLD GEAR FOR RENDON	420.41
AMAZON CAPITAL SERVICES I...	1X9L-MRWG-79TV	11/07/2023	SAFETY GLASSES FOR DIST MAINT	57.60
AMAZON CAPITAL SERVICES I...	1X9L-MRWG-79TV	11/07/2023	ASSORTED NUNGEE CORDS	25.38
AMAZON CAPITAL SERVICES I...	1YCF-JYD7-PY7X	11/07/2023	DISPOSABLE SHOP TOWELS	34.63
AMAZON CAPITAL SERVICES I...	1YCF-JYD7-PY7X	11/07/2023	DISPOSABLE SHOP TOWELS	34.63
AMAZON CAPITAL SERVICES I...	1YCF-JYD7-PY7X	11/07/2023	DISPOSABLE SHOP TOWELS	34.63
AMAZON CAPITAL SERVICES I...	1YRD-MC7Q-VHKL	11/07/2023	RETURN RESPONDER BAG	-25.99
Vendor 10078 - AMAZON CAPITAL SERVICES INC Total:				1,124.79
Vendor: 12418 - AMBER MEYER				
AMBER MEYER	60261754	11/07/2023	REFUND DEPOSIT FOR SUNFLOWER ROOM ON 10/22/23	200.00
Vendor 12418 - AMBER MEYER Total:				200.00
Vendor: 2953 - AMBER VOGAN				
AMBER VOGAN	0003265	11/07/2023	MPR FALL CONFERENCE EXPENSE REIMBURSEMENT	309.36
Vendor 2953 - AMBER VOGAN Total:				309.36
Vendor: 5513 - AMERICAN FIRE SPRINKLER CORP				
AMERICAN FIRE SPRINKLER C...	54760	11/07/2023	ANNUAL FIRE SPRINKLER INSPECTION AT COM CENTER	320.00
Vendor 5513 - AMERICAN FIRE SPRINKLER CORP Total:				320.00
Vendor: 12419 - ANTHONY TAYLOR				
ANTHONY TAYLOR	60227422	11/07/2023	REFUND DEPOSIT FOR SOUTH PARK BUILDING ON 10/21/23	150.00
Vendor 12419 - ANTHONY TAYLOR Total:				150.00
Vendor: 7449 - APEX ENVIROTECH, INC.				
APEX ENVIROTECH, INC.	CSM03.001 AUG 2023	11/07/2023	CSM SAMPLING - AUG 2023	2,760.00
APEX ENVIROTECH, INC.	CSM03.001 SEP 2023	11/07/2023	CSM SAMPLING - SEP 2023	2,760.00
Vendor 7449 - APEX ENVIROTECH, INC. Total:				5,520.00
Vendor: 3303 - ASPHALT SALES CO INC				
ASPHALT SALES CO INC	153893	11/07/2023	TACK OIL	293.28
ASPHALT SALES CO INC	154124	11/07/2023	ASPHALT FOR POTHOLE PATCHING	133.38
ASPHALT SALES CO INC	154296	11/07/2023	ASPHALT FOR POTHOLE PATCHING	450.30
ASPHALT SALES CO INC	154331	11/07/2023	ASPHALT FOR POTHOLE PATCHING	118.56
ASPHALT SALES CO INC	154425	11/07/2023	ASPHALT FOR POTHOLE PATCHING	480.66
Vendor 3303 - ASPHALT SALES CO INC Total:				1,476.18

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 5184 - AT&T MOBILITY				
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE EQUIPMENT CREDIT	-165.18
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	355.83
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	45.21
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	383.92
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	135.63
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	1,135.80
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	187.97
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	274.42
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	369.90
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	45.21
AT&T MOBILITY	287288930469X10192023	11/07/2023	MOBILE PHONE SERVICE 9/12/23 - 10/11/23	41.24
Vendor 5184 - AT&T MOBILITY Total:				2,809.95
Vendor: 5615 - AT&T				
AT&T	0790469593-102523	11/07/2023	SPECIAL CIRCUITS AND ALARMS 10/25/23 - 1124/23	31.35
AT&T	0790469593-102523	11/07/2023	SPECIAL CIRCUITS AND ALARMS 3/25/23 - 4/24/23	134.00
AT&T	0790469593-102523	11/07/2023	SPECIAL CIRCUITS AND ALARMS 3/25/23 - 4/24/23	140.00
Vendor 5615 - AT&T Total:				305.35
Vendor: 7514 - AXIOM INSTRUMENTATION SERVICES				
AXIOM INSTRUMENTATION S...	20-1893	11/07/2023	WTP FILTERS	3,993.40
Vendor 7514 - AXIOM INSTRUMENTATION SERVICES Total:				3,993.40
Vendor: 1917 - BATTERIES PLUS				
BATTERIES PLUS	P66939969	11/07/2023	BATTERIES FOR ENGINE 91	340.86
Vendor 1917 - BATTERIES PLUS Total:				340.86
Vendor: 10140 - BEVERLY S MILLS				
BEVERLY S MILLS	23-325	11/07/2023	TREE ID PLAQUES FOR HOLLOWAY MEMORIAL TREE	10.00
BEVERLY S MILLS	23-325	11/07/2023	DONATION PLATES FOR MEMORIAL TREES	30.00
Vendor 10140 - BEVERLY S MILLS Total:				40.00
Vendor: 12165 - BLUE CARDINAL CHEMICAL LLC				
BLUE CARDINAL CHEMICAL LLC	10656	11/07/2023	LIFT STATION DEODORIZER	567.93
BLUE CARDINAL CHEMICAL LLC	10865	11/07/2023	CLEANING SUPPLIES FOR PW SHOP	320.94
Vendor 12165 - BLUE CARDINAL CHEMICAL LLC Total:				888.87
Vendor: 0117 - BOARD OF PUBLIC UTILITIES				
BOARD OF PUBLIC UTILITIES	0003253	11/07/2023	WATER USAGE 9/3/23 - 10/3/23	31,844.57
Vendor 0117 - BOARD OF PUBLIC UTILITIES Total:				31,844.57
Vendor: 2798 - BONNER SPRINGS AUTO REPAIR LLC				
BONNER SPRINGS AUTO REPA...	25141	11/07/2023	OIL CHANGE/FRONT END ALIGNMENT ON VID #517	147.31
Vendor 2798 - BONNER SPRINGS AUTO REPAIR LLC Total:				147.31
Vendor: 0121 - BONNER SPRINGS LIBRARY				
BONNER SPRINGS LIBRARY	0003248	11/07/2023	JO CO TAX DISTRIBUTION	61.28
BONNER SPRINGS LIBRARY	0003248	11/07/2023	WY CO TAX DISTRIBUTION	5,288.25
Vendor 0121 - BONNER SPRINGS LIBRARY Total:				5,349.53

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 4172 - BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	85067857	11/07/2023	MEDICAL SUPPLIES	452.70
BOUND TREE MEDICAL LLC	85094949	11/07/2023	MEDICAL SUPPLIES	11.15
BOUND TREE MEDICAL LLC	85096458	11/07/2023	MEDICAL SUPPLIES	130.56
BOUND TREE MEDICAL LLC	85109985	11/07/2023	MEDICAL SUPPLIES	147.34
BOUND TREE MEDICAL LLC	85132965	11/07/2023	MEDICAL SUPPLIES	225.87
BOUND TREE MEDICAL LLC	85136561	11/07/2023	MEDICAL SUPPLIES	190.79
BOUND TREE MEDICAL LLC	85141499	11/07/2023	MEDICAL SUPPLIES	789.16
BOUND TREE MEDICAL LLC	85144152	11/07/2023	MEDICAL SUPPLIES	281.84
Vendor 4172 - BOUND TREE MEDICAL LLC Total:				2,229.41
Vendor: 12078 - BRENDA CALDWELL				
BRENDA CALDWELL	60494303	11/07/2023	REFUND DEPOSIT FOR SOUTH PARK ON 10/14/23	75.00
Vendor 12078 - BRENDA CALDWELL Total:				75.00
Vendor: 11759 - BURNS & MCDONNELL CAS CONSTRUCTUORS BONNER SPRINGS JV				
BURNS & MCDONNELL CAS C...	PMT #15	11/07/2023	Phase II Water Treatment Facility Project	1,159,812.48
Vendor 11759 - BURNS & MCDONNELL CAS CONSTRUCTUORS BONNER SPRINGS JV Total:				1,159,812.48
Vendor: 0139 - BYERS GLASS & MIRROR INC				
BYERS GLASS & MIRROR INC	31873	11/07/2023	ADJUST FRONT DOORS TO LATCH SMOOTHLY	340.00
Vendor 0139 - BYERS GLASS & MIRROR INC Total:				340.00
Vendor: 0192 - C&B EQUIPMENT MIDWEST INC				
C&B EQUIPMENT MIDWEST I...	15644-00	11/07/2023	Repair pump #2 at Lift Station #5.	15,162.00
C&B EQUIPMENT MIDWEST I...	15900-00	11/07/2023	DECLOG IMPELLER PUMP # 1 AT WWTP	750.00
Vendor 0192 - C&B EQUIPMENT MIDWEST INC Total:				15,912.00
Vendor: 11659 - CAPITAL ONE/WALMART COMMUNITY CARD				
CAPITAL ONE/WALMART CO...	618684592	11/07/2023	DISTILLED WATER	5.72
CAPITAL ONE/WALMART CO...	618750946	11/07/2023	OFFICE DECOR	9.90
CAPITAL ONE/WALMART CO...	618750946	11/07/2023	FRUIT SNACKS/WATER	23.25
CAPITAL ONE/WALMART CO...	618750946	11/07/2023	HALLOWEEN CANDY	59.96
CAPITAL ONE/WALMART CO...	619812673	11/07/2023	POST IT NOTES	5.64
CAPITAL ONE/WALMART CO...	619812673	11/07/2023	PIZZA/POPCORN FOR PARENTS NIGHT OUT	12.79
Vendor 11659 - CAPITAL ONE/WALMART COMMUNITY CARD Total:				117.26
Vendor: 2561 - CDW LLC				
CDW LLC	LX96196	11/07/2023	MS OFFICE 2021 FOR WTP OFFICE	223.79
Vendor 2561 - CDW LLC Total:				223.79
Vendor: 11793 - CHARTER COMMUNICATIONS HOLDING LLC				
CHARTER COMMUNICATIONS ...	0100622101723	11/07/2023	PD INTERNET 10/17/23 - 11/16/23	329.98
Vendor 11793 - CHARTER COMMUNICATIONS HOLDING LLC Total:				329.98
Vendor: 10027 - CINTAS				
CINTAS	4171871357	11/07/2023	PD JANITORIAL BUILDING SUPPLIES	303.33
CINTAS	4172090829	11/07/2023	CITY HALL JANITORIAL SUPPLIES	256.22
Vendor 10027 - CINTAS Total:				559.55
Vendor: 2410 - CITY TREASURER KCK				
CITY TREASURER KCK	0003269	11/08/2023	REFUSE/TRASH COLLECTION FOR 2023	33,484.38
Vendor 2410 - CITY TREASURER KCK Total:				33,484.38
Vendor: 11908 - CMRS-FP				
CMRS-FP	0003279	11/07/2023	POSTAGE FOR METER	800.00
Vendor 11908 - CMRS-FP Total:				800.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 7888 - COGENT INC				
COGENT INC	5574978	11/07/2023	ROUTINE MAINTENANCE ON LS #2 BYPASS PUMPS	445.00
Vendor 7888 - COGENT INC Total:				445.00
Vendor: 0213 - COLEMAN EQUIPMENT INC				
COLEMAN EQUIPMENT INC	593269	11/07/2023	CHAIN SAW BLADES	60.14
Vendor 0213 - COLEMAN EQUIPMENT INC Total:				60.14
Vendor: 0716 - CORE & MAIN LP				
CORE & MAIN LP	T650808	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	454.02
CORE & MAIN LP	T653692	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	358.40
CORE & MAIN LP	T738768	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	1,438.52
CORE & MAIN LP	T756232	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	1,047.20
CORE & MAIN LP	T756298	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	569.05
CORE & MAIN LP	T759235	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	737.00
CORE & MAIN LP	T776012	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	472.08
CORE & MAIN LP	T776242	11/07/2023	DISTRIBUTION MAINTENANCE PARTS	996.50
Vendor 0716 - CORE & MAIN LP Total:				6,072.77
Vendor: 2216 - CROSBY PLUMBING				
CROSBY PLUMBING	35622349	11/07/2023	CLEAR OUT SLUDGE FROM SCUM LINE AT WWTP	1,790.00
CROSBY PLUMBING	35846219	11/07/2023	INSTALL GRINDER PUMP PIT AT 13744 LAWRENCE AVE	4,999.00
Vendor 2216 - CROSBY PLUMBING Total:				6,789.00
Vendor: 1739 - CUSTOM WELDING & STEEL FABRICATION INC				
CUSTOM WELDING & STEEL F...	4490	11/07/2023	REPAIR TRAILER RAMPS ON VID #708	4,560.91
Vendor 1739 - CUSTOM WELDING & STEEL FABRICATION INC Total:				4,560.91
Vendor: 12018 - CYNTOX LLC				
CYNTOX LLC	167605	11/07/2023	MEDICAL WASTE SERVICES	41.20
CYNTOX LLC	183776	11/07/2023	MEDICAL WASTE SERVICES	49.00
CYNTOX LLC	187163	11/07/2023	MEDICAL WASTE SERVICES	49.00
CYNTOX LLC	189942	11/07/2023	MEDICAL WASTE SERVICES	49.00
CYNTOX LLC	195586	11/07/2023	MEDICAL WASTE SERVICES	49.00
CYNTOX LLC	200725	11/07/2023	MEDICAL WASTE SERVICES	64.00
CYNTOX LLC	205092	11/07/2023	MEDICAL WASTE SERVICES	64.00
CYNTOX LLC	211521	11/07/2023	MEDICAL WASTE SERVICES	64.00
CYNTOX LLC	217033	11/07/2023	MEDICAL WASTE SERVICES	64.00
CYNTOX LLC	219787	11/07/2023	MEDICAL WASTE SERVICES	64.00
CYNTOX LLC	225607	11/07/2023	MEDICAL WASTE SERVICES	64.00
Vendor 12018 - CYNTOX LLC Total:				621.20
Vendor: 3292 - DAMON PURSELL CONSTRUCTION COMPANY				
DAMON PURSELL CONSTRUCT...	293074	11/07/2023	RIPRAP	295.92
Vendor 3292 - DAMON PURSELL CONSTRUCTION COMPANY Total:				295.92
Vendor: 12382 - DATCO, INC				
DATCO, INC	214233	11/07/2023	UNIFORM SHIRTS	1,288.70
Vendor 12382 - DATCO, INC Total:				1,288.70
Vendor: 0014 - DEFFENBAUGH INDUSTRIES INC				
DEFFENBAUGH INDUSTRIES I...	0019994-4861-4	11/07/2023	SLUDGE HAULING 10/1/23 - 10/15/23	2,056.11

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
DEFFENBAUGH INDUSTRIES I...	7270152-4858-4	11/07/2023	COMMUNITY CENTER DUMPSTER SERVICE	1,036.21
Vendor 0014 - DEFFENBAUGH INDUSTRIES INC Total:				3,092.32
Vendor: 11417 - EQUIPMENTSHARE.COM INC				
EQUIPMENTSHARE.COM INC	3199289-000	11/07/2023	REPLACE FUSE/BATTERY/TRANSMISSION RELAY ON VID#550	740.00
Vendor 11417 - EQUIPMENTSHARE.COM INC Total:				740.00
Vendor: 10964 - EVERGY FKA KCP&L				
EVERGY FKA KCP&L	0003262	11/07/2023	MUNICIPAL STREET LIGHT - LED 9/30/23 - 10/31/23	464.99
Vendor 10964 - EVERGY FKA KCP&L Total:				464.99
Vendor: 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC				
EVERGY KANSAS CENTRAL INC...	0003249	11/07/2023	STREETLIGHTS	12,797.33
EVERGY KANSAS CENTRAL INC...	0003260	11/07/2023	MESSAGE ELECTRICAL SERVICE	48.00
EVERGY KANSAS CENTRAL INC...	0003261	11/07/2023	GAZEBO ELECTRICAL SERVICE 10/3/23 -11/1/23	29.32
Vendor 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC Total:				12,874.65
Vendor: 5516 - EXECUTIVE MARKETING PROMOTIONS				
EXECUTIVE MARKETING PRO...	86679	11/07/2023	YOUTH VOLLEYBALL JERSEYS/COACH SHIRTS	1,737.25
Vendor 5516 - EXECUTIVE MARKETING PROMOTIONS Total:				1,737.25
Vendor: 4342 - FELDMANS				
FELDMANS	323619	11/07/2023	BAG OF LIME	11.99
FELDMANS	323673	11/07/2023	ELECTRICAL SUPPLIES FOR CEMETERY BLDG	41.87
FELDMANS	323679	11/07/2023	STRAW GUARD FOR SEEDING	32.99
FELDMANS	323686	11/07/2023	COLD GEAR FOR RENDON	59.38
FELDMANS	323705	11/07/2023	SPREADER CONTAINER FOR VID #526	18.99
FELDMANS	323738	11/07/2023	COLD GEAR FOR BANKS	82.50
FELDMANS	323740	11/07/2023	RETURN COLD GEAR FOR BANKS	-82.50
FELDMANS	323741	11/07/2023	COLD GEAR FOR BANKS	82.50
FELDMANS	J16703	11/07/2023	UNIFORM WORK PANTS	736.90
FELDMANS	J16703	11/07/2023	UNIFORM WORK PANTS	311.91
Vendor 4342 - FELDMANS Total:				1,296.53
Vendor: 7225 - FORTILINE, INC				
FORTILINE, INC	6242189	11/07/2023	PARTS TO INCREASE LIBRARY WATER SERVICE TO 2" LINE	815.45
Vendor 7225 - FORTILINE, INC Total:				815.45
Vendor: 11792 - FREESE AND NICHOLS, INC				
FREESE AND NICHOLS, INC	1361508	11/01/2023	Unified Development Ordinance Phases 2 & 3	3,372.75
Vendor 11792 - FREESE AND NICHOLS, INC Total:				3,372.75
Vendor: 12421 - GIBBS TECHNOLOGY COMPANY				
GIBBS TECHNOLOGY COMPANY	2666522	11/07/2023	MOVE PRINTER FROM 215 CEDAR TO 11600 KAW DR	150.00
Vendor 12421 - GIBBS TECHNOLOGY COMPANY Total:				150.00
Vendor: 0710 - GOVERNMENT FINANCE OFFICERS ASSOCIATION				
GOVERNMENT FINANCE OFFI...	2321001	11/07/2023	GFOA MEMBERSHIP FOR LAPLANTE	170.00
Vendor 0710 - GOVERNMENT FINANCE OFFICERS ASSOCIATION Total:				170.00
Vendor: 1942 - GRASS PAD INC				
GRASS PAD INC	54271	11/07/2023	MEMORIAL TREE	169.95
GRASS PAD INC	54271	11/07/2023	GIFT CARDS FOR '24 YOM	150.00
GRASS PAD INC	542718	11/07/2023	TOP SOIL FOR DIST MAINT	91.80

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
GRASS PAD INC	542733	11/07/2023	TOP SOIL FOR DIST MAINT	113.70
Vendor 1942 - GRASS PAD INC Total:				525.45
Vendor: 1532 - GT DISTRIBUTORS INC				
GT DISTRIBUTORS INC	INV0974323	11/07/2023	SAFARILAND LEG STRAP	15.30
GT DISTRIBUTORS INC	INV0975356	11/07/2023	6 STAR BAR	37.05
Vendor 1532 - GT DISTRIBUTORS INC Total:				52.35
Vendor: 12160 - GUARDIAN SECURITY SYSTEMS INC				
GUARDIAN SECURITY SYSTEMS..13774760		11/07/2023	ALARM SYSTEM 11/1/23 - 11/30/23	36.38
GUARDIAN SECURITY SYSTEMS..13774760		11/07/2023	ALARM SYSTEM 11/1/23 - 11/30/23	79.18
GUARDIAN SECURITY SYSTEMS..13774760		11/07/2023	ALARM SYSTEM 11/1/23 - 11/30/23	36.38
Vendor 12160 - GUARDIAN SECURITY SYSTEMS INC Total:				151.94
Vendor: 0021 - HACH COMPANY				
HACH COMPANY	13715157	11/07/2023	WTP CHEMICALS	1,153.00
Vendor 0021 - HACH COMPANY Total:				1,153.00
Vendor: 1089 - HAWKINS INC				
HAWKINS INC	6562751	11/07/2023	CHEMICALS FOR WTP	2,267.56
HAWKINS INC	6562854	11/07/2023	CHEMICALS FOR WTP	3,685.09
HAWKINS INC	6562855	11/07/2023	CHEMICALS FOR WTP	3,654.09
HAWKINS INC	6587664	11/07/2023	CHEMICAL FEED PUMP FOR WTP	59.00
HAWKINS INC	6603370	11/07/2023	CHLORINE CYLINDER RENTAL FOR WTP	130.00
HAWKINS INC	6607644	11/07/2023	CHEMICALS FOR WTP	2,270.06
HAWKINS INC	6610104	11/07/2023	CHEMICALS FOR WTP	3,736.31
HAWKINS INC	6610105	11/07/2023	CHEMICALS FOR WTP	3,760.67
Vendor 1089 - HAWKINS INC Total:				19,562.78
Vendor: 4275 - HAYNES EQUIPMENT CO INC				
HAYNES EQUIPMENT CO INC	28776E	11/07/2023	REPLACE GRINDER PUMP CONTROL PANEL AT 1300 S 138TH	749.00
HAYNES EQUIPMENT CO INC	28777E	11/07/2023	SERVICE GRINDER PUMP AT 13521 PIONEER	240.00
HAYNES EQUIPMENT CO INC	28788E	11/07/2023	REPAIR GRINDER PUMP AT 13704 ELMWOOD	854.35
HAYNES EQUIPMENT CO INC	28868E	11/07/2023	REPAIR GRINDER PUMP AT 13517 POST DR	607.69
HAYNES EQUIPMENT CO INC	28877E	11/07/2023	Replacement of Grinder Pump and Tank equipment	5,300.00
HAYNES EQUIPMENT CO INC	28904E	11/07/2023	REPLACE CONTROL PANEL/POWER CORD AT 13539 HERTIAGE	1,127.00
Vendor 4275 - HAYNES EQUIPMENT CO INC Total:				8,878.04
Vendor: 3078 - HD SUPPLY INC				
HD SUPPLY INC	INV00144913	11/07/2023	MARKING LOCATE PAINT	845.87
HD SUPPLY INC	INV00161262	11/07/2023	PVC COMPRESSION COUPLINGS	151.06
Vendor 3078 - HD SUPPLY INC Total:				996.93
Vendor: 7296 - HEATHER PATE				
HEATHER PATE	0003263	11/07/2023	DUI CONFERENCE REIMBURSEMENT	147.50
Vendor 7296 - HEATHER PATE Total:				147.50
Vendor: 7242 - HELGET GAS PRODUCTS INC				
HELGET GAS PRODUCTS INC	000206956	11/07/2023	OXYGEN	110.42
Vendor 7242 - HELGET GAS PRODUCTS INC Total:				110.42

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 0821 - HOLLIDAY SAND AND GRAVEL CO				
HOLLIDAY SAND AND GRAVEL...	1500544236	11/07/2023	GRAVEL FOR DIST MAINT	1,341.52
Vendor 0821 - HOLLIDAY SAND AND GRAVEL CO Total:				1,341.52
Vendor: 12422 - HOLLY ANDERSON				
HOLLY ANDERSON	61788718	11/07/2023	REFUND DEPOSIT FOR SOUTH PARK ON 10/29/23	150.00
Vendor 12422 - HOLLY ANDERSON Total:				150.00
Vendor: 10304 - INSTITUTE FOR BUILDING TECHNOLOGY AND SAFETY				
INSTITUTE FOR BUILDING TEC...	R730-BK1-0923	11/07/2023	SEPTEMBER INSPECTION FEES	18,790.00
INSTITUTE FOR BUILDING TEC...	R730-BK1-0923	11/07/2023	SEPTEMBER PLAN REVIEW FEES	2,835.00
Vendor 10304 - INSTITUTE FOR BUILDING TECHNOLOGY AND SAFETY Total:				21,625.00
Vendor: 3289 - J & D EQUIPMENT INC				
J & D EQUIPMENT INC	48504	11/07/2023	STROBE LIGHTS FOR SNOW PLOWS/DUMP TRUCKS	160.22
J & D EQUIPMENT INC	48626	11/07/2023	SUPPLIES FOR SNOW PLOWS/DUMP TRUCKS	513.25
J & D EQUIPMENT INC	48756	11/07/2023	SUPPLIES FOR SNOW PLOWS/DUMP TRUCKS	827.79
Vendor 3289 - J & D EQUIPMENT INC Total:				1,501.26
Vendor: 1021 - JACKSON SERVICE CENTER INC				
JACKSON SERVICE CENTER INC	203737	11/07/2023	PROPANE FOR PW SHOP	308.00
Vendor 1021 - JACKSON SERVICE CENTER INC Total:				308.00
Vendor: 5588 - JAMES BALLEW				
JAMES BALLEW	0003254	11/07/2023	2023 CHRISTMAS LIGHTS ON OAK ST & FRONT ST	1,575.00
Vendor 5588 - JAMES BALLEW Total:				1,575.00
Vendor: 12354 - JEFFREY COX				
JEFFREY COX	2310	11/07/2023	TRAINING SERVICES	1,650.00
Vendor 12354 - JEFFREY COX Total:				1,650.00
Vendor: 10069 - JERRY'S NURSERY & LANDSCAPING, INC				
JERRY'S NURSERY & LANDSCA...	36880	11/07/2023	TOPSOIL FOR STREETS/ROW MAINTENANCE	240.00
JERRY'S NURSERY & LANDSCA...	36883	11/07/2023	TOPSOIL FOR STREETS/ROW MAINTENANCE	300.00
JERRY'S NURSERY & LANDSCA...	36887	11/07/2023	TOPSOIL FOR STREETS/ROW MAINTENANCE	60.00
JERRY'S NURSERY & LANDSCA...	36894	11/07/2023	TOPSOIL FOR STREETS/ROW MAINTENANCE	240.00
JERRY'S NURSERY & LANDSCA...	36898	11/07/2023	TOPSOIL FOR DIST MAINT	120.00
Vendor 10069 - JERRY'S NURSERY & LANDSCAPING, INC Total:				960.00
Vendor: 12423 - JOY PADGET				
JOY PADGET	60153620	11/07/2023	REFUND DEPOSIT ON HONEYBEE ROOM FOR 10/30/23	100.00
Vendor 12423 - JOY PADGET Total:				100.00
Vendor: 11868 - KAITLYN E KRUG				
KAITLYN E KRUG	KK110423	11/07/2023	VOLLEYBALL OFFICIAL - 2 MATCHES	30.00
Vendor 11868 - KAITLYN E KRUG Total:				30.00
Vendor: 9900 - KANSAS DEPARTMENT OF REVENUE				
KANSAS DEPARTMENT OF RE...	0003259	11/07/2023	3RD QTR 2023 WATER PROTECTION FEE	2,334.31
KANSAS DEPARTMENT OF RE...	0003259	11/07/2023	3RD QTR 2023 CLEAN DRINKING WATER FEE	2,188.41
Vendor 9900 - KANSAS DEPARTMENT OF REVENUE Total:				4,522.72

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 12385 - KANSAS FENCING INC				
KANSAS FENCING INC	35650	11/07/2023	Replacement Security Fencing and gate	14,205.00
Vendor 12385 - KANSAS FENCING INC Total:				14,205.00
Vendor: 6594 - KANSAS METRO PARKS & RECREATION DIRECTOR'S ASSOCIATION				
KANSAS METRO PARKS & REC...	0003258	11/07/2023	KCMPRDA BOARDS BANQUET	450.00
Vendor 6594 - KANSAS METRO PARKS & RECREATION DIRECTOR'S ASSOCIATION Total:				450.00
Vendor: 5308 - KANSAS ONE-CALL SYSTEM, INC				
KANSAS ONE-CALL SYSTEM, I...	3090167	11/07/2023	SEPTEMBER LOCATES (217)	260.40
Vendor 5308 - KANSAS ONE-CALL SYSTEM, INC Total:				260.40
Vendor: 10555 - KBI LAB				
KBI LAB	23-4326	11/07/2023	LAB FEE - JAMES EPP	400.00
Vendor 10555 - KBI LAB Total:				400.00
Vendor: 10214 - KC AUCTION DIRECT LLC				
KC AUCTION DIRECT LLC	24791	11/07/2023	REPLACE BRAKES/INSTALL SAFE STOP ON UNIT 55	659.99
KC AUCTION DIRECT LLC	24812	11/07/2023	REPLACE BRAKES/BALANCE TIRE ON UNIT 69	766.10
KC AUCTION DIRECT LLC	24823	11/07/2023	REPLACE BRAKES ON UNIT 70	705.59
Vendor 10214 - KC AUCTION DIRECT LLC Total:				2,131.68
Vendor: 3517 - KEY EQUIPMENT & SUPPLY CO				
KEY EQUIPMENT & SUPPLY CO	KC210043	11/07/2023	REPLACEMENT HOUSE FOR VID #568	482.84
Vendor 3517 - KEY EQUIPMENT & SUPPLY CO Total:				482.84
Vendor: 3003 - LAKE OF THE FOREST INC				
LAKE OF THE FOREST INC	0003268	11/07/2023	LAKE OF THE FOREST-REFUSE PAYMENT	247.00
Vendor 3003 - LAKE OF THE FOREST INC Total:				247.00
Vendor: 10578 - LANDWORKS STUDIO LLC				
LANDWORKS STUDIO LLC	23-060-02	10/31/2023	Center Park Design	2,880.00
Vendor 10578 - LANDWORKS STUDIO LLC Total:				2,880.00
Vendor: 12075 - LARRY COOPER				
LARRY COOPER	0003264	11/07/2023	TRAVEL EXPENSE REIMBURSEMENT	88.50
Vendor 12075 - LARRY COOPER Total:				88.50
Vendor: 11619 - LESLIE LLOYD HAROLD				
LESLIE LLOYD HAROLD	1864	11/07/2023	AIR FILTERS FOR BLOWERS	101.00
Vendor 11619 - LESLIE LLOYD HAROLD Total:				101.00
Vendor: 12266 - LOGAN CONTRACTORS SUPPLY, INC				
LOGAN CONTRACTORS SUPPL...	D16504	11/07/2023	TOP HOLE SKIMMER/STRAINER	85.15
LOGAN CONTRACTORS SUPPL...	D29123	11/07/2023	PLATE COMPACTOR FOR DIST MAINT	1,995.00
LOGAN CONTRACTORS SUPPL...	D34447	11/07/2023	STREET SAW BLADES	320.00
Vendor 12266 - LOGAN CONTRACTORS SUPPLY, INC Total:				2,400.15
Vendor: 1836 - LOWE'S CREDIT SERVICES				
LOWE'S CREDIT SERVICES	904154-LWVGHF	11/07/2023	MISC HARDWARE SUPPLIES	30.37
LOWE'S CREDIT SERVICES	904154-LWVGHF	11/07/2023	MISC HARDWARE SUPPLIES	175.93
LOWE'S CREDIT SERVICES	904263-LXLKNL	11/07/2023	LIGHT BULBS FOR CITY HALL STAIRWELL	10.44
LOWE'S CREDIT SERVICES	904268-LVLZEX	11/07/2023	PARTS FOR AIR COMPRESSOR AT PD	56.95
LOWE'S CREDIT SERVICES	904470-LTPZKU	11/07/2023	ELECTRICAL CONNECTORS FOR NEW LIGHTS AT COM CENTER	25.44
LOWE'S CREDIT SERVICES	904470-LTPZKU	11/07/2023	RUBBER SEAL FOR LIBRARY SIGN	18.13
LOWE'S CREDIT SERVICES	904693-LTUZFF	11/07/2023	LIGHT BULBS FOR PENDANT LIGHTS AT CITY HALL	62.58

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
LOWE'S CREDIT SERVICES	916060 -LUMLP	11/07/2023	T-POST FOR TREE PLANTING PROJECT	397.80
LOWE'S CREDIT SERVICES	937606-LWAIMM	11/07/2023	LIGHT BALLASTS FOR LIBRARY	85.44
Vendor 1836 - LOWE'S CREDIT SERVICES Total:				863.08
Vendor: 9879 - MAINSTREET CREDIT UNION				
MAINSTREET CREDIT UNION	0003281	11/10/2023	PAYROLL FOR 11/10/2023	865.00
Vendor 9879 - MAINSTREET CREDIT UNION Total:				865.00
Vendor: 6251 - MARK STITES				
MARK STITES	0003266	11/07/2023	KACE CONFERENCE EXPENSE REIMBURSEMENT	106.50
Vendor 6251 - MARK STITES Total:				106.50
Vendor: 7587 - MCANANY OIL CO., INC.				
MCANANY OIL CO., INC.	12751	11/07/2023	DIESEL FOR FUEL TANKS	4,411.76
Vendor 7587 - MCANANY OIL CO., INC. Total:				4,411.76
Vendor: 7347 - MCGUIRE ELECTRIC, LLC				
MCGUIRE ELECTRIC, LLC	4926	11/07/2023	INSTALL DO EQUIPMENT/PROGRAM PLC FOR NEW AERATOR	4,800.00
MCGUIRE ELECTRIC, LLC	4927	11/07/2023	REMOVE/REPLACE LIGHTS IN WWTP SLUDGE PUMP ROOM	2,000.00
MCGUIRE ELECTRIC, LLC	4928	11/07/2023	REPAIR WIRING ISSUE AT KELLY MURPHY PARK	340.00
MCGUIRE ELECTRIC, LLC	4946	11/07/2023	REPLACE SOFT STARTER ON PUMP # 2 AT LS #9	4,700.00
MCGUIRE ELECTRIC, LLC	4948	11/07/2023	REPAIR PANEL AT MCGRANTWOOD BOOSTER STATION	522.01
Vendor 7347 - MCGUIRE ELECTRIC, LLC Total:				12,362.01
Vendor: 6137 - METRO COURIER INC				
METRO COURIER INC	40525	11/07/2023	SAMPLE DELIVERIES ON 9/20/23 & 9/27/23	45.60
METRO COURIER INC	41851	11/07/2023	SAMPLE DELIVERIES ON 10/11/23	27.88
Vendor 6137 - METRO COURIER INC Total:				73.48
Vendor: 8001 - MIDWEST PUBLIC RISK				
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	1,575.00
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	12,182.49
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	1,077.92
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	137.60
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	4,466.45
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	1,336.20
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	1,317.20
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	6,717.35
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	9,562.28
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	1,968.60
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	3,338.60
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	23,542.91
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	8,339.12

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	5,221.80
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	5,221.80
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	698.60
MIDWEST PUBLIC RISK	0003252	11/07/2023	NOVEMBER HEALTH, DENTAL & VISION INSURANCE	5,204.08
Vendor 8001 - MIDWEST PUBLIC RISK Total:				91,908.00
Vendor: 9839 - MUELLER SYSTEMS, LLC				
MUELLER SYSTEMS, LLC	65834045	11/07/2023	ANNUAL MAINTENANCE RENEWAL	2,068.08
Vendor 9839 - MUELLER SYSTEMS, LLC Total:				2,068.08
Vendor: 7206 - NATIONAL INSURANCE MARKETING BROKERS, LLC				
NATIONAL INSURANCE MARK...	A022141	09/19/2023	SEPTEMBER BENEFITS DIRECT INSURANCE	1,117.45
NATIONAL INSURANCE MARK...	A023591	11/07/2023	NOVEMBER BENEFITS DIRECT INSURANCE	1,117.45
Vendor 7206 - NATIONAL INSURANCE MARKETING BROKERS, LLC Total:				2,234.90
Vendor: 3094 - NORRIS EQUIPMENT CO LLC				
NORRIS EQUIPMENT CO LLC	76036	11/07/2023	NEW TIRES/FASTENERS FOR VID #543	171.52
NORRIS EQUIPMENT CO LLC	76053	11/07/2023	REPAIR WIRING HARNESS/NEW SPARK PLUGS ON VID #660	325.43
NORRIS EQUIPMENT CO LLC	76072	11/07/2023	PARTS FOR MOWER VID #543	7.60
NORRIS EQUIPMENT CO LLC	76073	11/07/2023	REPAIR BROKEN REAR AXLE ON MOWER VID #541	421.00
Vendor 3094 - NORRIS EQUIPMENT CO LLC Total:				925.55
Vendor: 0187 - OLATHE WINWATER WORKS CO				
OLATHE WINWATER WORKS ...	18646601	11/07/2023	BALL CORP STOP	400.00
OLATHE WINWATER WORKS ...	18649101	11/07/2023	RETURN DIST MAINT PART	-385.00
OLATHE WINWATER WORKS ...	18679901	11/07/2023	WATERLINE MAIN PARTS FOR SANDSTONE APARTMENTS	5,405.00
OLATHE WINWATER WORKS ...	18699401	11/07/2023	DUAL CHECK VALVE FOR SANDSTONE APARTMENTS	800.00
Vendor 0187 - OLATHE WINWATER WORKS CO Total:				6,220.00
Vendor: 12333 - OPTUM BANK				
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	2,616.66
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	187.50
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	125.00
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	125.00
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	250.00
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	562.50
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	187.50
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	375.00
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	1,437.50
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	750.00
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	312.50
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	312.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	62.50
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	62.50
OPTUM BANK	0003280	11/10/2023	HEALTH SAVINGS ACCOUNT FOR 11/10/2023	125.00
Vendor 12333 - OPTUM BANK Total:				7,491.66
Vendor: 0947 - O'REILLY AUTOMOTIVE INC				
O'REILLY AUTOMOTIVE INC	0264-261868	11/07/2023	WIPER BLADES	54.92
O'REILLY AUTOMOTIVE INC	0264-263827	11/07/2023	BATTERY FOR VID #562	349.82
O'REILLY AUTOMOTIVE INC	0264-263829	11/07/2023	BATTERY CORE RETURN	-44.00
O'REILLY AUTOMOTIVE INC	0264-263921	11/07/2023	AIR FILTERS FOR VID #562 AND 575	54.82
O'REILLY AUTOMOTIVE INC	0264-264535	11/07/2023	OIL/FILTERS FOR VID #520 AND 552	125.09
O'REILLY AUTOMOTIVE INC	0264-264615	11/07/2023	FLOOR LINER FOR CODES ENFORCEMENT VEHICLE	131.16
O'REILLY AUTOMOTIVE INC	0264-264619	11/07/2023	CLEANING SUPPLIES FOR CODE ENFORCEMENT VEHICLE	32.63
O'REILLY AUTOMOTIVE INC	0264-264852	11/07/2023	PW SHOP SUPPLIES	4.21
O'REILLY AUTOMOTIVE INC	0264-265321	11/07/2023	PRIMER/SEALER FOR VID #708	113.90
O'REILLY AUTOMOTIVE INC	0264-265825	11/07/2023	GREASE FOR LS #2	17.98
O'REILLY AUTOMOTIVE INC	0264-265853	11/07/2023	PRIMER/CUTOFF WHEELER FOR GRINDER	45.95
O'REILLY AUTOMOTIVE INC	0264-265858	11/07/2023	TAIL LIGHT BULB FOR TRAILER VID #605	6.60
Vendor 0947 - O'REILLY AUTOMOTIVE INC Total:				893.08
Vendor: 8124 - OUTDOOR HOME SERVICES HOLDINGS, LLC				
OUTDOOR HOME SERVICES H...	184064955	11/07/2023	WEED CONTROL FOR PARKS/WALKING TRAILS/PARK STORAGE	2,783.00
OUTDOOR HOME SERVICES H...	184064955	11/07/2023	WEED CONTROL FOR CEMETERY	2,410.00
OUTDOOR HOME SERVICES H...	7004283238	11/07/2023	WEED CONTROL FOR KELLY MURPHY PARK	66.00
Vendor 8124 - OUTDOOR HOME SERVICES HOLDINGS, LLC Total:				5,259.00
Vendor: 3393 - PACE ANALYTICAL SERVICES LLC				
PACE ANALYTICAL SERVICES L...	2360193413	11/07/2023	MONTHLY WTP SAMPLES	250.00
PACE ANALYTICAL SERVICES L...	2360193650	11/07/2023	MONTHLY WWTP SAMPLES	838.40
PACE ANALYTICAL SERVICES L...	2360193793	11/07/2023	MONTHLY WWTP SAMPLES	435.30
PACE ANALYTICAL SERVICES L...	2360193852	11/07/2023	MONTHLY WTP SAMPLES	250.00
PACE ANALYTICAL SERVICES L...	2360194318	11/07/2023	STORMWATER SAMPLES FOR RAIN EVENT	987.40
Vendor 3393 - PACE ANALYTICAL SERVICES LLC Total:				2,761.10
Vendor: 12424 - PAT BUDY				
PAT BUDY	58833902	11/07/2023	REFUND DEPOSIT FOR SUNFLOWER ROOM ON 10/29/23	100.00
Vendor 12424 - PAT BUDY Total:				100.00
Vendor: 12425 - PATTY ALDRIDGE				
PATTY ALDRIDGE	60657237	11/07/2023	REFUND 11/1 - 11/3 BRANSON TRIP	598.95
Vendor 12425 - PATTY ALDRIDGE Total:				598.95
Vendor: 2955 - PB HOIDALE CO INC				
PB HOIDALE CO INC	1144804	11/07/2023	OCTOBER 2023 FUEL TANK INSPECTION	232.00
PB HOIDALE CO INC	1144822	11/07/2023	SEPTEMBER 2023 FUEL TANK INSPECTION	232.00
Vendor 2955 - PB HOIDALE CO INC Total:				464.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 11541 - PEREGRINE CORPORATION				
PEREGRINE CORPORATION	535255	11/07/2023	SECT 2 SEPTEMBER UTIL BILLS (976/941)	589.47
Vendor 11541 - PEREGRINE CORPORATION Total:				589.47
Vendor: 11867 - PI MANAGED SERVICES LLC				
PI MANAGED SERVICES LLC	INV0019231	11/07/2023	IT SERVICES AT WWTP OFFICE	156.25
PI MANAGED SERVICES LLC	INV0019231	11/07/2023	IT SERVICES AT WTP OFFICE	250.00
PI MANAGED SERVICES LLC	INV0019387	11/07/2023	IT SERVICES AT PW OFFICE	125.00
PI MANAGED SERVICES LLC	INV0019388	11/07/2023	UPDATE MEADOWS PC TO WINDOWS 10	125.00
PI MANAGED SERVICES LLC	INV0019389	11/07/2023	IT SERVICES AT WWTP	125.00
PI MANAGED SERVICES LLC	INV0019392	11/07/2023	IT SERVICE TO BLOCK SPAM DOMAIN	62.50
PI MANAGED SERVICES LLC	INV0020111	11/07/2023	IT SERVICES	343.75
PI MANAGED SERVICES LLC	INV0020111	11/07/2023	IT SERVICES	343.75
PI MANAGED SERVICES LLC	INV0020111	11/07/2023	IT SERVICES	343.75
PI MANAGED SERVICES LLC	INV0020112	11/07/2023	IT SERVICE TO CONNECT STAFF PRINTER	93.75
PI MANAGED SERVICES LLC	INV0020113	11/07/2023	IT SERVICE TO FIX MICROSOFT IN ADMIN OFFICE	343.75
PI MANAGED SERVICES LLC	INV0020279	11/07/2023	IT SERVICE TO SET UP IPADS FOR METER READS	218.75
PI MANAGED SERVICES LLC	INV0020706	11/07/2023	DEACTIVATE USER	62.50
PI MANAGED SERVICES LLC	INV0021470	11/07/2023	RUCKUS CLOUD BUNDLE RENEWAL	2,875.00
Vendor 11867 - PI MANAGED SERVICES LLC Total:				5,468.75
Vendor: 10030 - QUALITY SPEAKS LLC				
QUALITY SPEAKS LLC	7034148	11/07/2023	FD PHONE SERVICE 9/7/23 - 10/7/23	75.45
QUALITY SPEAKS LLC	7317144	11/07/2023	PD PHONE SERVICE 9/27/23 - 10/27/23	80.24
QUALITY SPEAKS LLC	7319448	11/07/2023	PD PHONE SERVICE LATE FEE	1.60
QUALITY SPEAKS LLC	7323551	11/07/2023	FD PHONE SERVICE 10/7/23 - 11/7/23	75.75
QUALITY SPEAKS LLC	7335726	11/07/2023	PD PHONE SERVICE 10/27/23 - 11/27/23	80.24
Vendor 10030 - QUALITY SPEAKS LLC Total:				313.28
Vendor: 12427 - SAMANTHA SCHMELTZ				
SAMANTHA SCHMELTZ	60693646	11/07/2023	REFUND DEPOSIT FOR SUNFLOWER ROOM ON 10/21/23	100.00
Vendor 12427 - SAMANTHA SCHMELTZ Total:				100.00
Vendor: 7485 - SCHULTE SUPPLY INC				
SCHULTE SUPPLY INC	S1205268.001	11/07/2023	LOCATE MARKING FLAGS	538.00
Vendor 7485 - SCHULTE SUPPLY INC Total:				538.00
Vendor: 12426 - SHERRI BRAZEAL				
SHERRI BRAZEAL	61413050	11/07/2023	REFUND DEPOSIT FOR HONEYBEE ROOM ON 10/22/23	100.00
Vendor 12426 - SHERRI BRAZEAL Total:				100.00
Vendor: 8226 - SHERWIN WILLIAMS CO				
SHERWIN WILLIAMS CO	2562-6	11/07/2023	PAINT FOR PW SHOP DOORS	197.24
Vendor 8226 - SHERWIN WILLIAMS CO Total:				197.24
Vendor: 7934 - SITEONE LANDSCAPE SUPPLY HOLDING,LLC				
SITEONE LANDSCAPE SUPPLY ...	134694168-001	11/07/2023	REPLACEMENT IRRIGATION HEADS FOR NORTH PARK SOCCER	411.05
SITEONE LANDSCAPE SUPPLY ...	135125528-001	11/07/2023	DRIP BAGS FOR TREE PLANTING PROJECTS	385.83

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
SITEONE LANDSCAPE SUPPLY ...	135825800-001	11/07/2023	TREE WATERING BAGS	185.20
Vendor 7934 - SITEONE LANDSCAPE SUPPLY HOLDING,LLC Total:				982.08
Vendor: 11869 - SOUTHWEST ANSWERING SERVICE INC				
SOUTHWEST ANSWERING SE...	287110062023	11/07/2023	AFTER HOURS ANSWERING SERVICE 9/8/23 - 10/5/23	231.96
Vendor 11869 - SOUTHWEST ANSWERING SERVICE INC Total:				231.96
Vendor: 12432 - SOUTHWEST SOLUTIONS GROUP INC				
SOUTHWEST SOLUTIONS GR...	8322	11/07/2023	EVIDENCE LOCKER MAINTENANCE	695.00
Vendor 12432 - SOUTHWEST SOLUTIONS GROUP INC Total:				695.00
Vendor: 7670 - STAPLES CONTRACT & COMMERCIAL INC				
STAPLES CONTRACT & COMM...	8071946360	11/07/2023	FILE FOLDERS	9.25
STAPLES CONTRACT & COMM...	8071946360	11/07/2023	2024 CALENDAR REFILLS	17.20
STAPLES CONTRACT & COMM...	8071946360	11/07/2023	MISC OFFICE SUPPLIES	63.56
STAPLES CONTRACT & COMM...	8072021383	11/07/2023	BATTERIES	50.55
STAPLES CONTRACT & COMM...	8072021383	11/07/2023	MISC SUPPLIES AT PD	114.72
STAPLES CONTRACT & COMM...	8072099990	11/07/2023	EMPLOYEE MEDICAL RECORDS FOLDERS	85.95
Vendor 7670 - STAPLES CONTRACT & COMMERCIAL INC Total:				341.23
Vendor: 11692 - STAR SIGNS LLC				
STAR SIGNS LLC	7167	11/07/2023	OFFICE SIGNAGE	265.00
Vendor 11692 - STAR SIGNS LLC Total:				265.00
Vendor: 12403 - STATION AUTOMATION INC				
STATION AUTOMATION INC	5465	11/07/2023	VEHICLE MANAGEMENT SOFTWARE	1,154.99
Vendor 12403 - STATION AUTOMATION INC Total:				1,154.99
Vendor: 12430 - SUMMER GIFFORD				
SUMMER GIFFORD	62062328	11/07/2023	REFUND DEPOSIT ON SUNFLOWER ROOM FOR 11/2/23	100.00
Vendor 12430 - SUMMER GIFFORD Total:				100.00
Vendor: 12428 - TANYA ROBB				
TANYA ROBB	59179358	11/07/2023	REFUND DEPOSIT FOR SOUTH PARK BLDG ON 10/15/23	150.00
Vendor 12428 - TANYA ROBB Total:				150.00
Vendor: 11906 - TENNANT SALES & SERVICE COMPANY				
TENNANT SALES & SERVICE C...	919894427	11/07/2023	FLOOR CLEANER SERVICE	309.34
Vendor 11906 - TENNANT SALES & SERVICE COMPANY Total:				309.34
Vendor: 10879 - TEUTONIC HOLDINGS LLC				
TEUTONIC HOLDINGS LLC	605576	11/07/2023	CITY HALL PHONE SERVICE 11/7/23 -12/6/23	225.58
Vendor 10879 - TEUTONIC HOLDINGS LLC Total:				225.58
Vendor: 5375 - TG TECHNICAL SERVICES				
TG TECHNICAL SERVICES	03265	11/07/2023	QUARTERLY CALIBRATION OF GAS MONITOR AT WWTP	385.00
Vendor 5375 - TG TECHNICAL SERVICES Total:				385.00
Vendor: 10854 - THE JATH GROUP INC				
THE JATH GROUP INC	77176	11/07/2023	LIONS PARK RESTROOM JANITORIAL SERVICES	660.00
THE JATH GROUP INC	77177	11/07/2023	NORTH PARK SOCCER FIELD RESTROOM JANITORIAL SVCS	280.00
THE JATH GROUP INC	77178	11/07/2023	PUBLIC WORKS BUILDING OFFICE JANITORIAL SERVICES	148.33
THE JATH GROUP INC	77178	11/07/2023	WASTEWATER DEPARTMENT OFFICE JANITORIAL SERVICES	148.34
THE JATH GROUP INC	77178	11/07/2023	WATER DEPARTMENT OFFICE JANITORIAL SERVICES	148.33
THE JATH GROUP INC	77918	11/07/2023	EXTRA CLEANING AT SOUTH PARK ON 10/14 & 10/15	250.00

Expense Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
THE JATH GROUP INC	78060	11/07/2023	CITY HALL JANITORIAL SERVICES 11/1/23 - 11/30/23	1,870.00
THE JATH GROUP INC	78065	11/07/2023	PD JANITORIAL SERVICES 11/1/23 - 11/30/23	1,195.00
THE JATH GROUP INC	S-13800	11/07/2023	JANITORIAL SUPPLIES FOR PW BLDGS	89.15
THE JATH GROUP INC	S-13800	11/07/2023	JANITORIAL SUPPLIES FOR PW BLDGS	89.14
THE JATH GROUP INC	S-13800	11/07/2023	JANITORIAL SUPPLIES FOR PW BLDGS	89.15
Vendor 10854 - THE JATH GROUP INC Total:				4,967.44
Vendor: 6148 - THE RADAR SHOP INC				
THE RADAR SHOP INC	15018	11/07/2023	RECERTIFICATION OF RADAR/LIDARS	1,401.00
Vendor 6148 - THE RADAR SHOP INC Total:				1,401.00
Vendor: 12429 - TIFFANY GREEN				
TIFFANY GREEN	55930432	11/07/2023	REFUND DEPOSIT FOR SUNFLOWER ROOM ON 10/28/23	250.00
Vendor 12429 - TIFFANY GREEN Total:				250.00
Vendor: 0017 - TOMPKINS INDUSTRIES INC				
TOMPKINS INDUSTRIES INC	405574766	11/07/2023	HYDRAULIC HOSES FOR VID #526 & 553	680.06
Vendor 0017 - TOMPKINS INDUSTRIES INC Total:				680.06
Vendor: 6802 - TOTAL ELECTRIC CONTRACTORS INC				
TOTAL ELECTRIC CONTRACTO...	13368	11/07/2023	REPAIR TRAFFIC SIGNAL AT K7 & CANAAN CENTER	542.50
Vendor 6802 - TOTAL ELECTRIC CONTRACTORS INC Total:				542.50
Vendor: 11556 - U.S. BANK EQUIPMENT FINANCE				
U.S. BANK EQUIPMENT FINAN...	509549242	11/07/2023	FD PRINTER LEASE 8/20/23 - 9/20/23	210.56
U.S. BANK EQUIPMENT FINAN...	511897720	11/07/2023	FD PRINTER LEASE 9/20/23 - 10/20/23	199.84
U.S. BANK EQUIPMENT FINAN...	514002047	11/07/2023	PW COPIER RENTAL 10/17/23 - 11/17/23	129.80
U.S. BANK EQUIPMENT FINAN...	514002047	11/07/2023	PW COPIER RENTAL 10/17/23 - 11/17/23	129.81
U.S. BANK EQUIPMENT FINAN...	514229327	11/07/2023	FD PRINTER LEASE 10/20/23 - 11/20/233	205.00
U.S. BANK EQUIPMENT FINAN...	514229855	11/07/2023	PD PRINTER LEASE10/20/23 - 11/20/23	302.89
Vendor 11556 - U.S. BANK EQUIPMENT FINANCE Total:				1,177.90
Vendor: 3025 - U.S. VENTURE, INC				
U.S. VENTURE, INC	INV0001677890	11/07/2023	TIRES FOR E91 AND 2531	4,110.84
Vendor 3025 - U.S. VENTURE, INC Total:				4,110.84
Vendor: 11386 - UNIFIED GOVERNMENT TREASURER				
UNIFIED GOVERNMENT TREA...	0003257	11/07/2023	JULY 2023 WYCO JAI...	2,315.25
Vendor 11386 - UNIFIED GOVERNMENT TREASURER Total:				2,315.25
Vendor: 6819 - UNIFIRST CORPORATION				
UNIFIRST CORPORATION	3281071202	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - STREETS	16.13
UNIFIRST CORPORATION	3281071202	11/07/2023	UNIFORM RENTALS	58.95
UNIFIRST CORPORATION	3281071202	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - WATER	16.12
UNIFIRST CORPORATION	3281083699	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES	86.10
UNIFIRST CORPORATION	3281083700	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - STREETS	17.94
UNIFIRST CORPORATION	3281083700	11/07/2023	UNIFORM RENTALS	72.88

Expense Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
UNIFIRST CORPORATION	3281083700	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - WATER	17.93
UNIFIRST CORPORATION	3281083700	11/07/2023	UNIFORM RENTALS	39.16
UNIFIRST CORPORATION	3281086328	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - STREETS	58.13
UNIFIRST CORPORATION	3281086328	11/07/2023	UNIFORM RENTALS	72.88
UNIFIRST CORPORATION	3281086328	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - WATER	58.12
UNIFIRST CORPORATION	3281086328	11/07/2023	UNIFORM RENTALS	39.16
UNIFIRST CORPORATION	3281088572	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES	86.10
UNIFIRST CORPORATION	3281088575	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - STREETS	16.13
UNIFIRST CORPORATION	3281088575	11/07/2023	UNIFORM RENTALS	72.88
UNIFIRST CORPORATION	3281088575	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - WATER	16.12
UNIFIRST CORPORATION	3281088575	11/07/2023	UNIFORM RENTALS	39.16
UNIFIRST CORPORATION	3281091108	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - STREETS	58.13
UNIFIRST CORPORATION	3281091108	11/07/2023	UNIFORM RENTALS	72.88
UNIFIRST CORPORATION	3281091108	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - WATER	58.12
UNIFIRST CORPORATION	3281091108	11/07/2023	UNIFORM RENTALS	39.16
UNIFIRST CORPORATION	3281093755	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES	86.10
UNIFIRST CORPORATION	3281093756	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - STREETS	17.94
UNIFIRST CORPORATION	3281093756	11/07/2023	UNIFORM RENTALS	72.88
UNIFIRST CORPORATION	3281093756	11/07/2023	BLDG MAINT/RESTROOM SUPPLIES - WATER	17.93
UNIFIRST CORPORATION	3281093756	11/07/2023	UNIFORM RENTALS	31.75
Vendor 6819 - UNIFIRST CORPORATION Total:				1,238.78
Vendor: 4137 - UNIVERSITY OF KANSAS HOSPITAL AUTHORITY				
UNIVERSITY OF KANSAS HOSP...	00324587-00	11/07/2023	DS PANEL -ESCREEN TEST FOR BANKS	45.00
UNIVERSITY OF KANSAS HOSP...	00324587-00	11/07/2023	DS PANEL -ESCREEN TEST FOR KATOSH	45.00
Vendor 4137 - UNIVERSITY OF KANSAS HOSPITAL AUTHORITY Total:				90.00
Vendor: 3088 - VANCE BROTHERS, INC				
VANCE BROTHERS, INC	IG00022242	11/07/2023	ASPHALT	609.00
Vendor 3088 - VANCE BROTHERS, INC Total:				609.00
Vendor: 8404 - VESTA LEE LUMBER COMPANY				
VESTA LEE LUMBER COMPANY	175035	11/07/2023	2X4 FOR LIGHT POLE BY BRINE TANK	6.40
VESTA LEE LUMBER COMPANY	175102	11/07/2023	LUMBER/TAPE MEASURE	48.99
Vendor 8404 - VESTA LEE LUMBER COMPANY Total:				55.39
Vendor: 2169 - WALMART				
WALMART	121563	11/07/2023	RESTITUTION FOR JUDY TAVENER	30.43
Vendor 2169 - WALMART Total:				30.43
Vendor: 7375 - WATCHMEN SECURITY SERVICES				
WATCHMEN SECURITY SERVIC...	83093	11/07/2023	NOVEMBER MONTHLY MONITORING - COMMUNITY CENTER	132.97
WATCHMEN SECURITY SERVIC...	83336	11/07/2023	NOVEMBER MONTHLY MONITORING - AQUATIC PARK	58.32
Vendor 7375 - WATCHMEN SECURITY SERVICES Total:				191.29
Vendor: 2043 - WEIS FIRE & SAFETY EQUIPMENT				
WEIS FIRE & SAFETY EQUIPM...	191699	11/07/2023	FIRE TRUCK PUMP TESTING	750.00
Vendor 2043 - WEIS FIRE & SAFETY EQUIPMENT Total:				750.00

Expense Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 1321 - WESTLAKE HARDWARE				
WESTLAKE HARDWARE	14005581	11/07/2023	STATION HARDWARE	3.19
WESTLAKE HARDWARE	14005586	11/07/2023	GARDEN HOUSE SHUTOFF/NOZZLE/WASHERS/S OAP FOR SHOP	49.74
WESTLAKE HARDWARE	14005598	11/07/2023	SUPPLIES TO REMOVE PAVEMENT PAINT	57.54
WESTLAKE HARDWARE	14005600	11/07/2023	CHEMICALS TO REMOVE SPRAYPAINT FROM PAVEMENT	54.96
WESTLAKE HARDWARE	14005606	11/07/2023	CHECK VALVE BOLTS FOR WWTP WASTE PIT	27.92
WESTLAKE HARDWARE	14005607	11/07/2023	OUTLET COVER FOR KELLY MURPHY PARK	5.99
WESTLAKE HARDWARE	14005609	11/07/2023	MISC SUPPLIES FOR WWTP WASTE PUT CLEANOUT	27.77
WESTLAKE HARDWARE	14005623	11/07/2023	HOLE SAW/SNAPLOCK MANDREL	40.98
WESTLAKE HARDWARE	14005629	11/07/2023	WALL REPAIR SUPPLIES/SLIDERS	61.53
WESTLAKE HARDWARE	14005641	11/07/2023	WALL PAINT SUPPLIES	19.36
WESTLAKE HARDWARE	14005648	11/07/2023	HARDWARE TO FASTEN LADDERS TO WALL AT COMM CNTR	57.27
WESTLAKE HARDWARE	14005649	11/07/2023	MARKING WAND/STARTER FLUID/LUBRICANT/CINCH PINS	304.66
WESTLAKE HARDWARE	14005657	11/07/2023	KEYS FOR CEMETERY BLDGS	11.96
WESTLAKE HARDWARE	14005662	11/07/2023	LIGHT BULBS FOR PENDANT LIGHTS AT CITY HALL	38.97
WESTLAKE HARDWARE	14005667	11/07/2023	SPRAY PAINT FOR SHOP	9.98
WESTLAKE HARDWARE	14005672	11/07/2023	CAULK FOR AC FACILITY	33.54
WESTLAKE HARDWARE	14005676	11/07/2023	PAINT BRIUSHES/TRASH PICKUP TOOL	34.37
WESTLAKE HARDWARE	14005680	11/07/2023	MISC FASTENERS FOR VID #451	4.38
WESTLAKE HARDWARE	14005681	11/07/2023	MOP FOR PW OFFICE	30.98
WESTLAKE HARDWARE	14005682	11/07/2023	FASTENERS FOR BALL FIELD CHALKER	1.93
WESTLAKE HARDWARE	14055565	11/07/2023	ROLLER HANDLE/MISC HARDWARE	11.37
Vendor 1321 - WESTLAKE HARDWARE Total:				888.39
Vendor: 11421 - WEX INC				
WEX INC	92943666	11/07/2023	OCTOBER FUEL	157.69
WEX INC	92943666	11/07/2023	OCTOBER FUEL	691.69
WEX INC	92943666	11/07/2023	OCTOBER FUEL	38.71
WEX INC	92943666	11/07/2023	OCTOBER FUEL	6,371.40
WEX INC	92943666	11/07/2023	OCTOBER FUEL	741.81
WEX INC	92943666	11/07/2023	OCTOBER FUEL	337.30
WEX INC	92943666	11/07/2023	OCTOBER FUEL	770.07
WEX INC	92943666	11/07/2023	OCTOBER FUEL	554.93
Vendor 11421 - WEX INC Total:				9,663.60
Vendor: 10810 - WILLIAM F TUCKER				
WILLIAM F TUCKER	923	11/07/2023	MOWING	596.00
WILLIAM F TUCKER	923	11/07/2023	MOWING	148.00
WILLIAM F TUCKER	923	11/07/2023	MOWING	80.00
WILLIAM F TUCKER	923	11/07/2023	MOWING	2,789.00
WILLIAM F TUCKER	923	11/07/2023	MOWING	766.00
WILLIAM F TUCKER	923	11/07/2023	MOWING	3,976.00
Vendor 10810 - WILLIAM F TUCKER Total:				8,355.00
Vendor: 10402 - WILLIAM NAFF				
WILLIAM NAFF	0003267	11/07/2023	TRAVEL EXPENSE REIMBURSEMENT	183.35
Vendor 10402 - WILLIAM NAFF Total:				183.35

Expense Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 8411 - WILSON & COMPANY ENGINEERS				
WILSON & COMPANY ENGINE...	117620	11/07/2023	INSPECTION FEES FOR RIVERVIEW AVENUE	3,995.00
WILSON & COMPANY ENGINE...	119639	11/07/2023	PLANNING FOR QT DEV/CODE REVIEW/SHERWIN WILLIAMS	872.75
WILSON & COMPANY ENGINE...	119639	11/07/2023	118TH ST WATER MAIN	242.75
WILSON & COMPANY ENGINE...	119639	11/07/2023	MS 4 REPORT/REVIEW	4,175.00
WILSON & COMPANY ENGINE...	119641	11/07/2023	138th Street Engineering Contract Amendment	6,020.97
WILSON & COMPANY ENGINE...	119643	11/07/2023	ENGINEERING SERVICES FOR FARMER'S MARKET	167.00
WILSON & COMPANY ENGINE...	120591	11/07/2023	INSPECTION FEES FOR RIVERVIEW AVENUE	21,094.06
Vendor 8411 - WILSON & COMPANY ENGINEERS Total:				36,567.53
Vendor: 12315 - WOOD'S MINI MART				
WOOD'S MINI MART	116737B	11/07/2023	RESTITUTION - SAMANTHA LEWIS	50.00
Vendor 12315 - WOOD'S MINI MART Total:				50.00
Grand Total:				1,635,258.61



Bonner Springs, KS

Refund Check Register

Refund Check Detail

UBPKT01926 - October 2023 Security Deposit Refunds

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-14118-14	Smith, Lovell J II	11/10/2023	152431	98.37			98.37	Deposit
04-03298-01	Lee, Patricia K	11/10/2023	152432	268.08			268.08	Generated From Billing
Total Refunds: 2		Total Refunded Amount:		366.45				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	366.45
Revenue Total:	366.45

General Ledger Distribution

Posting Date: 11/10/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 430 - Water Treat & Distribu				
	430-000-000-011999	Claim On Cash	-366.45	Yes
	430-000-000-021205	Unapplied Utility Credits	366.45	
	430 Total:		0.00	
Fund: 999 - POOLED CASH				
	999-000-000-011100	Cash In Bank	-366.45	
	999-000-000-021500	Due To Other Funds	366.45	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Christina Brake

Subject: Tiblow Transit Title VI Policy Approval

Recommendation: Staff recommends approval.

Action: Make a motion to approve Governing Body Policy GB13-01R:Tiblow Transit Title VI Policy

Background: The Tiblow Transit Title VI Program Policy provides public notice that Tiblow Transit operates its program and services without regard to race, color or national origin in accordance with Title VI of the Civil Rights Act. KDOT requires the Title VI plan be approved by the governing body in order to apply for grant funding.

Discussion:

Financial Impact:

CITY OF BONNER SPRINGS
Governing Body Policy

Type Policy	Governing Body
Policy #	GB-13-01R

Subject	Tiblow Transit Public Transportation Title VI Program Plan
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Date Adopted	November 13, 2023
Prepared By	City Clerk
Approved By	Governing Body
Purpose	To adopt a program policy and plan for the Tiblow Transit Public Transportation Title VI Program.

The Governing Body hereby adopts the attached Tiblow Transit Public Transportation Title VI Program Plan dated November 13, 2023. The Tiblow Transit Title VI Program Plan provides public notice that Tiblow Transit Public Transportation operates its program and services without regard to race, color or national origin in accordance with Title VI of the Civil Rights Act. The plan provides the procedures and forms for any person to file a complaint who believes they were aggrieved by any unlawful discriminatory practice under Title VI.



City of Bonner Springs
KANSAS

City of Bonner Springs, Kansas
Tiblow Transit Public Transportation
Title VI Program Plan

Approved by: The City of Bonner Springs, Kansas and signed by the Mayor on November 13, 2023.

Jeff Harrington, Mayor

Attest:

Christina Brake, City Clerk

(Seal)

Notification to the Public of Rights Under Title VI

Bonner Springs Tiblow Transit Public Transportation

•Bonner Springs Tiblow Transit public transportation operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Bonner Springs Tiblow Transit public transportation.

For more information on the City of Bonner Springs Tiblow Transit public transportation civil rights program and the procedures to file a complaint, contact the City Clerk at 913-913-422-1020 or email cbrake@bonnersprings.org or visit our Administrative Office at 200 E. Third Street, Bonner Springs, KS 66012.

For more information, visit www.bonnersprings.org under the Public Transportation department.

- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590

This notice posted on the City Clerk's office bulletin board and on the City's website at <https://www.bonnersprings.org/262/Public-Transportation>

City of Bonner Springs Tiblow Transit Public Transportation

Title VI Complaint Procedure

The following pertains only to Title VI complaints about services provided by the Bonner Springs Tiblow Transit public transportation.

Title VI, 42 U.S.C. §2000d et seq., was enacted as part of the Civil Rights Act of 1964. At the heart of the regulation is the statement that:

No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving Federal financial assistance.

The Bonner Springs Tiblow Transit public transportation has in place a Title VI Complaint Procedure, which outlines a process for local disposition of Title VI complaints and is consistent with guidelines found in Chapter III of the Federal Transit Administration Circular 4702, IB, dated February 27, 2020. If you believe that the Bonner Springs Tiblow Transit public transportation's federally funded programs discriminated your civil rights on the basis of race, color, or national origin, you may file a written complaint by following the procedure outlined below.

1. Submission of Complaint.

Any person who feels that he or she, individually or as a member of any class of persons, on the basis of race, color, or national origin has been excluded from or denied the benefits of, or subjected to discrimination caused by the Bonner Springs Tiblow Transit Public Transportation may file a written complaint with the City of Bonner Springs City Clerk. A sample complaint form is available for download at www.bonnersprings.org and is available in hard copy at the office of Bonner Springs City Clerk. Upon request, the Bonner Springs City Clerk will mail the complaint form. **Such complaints must be filed within 180 calendar days after the date the discrimination occurred.**

Notes: Assistance in the preparation of any complaints will be provided to a person or persons upon request and as appropriate. If information is needed in another language, then contact the City Clerk at 913-422-1020.

Complaints should be mailed to or submitted by hand to:

*Bonner Springs Tiblow Transit Public Transportation
Attention: City Clerk
P. O. Box 38, 200 E. Third Street
Bonner Springs, KS 66012*

2. Referral to Review Officer

Upon receipt of the complaint, the City Clerk of the City of Bonner Springs Tiblow Transit Public Transportation shall appoint one or more staff review officers, as appropriate, to evaluate and investigate the complaint. If necessary, the Complainant shall meet with the staff review officer(s) to further explain his or her complaint. The staff review officer(s) shall complete their review no later than 45 calendar days after the date the agency received the complaint. If more time is required, the City Clerk *shall* notify the Complainant of the estimated timeframe to complete the review. Upon completion of the review, the staff review officer(s) shall make a recommendation about the merit of the complaint and whether remedial actions are available to provide redress. Additionally, the staff review officer(s) may recommend improvements to Bonner Springs Tiblow Transit Public Transportation processes relative to Title VI, as appropriate. The staff review officer(s) shall forward their recommendations to the City Manager for concurrence. If the City Manager concurs, he or she shall issue the City of Bonner Springs Tiblow Transit Public Transportation's written response to the Complainant. This final report should include a summary of the investigation, all findings with recommendations, corrective measures where appropriate.

Note: Upon receipt of a complaint, Bonner Springs Tiblow Transit public transportation shall forward a copy of this complaint and the written response to the appropriate KDOT and FTA Region 7 contacts.

3. Request for Reconsideration

If the Complainant disagrees with the City Manager's response, he or she may request reconsideration submitted in written form to the City Manager within 10 calendar days after receipt of the City Manager's response. The request for reconsideration shall be sufficiently detailed to contain any items the Complainant feels **were** not fully understood by the City Manager. The City Manager will notify the Complainant of his or her decision in written form either to accept or reject the request for reconsideration within 10 calendar days. In cases where the City Manager agrees to reconsider, the matter shall be returned to the staff review officer(s) to reevaluate in accordance with Paragraph 2 above.

4. Appeal

If the City Manager denies the request for reconsideration, the Complainant may appeal the City Manager's response with submission of a written appeal to City of Bonner Springs Governing Body no later than 10 calendar days after receipt of the City Manager's written decision to reject reconsideration. The Governing Body of the City of Bonner Springs will then make a determination to either request re-evaluation by the staff review officer(s) or forward the complaint to KDOT for further investigation.

5. Submission of Complaint to the State of Kansas Department of Transportation.

If the Complainant is dissatisfied with the City of Bonner Springs Governing Body's resolution of the complaint, he or she may also submit a written complaint within 180 days after the alleged date of discrimination to the State of Kansas Department of Transportation for further investigation.

KDOT Office of Contract Compliance Eisenhower State Office
Building 700 Southwest Harrison 3rd Floor West
Topeka, KS 66603

Bonner Springs Tiblow Transit Title VI / ADA Complementary Paratransit Complaint Form

Title VI Complaint Form

The purpose of this form is to assist you in filing a complaint with the Tiblow Transit. You are not required to use this form; a letter containing the same information will be sufficient.

For questions about Tiblow Transit Americans with Disabilities Act (ADA) complaint procedures or complaint form contact the Bonner Springs City Clerk, ADA Compliance Officer, 913-422-1020 or cbake@bonnersprings.org

Section I:

Name:

Address:

Telephone (Home):

Telephone (Work):

Electronic Mail Address:

Accessible Format
Requirements?

Large Print

TDD

Audio Tape

Other

Section II:

Are you filing this complaint on your own behalf?

Yes*

No

*If you answered "yes" to this question, go to Section III.

If not, please supply the name and relationship of the person for whom you are complaining:

Please explain why you have filed for a third party:

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.

Yes

No

Section III:

I believe the discrimination I experienced was based on (check all that apply):

☐ Race

☐ Color

☐ National Origin

☐

Age

☐ Disability

☐ Other (specify) _____

Date of Alleged Discrimination (Month, Day, Year): _____

Time of Day: _____

Location: _____

(Continued on next page)

Explain as clearly as possible what happened and why you believe you were discriminated against.

Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please attach additional pages.

Witness(es): ☐ YES ☐ NO

List Witness(es): *(Attach a separate sheet, if necessary)*

(1) Name:

Phone Number: ()

(2) Name:

Phone Number: ()

(3) Name:

Phone Number: ()

(4) Name:

Phone Number: ()

(Continued on next page)

Section IV

Have you previously filed a Title VI complaint with this agency?

Yes

No

Section V

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

☐ Yes

☐ No

If yes, check all that apply:

☐ Federal Agency: _____

☐ Federal Court _____

☐ State Court _____

☐ State Agency _____

☐ Local Agency _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name:

Title:
Agency:
Address:
Telephone:
Section VI
Name of agency complaint is against:
Contact person:
Title:
Telephone number:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below:

Signature _____

Date _____

Please submit this form in person at the address below, or mail this form to:

City of Bonner Springs
 Attn: City Clerk/ Title VI Coordinator
 200 E. Third St.
 P.O. Box 38
 Bonner Springs, KS 66012

INTERNAL USE ONLY

To be completed by Title VI Compliance Officer

Accepted for formal Investigation _____/_____/_____

Referred to another department on _____/_____/_____

Rejected _____/_____/_____

Reason for Rejection:

 City Clerk, Title VI Compliance Officer

 Date

List of Title VI Investigations, Lawsuits and Complaints – There are no issues to report.

	Date Submitted/Filed Month, Day, Year	Allegation Summary (Include Basis of complaint: race, color or national origin)	Status	Resolution or Action Taken
Investigations				
1				
2				
Lawsuits				
1				
2				
Complaints				
1				
2				

City of Bonner Springs Tiblow Transit Public Participation Plan Outline

1. Brief description of provider's activities and services

The City of Bonner Springs Tiblow Transit Public Transportation has provided general public transportation to its residents for more than 35 years. We provide Medical, Nutritional, Social, Recreation and Personal rides within the City of Bonner Springs.

2. Brief description of activities that would warrant public participation (i.e. fare changes, changes to service hours, route adjustments, service area changes).

The City of Bonner Springs Tiblow Transit Public Transportation will notify the public for any fare changes, service hour changes, fixed route adjustment and policy or procedure changes.

3. Brief description of the proactive public participation strategies would be used.

All public notifications would be planned as follows:

- *Public hearings/meetings/workshops to be held at convenient times and accessible locations.*
- *Various advertisements will be made and will utilize the Wyandotte Echo, the City website www.bonnerrsprings.org, Senior Center newsletter and posted notices at City public buildings.*
- *Post news flashes on the City's website.*

4. Brief description of outreach methods to engage minority and Limited English Proficiency (LEP) individuals (i.e. translation of public meeting materials, providing translation services if requested, targeted media messages in low income neighborhoods of service area, Work with existing neighborhood and advocacy organizations).

The intent of this section is to describe the specific outreach methods that the agency will utilize in order to meaningfully engage minorities and LEP individuals when needed in the public participation process. This section should closely coordinate with the Language Assistance Plan developed in the LEP Plan.

5. Brief description of the desired outcomes of the agency's public participation efforts.

- *The agency desires to have actively engaged riders, staff and members of the general public in the decision process.*
- *The agency strives to give adequate public notice of public participation activities and allow proper time for public review and comment at key decision points.*

- *The agency desires to provide timely information about transportation issues and processes to transit riders, staff and members of the general public.*
- *The agency will provide responses to all public input as appropriate.*
- *The agency will facilitate effective communication among a diverse group of the general public and staff.*
- *The agency will establish a timetable for review of the Public Participation Process to ensure it provides full and open access to all.*

6. Brief summary of recent outreach efforts over the past three years.

We do not now have current outreach efforts other than monthly newsletters, advertisement in the Wyandotte Echo and website information. We will offer satisfaction surveys to our riders that request them and act upon the concerns shown in the survey responses.

City of Bonner Springs Tiblow Transit Public Transportation

Limited English Proficiency Plan

Using the above information collected, develop a plan to provide necessary assistance to LEP persons.

Identified LEP individuals

We do not have a specific population groups that meets the criteria of more than 5% and more than 50 individuals. We rely on online language translation apps to help with communication and family members assist with communication.

Language Assistance Measures

We can use online translation tools, Braille services, sign language interpreters and can contact the Language departments at the University of Kansas to assist with any language barriers we would encounter. Our Police Department also has resources that we can use for interpreter assistance.

Dispatch Staff

The dispatcher will communicate with the interpreter to schedule the rides. The drivers will communicate as possible with the riders during the route.

Provide Notice

The LEP Plan will be posted on the agency's website, www.bonnersprings.org and to any person or agency that requests a copy. The person to contact about the LEP Plan is the City Clerk who can be reached by phone at (913) 667-1716.

Monitor and Update the LEP Plan

The City of Bonner Springs Tiblow Transit Public Transportation will update the plan per to the Title VI update schedule, which is every three years. We will update the plan any time we determine the changes in the demographics of our agency is significant as it relates to LEP persons.

Language Assistance Plan Limited English Proficiency Plan (LEP) Preview

The purpose of developing an LEP, as a recipient of federal funds, is to identify the extent of LEP individuals and identify ways that the transit agency can reduce or eliminate barriers to LEP individuals.

Four Factor Analysis

1. **Identify the number of or proportion of LEP individuals that can utilize the service provided by the City of Bonner Springs Tiblow Transit Public Transportation.** Using the 2020 American Community Survey data, we do not have a language group that fits the criteria of more than 5% of total population and more than 50 persons who "speak English less than very well". We do serve some individuals in this category; in these cases, we rely on online interpretation apps to assist us with communication and schedule rides for those individuals.
2. **Identify the frequency in which LEP individuals come in contact with the service.** We identified one language group that currently qualifies as a LEP group and we serve this language group on a daily basis.
3. **Identify the importance of the service to the LEP community.** We provide transportation for medical, nutritional and personal reasons to the general public within Western Wyandotte County and Bonner Springs. We use online interpretation apps and many times children of the rider to communicate and schedule rides for individuals who speak English less than very well.
4. **Identify the resources available and the respective costs of these resources.** Currently, the interpreters are either an online app or a friend or family member of the individuals who speak English less than very well, so there is no cost associated with this service.

City of Bonner Springs Tiblow Transit Public Transportation

Table Depicting Membership of Committees, Councils, Broken Down by Race

Body	Caucasian	Latino	African American	Asian American	Native American	Other
Population within Service Area	88.1%	9.6%	11.2%	0.2%	1.6%	2.7%
Agency Board of Directors (Elected City Council is the Board for the Tiblow Transit Public Transportation)	100%	0%	0%	0%	0%	0%
Tiblow Transit Agency Staff	100%	0%	0%	0%	0%	0%

WHAT CAN I DO ABOUT DISCRIMINATION?

A person may file a complaint with the Kansas Department of Transportation. All complaints will be referred to the Civil Rights Officer, who will evaluate and refer the complaint to the appropriate program area.

WHO MAY FILE A COMPLAINT?

Any person who feels he or she has been subject to discrimination because of race, color, age, national origin, sex, disability, veteran or low income status.

WHEN SHOULD I FILE A COMPLAINT?

You should file a complaint within 180 days following the discriminatory action.

HOW TO FILE A COMPLAINT?

Contact the Office of Civil Rights Compliance in writing or by phone to request assistance in filing your complaint.

Kansas Department of Transportation Office of Civil Rights Compliance

700 SW Harrison, 3rd Floor West
Topeka, Kansas 66603-3754



Phone: 785-296-7940
Fax: 785-296-0723



KDOT.CivilRights@ks.gov
Or visit us on the web at:
www.ksdot.org.

This information is available in alternative accessible formats. To obtain an alternative format, contact the KDOT Communications/Public Affairs Division Eisenhower Building, 700 SW Harrison, 2nd Floor West, Topeka, KS, 66603-3754,

785-296-3585 (Voice)
/Hearing Impaired - 711.



EQUAL OPPORTUNITY AND CIVIL RIGHTS INFORMATION (INCLUDING TITLE VI)

Kansas Department of
Transportation Office of Civil
Rights Compliance
January 2020

EXTERNAL CIVIL RIGHTS COMPLAINT PROCESS

THE ASSURANCE:

The Kansas Department of Transportation, as a recipient of federal funds for programs, has given the assurance that within daily operations, KDOT will not discriminate against any person on the basis of race, color, national origin, sex, age, disability, veteran or low income status.

THE LAWS:

Title VI of the Civil Rights Act of 1964 as amended and 49 CFR Part 21 prohibit discrimination based on race, color and national origin in all federal-aid programs.

Sex discrimination is also prohibited by Section 162 (a) of the Federal-Aid Highway Act of 1973. Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (see 49 CFR 27) prohibit discrimination based on disability and The Age Discrimination Act of 1975 (42 USC 6101) prohibits discrimination based on age.

The basic philosophy of the laws is that people affected by transportation programs should receive the services, benefits and opportunities to which they are entitled with no differences because of race, color, national origin, age, sex, disability, veteran or low income status.

WHAT IS DISCRIMINATION?

An intentional or unintentional act which subjects a person or a group to unequal treatment under a transportation program. Everyone, no matter what their race, sex, color or national origin, age, disability, veteran or low income status should be treated fairly and equally in all matters relating to transportation.

EXAMPLES OF PROHIBITED DISCRIMINATORY ACTS:

1. Public meetings that are held at hard-to-reach or inaccessible sites or at times when most affected people are working.
2. Zoning changes that would lower the quality of life in a neighborhood.
3. Unequal payments offered or paid for similar properties.

4. Unequal relocation assistance or housing payments.

5. New housing that is not equal to the property replaced.

6. No effort made to locate minority or women contractors, consultants or researchers for transportation projects.

7. Minority and women contractors not notified about highway projects to be let for bid.

8. A neighborhood loses access to stores, services, medical offices, churches, recreation or transportation due to highway construction.

9. Property value decreases or increases in unequal ways due to highway construction.

10. Minority neighborhood roads that are not as well-maintained as those in non-minority areas.

11. Environmental impact is more severe on a minority or low income neighborhood as compared to a higher valuation area.

QUE PUEDO HACER ACERCA DE LA DISCRIMINACION?

Una persona puede presentar su querella con el Kansas Department of Transportation. Toda querella sera presentada a1 funcionario de la EEO, quien la evaluará y la referirá a1 programa adecuado.

QUIEN PUEDE PRESENTAR UNA QUERELLA?

Cualquiera persona quikn crea que o ella ha estado sometido a discriminación a base de raza, color, edad, origen nacional, sexo, incapacidad, veterano o vivan en barrios de pobres

CUANDO DEBO DE PRESENTAR UNA QUERELLA?

Debe de presentar su querella dentro de 180 dias despuks de la fecha de la alegada accicin discriminatoria.

LCOMO PRESENTAR UNA QUERELLA?

Pongase en contact con la Office of Civil Rights Compliance, por escrito o por telefono para solicitar ayuda en como presentar su querella.

Kansas Department of Transportation Office of Civil Rights Compliance

700 SW Harrison, 3rd Floor West
Topeka, Kansas 66603-3754



Telefono: 785-296-7940
Fax: 785-296-0723



KDOT.CivilRights@ks.gov
Or visit us on the web at:
www.ksdot.org.

This information is available in alternative accessible formats. To obtain an alternative format, contact the KDOT Communications/Public Affairs Division Eisenhower Building, 700 SW Harrison, 2nd Floor West, Topeka, KS, 66603-3754,

785-296-3585 (Voice)
/Hearing Impaired - 711.



OPORTUNIDAD IGUAL E INFORMACION DE DERECHOS CIVILES (INCLUSO TITULO VI)

Kansas Department of
Transportation Office of Civil
Rights Compliance
Enero de 2020

KANSAS DEPARTMENT OF TRANSPORTATION DERECHOS CIVILES Y PROCESO DE QUERELLAS

LA GARANTIA:

The Kansas Department of Transportation, como un destinatario de fondos Federales para programas, ha otorgado la garantia que dentro de funcionamientos diarios el KDOT no diferenciara contra cualquiera persona a base de raza, color, origen nacional, sexo, edad, incapacidad, veteran, o vivan en barrios de pobres.

LAS LEYES:

El Titulo VI de los Derechos Civiles de 1964 enmiendado y 49 CFR Parte 21 prohíbe discriminacion a base de raza, color, sexo y origen nacional en todos los programas de ayuda federal. Se prohíbe discriminacion del sexo tambien bajo la Seccion 162 (a) del Acto de Ayuda Federal de 1973. Seccion 504 del Acto de Rehabilitacion de 1973, y el Acto de Americanos con Incapacidades de 1990 (vea CFR 27) prohíbe discriminacion a base de incapacidad; y el Acto de Discriminacion por Edad de 1975 (42 USC 6101) prohíbe discriminacion a base de edad. discrimination based on age.

La filosofia basica de la ley es que personas afectadas por programas de transportacion deben recibir los servicios, beneficios, y oportunidades a que tengan derecho sin diferencias a causa de raza, color, origen nacional, edad, sexo, incapacidad, veteran, o vivan en barrios de pobres.

¿QUE ES LA DISCRIMINACION?

Es un acto intencional o involuntario que sujeta a una persona o a un grupo a trato desigual bajo un programa de transportacion. Toda persona, sin importancia, a su raza, sexo, color, origen nacional, veteran, o edad, se debe tratar justamente e igualmente en totalidad en todos los asuntos relacionados con la transportacion.

EJEMPLOS DE ACTOS DISCRIMINATORIOS PROHIBIDOS:

1. Reuniones publicas que se tienen a duro alcance o en sitios inaccesibles o en horas cuando las personas mas afectadas trabajan.
2. Cambios de zonas que rebajan la calidad de la vida en un barrio.
3. Pagos desiguales ofrecidos o pagados por propiedades similares.
4. Ayuda desigual de reubicacion o pagos de vivienda.

5. Nueva vivienda que no es igual a la remplazada.

6. El no hacer el esfuerzo de localizar minoria o mujeres contratistas, consultants o investigadores para proyectos de transportacion.

7. El no notificar a minoria y mujeres contratistas acerca de proyectos de transportacion que estan por licitacion.

8. Un barrio pierde acceso a tiendas, servicios, oficinas medicas, iglesias, recreacion o transportacion debido a la construccion de carreteras.

9. El valor de la propiedad disminuye o aumenta en manera desigual debido a construccion de carreteras.

10. Caminos en barrios minoritarios que no estan tan satisfactorios como esos en barrios que no son minoritarios.

11. El impacto ambiental es mas severo en una minoria o en un barrio de ingresos bajos, en comparacion con una area de valoracion mas alta.

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From:

Subject: Public Use Request - Holiday Parade and Mayor's Tree Lighting

Recommendation: Staff recommends approval.

Action: Make a motion to approve the Public Use Request for the Holiday Parade and Mayor's Tree Lighting on Saturday, December 2, 2023.

Background: The Bonner Springs Community Development Department submitted a Public Use Request for the Holiday Parade and Mayor's Tree Lighting on Saturday, December 2, 2023. The request includes closure of Centennial Park and parking lot and the parking lot at 2nd & Cedar for event activities, the parking lot at 2nd & Elm for parade vehicle staging; Elm Street north of parking lot, a portion of Nettleton, Oak Street from Nettleton to 2nd Street for the parade route, and 2nd Street from Oak to Cedar as shown on the included map.

Discussion:

Financial Impact:



Private Use of Parks, Streets, or Public Parking Lot Application

Fee \$50.00 (Non-Alcohol)

Fee \$250.00 (Alcohol on Premises)

Not-for-profit organizations or individuals exempt from fees. (Attach certification form or 501c status)

Date: 11/03/2023

Date of Requested Event: Saturday, December 2, 2023

Time of Requested Event: 4-8 p.m.

Applicant Name: Megan Gilliland

Business or Organization: City of Bonner Springs

Street Address/Mailing Address: 200 E. Third St. City/State/Zip: Bonner Springs, KS 66012

Phone 913-276-8724

Email: mgilliland@bonnersprings.org

Public Parking Lot(s) Requested: Centennial Park and parking lot, parking lot at 2nd & Cedar, parking lot at 2nd & Elm St.

☒ Clear diagram of the parking lot area to be used attached

(Events with alcohol or cereal malt beverages must be fenced and be at least 30 feet from Centennial Park).

Park Requested: ☒ Centennial Park ☐ Dog Park ☐ Lion's Park ☐ Kelly Murphy Memorial Park

☐ Kerry Roberts Memorial Park ☐ North Park ☐ South Park ☐ Trails: _____

Street(s) Requested: Elm St. from north end of parking lot to Nettleton, Nettleton from Elm to Oak, Oak St. from Nettleton to 2nd St.
2nd St. from Oak to Cedar.

☒ Route Attached

Police, Fire, EMS or Other Municipal Services Needed: Yes ☒ No ☐ If yes, what services? Parade escort.

Public Works - set up and take down bleachers for choirs, provide trash bins in Centennial Park

☐ Background check forms for security personnel for police chief approval attached.

☐ **Certificate of insurance** that names the city as an additional insured attached.

Tent will be Used: Yes ☐ No ☒ (Tent permit form required, if applicable)

Provide full, detailed explanation of purpose of event; include if admissions or space rental will be charged:

☐ **List of vendors** that will participate in event attached.

☐ **List of planned activities** attached

☐ **Statement** that the public property used and adjacent areas will be cleaned immediately after the event attached.

☐ **Statement** detailing how applicant will notify all affected property owners and tenants attached. If the applicant does not notify affected tenants, future requests may be denied.

Event to Raise Funds for Charitable Purposes: Yes ☐ No ☒ If yes, what Charitable Purpose? _____

☐ **Organization Status Proof** attached

Application Requirements:

- A. Submit this application and all required forms and information to the City Clerk's Office at least 30 days prior to the date of the event for City Council approval, but no more than one year in advance.
- B. Not-for-profit organizations, association or individuals must provide proof of their non-profit status. A not-for-profit certificate of good standing from the Kansas Secretary of State is an acceptable proof for purposes of this subsection.
- C. Unincorporated associations, organizations or individuals not registered with the Kansas Secretary of State must provide certification of their not-for-profit status.
- D. All applicants must have or obtain all applicable business licenses and ensure vendors that participate in the event have or obtain an occupational license from the City.

Restrictions:

- A. Unless otherwise allowed by ordinance, no more than four special event permits will be issued per calendar year to any individual, business, association, or organization for the use of a public parking lot.
- B. Any event or activity that a for-profit individual, business, association or organization co-sponsors, promotes or participates in any way with any not-for-profit qualified individual, business, association or organization as defined in Section 12-703, paragraph J or K of this ordinance, will count as an event for the for-profit entity.
- C. Unless otherwise allowed by ordinance, no permit will be issued for more than three consecutive days, except for the carnival for Tiblow Days.
- D. No permit will be issued which conflicts with the Annual Chamber of Commerce Tiblow Days, or any other city approved celebration.
- E. Approved event shall not take place between the hours of 12 a.m. midnight and 6 a.m. of any day.
- F. No permit will be issued in conflict with any other approved event, Zoning Ordinance, City Ordinance, policy, or regulation.
- G. Sale, possession and/or consumption of alcoholic beverages or cereal malt beverages require separate permits per Chapter III Beverages, Article 1 General Provisions, Sections 3-104 and 3-105 and Chapter 8 Temporary Permits of this Code. Applications for these permits shall be submitted at the same time as the permit required in this Article.

Display of Permit: A permit issued shall prominently display the permit at the special event site or have the permit available to display to any officer or employee of the City upon demand.

Revocation of Permit: The City Manager or designee may suspend or revoke a permit issued if: The permittee fails to meet the conditions imposed on the issuance of the permit; violates any provision of this Code or other ordinance of the City governing the activities permitted by the permit or if the permit was obtained by fraud or misrepresentation.

Hazard Prohibited: No person shall make any use of the public parking lot that constitutes an immediate hazard requiring immediate action to protect the public.

Penalty: Any person who violates the requirements of Ordinance No. 2304, upon conviction, shall be fined not less than \$20.00 nor more than \$500.00 or be imprisoned for not more than thirty (30) days, or be both so fined and imprisoned. Each day that a person violates the requirements of this Article shall constitute a separate offense.

I hereby confirm by signing this application that I understand the regulations and will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.

Signature of Applicant

Receipt

Transaction Code: MS
Product Code: LL

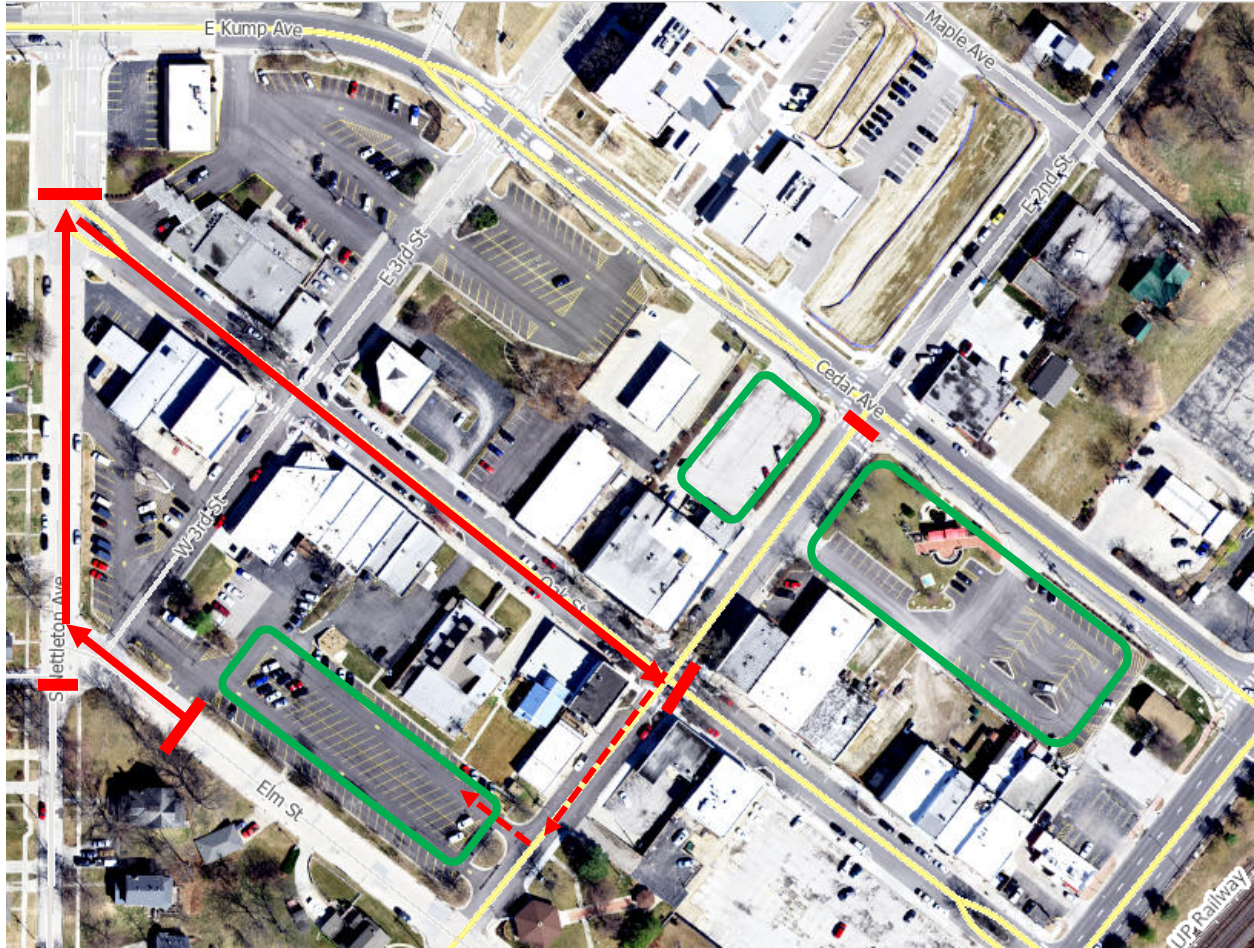
Public Parking Lot Use Special Event Application

Parks, Street, or Public Parking Lot Diagram

Draw in the diagram below (or attach a separate sheet) the area to be used for the requested event.
Draw in area for access that will be available for emergency access.

Email Copy to: Police Department, Fire Department, EMS Department, Public Works Department

F:\PUBLIC\WORD\Licenses & Permits Forms Ltrs\Private Use of Public Parking Lot Application.docx **Revised March 17, 2020**



- Parade route
- - - Float disbursement route
- Parade staging – Elm St.,
Activity area – Centennial Park and lot

Memorandum

Date: May 8, 2023
To: Mayor and City Council
From: Frank Abart

Subject: Water Meter Endpoint Project

Recommendation: The Public Works Director recommends approval.

Action: Make a motion to approve the agreement with Innovative Utility Solutions for the acquisition of water meter endpoints and the supporting software system in the amount of \$763,200.

Background: On January 21, 2022, the City Council approved an agreement with AV Water Technologies for the replacement of the old mechanical water meters with new digital/ultrasonic meters. In addition to the meters, the agreement included the acquisition of a modern meter reading system through the use of cellular technology instead of direct radio read technology. The direct radio read technology requires the purchase and maintenance of radio towers and associated equipment. The cellular technology does not require extra equipment of that nature.

The department performed the installations and had completed over 860 installs by December, 2022.

Discussion: On, or about, December 22, 2022, the site which supports the remote reading of the meters went silent. The department learned shortly after that time that the company providing that service had gone out of business and all service came to a sudden stop. All of the new meters have been read "in person" every month since that time.

Over the last few months, the department has reviewed multiple options to remedy this failure in service, including the option of traditional radio-read technology. The preferred technology continues to be the cellular reading technology.

The previous vendor for this technical service left eleven entities without service. Most of those entities have continued to pursue use of a similar technology through another vendor. That vendor is Innovative Utility Solutions and their partnership with Smart Earth Technologies.

City staff are awaiting confirmation from Innovative Utility Solutions that their system will effectively integrate with the City's financial/billing software. Therefore, staff recommends that the signing of the agreement is contingent upon acceptable system integration to be determined by the City Manager.

Financial Impact: The unrecovered loss from the last vendor is estimated at \$131,803 (991 endpoints at \$133/ea).

The current proposal with Innovative Utility Solutions is for a total one-time cost of \$763,200. The endpoints have solar support systems and a 20-year full replacement warranty.

Funding for this proposal will come primarily from unspent funds from the previous vendor and from unbudgeted carryover funds from the water fund in the amount of \$307,357.

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Justine Spease

Subject: Change Order for Community Center Window Project

Recommendation: Staff recommends approval.

Action: Make a motion to accept the change order for the additional window replacement in the lower level of the Community Center from Timekey Glazing for \$29,276.

Background: The City Council awarded the window replacement project to Timekey Enterprise, LLC on September 11th, 2023 for the amount of \$127,956. The budget for the project was budgeted at \$160,000.

Discussion: This Change Order will replace the lower-level Community Center Windows facing City Hall, increasing the cohesiveness of the Government Services Center.

Furthermore, this will address two deferred maintenance issues:

- Leaking Senior Center Office Window
- South West Entrance Replacement

Financial Impact: With approval of the change order, the total project cost will remain under budget at \$157,232. Leaving \$2,768 remaining for any additional costs (e.g. rekeying of the doors).



Oct. 17, 2023

City of Bonner Springs Community Center
Reference: Lower Level

Nathan,

As requested, we have prepared this proposal to furnish all labor, equipment, materials, and insurance per the scope of work provided and referenced below.

Community Center Lower-Level Window Replacement \$29,276.00

- Lower-Level West Entry
- Lower-Level West Senior Center Office
- Lower-Level SW Corner Window
- Tinted Glass consistent with Base Bid
- Haul off debris and clean up

Exclusions:

- Architectural drawings, permits/ fees, bonding, overtime. Interior sills, accessory window shades.

We appreciate the opportunity to bid on this project. Feel free to contact me with any questions.

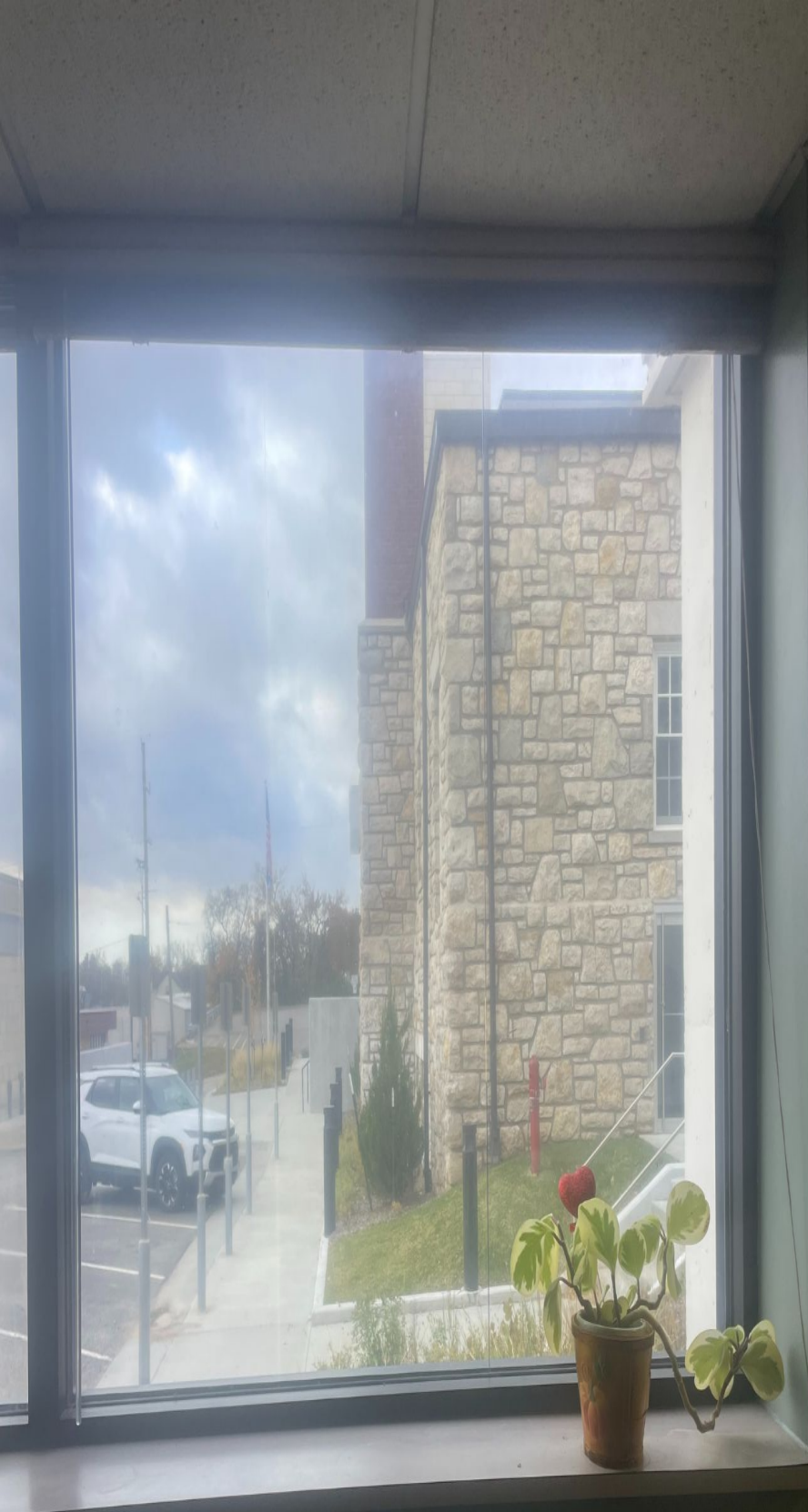
Sincerely,

TIMEKEY Glazing

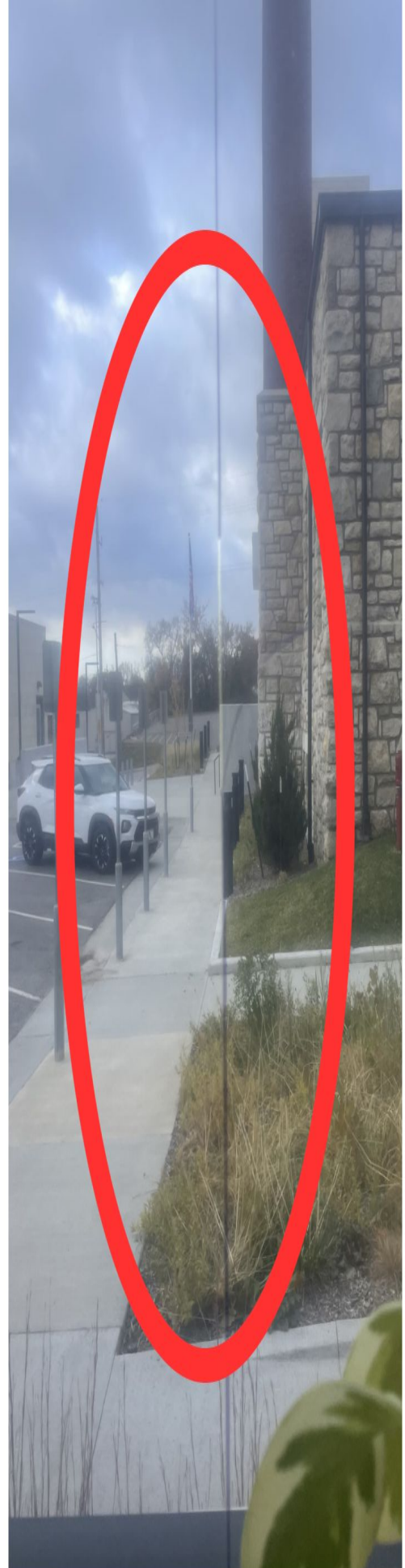
Senior Center Office Window



Replacement will address leaking window and remove “dead” vent.



South West Window INT



New Tent will not peel



Door replacement will address
mechanical
issues with door

South West Window EXT



New window tint will prevent window fogging

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Justine Spease

Subject: Parks and Recreation Master Plan - Center Park Amendment

Recommendation: Staff recommends approval.

Action: Make a motion to accept the Center Park Amendment as presented.

Background: Following the establishment of Center Park, the City collaborated with Landworks Studio, the creators of the Parks Master Plan, to enrich the existing Parks & Recreation Master Plan of 2019 with a design plan for the new Park.

Discussion: Community feedback on Center Park's renovations:

- Top 3 amenities requested: Splash Pad (76.1%), Inclusive Playground (60.4%), Pickle Ball Courts (52.2%)
- Additional considerations: Restrooms (73.1%), Shade (67.9%), Drinking Fountain/bottle fill up station (66.4%), Trash Receptacles (63.4%), Ample Sitting space (61.9%)
- Most of the write-in responses highlighted the need for a space inclusive of all community members.

An outcome of this feedback: Landworks Studio has developed a future plan and design for the Park, which is attached. Thanks to the 134 residents who participated in the survey.

Financial Impact:

Center Park

Park Address: 120 N. Nettleton Avenue
Opinion Of Probable Cost: \$1M - \$1.5M*

*if all improvements are made

Center Park is a .65 acre pocket park in the heart of Bonner Springs. Currently a new fitness court and parking lot are the only amenities. It is surrounded by residential and commercial properties and is within a short distance to many amenities including the community center. The new and existing fitness court connects to the surrounding sidewalk via two ADA accessible paths, however the majority of the park remains undeveloped and has steep grades that slope to the north and west.

Currently, the park is only being used as an outdoor exercise opportunity. The future vision of the park includes the partial closure of Highview Ave., ending access to N. Nettleton Ave, and only allowing access to the current parking and maintenance facility. This road closure and parcel connection will allow for the following improvements:

- Landscaping enhancements including lawns, trees and native landscape areas.
- A splash pad and restroom facility with access to ADA parking in the existing lot North of Highview Ave.
- Additional walkways within the park to improve ADA accessibility and with opportunities for seating.
- A rentable shelter with BBQ grill.



Cost Analysis

Center Park	Total
Landscape Architecture - Site Improvements	
Pavements / Surfacing / Ramps	\$ 39,600
Park Wide Site Furnishing	\$ 16,350
Retaining Walls	\$ 66,000
Aquatics/Spray Park	\$ 500,000
Signage & Wayfinding	\$ 15,000
Architecture - Site Improvements	
Shelter + Restroom	\$250,000
Landscaping and Irrigation	
Plants and Seed	\$ 21,813
Civil Improvements	
Demo and Removals	\$9,744
Utilities	\$31,850
Grading	\$25,000
Parking Lot Improvements	\$18,192
Electrical Improvements	
Electrical Service	\$10,000



Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Megan Gilliland

Subject: Kansas Housing Resources Corporation Agreement for 120 Oak MIH-ARPA Funds

Recommendation: Staff recommends approval.

Action: Make a motion to approve an agreement with Kansas Housing Resources Corporation (KHRC) for MIH-ARPA Funds.

Background: The 120 on Oak Project seeks to construct 50 MIH-ARPA (100 total) rental apartment units – 31 studios, 46 one-bedrooms, and 23 two-bedrooms, all with one bathroom – in a single four-story building located at 112-120 Oak Street; Bonner Springs, KS 66012. The developer of the project is The 120 Society LLC, the project builder is JWM Contractors, the property manager is Metro KC Rentals, and the architect is NSPJ. The project's construction timeline is 20 months. The project is currently in the preconstruction phase. The pre-construction phase will continue throughout 2023, with construction ready to begin in Spring 2024 (April 1) with construction completion scheduled for November 2025.

Discussion: Earlier this year, the City was notified that the application for MIH-ARPA funds from the Kansas Housing Resources Corporation (KHRC) was approved for \$1.7 million to support a housing project at 120 Oak Street. The City of Bonner Springs will receive the grant from the KHRC as a pass-through to the developers who will receive the funds for construction of the project. The grant agreement between the City of Bonner Springs and Kansas Housing Resources Corporation sets forth the terms of the agreement, compliance requirements, and other provisions for the use of KHRC funding.

A separate agreement between the City and the Developer is necessary to ensure compliance with obligations laid out in this agreement with KHRC. This will be completed prior to the disbursement of funds.

Construction of this development will begin by April 1, 2024 and be completed by November 2025.

Financial Impact:

MODERATE INCOME HOUSING-AMERICAN RESCUE PLAN ACT PROGRAM
GRANT AGREEMENT
City of Bonner Springs
No. 23-0214-ARPA

THIS GRANT AGREEMENT (“**Agreement**”) is made by and between the City of Bonner Springs, Kansas, 200 E 3rd Street; Bonner Springs, KS 66012 (“**Grantee**”), and Kansas Housing Resources Corporation, 611 South Kansas Avenue, Suite 300, Topeka, Kansas 66603 (“**KHRC**”) this _____ day of _____, 2023.

WHEREAS, KHRC is a non-profit public corporation responsible for administering Federal and State housing programs, including the State Housing Trust Fund (“**SHTF**”);

WHEREAS, the Kansas Legislature provided funding to the SHTF administered by KHRC to be used for the purpose of loans or grants to cities or counties for infrastructure or housing development in rural areas, in accordance with KHRC’s Moderate Income Housing (“**MIH**”) program, including allocating \$20 million to the MIH program from Federal State and Local Fiscal Recovery Funds (“**SLFRF**”) provided to the State of Kansas through the U.S. Department of Treasury (“**Treasury**”) under the American Rescue Plan Act (“**ARPA**”);

WHEREAS, utilizing the subject ARPA SLFRF funds provided, KHRC issued a Kansas Moderate Income Housing-American Rescue Plan Act (“**MIH-ARPA**”) Request for Proposal (“**RFP**”) dated the 17th of April, 2023;

WHEREAS, in response to the RFP, Grantee requested MIH-ARPA funds for proposed eligible activities through an application due the 2nd of June, 2023, which is relied upon by KHRC in entering into this Agreement; and

WHEREAS, KHRC’s Loans and Grants Committee on the 9th of August, 2023, approved a grant totaling one million seven hundred thousand and no/100 Dollars, \$1,700,000.00, for Grantee’s proposed eligible activities set forth in its application (“**Eligible Activities**”).

NOW THEREFORE, in consideration of the promises and covenants set forth herein, the parties do mutually agree as follows:

1. **Grant Funds**. KHRC hereby allocates Grantee up to \$1,700,000.00 (“**Funds**”) for the Eligible Activities subject to the terms and conditions set forth in this Agreement. Grantee agrees and acknowledges that KHRC made the subject allocation in reliance on the representations, statements, and information provided by Grantee in its application (the “**Application**”), which is incorporated herein by this reference and made a part of this Agreement. Grantee agrees and acknowledges that KHRC materially relied on the Application, and Grantee certifies that the information in the Application is true and correct. Any change to the Eligible Activities or to the information submitted in the Application, which

would, in KHRC's sole discretion, affect KHRC's evaluation of the Application may cause for KHRC to find Grantee in noncompliance as provided in paragraph 10.

2. **Use of Grant Funds**. Grantee shall use the Funds solely on the Eligible Activities, as set forth in the Application approved by KHRC, and Grantee agrees as follows:
 - a. As further described in **Exhibit A**, and in accordance with the projected Budget provided in **Exhibit B**, Grantee shall: construct 50 MIH-ARPA (100 total) rental apartment units – 31 studio, 46 one-bedroom, and 23 two-bedroom, all with one bathroom – in a single four-story building located at 112-120 Oak Street in downtown Bonner Springs, KS 66012.
 - b. Construction of this development shall begin by the 1st of April, 2024, and be completed by the 30th of November, 2025, unless Grantee requests and obtains prior written approval from KHRC.
 - c. A minimum of 50 MIH-ARPA rental units are committed to this development/project.
 - d. The representations and commitments made in the Application are all hereby incorporated herein and remain continuing representations and obligations of the Grantee.
 - e. Prior to making any modifications to the Eligible Activities as set forth in the Application, Grantee shall submit a detailed request to KHRC and obtain KHRC's written approval.
 - f. All Funds provided under this Agreement must be expended by September 30, 2026, to ensure compliance with ARPA SLFRF requirements and 31 CFR 35.5. If KHRC determines at any time, in its sole discretion, that Grantee's use of the Funds is not sufficient to ensure use of all funds on or before September 30, 2026, then KHRC may take further action, including but not limited to, requesting additional documentation or information from Grantee, recapturing any unused funds from Grantee, and/or terminating this Agreement.
3. **Leverage Commitment**. In addition to the Funds provided by KHRC under this Agreement, Grantee shall provide or obtain other resources towards the costs of the Eligible Activities as set forth in the Application.
4. **Intentionally Left Blank**.
5. **Disbursement of Grant Funds**. Grantee shall use the local jurisdiction's approved process for selecting contractors or vendors for the Eligible Activities.

Grantee shall submit to KHRC documentation regarding Grantee's procurement processes and/or policies or shall submit a sole source/competition impractical request for KHRC's consideration and approval, which must outline the rationale for working with a particular developer.

As development costs are incurred, Grantee may make requests for payment according to the terms in **Exhibit C** using the Request for Disbursement form provided by KHRC, as may be amended from time to time. With each request, Grantee shall provide documentation of the current project status and the progress made toward completion, including, as appropriate or as requested, documentation of costs.

KHRC reserves the right to request additional documentation or information from Grantee prior to disbursement of any Funds, in KHRC's sole discretion, and Grantee agrees to promptly respond to all requests. KHRC may retain a portion of the Funds, in an amount determined solely by KHRC, until demonstration of project completion has been received and verified by KHRC.

6. **Compliance with Regulations.** Grantee shall ensure compliance with all MIH-ARPA rules and restrictions, the RFP, and all governing laws, including, as applicable, the accessibility requirements of the **Fair Housing Act and K.S.A. 58-1401, et seq.** as described in **Exhibit D** and either the 2018 International Energy Conservation Code or the alternative MIH-ARPA Energy Efficiency Requirements in **Exhibit E**.

Grantee shall administer the Funds in accordance with all applicable ARPA SLFRF requirements provided by law, regulation, Treasury guidance, or the like, as detailed further in the RFP and as may be revised from time to time, and in accordance all applicable federal and state laws, regulations, and requirements. Grantee shall ensure the Funds are used and administered in compliance with all relevant requirements under 2 C.F.R. 200, including, as applicable to Grantee's administration of the Funds, Subparts A, B, C, F, and the following provisions from Subpart D:

- 200.300 Statutory and national policy requirements.
- 200.302 Financial management.
- 200.303 Internal controls.
- 200.328 Financial reporting.
- 200.329 Monitoring and reporting program performance.
- 200.334 Retention requirements for records.
- 200.335 Requests for transfer of records.
- 200.336 Methods for collection, transmission, and storage of information.
- 200.337 Access to records.
- 200.338 Restrictions on public access to records.
- 200.334 Retention requirements for records.
- 200.335 Requests for transfer of records.

- 200.336 Methods for collection, transmission, and storage of information.
 - 200.337 Access to records.
 - 200.338 Restrictions on public access to records.
 - 200.346 Collection of amounts due.
7. **Program Income.** Grantee agrees to use any income derived from or generated by the Eligible Activities and received by the Grantee, regardless of when the income is received, solely for the Eligible Activities or for other housing purposes in Grantee's community. For the purposes of this provision, program income does not include any rental income received by the owner of rental housing constructed as part of the Eligible Activities unless the Grantee is said owner.
8. **Reporting.** Grantee shall maintain all books, records, files, and documents related to the Eligible Activities and the compliance period as detailed in paragraph 9 and shall provide any information and documentation requested by KHRC to verify compliance with the terms of this Agreement and the MIH-ARPA program. All records and documentation shall be maintained for not less than five (5) years after the termination of this Agreement, and, as provided in Paragraph 6, Grantee shall meet all applicable reporting requirements as provided by Treasury, including the requirements provided under 2 C.F.R. 200.334 – 200.338.

Beginning with the calendar quarter following execution of this Agreement and continuing each quarter thereafter, Grantee shall submit in writing status reports to KHRC covering the prior quarter, until all Eligible Activities are completed, and all Funds have been disbursed and expended. Grantee agrees that each status report shall detail the use of all Funds to date, and describe the progress made toward completion of the Eligible Activities. For construction activities, the quarterly progress report shall also identify work completed, estimate the percentage of construction completed, and detail any proposed changes in the project scope. This report shall be submitted to KHRC whether or not progress has occurred during the quarter. Calendar quarters are January 1-March 31, April 1-June 30, July 1-September 30, and October 1-December 31. Quarterly reports are due to KHRC within 10 days of the end of each quarter.

Within 60 days following completion of the Eligible Activities and expenditure of all Funds, Grantee shall submit a final accounting to KHRC using KHRC forms. Said accounting shall include details regarding the use of all Funds and the use of any income generated from the Eligible Activities. Additionally, during the compliance period as detailed in paragraph 9, the Grantee shall submit reporting and documentation to KHRC to demonstrate compliance with the requirements set forth in paragraph 9, as detailed further herein.

Grantee agrees that KHRC's review of any reports, files, or other documents submitted by Grantee is discretionary, and KHRC's acceptance of any reports or documentation shall not be used as a defense by Grantee in any action between Grantee and KHRC. Grantee agrees to provide any additional information or

documentation requested by KHRC, or to correct any errors or omissions identified by KHRC in Grantee's reporting, within seven (7) days of any request from KHRC.

Grantee agrees that KHRC may make monitoring visits to the Grantee or the site of the Eligible Activities, which may be conducted on-site, remotely, or both, in KHRC's discretion, and KHRC has the right to inspect and evaluate Grantee's compliance with this Agreement at any time. KHRC, its representatives and/or representatives of the Federal government, will have the right to examine and photocopy all pertinent records, files, books, or other materials relating to the Funds and Agreement at any time. KHRC may exercise the rights under this paragraph in its discretion, and the Grantee agrees to cooperate as necessary with KHRC.

To assist with the Grantee's reporting obligations under this paragraph, the Grantee acknowledges receipt from KHRC of the documents listed in **Exhibit F**. KHRC reserves the right to revise, change, or update these documents, to provide additional documents for Grantee to use when completing its reporting obligations, or to require more frequent status reports from Grantee. The Grantee agrees to use the most current version of the form(s), as may be periodically revised or updated by KHRC.

- 9. Compliance Provisions & Recapture Provisions.** When the Eligible Activities include the development of rental housing, either directly or indirectly, Grantee shall ensure that tenants residing in the rental housing are initially qualified with gross incomes within the then most current MIH income ranges, which will be available and posted on the KHRC website. Grantee agrees to follow a consistent method and procedure to certify tenants and to verify, through supporting documentation, that incomes are within the most current MIH income ranges. Grantee shall submit to KHRC the applicable documents identified in paragraph 8 above and shall provide KHRC with any other documentation of the procedures followed upon KHRC's request. Grantee must ensure that each tenant residing in the development qualifies; provided however that, after Grantee determines that a tenant qualifies, Grantee does not need to recertify that tenant. Grantee must follow this process and qualify all new tenants for the first five years following completion of the development. At the end of the fifth year, there shall be no further qualification procedures for tenants.

Additionally, when the Eligible Activities include the development of rental housing, Grantee shall execute a separate Land Use Restriction Agreement at KHRC's direction concerning the subject real estate, which shall be recorded with the applicable register of deeds. The Land Use Restriction Agreement shall set forth covenants running with the land requiring that the property be rented to only MIH-ARPA income eligible tenants for five years, as detailed in the preceding paragraph and further in said agreement. To the extent the Grantee does not own the subject real estate, the Grantee shall make the execution of a Land Use Restriction Agreement a condition of providing any of the Funds to the owner of the subject

real estate for the Eligible Activities and shall provide documentation of the same to KHRC. Further, Grantee agrees, at KHRC's direction, to facilitate the execution of the Land Use Restriction Agreement by the owner of the subject real estate.

10. Noncompliance by Grantee. In the event of Grantee's noncompliance with the RFP, this Agreement, or any other reasonable requirements of KHRC, KHRC shall be permitted, in its sole discretion, to seek recapture of the Funds, withhold disbursement of additional Funds, and/or terminate this Agreement. In addition to those remedies, Grantee agrees that KHRC shall be entitled to exercise any and all administrative, contractual, or other remedies permitted by law to enforce Grantee's compliance with the terms herein, including seeking specific performance by the Grantee of its obligations under this Agreement. Grantee agrees that Grantee's noncompliance under this Agreement may result in Grantee's loss of eligibility for future funds administered by KHRC.

11. Rescission/Unavailability of Funds. Grantee understands that the RFP and Grantee's award is funded in whole or in part by funds provided to the State of Kansas by Treasury under ARPA. In the event the funds supporting this Agreement become unavailable, are reduced, or rescinded, for any reason, KHRC may terminate or amend this Agreement without penalty and will not be obligated to pay the Grantee from any other sources, including KHRC, SHTF, or State of Kansas monies.

12. Termination of Agreement.

KHRC may terminate this Agreement at any time without cause by providing 60-day written notice to the Grantee, which shall be effective at the end of said notice period.

KHRC may immediately terminate this Agreement for cause by providing written notice to the Grantee. In such event, the termination shall be effective as of the date the notice is received by the Grantee. Cause shall include, but not be limited to, the following:

- a) The Grantee fails to fulfill any obligation or representation made under this Agreement;
- b) The Grantee fails to comply with any applicable Federal requirements, or any applicable state or local law, regulation, ordinance or requirement related to the MIH-ARPA funds;
- c) The Grantee improperly uses any MIH-ARPA funds;
- d) The dissolution or insolvency of the Grantee; or
- e) The suspension or termination of MIH-ARPA funds.

In the event of termination, KHRC is not obligated to render payment for any costs incurred or services provided by Grantee after the date of termination. The Grantee's obligations for reporting, compliance, record retention, and audit provided under the Agreement shall survive termination.

13. Miscellaneous.

- a. KHRC's examination of the Application and any submitted documentation regarding the Eligible Activities is done solely for its own purposes. The allocation of the Funds is made in KHRC's sole discretion, and in no way warrants or represents to the Grantee or any others that the Eligible Activities are, in fact, viable or feasible. Grantee agrees and acknowledges that KHRC makes no representations to Grantee regarding compliance with the MIH-ARPA program, and Grantee agrees and warrants that Grantee has independently consulted with Grantee's own counsel for any necessary legal, financial, tax and/or accounting advice for all issues related to this Agreement.
- b. The descriptive headings of this Agreement are for convenience only and shall not be deemed to affect the meaning of any provision.
- c. Grantee agrees to execute whatever additional documents or instruments may be necessary or reasonable to effect and carry forth the purpose of this Agreement.
- d. This Agreement constitutes the entire agreement of the parties and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof. This Agreement may be modified only by the mutual written agreement of the parties. Notwithstanding the foregoing, each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the Agreement shall forthwith be amended to make such insertion or correction. In the event of changes in any applicable Federal statutes, regulations, or guidance regarding the use of the subject funds, this Agreement shall be deemed to be amended when the statutory requirements for use of such funds are changed or when required to comply with any applicable law or guidance so amended. Such deemed amendments shall be effective as of the effective date of the statutory or regulatory change or the date the guidance is issued.
- e. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable to any extent, the remainder of

this Agreement shall not be affected and each provision of this Agreement shall be enforced to the fullest extent permitted by law. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

- f. KHRC shall not be deemed to have waived any right under this Agreement unless such waiver is given in writing and signed by KHRC. No delay or omission on the part of KHRC in exercising any right shall operate as a waiver of such right or any other right. A waiver by KHRC of a provision of this Agreement shall not constitute a waiver of KHRC's right to otherwise demand strict compliance with that provision or any other provision of this Agreement. No prior waiver by KHRC, nor any course of dealing between KHRC and Grantee, shall constitute a waiver of any of KHRC's rights or of any of Grantee's obligations in the future. Whenever the consent of the Corporation is required under this Agreement, KHRC's grant of such consent shall not constitute continuing consent to subsequent instances where such consent is required.
- g. Nothing contained in the Agreement shall be construed as creating a partnership, joint venture, employment, or agency relationship between the parties as provided under Kansas law. Neither party shall have the power or right to bind or obligate the other party, nor shall it hold itself out as having such authority. Any provision in this Agreement that allows KHRC to direct Grantee in its performance under this Agreement is solely for the purposes of compliance with the MIH-ARPA program and applicable law.
- h. This Agreement shall be governed and construed in accordance with and pursuant to the laws of the State of Kansas. Any dispute arising out of this Agreement shall be brought in a state or federal court of competent jurisdiction located in Shawnee County, State of Kansas.
- i. Grantee shall not transfer or assign all or any of its rights, obligations, or benefits under this Agreement without the prior written approval of KHRC, which approval may be withheld in KHRC's sole and absolute discretion.
- j. Grantee agrees to comply with the following as applicable: (1) Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20; (2) All Federal and State statutes and regulations prohibiting discrimination, including but not limited to, Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, as amended, and the Age Discrimination Act of 1975, as amended; (3) Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60); and

(4) all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and Federal Water Pollution Control Act (33 U.S.C. 1251-1387).

- k. The Grantee agrees and acknowledges that all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).
- l. The Grantee hereby certifies that the Grantee, its principals, employees, and affiliates, are not, and have not been, debarred or suspended or otherwise excluded from or ineligible for participation in Federal assistance programs. The Grantee agrees to comply with 2 C.F.R. Part 180, as well as 31 C.F.R. Part 19, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by KHRC. If it is later determined that the Grantee did not comply with 2 C.F.R. Part 180, in addition to remedies available to KHRC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment. The Grantee agrees to comply with the requirements of 2 C.F.R. Part 180 throughout the period of this Agreement and to provide proof of registration in the System for Award Management at sam.gov to KHRC.
- m. The Grantee shall not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. The Grantee, and any subcontractors, shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. The Grantee agrees and acknowledges that this certification is a material representation of fact relied upon by KHRC.
- n. The Grantee must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for

procurement of recovered materials identified in the EPA guidelines. (45 CFR 75.331)

- o. The Grantee certifies that it does not use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system as described in Public Law 115-232, section 889, subsection (f), paragraph (1).

- p. As appropriate and to the extent consistent with law, the Grantee should, to the greatest extent practicable under a federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers on the date first indicated.

GRANTEE: CITY OF BONNER SPRINGS

By: _____
NAME, TITLE

Date: _____

KANSAS HOUSING RESOURCES CORPORATION

By: _____
RYAN S. VINCENT, EXECUTIVE DIRECTOR

Date: _____

LIST OF EXHIBITS

Exhibit A – Project Summary

Exhibit B – Project Budget

Exhibit C – Disbursement Schedule

Exhibit D – Accessibility Requirements

Exhibit E – MIH-ARPA Energy Efficiency Requirements

Exhibit F – MIH-ARPA Report Documents

PROJECT SUMMARY

The 120 on Oak Project seeks to construct 50 MIH-ARPA (100 total) rental apartment units – 31 studio, 46 one-bedroom, and 23 two-bedroom, all with one bathroom – in a single four-story building located at 112-120 Oak Street; Bonner Springs, KS 66012. The developer of the project is The 120 Society LLC, the project builder is JWM Contractors, the property manager is Metro KC Rentals, and the architect is NSPJ.

The Project construction timeline is 20 months. The Project is currently in the pre-construction phase. The pre-construction phase will continue throughout 2023, with construction ready to begin in Spring 2024 (April 1) with construction completion scheduled for November 2025.

EXHIBIT B**PROJECT BUDGET****Sources:**

MIH-ARPA Grant	\$ 1,700,000.00
Owner Equity	\$ 4,500,000.00
Construction Financing	\$10,800,000.00
TOTAL	\$17,000,000.00

Development Costs:

Itemized Cost	Development Cost
Land	\$ 75,000.00
Site Work	\$ 1,164,000.00
Site Due Diligence	\$ 13,257.00
New Building	\$ 11,017,927.00
General Requirements	\$ 676,338.00
Contractor Overhead	\$ 75,982.00
Contractor Profit	\$ 580,846.00
FF&E	\$ 176,764.00
Construction Contingency	\$ 731,275.00
Soft Cost Contingency	\$ 184,394.00
Architect Fee - Design	\$ 200,000.00
Real Estate Attorney	\$ 168,589.00
Engineering Fees	\$ 100,000.00
Filings/Excise Fee	\$ 57,448.00
Construction Insurance	\$ 128,811.00
Taxes	\$ 17,683.00
Bond Premium	\$ 69,537.00
Permanent Loan Origination Fee	\$ 116,990.00
Title and Recording	\$ 19,886.00
Equity Sourcing Fee	\$ 88,988.00
Environmental Report	\$ 39,745.00
Developer's Fees	\$ 250,000.00
Other	\$ 75,860.00
Rent-Up Reserve Operating Reserve Other	\$ 850,680.00
Pre-Opening	\$ 120,000.00
Total	\$ 17,000,000.00

EXHIBIT C**DISBURSEMENT SCHEDULE**

Benchmark	% Project Completed	Amount to be Disbursed
City Approvals, Permits and Financing Secured	15%	\$500,000
Framing begins	25%	\$350,000
Project is in the dry, framed with windows and doors.	45%	\$250,000
Insulation installation begins	55%	\$150,000
Drywall is hung on the first floor.	70%	\$150,000
When HVAC is installed.	80%	\$130,000
Project Complete and 50 MIH occupants are verified	100%	\$170,000

ACCESSIBILITY REQUIREMENTS

Introduction

Two statutory authorities related to accessibility apply to housing developed with these resources.

Fair Housing Act Design Requirements – Fair Housing Amendments Act of 1988

The accessibility requirements of the Fair Housing Act apply to “covered multifamily dwellings” in buildings of four or more units that are/were first occupied after March 13, 1991, regardless of the funding source. Ground floor units and units served by an elevator must be designed and constructed in accordance with the [Fair Housing Act Design Manual](#).

Kansas Accessibility Requirements at K.S.A 58 Article 14

The requirements of this Kansas statute apply to buildings of one, two or three units (single family, duplex, triplex) that are constructed with public financial assistance, including grant assistance from state funds, state tax credits, state loan guarantees or federal funds administered by a state agency.

Design and construction standards.

- (a) Dwelling shall be designed and constructed to have at least one accessible entrance on an accessible route. If the entrance is served by a ramp, the ramp shall have a maximum slope not to exceed a ratio of one inch rise to every 12 inch horizontal run and have a level landing at the top and bottom of each run.

Accessible entrance doors and doorways shall have a minimum clear opening of 32 inches. The accessible entrance may be any entrance at the front, side, back or garage of the dwelling that is served by an accessible route. The accessible route shall be no less than 36 inches wide with a slope not to exceed a ratio of one inch rise to every 20 inch horizontal run. If a patio door serves as an accessible entrance, a standard six-foot sliding patio door assembly shall be deemed to be sufficient to comply with the requirements of this subsection. The threshold of such doors shall not exceed 1/2 inch or, in the case of a sliding door, 3/4 inch.

- (b) All doorways located on the same floor on which the accessible entrance is located within the dwelling intended for user passage within the dwelling shall be sufficiently wide to allow passage by persons using wheelchairs. Except for doors serving closets having less than 15 square feet in area, all doors located on the same floor on which the accessible entrance is located which are intended for user passage shall provide a minimum 32-inch clear opening with the door open 90 degrees measured between the face of the door and the doorstop.

- (c) An accessible route located on the same floor on which the accessible entrance is located shall be designed and constructed in such a manner that a 36-inch wide route is provided with a slope not to exceed a ratio of one inch rise to every 20 inch horizontal run. Such route shall have ramped or beveled changes at door thresholds. Beveled edges of such thresholds shall not exceed 1/2 inch or, in the case of a sliding door, 3/4 inch.
- (d) In bathrooms located on the same floor on which the accessible entrance is located, the walls at the bathtub, shower and toilet shall be reinforced so that grab bars may be installed at a later date, if needed. Such reinforcement shall be sufficient enough to support a sheer force of 250 pounds.
- (e) Light switches, electrical outlets, thermostat controls and other controls located on the same floor on which the accessible entrance is located shall be placed so that a person using a wheelchair can access the controls using either a forward or sideward approach. Such controls shall be placed no less than 15 inches nor more than 48 inches from the floor in the case of a forward approach. Such controls shall be placed no less than nine inches nor more than 54 inches from the floor in the case of a sideward approach. If multiple controls serve the same elements, only one need be accessible.

Not applicable to certain dwellings. The provisions of this act shall not apply to any dwelling which is owner-occupied or which is under contract for occupation by the owner.

MIH-ARPA Energy Efficiency Requirements

Alternate Requirements

All MIH-ARPA awarded new construction projects must either meet the 2018 IECC or build to the below list of minimum prescriptive energy requirements. Rehabilitation or conversion of existing structures must meet these requirements to the greatest extent possible, including replacement of any components.

- 1.) Attic insulation – R49 except for vaulted ceilings
- 2.) Wall insulation – R15
- 3.) AC – 15 SEER
- 4.) 95% of all lighting must be high efficiency
- 5.) Gas furnace – 90% AFUE
- 6.) Heat Pump - 8.5 HSPF
- 7.) Windows - .33U factor or lower
- 8.) Caulking/sealing of all penetrations to the exterior or unconditioned space required (wire and plumbing penetrations, ceiling registers, vent pipes, etc.).
- 9.) All provided appliances, if available as such, must be Energy Star labeled.

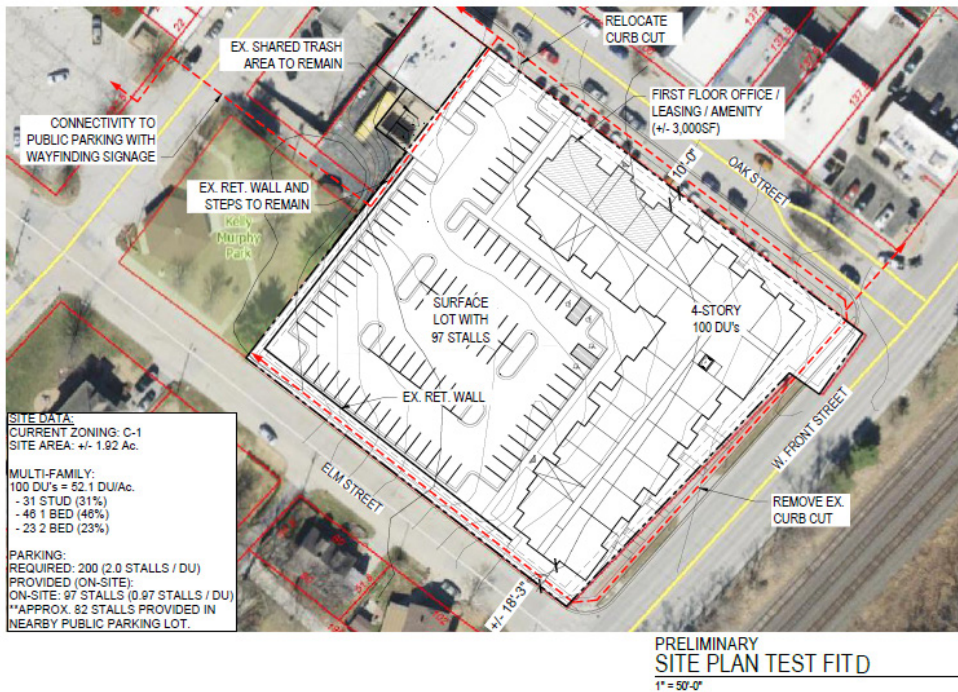
MIH-APRA Report Documents

Grantee agrees to use the items listed in **Exhibit F** to track household compliance as applicable to rental or homeownership projects; to submit quarterly reports; and report on project completion.

- a. MIH Rental Compliance and Closeout Process;
- b. MIH Rental Income Compliance Worksheet;
- c. MIH Income Compliance Worksheet Instructions;
- d. Request for Disbursement Form;
- e. MIH Quarterly Reports;
- f. Compliance Information Form;
- g. MIH Certification Form;
- h. Schedule A - Final Accounting of Funds.



120 Oak Downtown Bonner Springs



NSPJ ARCHITECTS MULTI-FAMILY TEST FIT
120 OAK STREET BONNER SPRINGS, KANSAS

What is Moderate Income Housing (MIH)? Households with incomes between 60% and 150% of the Area Median Income, as adjusted for household size.

KANSAS HOUSING

Moderate Income Housing Income Range

	1 Person	2 Persons	3 Persons	4 Persons
150%	\$107,000	\$123,000	\$138,450	\$153,750
100%	\$71,800	\$82,000	\$92,300	\$102,500
60%	\$38,520	\$43,980	\$49,500	\$55,020

Based upon HUD's FY 2023
State and County Income Limits.
Effective June 2, 2023.

The Details:

- This project would build a 100-unit, 4-story residential apartment complex featuring 31 studios, 46 one-bedroom, and 23 two-bedroom units.
- The project would provide 97 on-site parking stalls for residents. Developers are actively working with the city to develop a plan for the use of city public parking lots (within 500-feet of the project), to absorb additional resident parking and minimize any impact on downtown businesses and existing residents. This can be done with enforcement by the developers, and/or the city reviewing public parking options for Oak Street and public parking lots.
- Units are designed for young professionals, retirees, couples, etc. Fifty units will be market rate and fifty units will be Moderate Income Housing (see income range for MIH).
- According to the City's 2022 Housing Survey, all sectors of housing in Bonner Springs are maxed out at 98% occupancy. This project will bring additional residents to downtown and Bonner Springs.
- This project received a MIH grant for \$1.7 million from the Kansas Housing Resources Corporation. This is the first time Bonner Springs has received a grant for housing.

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Tillie LaPlante

Subject: Resolution to Transfer Firefighters from KPERS to KP&F

Recommendation: Staff recommends approval.

Action: Make a motion to approve a resolution to enroll all eligible current and future Firefighters employed by the City of Bonner Springs in the Kansas Police and Fire Retirement System effective January 1, 2024.

Background: Per K.S.A. 74-4954, Police Officers and Firefighters can enroll in the KP&F system if approved by the Governing Body. The City's police officers are already affiliated with KP&F.

As most metropolitan Fire Departments are KP&F affiliates, transitioning as we move to a full-time Fire Department in 2024, would enhance our recruitment prospects and help us attract professionals to our firefighter positions.

Discussion: The approved 2024 Budget included costs associated with transitioning eligible Firefighters from KPERS to KP&F. The 2024 City and Employee contribution rates for KPERS and KP&F would be:

- KPERS - City Contribution: 10.26%
- KPERS - Employee Contribution: 6%
- KP&F - City Contribution: 23.10%
- KP&F - Employee Contribution: 7.15%

This shift from KPERS to KP&F is scheduled to be effective from January 1, 2024. Please note, the decision is irrevocable once approved.

Financial Impact: The projected cost for the Fire Department's transition from KPERS to KP&F is an additional \$200,000 in the city's 2024 budget.

RESOLUTION NO. 2023-__

A Resolution Providing for the City, A Participating Employer with Respect to the Kansas Public Employees Retirement System, to Make Application for Firefighters Who Are Employed by the City to Participate in the Kansas Police and Fire Retirement System.

WHEREAS, the City currently participates in the Kansas Police and Fire Retirement System (KP&F) for Police Officers and the Kansas Public Employees Retirement System (KPERS) for all other eligible employees; and

WHEREAS, K.S.A. 74-4954 allows both Police Officers and Firefighters to enroll in the KP&F system if approved by the Governing Body; and

WHEREAS, the 2024 Budget includes funding to transfer all eligible fire department personnel from KPERS to KP&F; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Bonner Springs, Kansas:

That the City of Bonner Springs, Kansas, a participating employer with respect to the Kansas Public Employees Retirement System (“KPERS”), hereby makes application, in accordance with K.S.A. 74-4954(1) and (2), to become a participating employer with respect to the Kansas Police and Firemen’s Retirement System (“KP&F”), to provide for the:

1. Inclusion of all its future eligible Police Officers and Firefighters; and
2. Transfer of the membership of all current Firefighters

who are presently covered under the Kansas Public Employees Retirement System to the Kansas Police and Firemen’s Retirement System, effective as of January 1, 2024.

Passed and approved by the Governing Body of the City of Bonner Springs and Signed by the Mayor on November 13, 2023.

Attest:

Jeff Harrington, Mayor

Christina Brake, City Clerk

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Michael Krauze

Subject: Ordinance to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicles

Recommendation: Staff recommends approval.

Action: Make a motion to adopt an ordinance to allow the operation of all-terrain vehicles, micro-utility trucks, low-speed vehicles, golf carts, or work-site utility vehicles on certain City streets.

Background: The City Council adopted ordinance No. 2556 at the Council meeting on October 9, 2023. However, prior to publication, an error was found in the language of the ordinance which needed to be corrected. The updated ordinance is attached with the changes in colored ink.

Discussion:

Financial Impact:

An Ordinance to Amend Chapter XV Traffic, Article 1 Standard Traffic Ordinance of the Code of Ordinances of the City of Bonner Springs to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle

Be it Ordained by the Governing Body of the City of Bonner Springs, Kansas:

Section I: Chapter XV Traffic, Article 1 Standard Traffic Ordinance of the Code of Ordinances shall be amended to read as follows:

15-113. Unlawful Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle.

- (a) **Exceptions.** It shall be unlawful for any person to operate an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle on any street or highway within the corporate limits of the City of Bonner Springs, unless:
- (1) The speed limit on such road is thirty (30) miles per hour or less;
 - (2) The All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle is operated during the hours between sunrise and sunset, unless equipped with lights, as required by state and local law for motorcycles, except that electric turn signals and multiple-beam road lighting equipment shall not be required;
 - (3) The operator of the All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle is a licensed driver, who is operating within the restrictions of the operator's license with a valid driver's license as required by K.S.A. 8-235; and
 - (4) The owner maintains insurance for the All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle in the same amounts set forth for motor vehicles in section (e) of K.S.A. 40-3107.
- (b) **Prohibited Areas.** It shall be unlawful for any person to operate an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle:
- (1) On any of the following roadways, regardless of the posted speed limit:
 - i) All of Front Street/Kaw Drive east of K-007 HWY; and
 - (2) On any interstate highway, federal highway, or state highway (except for K-032 west of K-007 HWY); unless engaged in agricultural purposes and pursuant to the conditions listed in K.S.A. 8-15,100 and K.S.A. 8-15,109; and
 - (3) On any sidewalk, jogging path, trail, or other location normally used for pedestrian traffic.
- (c) **Passengers.** The number of occupants allowed on an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle shall be limited to the number of seats factory installed. Bench seats shall be limited to three (3) people.

An Ordinance to Amend Chapter XV Traffic, Article 1 Standard Traffic Ordinance of the Code of Ordinances of the City of Bonner Springs to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle

- (d) **Special Provisions.** The provisions of this Section shall not prohibit the operation of All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle when:
- (1) Crossing a street or highway, ~~except for~~ unless the speed limit on the road or highway being crossed is forty-five (45) miles per hour or more; K007 Highway; roadways with a speed less than 45 miles per hour;
 - (2) Acting in the course of authorized duties by or on behalf of any government entity; ~~and~~ or
 - (3) Operating on private property with the consent of the property owner.
- (e) The provisions of this ordinance shall not ~~prohibit~~ permit the operation of four-wheelers, three-wheelers, dirt bikes ~~or any other non-street legal vehicle~~ and mini-bikes/pocket bikes.

15-114. Definitions

For the purpose of this Article, the following terms, phrases, words and their derivations shall have the following meanings:

Golf Cart. A motor vehicle that does not have fewer than three wheels in contact with the ground, an unladen weight of not more than 1,800 pounds, is designed to be and is operated at not more than 25 miles per hour and is designed to carry not more than four persons including the driver. (K.S.A. 8-1495)

Low-Speed Vehicle. Any four-wheeled electric vehicle whose top speed is greater than 20 miles per hour but not greater than 25 miles per hour and is manufactured in compliance with the national highway and traffic safety administration standards for low-speed vehicles in 49 C.F.R. 571.500. (K.S.A. 8-1488)

All-Terrain Vehicle. Any motorized nonhighway vehicle 55 inches or less in width measured from the outside of one tire rim to the outside of the other tire rim, having a dry weight of 1,500 pounds or less, and traveling on three or more nonhighway tires. (K.S.A. 8-1402a; K.S.A. 8-126)

Micro Utility Truck. Any motor vehicle which is not less than 48 inches in width, has an overall length, including the bumper, of not more than 160 inches, has an unladen weight, including fuel and fluids, of more than 1,500 pounds, can exceed 40 miles per hour as originally manufactured and is manufactured with a metal cab. Micro utility truck does not include a work-site utility vehicle. (K.S.A.8-1494)

An Ordinance to Amend Chapter XV Traffic, Article 1 Standard Traffic Ordinance of the Code of Ordinances of the City of Bonner Springs to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle

Work-Site Utility Vehicle. Any motor vehicle which is not less than 48 inches in width, has an unladen weight, including fuel and fluids, of more than 800 pounds and is equipped with four or more nonhighway tires, a steering wheel and bench or bucket-type seating allowing at least two people to sit side-by-side, and may be equipped with a bed or cargo box for hauling materials. Work-site utility vehicle does not include a micro utility truck. (K.S.A. 8-1493)

Four-Wheeler, Three-Wheeler and Dirt Bike: Any motor vehicle that is driven while in a straddled seating position, with handlebar type steering and the ability to maneuver through a variety of terrain conditions. This category does not include any two-wheeled motorized bikes that can legally be registered with any state department of motor vehicles.

Mini-Bikes/Pocket Bikes: Any bikes that are smaller than the standard motorcycles, driven while in a straddled seating position and with handlebar type steering. Standard mini-bike/pocket bike size is about two feet in height, a weight of approximately 50 lbs and has a 40cc engine.

Section II: All other ordinances or parts of ordinances in conflict with the provisions of this ordinance shall and are hereby repealed.

Section III: This ordinance shall be in full force and effect after passage and publication in the official city newspaper.

Approved by the Governing Body and signed by the Mayor on this 9th day of October, 2023.

Attest:

Jeff Harrington, Mayor

Christina Brake, City Clerk

(Seal)

An Ordinance to Amend Chapter XV Traffic, Article 1 Standard Traffic Ordinance of the Code of Ordinances of the City of Bonner Springs to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle

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- (a) **Exceptions.** It shall be unlawful for any person to operate an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle on any street or highway within the corporate limits of the City of Bonner Springs, unless:
- (1) The speed limit on such road is thirty (30) miles per hour or less;
 - (2) The All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle is operated during the hours between sunrise and sunset, unless equipped with lights, as required by state and local law for motorcycles, except that electric turn signals and multiple-beam road lighting equipment shall not be required;
 - (3) The operator of the All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle is a licensed driver, who is operating within the restrictions of the operator's license with a valid driver's license as required by K.S.A. 8-235; and
 - (4) The owner maintains insurance for the All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle in the same amounts set forth for motor vehicles in section (e) of K.S.A. 40-3107.
- (b) **Prohibited Areas.** It shall be unlawful for any person to operate an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle:
- (1) On any of the following roadways, regardless of the posted speed limit:
 - i) All of Front Street/Kaw Drive east of K-007 HWY; and
 - (2) On any interstate highway, federal highway, or state highway (except for K-032 west of K-007 HWY); unless engaged in agricultural purposes and pursuant to the conditions listed in K.S.A. 8-15,100 and K.S.A. 8-15,109; and
 - (3) On any sidewalk, jogging path, trail, or other location normally used for pedestrian traffic.
- (c) **Passengers.** The number of occupants allowed on an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle shall be limited to the number of seats factory installed. Bench seats shall be limited to three (3) people.

An Ordinance to Amend Chapter XV Traffic, Article 1 Standard Traffic Ordinance of the Code of Ordinances of the City of Bonner Springs to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle

- (d) **Special Provisions.** The provisions of this Section shall not prohibit the operation of All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle when:
- (1) Crossing a street or highway, unless the speed limit on the road or highway being crossed is forty-five (45) miles per hour or more;
 - (2) Acting in the course of authorized duties by or on behalf of any government entity; or
 - (3) Operating on private property with the consent of the property owner.
- (e) The provisions of this ordinance shall not permit the operation of four-wheelers, three-wheelers, dirt bikes and mini-bikes/pocket bikes.

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For the purpose of this Article, the following terms, phrases, words and their derivations shall have the following meanings:

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Low-Speed Vehicle. Any four-wheeled electric vehicle whose top speed is greater than 20 miles per hour but not greater than 25 miles per hour and is manufactured in compliance with the national highway and traffic safety administration standards for low-speed vehicles in 49 C.F.R. 571.500. (K.S.A. 8-1488)

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Work-Site Utility Vehicle. Any motor vehicle which is not less than 48 inches in width, has an unladen weight, including fuel and fluids, of more than 800 pounds and is equipped with four or

An Ordinance to Amend Chapter XV Traffic, Article 1 Standard Traffic Ordinance of the Code of Ordinances of the City of Bonner Springs to Allow Operation of an All-Terrain Vehicle, Micro Utility Truck, Low-Speed Vehicle, Golf Cart, or Work-Site Utility Vehicle

more nonhighway tires, a steering wheel and bench or bucket-type seating allowing at least two people to sit side-by-side, and may be equipped with a bed or cargo box for hauling materials. Work-site utility vehicle does not include a micro utility truck. (K.S.A. 8-1493)

Four-Wheeler, Three-Wheeler and Dirt Bike: Any motor vehicle that is driven while in a straddled seating position, with handlebar type steering and the ability to maneuver through a variety of terrain conditions. This category does not include any two-wheeled motorized bikes that can legally be registered with any state department of motor vehicles.

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Section II: All other ordinances or parts of ordinances in conflict with the provisions of this ordinance shall and are hereby repealed.

Section III: This ordinance shall be in full force and effect after passage and publication in the official city newspaper.

Approved by the Governing Body and signed by the Mayor on this 13th day of November, 2023.

Attest:

Jeff Harrington, Mayor

Christina Brake, City Clerk

(Seal)

Memorandum

Date: November 13, 2023
To: Mayor and City Council
From: Billy Naff

Subject: Agreement with the Center for Public Safety Management

Recommendation: Staff Recommends Approval

Action: Make a motion to approve an agreement with the Center for Public Safety Management, LLC (CPSM) for a Comprehensive Analysis of Police Services and authorize the Police Chief to execute the agreement

Background: The Center for Public Safety Management (CPSM) provides support to local governments in the areas of police, fire, and emergency medical services. One of the specialized services provided by the CPSM is an analysis of law enforcement services.

This comprehensive analysis exceeds that of law enforcement accreditation or similar studies and involves examining police and public safety services. CPSM organizes a team of experts from various disciplines, aiming to develop recommendations for the Police Department.

The ultimate objective is to achieve outcomes crucial for providing vital emergency services

Discussion: This effort will provide a plan for stability to position the Police Department to be the best through the development of a strategic planning tool.

The focus of the study will be to address the following areas:

- Community Benchmarks
- Patrol Operations
- Investigations
- Administration and Support
- Operation of Evidence and Property
- Duty to Intercede and Report, De-escalation Provisions
- Organizational Culture
- Officer Health and Safety
- Performance Management

Financial Impact: CPSM will conduct the analysis for the police department for \$48,566 exclusive of travel. The General Fund will absorb the cost of the study within the Fiscal Year 2023 operating budget.

PROPOSAL FOR

COMPREHENSIVE ANALYSIS OF POLICE SERVICES

Bonner Springs, Kansas



CPSM[®]

CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC
475 K STREET NW STE 702 • WASHINGTON, DC 20001
WWW.CPSM.US • 616-813-3782

ICMA

Exclusive Provider of Public Safety Technical Services for
International City/County Management Association



November 8, 2023

Chief William Naff
City of Bonner Springs Police Department
200 E. 3rd Street
P.O. Box 38
Bonner Springs, KS 66012

Dear Chief Naff:

The *Center for Public Safety Management, LLC, (CPSM)* as the exclusive provider of public safety technical assistance for the International City/County Management Association, is pleased to submit this proposal to the City of Bonner Springs, Kansas for an analysis of law enforcement services. The CPSM approach is unique and more comprehensive than ordinary accreditation or competitor studies.

In general, our analysis involves the following major outcomes:

- Conduct a data-driven forensic analysis to identify actual workload. This forms the basis for determining what is driving overtime; workloads; and service demands.
- Identify and recommend appropriate staffing and deployment levels for every discrete operational and support function in the department.
- Examine the department's organizational structure and culture.
- Perform gap analysis, comparing the "as is" state of the department to the industry's best practices.
- Recommend a management framework to ensure accountability, increased efficiency and improved performance.
- Determine staffing analysis using workload and performance.

From our discussions we will look at the police operationally and develop recommended staffing. Beginning at dispatch we will analyze how they respond to calls for service, the amount of time that they spend on various responses as well as develop guidance for proper staffing and deployment to manage the workload. In talking with your department's leadership, we will evaluate all components of the police department including communications within and to outside parties.

This proposal is specifically designed to provide the local government with a thorough and unbiased analysis of emergency services in your community. We have developed a unique approach by combining the experience of dozens of emergency services subject matter experts. The team assigned to the project will have hundreds of years of practical experience managing emergency service agencies, a record of research, academic, teaching and

training, and professional publications, and extensive consulting experience from hundreds of projects completed for municipalities nationwide. The team we assemble for you will be true "subject matter experts" with hands-on emergency services experience, not research assistants or interns.

ICMA has provided direct services to local governments worldwide for almost 100 years, which has helped to improve the quality of life for millions of residents in the United States and abroad. My colleagues at CPSM and I greatly appreciate this opportunity and would be pleased to address any comments you may have. I can be reached at 616-813-3782 or via email at twieczorek@cpsm.us.

Sincerely,

A handwritten signature in blue ink, reading "Thomas J. Wieczorek".

Thomas J. Wieczorek
Director
Center for Public Safety Management, LLC

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THE ASSOCIATION & THE COMPANY

International City/County Management Association (ICMA)

The [International City/County Management Association \(ICMA\)](#) is a 108-year-old, non-profit professional association of local government administrators and managers, with approximately 13,000 members located in 32 countries.

Since its inception in 1914, ICMA has been dedicated to assisting local governments and their managers in providing services to their citizens in an efficient and effective manner. ICMA advances the knowledge of local government best practices with its **website**, www.icma.org, publications, research, professional development, and membership.

Center for Public Safety Management (CPSM)

The ICMA [Center for Public Safety Management \(ICMA/CPSM\)](#) was launched by ICMA to provide support to local governments in the areas of police, fire, and Emergency Medical Services.

The Center also represents local governments at the federal level and has been involved in numerous projects with the Department of Justice and the Department of Homeland Security. In 2014 as part of a restructuring at ICMA, the Center for Public Safety Management (CPSM) spun out as a separate company and is now the exclusive provider of public safety technical assistance for ICMA. CPSM provides training and research for the Association's members and represents ICMA in its dealings with the federal government and other public safety professional associations such as CALEA, PERF, IACP, IFCA, IPMA-HR, DOJ, BJA, COPS, NFPA, etc.

The Center for Public Safety Management, LLC maintains the same team of individuals performing the same level of service that it had for ICMA. CPSM's local government technical assistance experience includes workload and deployment analysis, using our unique methodology and subject matter experts to examine department organizational structure and culture, identify workload and staffing needs as well as industry best practices.

We have conducted over 400 such studies in 46 states and provinces and more than 275 communities ranging in population size 3,300 (Lewes, DE) to 800,000 (Indianapolis, IN).

MEET YOUR TEAM -- POLICE

For this project CPSM will assemble a premier team of experts from a variety of disciplines and from across the United States. The goal is to develop recommendations that will enable it to produce the outcomes necessary to provide critical emergency services consistent with the community's financial capabilities. The team will consist of a project manager, one Operations Leader and several senior public safety experts selected from our staff to meet the specific needs of the municipality.

The management organizational chart for the project includes the following key team members



CORPORATE COMPLIANCE POLICE UNIT

PROJECT MANAGER

THOMAS WIECZOREK

Director, Center for Public Safety Management; retired City Manager Ionia, MI; former Executive Director Center for Public Safety Excellence



BACKGROUND

Thomas Wieczorek is an expert in fire and emergency medical services operations. He has served as a police officer, fire chief, director of public safety and city manager and is former Executive Director of the Center for Public Safety Excellence (formerly the Commission on Fire Accreditation International, Inc.).

He has taught numerous programs for the International City-County Management Association, Grand Valley State University, the National Highway Traffic Safety Administration (NHTSA), State of Michigan's Transportation Asset Management Council, and Grand Rapids Community College. He often testified for the Michigan Municipal League before the legislature and in several courts as an expert in the field of accident reconstruction and fire department management. He is the past-president of the Michigan Local Government Manager's Association (MLGMA, now MME); served as the vice-chairperson of the Commission on Fire Officer Designation; served as ICMA's representative on the International Accreditation Service (IAS), a wholly owned subsidiary of the International Code Council (ICC); and currently serves on the NFPA 1710 and 1730 committee.

He worked with the National League of Cities and the Department of Homeland Security to create and deliver a program on emergency management for local officials titled, "Crisis Leadership for Local Government Officials." It has been presented in 43 states and has been assigned a course number by the DHS. He represents ICMA on the Emergency Management Assistance Compact (EMAC) Board and other fire service participation areas. In 2022 he worked with ICMA to create a FEMA program on economic recovery from disasters for local government managers. It has been delivered via webinar and in person across the United States.

He received the Mark E. Keane "Award for Excellence" in 2000 from the ICMA, the Association's highest award and was honored as City Manager of the Year (1999) and Person of the Year (2003) by the Rural Water Association of Michigan, and distinguished service by the Michigan Municipal League in 2005.

MANAGING PARTNER

LEONARD A. MATARESE, MPA, ICMA-CM, IPMA-CP

Director of Research and Project Development, Center for Public Safety Management



BACKGROUND

Mr. Matarese is a specialist in public sector administration with particular expertise in public safety issues. He has 44 years' experience as a law enforcement officer, police chief, public safety director, city manager and major city Human Resources Commissioner. He was one of the original advisory board members and trainer for the first NIJ/ICMA Community Oriented Policing Project which has subsequently trained thousands of municipal practitioners on the techniques of the community policing

philosophy over the past 18 years. He has managed several hundred studies of emergency services agencies with attention to matching staffing issues with calls for service workload.

Recognized as an innovator by his law enforcement colleagues, he served as the Chairman of the SE Quadrant, Florida, Blue Lighting Strike Force, a 71 agency, U.S. Customs Service anti-terrorist and narcotics task force and as president of the Miami-Dade County Police Chief's Association – one of America's largest regional police associations. He represents ICMA on national projects involving the United States Department of Homeland Security, The Department of Justice, Office of Community Policing and the Department of Justice, Office Bureau of Justice Assistance. He has also served as a project reviewer for the National Institute of Justice and is the subject matter expert on several ICMA / USAID police projects in Central America. As a public safety director, he has managed fire / EMS systems including ALS transport. He was an early proponent of public access and police response with AEDs.

Mr. Matarese has presented before most major public administration organizations annual conferences on numerous occasions and was a keynote speaker at the 2011 annual PERF conference. He was a plenary speaker at the 2011 TAMSEC Homeland security conference in Linköping, Sweden and at the 2010 UN Habitat PPUD Conference in Barcelona, Spain.

He has a master's degree in Public Administration and a bachelor's degree in Political Science. He is a member of two national honor societies and has served as an adjunct faculty member for several universities. He holds the ICMA Credentialed Manager designation, as well as Certified Professional designation from the International Public Management Association-Human Resources. He also has extensive experience in labor management issues, particularly in police and fire departments. Mr. Matarese is a life member of the International Association of Chiefs of Police and of ICMA.

FORENSIC DATA ANALYSIS TEAM

DATA ASSESSMENT TEAM – PROJECT LEADER

DOV CHELST, PH.D.

Director of Quantitative Analysis



BACKGROUND

Dr. Chelst is an expert in analyzing public safety department's workload and deployment. He manages the analysis of all public safety data for the Center. He is involved in all phases of The Center's studies from initial data collection, on-site review, large-scale dataset processing, statistical analysis, and designing data reports. To date, he has managed over 140 data analysis projects for city and county agencies ranging in population size from 8,000 to 800,000.

Dr. Chelst has a Ph.D. Mathematics from Rutgers University and a B.A. Magna Cum Laude in Mathematics and Physics from Yeshiva University. He has taught mathematics, physics and statistics, at the university level for 9 years. He has conducted research in complex analysis, mathematical physics, and wireless communication networks and has presented his academic research at local, national and international conferences, and participated in workshops across the country.

SENIOR PUBLIC SAFETY SUBJECT MATTER EXPERT -- GIS

DAVID MARTIN, PH.D.

Senior Researcher in the Center for Urban Studies, Wayne State University

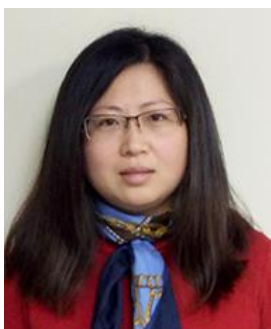


BACKGROUND

Dr. Martin specializes in public policy analysis and program evaluation. He has worked with several police departments to develop crime mapping and statistical analysis tools. In these projects, he has developed automated crime analysis tools and real-time, dashboard-style performance indicator systems for police executive and command staff. Dr. Martin teaches statistics at Wayne State University. He is also the program evaluator for four Department of Justice Weed and Seed sites. He is an expert in the use of mapping technology to analyze calls for service workload and deployments.

PUBLIC SAFETY DATA ANALYST

SHAN ZHOU, PH.D.



BACKGROUND

Dr. Shan Zhou specializes in the analysis of police data. Shan brings extensive experience in scientific and clinical data analysis. Prior to CPSM, she worked as an associate scientist at Yale School of Medicine. Shan has a MS in Business Analytics and Project Management from University of Connecticut and a PhD in Cell biology, Genetics and

Development from University of Minnesota.

PUBLIC SAFETY DATA ANALYST-GIS

Monicque Lee, MS, BS

BACKGROUND

Ms. Lee has extensive experience in the areas of data and geospatial analysis, hydrographic data processing, mapping platforms, and project management. She has worked as a GIS consultant, and with the U.S. Army Corps of Engineers where she received a U.S. Army commendation, and the United States Geological Survey, Grand Canyon Monitoring and Research Center. Ms. Lee has a Master of Science in Geographic Information Science & Technology.

POLICE OPERATIONS ASSESSMENT TEAM

POLICE SENIOR MANAGER

DEPUTY CHIEF WAYNE HILTZ (RET)

Former Interim Chief of Police at Pasadena and Irwindale Police Departments

BACKGROUND



Wayne has 33 years of experience in municipal law enforcement. This includes a broad range of experience in nearly every facet of policing from patrol, gang enforcement, and undercover narcotics to internal affairs investigations and community relations. The last 13 years were spent at command and executive levels. In his capacity as Deputy Police Chief, he served as the chief operating officer of the Pasadena Police Department, responsible for all day-to-day operations including internal audits and inspections. As well, he was responsible for operations related to the Tournament of Roses Parade and Rose Bowl events to include World Cup Soccer and BCS Championship games. For a period of nearly two years, he served in the capacity of Interim Chief of Police at both the Pasadena and

Irwindale Police Departments.

He has extensive experience in managing budgets and has served as a budget instructor for the California Commission on Peace Officer Standards and Training. He was selected by the Los Angeles County Police Chiefs Association to represent the 45 member agencies in negotiations for Homeland Security Grants for a three-year period. He also served as President of the San Gabriel Peace Officers Association. He has served on the boards of community-based organizations with focus on addressing homeless issues, substance abuse, and juvenile violence. Wayne holds a Bachelor of Science degree in Police Science and Administration from California State University at Los Angeles. Executive training includes the FBI Southwest Command College and the Senior Management Institute for Police.

SENIOR ASSOCIATE

CHIEF CRAIG JUNGINGER (RET), BS, MPA

Retired Chief of Police, Gresham, Oregon, former Huntington Beach Police Captain



BACKGROUND

Chief Junginger had over 38 years' experience as a law enforcement professional. He served as the Chief of the Gresham, Oregon Police since December 2008 until his retirement in June 2016. Gresham is a community with a population of 110,000 just to the east of Portland. He led a department of 130 sworn officers and 47 civilian employees, with a budget of \$31 million. He also served on the board of the Oregon Police Chief's Association.

Chief Junginger began his career at the Bell-Cudahy Police department in 1979. He worked as a K-9 Officer, Detective, and Patrol

Officer. In 1985 he transferred to the Huntington Beach Police Department where he remained until his retirement in November 2008. While at Huntington Beach, he was a Patrol Officer, Beach Detail Officer, Field Training Officer, SWAT Officer, Traffic Motor Officers, Community Policing Officer, and Narcotics Detective. In 1999 he promoted to Sergeant where he worked Patrol, Downtown Foot Beat, Support Services, Vice and Intelligence and Internal Affairs. He promoted to Lieutenant in 2003 and worked as the Community Policing Commander responsible for all major event planning, Watch Commander and as the Chief's Executive Officer. In 2007 he promoted to the rank of Captain and was assigned to Administrative Operations consisting of Communications, Budget, Personnel, and Property and Evidence.

He holds a master's degree from California State University, Long Beach, a bachelor's degree from University of La Verne and an associate degree from Rio Hondo Community College.

He attended the FBI National Academy Class 224 in Quantico Virginia, California Post Command College, West Point Leadership Program, POST Executive Development Program and the POST Supervisory Leadership Institute. While in Command College he was published for his article "How will we train police recruits of the millennial generation in the year 2012," and as the Chief of Gresham he was published for an article he authored on leadership.

He was awarded the Medal of Valor in 1989 for his encounter with an armed bank robber.

SENIOR ASSOCIATE

VICTOR LAURIA

Retired Assistant Police Chief, Novi Police Department



BACKGROUND

Victor Lauria retired as an Assistant Chief of Police with the Novi Police Department after serving the community for nearly 28 years. Over the course of his career, he has served in a wide variety of positions which include police officer, K-9 handler, detective, undercover narcotics detective, crisis negotiator and numerous supervisory positions. In 2009, the City of Novi combined their police and fire administrations into a Public Safety Administration. Victor was responsible for various supervisory roles within the Police and Fire Departments.

Victor earned a Bachelor of Science degree from Northern Michigan University, a Master of Science, with a concentration in Emergency Management, from Eastern Michigan University and he holds a graduate certificate from the University of Virginia. He also attended the 250th Session of the Federal Bureau of Investigations National Academy in Quantico, Virginia. He is also certified as Firefighter I and Firefighter II by the State of Michigan.

Mr. Lauria is currently employed as a faculty member at Madonna University. He is the Interim Chairperson of the Criminal Justice Department and the Program Director for the Emergency Management, Fire Science and Occupational Safety and Health programs. He instructs a wide variety of undergraduate and graduate courses. He is a regular guest lecturer at Eastern Michigan University's Police Staff and Command Executive Leadership Program.

SENIOR ASSOCIATE

CHIEF ROBERT HANDY, M.S.

Chief of Police, Huntington Beach Police Department, San Bernardino Police Department



BACKGROUND

Chief Robert Handy is 30-year law enforcement professional having served in a wide variety of assignments from Patrol Officer to Police Chief. Handy served in three separate jurisdictions: Huntington Beach, California; San Bernardino, California; and Phoenix, Arizona.

Chief Handy worked a wide variety of assignments from officer/detective through leadership positions in all divisions of a police agency and has been involved in training and teaching for decades. His broad base of experience includes firearms instructor, arrest tactics/use of force instructor, academy instructor, in-service instructor, and veteran university teacher. Chief Handy has obtained a

bachelor's and master's degree in Public Administration and is a graduate of the FBI National Academy.

Chief Handy has taught and developed police officers and police leaders from agencies across the Country. His diverse experiences from three jurisdictions, combined with years of academic research and teaching, has provided Handy with vast knowledge and expertise in police practices, training, and every other aspect of contemporary policing.

STRATEGIC AND MASTER PLANNING

ASSOCIATE: STRATEGIC PLANNING AND PUBLIC SAFETY ANALYSIS

RANDA MATUSIAK, Ph.D.

Currently the Special Projects Coordinator for the Department of Public Protection in Volusia County, Florida. In this role, Dr. Matusiak manages data related projects and is responsible for and specializes in data analysis for divisions such as the Volusia County Division of Corrections, Volusia County Emergency Medical Services, and Volusia County Fire Rescue. Data analysis projects encompass current performance measurement, operational resource assignment and management, and service level planning.



BACKGROUND

Dr. Matusiak holds a B.A. in Psychology from the University of Texas at Austin, an M.A. in Criminal Justice and Criminology from Sam Houston State University (Huntsville, TX), and a Ph.D. in Criminal Justice from Sam Houston State University. After completing her Ph.D., Dr. Matusiak held the position of Assistant Professor at the University of Central Missouri (UCM). While at UCM, she also served as Graduate Program Coordinator for several years. Additionally, Dr. Matusiak served as an Adjunct Instructor for the Department of Criminal Justice at the University of Central Florida.

Dr. Matusiak has been engaged in working with practitioners in a variety of fields since her time at the Texas Regional Center for Policing Innovation (TRCPI) at Sam Houston State University. At TRCPI she was involved with organizing, facilitating, and/or reporting on several trainings to include topics ranging from community engagement and community policing to intensive human trafficking task force training. Dr. Matusiak's original research has been published in peer-reviewed scholarly journals such as *The Prison Journal*, *Women in Criminal Justice*, and *Policing: An International Journal of Police Strategies & Management*.

ASSOCIATE: FIRE SERVICES AND EMERGENCY MANAGEMENT

DEPUTY CHIEF JAMES L. MAUNEY, (RET.)

Former Deputy Fire Chief, Volusia County, Florida; Former Deputy Operations Supervisor, Volusia County Emergency Management; Former Fire Chief, Lake County Fire & Rescue, Former Director of the Emergency Services Institute; Volusia County Fire Services.



BACKGROUND

Jim has a thirty (30) year career in public safety, beginning as a State Trooper with the Florida Highway Patrol. Since his retirement from Volusia County, Jim has embarked on a post-retirement career where he develops and conducts specialized training that includes incident command and management; wild land/urban interface suppression and defensible communities; design, development, implementation, and evaluation of emergency response exercises; firefighter principles and practices; fire company officer leadership, continuity of operations planning, and hazardous materials. Jim is certified in the Homeland Security Exercise Evaluator Program (HSEEP), and conducts training

supported by the Department of Justice, State of Florida, National Wildfire Coordinating Group, FEMA, NIMS.

As an Assistant Chief with Volusia County, FL, Jim trained Florida's first wildland fire crew in 1994; the Volusia County Fire Service Firewalkers. These 30 certified firefighters were trained in wildland firefighting tactics, Florida fuels topography, and weather. In 1998 the team was instrumental in saving lives, businesses, and homes in Volusia County during what is still recognized as *"the most complex fire in America's history"*. During this incident, Jim served as the Area Commander for the 6 weeks, managing resources for 968 individual wildland fires totaling 147,000 acres.

Jim is a subject matter expert in the concepts for determining the risks associated with the wild land/urban interface and Firewise Community development. Jim also has extensive experience in the principles and practices of Emergency Management. During Jim's career in Emergency Management, he coordinated operations with sixteen (16) municipalities to incidents within the County during fifty (50) plus federally declared disasters. Jim maintains his Florida Department of Law Enforcement certifications and serves as a law enforcement Reserve Sergeant in Lake Helen, Florida.

Jim has completed coursework at the National Emergency Training Center in Emmitsburg, MD, and holds numerous technical and instructor certifications in fire, emergency medical services, law enforcement, emergency management, incident command, Homeland Security, and firearms.

PROJECT SCHEDULE

Milestone 1 – Full execution of the agreement

Agreement will identify Project Launch date.

Milestone 2 – Project Launch

We will conduct an interactive telephone conference with local government contacts. Our project leads will launch the project by clarifying and confirming expectations, detailing study parameters, identifying agency point of contacts and commencing information gathering.

Milestone 3a – Information Gathering and Data Extraction – 30 Days

Immediately following project launch, the operations leads will deliver an information request to the departments. This is an extensive request which provides us with a detailed understanding of the department's operations. Our experience is that it typically takes an agency several weeks to accumulate and digitize the information. We will provide instructions concerning uploading materials to our website. When necessary, the lead will hold a telephone conference to discuss items contained in the request. The team lead will review this material prior to an on-site visit.

Milestone 3b – Data Extraction and Analysis – 14 Days

Also, immediately following the project launch the Data Lead will submit a preliminary data request, which will evaluate the quality of the Computer Aided Dispatch (CAD) system data. This will be followed by a comprehensive request for data from the CAD system to conduct the response and workload analysis. This request requires a concerted effort and focused response from your departments to ensure the timely production of required for analysis. Delays in this process will likely extend the entire project and impact the delivery of final report. The data team will extract one year's worth of Calls for Service (CFS) from the CAD system. Once the Data Team is confident the data are accurate, they will certify that they have all the data necessary to complete the analysis.

Milestone 3c – Data Certification – 14 days

Milestone 4a – Data Analysis and Delivery of Draft Data Report – 30 days

Within thirty days of data certification, the analysis will be completed and a draft, unedited data report will be delivered to the departments for review and comment. After the data draft report is delivered, an on-site visit by the operations team will be scheduled.

Milestone 4b – Departmental Review of Draft Data Report – 14 days

The departments will have 10 days to review and comment on the draft unedited data analysis. During this time, our Data team will be available to discuss the draft reports. The departments must specify all concerns with the draft report at one time.

Milestone 4c – Final Data Report – 10 days

After receipt of the department's comments, the data report will be finalized within 10 days.

Milestone 5 – Conduct On-Site Visit – 30 days

Subject matter experts will perform a site visit within 30 days of the delivery of the draft data reports.

Milestone 6 – Draft Operations Report – 30 days

Within 30 days of the last on-site visit, the operations team will provide a draft operations report to the department's point of contact. Again, the departments will have 10 days to review and comment.

Milestone 7 – Final Report 15 days

Once the department's comments and concerns are received by CPSM the combined final report will be delivered to the city within 15 days.

TOTAL ELAPSED TIME: 125 – 155 days

THE CPSM APPROACH -- POLICE

The CPSM team developed a standardized approach to conducting analyses of police departments by combining the experience sets of dozens of subject matter experts.

We begin projects with a request for data, documents, and worksheets.

Next, we extract raw data on calls for service from an agency's computer-aided dispatch system. The data are sorted and analyzed to identify performance indicators (i.e., response times, workload by time, multiple unit dispatching, etc.) for comparison to industry benchmarks. Performance indicators are valuable measures of agency efficiency and effectiveness. The findings are shown in tabular as well as graphic form and follow a standard format for



presentation of the analyzed data. While the format will be similar from community to community, the data reported are unique to the specific agency.

CPSM also conducts an on-site operational review. Here the performance indicators serve as the basis for the operational reviews. Prior to any on-site review,

agencies are asked to compile several key operational documents (i.e., policies and procedures, assets lists, etc.). Most on-site reviews consist of interviews with management and supervisors, as well as rank and file officers; attendance at roll calls and ride-alongs with officers. We review case files with investigators and observe dispatch operations to assess compliance with the provided written documentation.

As a result of on-site visits and data assessments, our subject matter experts produce a SWOT analysis (strengths, weaknesses, opportunities, and threats) of the department. We have found that this standardized approach ensures that we measure and observe all the critical components of agencies.

Additionally, this methodology can be integrated with ongoing support customized to the unique needs of your community. Strategic planning, risk assessment, and training services are also available to assist with the implementation of CPSM recommendations and developing new processes and programs that may arise as implementation evolves.

The following information describes the CPSM approach to studying, understanding, evaluating, and reporting on police departments around the country. Although no two police departments are the same, a standardized approach to department evaluation ensures a rigorous and methodological process that permits benchmarking, comparing, and assessing within the context of the best practices of American law enforcement. However, each locality has unique characteristics that present policing challenges. Integrating a standardized approach within the context of local variability permits an accurate assessment of the organization in its political environment, and further permits CPSM to offer recommendations that comport with the best practices in policing yet customized for the client community.

Data....why data?

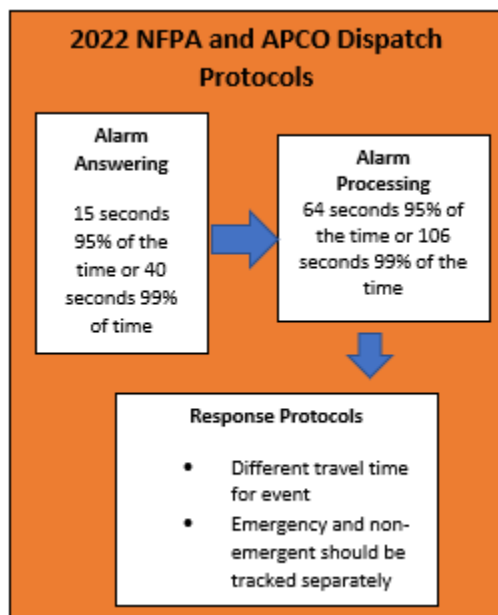
CPSM has found that there are tremendous amounts of data collected on a daily, even hourly basis on many departments. The challenge is how to access that data; how to clean that data; how to quantify that data; and how to present the product so that everyone understands.

CPSM does not use hypotheticals. We don't use "national averages" upon which to base our client team's individual recommendations and findings. We begin analyzing your data to establish your performance and paint a complete picture of how you are deploying with the accompanying results.

It is critical to have data and one of the biggest challenges for departments because rarely do they have the depth of our analytical team and its decades of research and trademarked processes. If we are going to recommend change and if our client team is going to make change – they need data to measure how it impacted their outcomes. It's not good enough to say, "this is what happens wherever." We need to provide you with the tools and launch point so that you can measure and report to your stakeholders – citizens, elected officials, appointed officials, and staff – how those changes affected the outcome.

The raw Computer Aided Dispatch data and our process is like a financial audit. No city, county or community ever imagines just skipping the annual audit. It's usually a mandate in the charter or state law. Yet we find few communities are willing to extend the same effort to delve into the operations of their largest emergency response departments whose actions can literally be life and death. Our process is the same for each community so that we can build national data reporting tables and compare you to like demographics, but we create our recommendations and findings based on your individual performance. The CAD system is also the official record of public safety services for communities. Like minute books for the city clerk, it is the record of times and actions taken by your response community. The information at dispatch needs to be collected; it needs to be correct; and it should be a resource to assist with decision making daily.

CPSM ensures this information and system is working and correct before we proceed to other facets of our work.



Begins at dispatch

Armed with the data and information we gather; we start your project at the dispatch center. Benchmarks have been established for dispatch centers across the country in National Fire Protection Association Standards (NFPA 1220, NFPA 1221, NFPA 1710, NFPA 1720, etc). Many of those same benchmarks and standards have also been adopted by the Association of Public-Safety Communications Officials-International (APCO).

The dispatch protocols are continually being studied, particularly with the adoption of Priority Fire, Medical, and Police dispatch. The systems look at collecting what is happening, where, and alerting the right response to the right location for a positive outcome.

For that reason, it is important that two things occur at dispatch:

1. Caller expectations be established. In other words, if the dispatcher tells the caller that police will be "right there," the expectation is immediate response. Instead, dispatch centers should advise callers that police are tied up on other calls and establish expectations for service delivery.

2. Calls should be categorized, monitored, and reported using multiple response time metrics. Crimes in progress and serious felonies should have established and monitored times. Outliers should be examined daily, and a report produced on why there may be extended time periods. For non-criminal and non-emergent calls, different metrics should exist with an explanation of why there were extended times.

Dispatch Metrics

CPSM will look at the dispatch center to determine how often calls remain in the queue, trends on when lengthy queues develop, and whether the dispatch center is evaluating their operations on a regular basis to determine if they are meeting national standards and benchmarks.

The time that a fire, police or EMS call occurs and for an alarm to be raised can vary from community to community. In urban, rural, and remote areas, it can be lengthy periods of time before a situation is noticed and the alert raised. In commuter communities, larcenies and break-ins may not be noticed until morning or people return home from work. These types of calls should be tracked independent of true emergencies to not corrupt the ongoing analysis of response times.

TABLE 9-31: Reported Billings, Montana, and National Crime Rates, by Year

Year	Billings				Montana				National			
	Population	Violent	Property	Total	Population	Violent	Property	Total	Population	Violent	Property	Total
2010	104,170	273	4,822	5,095	1,055,270	255	2,381	2,636	314,170,775	393	2,833	3,225
2011	105,095	299	4,467	4,766	1,064,639	256	2,220	2,476	317,186,963	376	2,800	3,176
2012	106,371	358	4,527	4,885	1,071,788	259	2,411	2,670	319,697,368	377	2,758	3,135
2013	107,802	395	5,208	5,603	1,078,577	264	2,379	2,642	321,947,240	362	2,627	2,989
2014	110,245	381	4,500	4,881	1,087,522	298	2,302	2,601	324,699,246	357	2,464	2,821
2015	109,997	442	4,730	5,172	1,099,717	327	2,452	2,779	327,455,769	368	2,376	2,744
2016	111,447	463	4,689	5,152	1,101,927	352	2,547	2,899	329,308,297	383	2,353	2,736
2017	111,317	493	5,458	5,951	1,050,493	377	2,592	2,969	325,719,178	383	2,362	2,745
2018	110,397	542	4,779	5,321	1,062,305	374	2,496	2,870	327,167,434	369	2,200	2,568
2019	110,198	610	4,083	4,693	1,068,778	405	2,193	2,598	328,239,523	379	2,010	2,489

TABLE 9-32: Reported Billings, Montana, and National Crime Clearance Rates

Crime	Billings			Montana			National		
	Crimes	Clearances	Rate	Crimes	Clearances	Rate	Crimes	Clearances*	Rate
Murder Manslaughter	3	2	67%	35	20	57%	14,325	8,796	61%
Rape	75	10	13%	614	72	12%	124,817	41,065	33%
Robbery	98	38	39%	210	82	39%	239,643	73,091	31%
Aggravated Assault	499	285	57%	2,601	1,486	57%	726,778	380,105	52%
Burglary	608	58	10%	2,688	357	13%	981,264	138,358	14%
Larceny	3,266	835	26%	19,152	3,923	20%	4,533,178	834,105	18%
Vehicle Theft	625	76	12%	2,234	400	18%	655,778	90,497	14%

Note: *National clearance counts were calculated from crimes and clearance rates, as these numbers are not directly available from the FBI.

For call answering, we will benchmark your time against the latest editions of NFPA and APCO standards. In 2022, that time process changed. If your dispatch is not performing at these levels – or if they are not using metrics to constantly evaluate performance (particularly in emergencies requiring rapid response), your team needs to be able to intervene. CPSM finds many communities and dispatch centers do not regularly look at this critical step on the successful outcome matrix.

By establishing different metrics for evaluating emergency and non-emergency travel times, unrealistic expectations and demands will be removed from the patrol force. Every call is not the same and does not require the same response.

The travel time which will be reviewed by our expert Geographic Information and Data division.

Our data team will also begin to produce analytics that look at statistical information reported and compiled by a wide variety of agencies. Crime rate comparisons, clearance rates, crime trends analysis, and other information will be integrated with our client team information that they will be uploading to a secure site for our subject matter experts' review.

Armed with information, our Operations Team will work with the client team to evaluate the following major areas of operations:

I. Benchmark the Community

It is essential to understand the service levels, protection needs, community dynamics, and overall environment within which the police department operates.

The CPSM study may involve interviews directed at stakeholders in the community, which could include elected officials and employee labor representatives who would be contacted to solicit their opinions about the department, the public safety needs of their constituency, and the perceived gaps in service levels currently provided. CPSM may work with the agency to identify community members that can provide this important information. Additionally, the department will be compared to organizations of similar size with respect to crime, demographics, and cost-efficiency.



CPSM reviews Census Information that may flag key demographics to be studied further: are there minority populations and are there disparities in service? In actions? In communication?

II. Patrol Operations

Police agencies routinely speak about "recommended officers per 1,000 population" or a "National Standard" for staffing or comparisons to other municipalities.

There are no such standards, nor are there "recommended numbers of "officer per thousand". The International Association of Chiefs of Police (IACP) states; "Ready-made, universally applicable patrol staffing standards do not exist. Ratios, such as officers-per-thousand population, are totally inappropriate as a basis for staffing decisions."

Staffing decisions, particularly in patrol, must be made based upon actual workload and very few police agencies have the capability of conducting that analysis. Once an analysis of the actual workload is made, then a determination can be made as to the amount of discretionary patrol time that should exist, consistent with the local government's ability to fund.

CPSM's team of doctoral level experts in Operations Research in Public Safety have created **The CPSM Patrol Workload & Deployment Analysis System®** with the ability to produce detailed information on workload even in those agencies without sophisticated management information systems.

Using the raw data extracted from the police department's CAD system our team converts calls for service into police services workload and then effectively graphs workload reflecting seasonally, weekday / weekend and time of day variables. Using this information, the police department can contrast actual workload with deployment and identify the amount of discretionary patrol time available (as well as time commitments to other police activities.

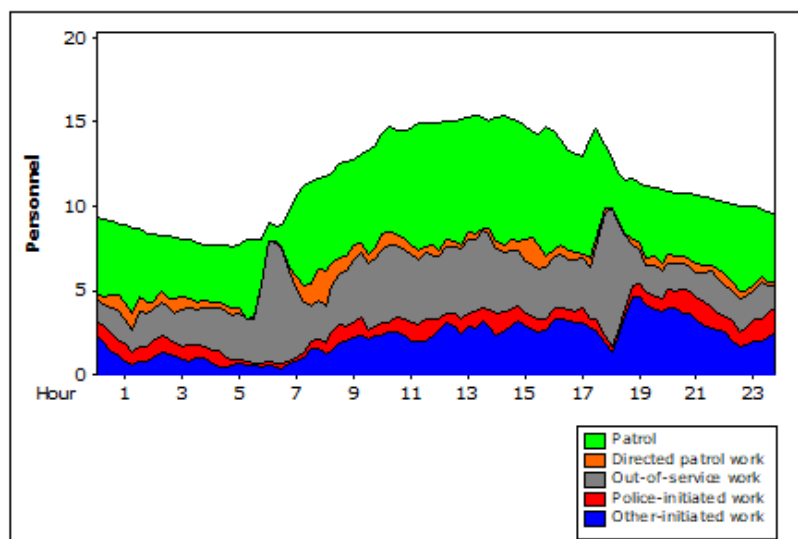
Police service workload differentiates from calls for service in that calls for service are a number reflecting the incidents recorded. Workload is a time measurement recording the actual amount

of police time required to handle calls for service from inception to completion. Various types of police service calls require differing amounts of time (and thus affect staffing requirements). As such, call volume (number of calls) as a percentage of total number of calls could be significantly different than workload in a specific area as a percentage of total workload. The graph below demonstrates this difference in units.

CPSM has found that the most effective way to manage operations, including policing, is to make decisions based upon the interpretation and analysis of data and information.

To achieve this, a data analysis of police department workload, staffing and deployment will be conducted. By objectively looking at the availability of deployed hours and comparing those to the hours necessary to conduct operations, staffing expansion and/or reductions can be determined and projected. Additionally, the time necessary to conduct proactive police activities (such as team-led enforcement, directed patrol, community policing and selected traffic enforcement) will be reviewed to provide the city with a meaningful methodology to determine appropriate costing allocation models.

Figure 7: Deployment and Main Workload, Weekdays, Summer



Workload vs. deployment analysis sample

This is one of the ways we show the amount of available, non-committed patrol time compared to workload. As you can see, we break out the various activities, convert them to time and then compare to available manpower. The deployment is based upon actual hours worked.

So, in this example, at noon there are

approximately 9 hours of work (including citizen-initiated and officer-initiated calls for services, including traffic) and administrative activities (meals, vehicle, reports, etc.). There are approximately 15 man-hours of available resources meaning that at that hour, on average, of the 15 officers on duty 9 are busy on activities.

The area shown in green and brown is uncommitted time. This is the area where staffing decisions impact – it becomes a policy issue as to how much uncommitted time a city wants and is willing to pay for.

CPSM White Paper on Staffing

CPSM and ICMA conducted research on staffing for police departments that led to a white paper released in 2013. More than 50 departments' data was analyzed for staffing, workload, and patrol trends across 24/7 and 365 days a year.

The subsequent white paper has been regularly used and quoted by the International Chiefs of Police, the Commission Accreditation of Law Enforcement Agencies, the Police Executive Research Forum and most consultants.

The white paper found that a best practice for evaluating departments would position 60 percent of the sworn resources into patrol activities. In addition, no more than 60% of their total available time would be encumbered with calls for service.

The research showed that when the 60% encumbered level was exceeded, officers moved from proactive into reactive mode. In other words, officers expected additional calls for service, understood there were no free resources, and thus disengaged and awaited dispatch to the next call in the queue at dispatch.

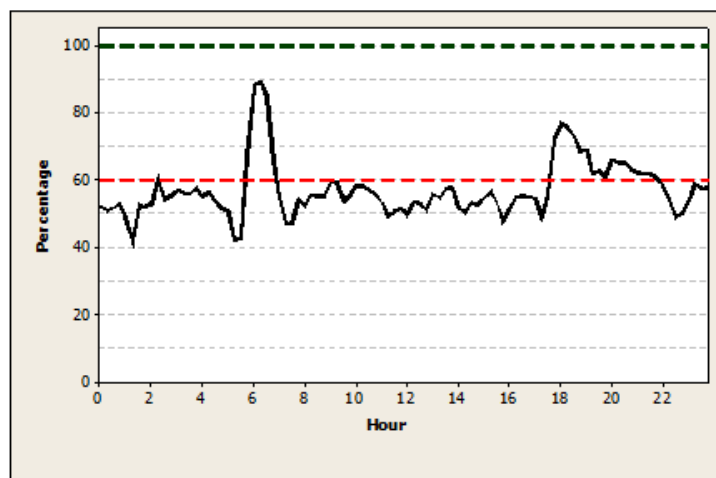
CPSM assembles the information on how much "time" is available, what various demands require against that time, and calculates a Saturation Index along with when the 60% is exceeded.

Using this data-driven approach, communities can determine how much un-encumbered time they desire and where they would like that time dedicated. It also allows communities to determine if additional staffing is needed, when, and how much.

The CPSM study will result in the calculation of service demands placed on the department, workload levels, service times for calls for service, and response times. The product of this analysis is the variance between service demands and available personnel, and appropriate recommendations made for staffing levels and an optimal deployment schedule to meet these service demands. This permits exploration of the following questions:

- What are the service demands made by the public as measured through the CAD system?
- Based on workload is the alignment of Districts and Divisions appropriate?
- Based on the workload is the shift schedule aligned appropriately and what alternatives to the current shift plan are most efficient?
- How many police officers and supervisors are needed to staff the patrol function in order to meet the workload demands placed on the agency?
- How long does it take to respond to calls for service (both response time and total time) and what ways are there to reduce these times?
- How many officers are assigned to each call and what are the ways to minimize these assignments?
- What categories of call, and in what frequency, does the agency handle and what measures can be adopted to minimize unnecessary responses?
- How much time is spent on administrative duties?
- How much time is spent on directed patrol activities and specialized enforcement?

Figure 8: Workload Percentage by Hour, Weekdays, Summer

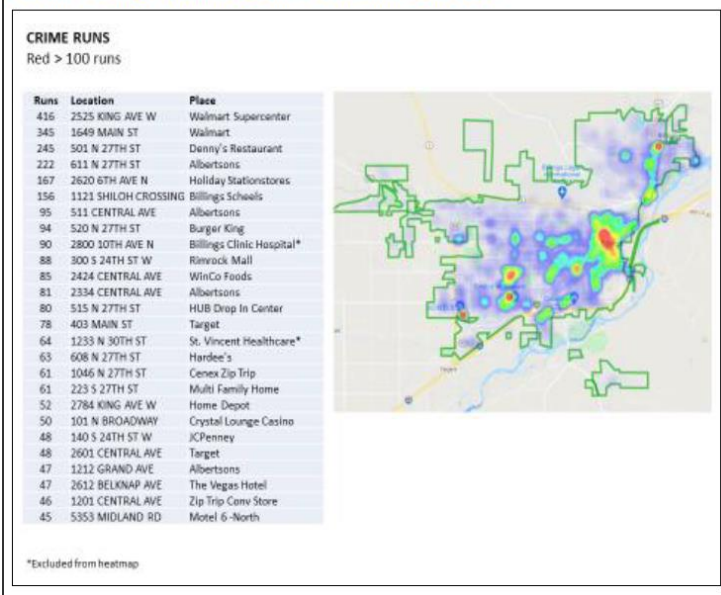


Workload vs. Deployment – Weekdays, Summer

Avg. Workload:	6.5 officers per hour
Avg. % Deployed (SI):	57 percent
Peak SI:	89 percent
Peak SI Time:	6:15 a.m.

In addition to the analysis of patrol operations from the CAD system and workload, the CPSM study will focus on the qualitative aspects of patrol. The study will observe officers on patrol through ride-alongs, interviews, and general observations. We will amass all available documents, plans, and data available to understand the patrol approach in the department. We will observe the special operations teams, the problem/nuisance unit, etc. to evaluate their role within the overall mission of the department and patrol operations. We will evaluate the performance of the units, identify improvement opportunities, and justify and recommend appropriate staffing levels

FIGURE 4-3: High-volume Locations for Crime Calls, 2019



Our GIS team will use the analyzed data sets to identify high crime

locations, high accident locations, and “repeat calls for service” locations.

The CPSM study will also evaluate the implementation of technology on patrol, weapons available, and equipment used with opportunities for improvement.

CPSM advocates community policing as its operational philosophy. The CPSM study would evaluate the implementation of community policing, in quantifiable and anecdotal terms, and identify improvement opportunities where appropriate.

Similarly, the CPSM study would evaluate the relationship of patrol operations with the rest of the department. To what extent does this bureau work, coordinate, and communicate with the other operational and support functions of the department? How should it? What are the strategic, management, and planning functions of the department with regards to the patrol function and how does patrol operations respond to the mission of the organization? How are crime, traffic, disorder, and quality of life problems handled?

III. Investigations

The CPSM study will assess investigations – both reactive and proactive. The CPSM team will explore the following questions:

- Staffing – Are there enough investigators available to handle the workload?
- Workload – What is the workload; how many cases do investigators handle; is the specialization appropriate?
- Case management – Is there an effective case management system in place?
- Effectiveness & Efficiency – How much time does it take to investigate cases? Are victims kept informed? Are cases cleared and offenders held accountable? How much overtime is spent?
- Intelligence – How is intelligence gathered and disseminated (inside and outside the department)? Does the investigations' function make use of intelligence?
- Civilianization opportunities – What are the potential areas for civilianization?
- Technological opportunities – Is technology being leveraged to improve investigations?
- Crime scene – Are crime scenes being processed efficiently, and are appropriate follow-up investigations being conducted?

- Proactive Investigations – the same approach and inquiries found in sections above are applied to each specialized investigative unit in the department.
 - Narcotics
 - Violent Offenders
 - Warrants and Fugitives
 - Bombings and Arson
 - Fraud/Cyber crimes
 - All other specialized investigations units

CPSM will essentially evaluate each investigative unit operating in the agency. This evaluation will assess the performance of the unit, how the unit operates within the overall mission of the department, compare operations to best practices in law enforcement, identify improvement opportunities, and identify appropriate staffing levels.

IV. Administration and Support

Once again, CPSM will evaluate every administrative and support unit in the police department. This evaluation will involve:

- Staffing.
- Workload.
- Civilianization possibilities.
- Cost saving opportunities.
- Outsourcing opportunities;
- Best practice comparisons and opportunities for improvement.

Position	Proposed Authorized	Proposed Added Positions
Sworn		
Captain	1	
Lieutenant	3	
Sergeant	13	1*
Patrol Officer	78	
K9	4**	
Billings Clinic	2	
STEP – Traffic (No K9s)	4***	
DBA	2	
Parks	1	
Total Sworn	108	1
Civilian		
Police Service Officer***	6	6
Total Civilian	6	
Total Authorized Personnel	114	7

Departments across the country are struggling with recruitment, retention, and attracting candidates for sworn positions. We will look at opportunities that the department can use non-sworn personnel for non-criminal activities and keep sworn officers available for calls for service requiring certified officers.

The CPSM team has subject matter experts in police management and administration and will explore administration and support activities in the area of professional standards (Internal investigations, hiring and recruitment, disciplinary system,

promotional system), training (both academy and in-service), records management, evaluating the critical, frequent, and high liability policies, facility, fleet, equipment, information technology, property management system, laboratory, planning and research, sick-time management, overtime, communications and dispatch, etc.

In general, we look at every unit identified as a discrete operational/support entity for the following:

- Describe the functions of the unit.
- Evaluate the performance of the unit. In most cases this is a quantitative evaluation, but in units not appropriate for quantification, a qualitative evaluation is provided

- Identification of improvement opportunities
- An evaluation and justification, and recommendation for appropriate staffing levels.

V. Operation of Evidence and Property

CPSM will conduct a review of the evidence room and evidential processes of the department. We will determine if there is adequate staffing and a technology system for managing property and evidence.

CPSM starts by looking at the intake process: When officers seize property or evidence what occurs next? How are items transported to the evidence facility and what are the next steps?

We will look to create totals for the workload of not only the evidence and property but other component functions of the department.

This data should be a performance benchmark, as it reflects an effective operation.

Evidence & Property Inventory, Intake, and Release, 2019

	Number of Items
Items in inventory	69,448
Items received	18,202
Items released/disposed	19,807
Items awaiting disposition	647

VI. Duty to Intercede and Report, De-escalation Provisions

In recent years, law enforcement agencies nationwide have begun to include duty to intercede and report provisions in their use of force policies. Duty to intercede requires an officer to intercede if they witness a department member using force that is clearly beyond that which is necessary, as determined by an objectively reasonable officer under the circumstances.

A duty to report policy requires any officer who observes a law enforcement officer or an employee use force that potentially exceeds what the officer reasonably believes to be necessary to report such observation to a supervisor.

Sample Duty to Intercede and Report policy from Lexipol states:

Any officer present and observing another law enforcement officer or an employee using force that is clearly beyond that which is necessary, as determined by an objectively reasonable officer under the circumstances, shall, when in a position to do so, intercede to prevent the use of unreasonable force. Any officer who observes a law enforcement officer or an employee use force that potentially exceeds what the officer reasonably believes to be necessary shall promptly report these observations to a supervisor as soon as feasible.

In addition, de-escalation requirements have been incorporated into use of force policies. This policy requires officers to utilize de-escalation techniques, crisis intervention tactics, and other alternatives to force when feasible. "Feasible" has been defined for policy purposes in some jurisdictions as, "Reasonably capable of being done or carried out under the circumstances to successfully achieve the arrest or lawful objective without increasing risk to the officer or another person."

Review of Use of Force Incidents

CPSM will review policies that authorize deadly force when an officer is justified and what actions were taken in monitoring, documenting, and investigating police use of force.

Use of Force Incidents, 2017–2019

Year	Incidents	Policy Violations
2017	78	0
2018	90	1
2019	131	2
Total	299	3

VII. Organizational Culture

During the operational evaluation described above, organizational “themes” emerge. What does the department “think” about providing police service to the community and how does this thinking align with the stated mission and department policies? How does the department interact with the community and internally with its own members? In general, what is the culture of the organization?

The culture of a police organization reflects its members' core values, focus groups, interviews, and observations, the CPSM team can assess and address the culture of the police department based on focus and need. This part of the CPSM study is critical to the overall success of the project as it provides a better understanding of the police department and how the workload, staffing, and community dynamics shape the mission, goals, operations, and needs of the organization. In addition, as an option, every member of the department can be given the opportunity to participate in an anonymous survey. This survey is designed to understand the culture of the department, assess internal and external communications, and determine what it "thinks" about various elements of organizational life.

VIII. Health and Safety

Officer health and mental health are extremely important. In 2022, more officers died from suicide than in other line-of-duty incidents.

CPSM will review what programs the department has in place and during interviews, charrettes, and focus groups will seek to determine how those programs are being received.

[illegible]

IX. Performance Management

The overarching philosophy of the CPSM approach is to evaluate the police department in terms of performance management. Identifying workload, staffing, and best practices is just the beginning. It is also important to assess the organization's ability to carry out its mission. Essentially, does the police department know its goals, and how does it know they are being met. It is very difficult for an organization to succeed at any given level of staffing unless it has a clear picture of success. How does the department "think" about its mission, how does it identify and measure what's important to the community, how does it communicate internally and externally, how does it hold managers accountable, and how does it know the job is getting done? The CPSM team will evaluate the department and make recommendations to assist with improving capacity in this area, if necessary. In addition, CPSM can offer performance management training and mentoring services to support organizational success.

COMMUNITY FOCUSED PLANNING

Using the forensic data and operational analysis, CPSM can advance your department to the next level with a community focused, community engaged strategic plan development. **While not part of our basic work and not included in the pricing**, this next step directs your fire and EMS for the future. We can provide include a pricing for this additional step if requested.

A project team comprised of highly capable experts with developing strategic plans, particularly experienced with fire, rescue, EMS, and strategic plan development, will take the hand-off from our data and operations experts.

CPSM utilizes current and former fire, rescue, and EMS chief officers who have prior experience serving as practitioners, line officers, and middle managers. This ensures that our staff have extensive relevant knowledge, hands-on experience, and understanding of all aspects of fire, rescue, and EMS operations. Their expertise has been applied to similar projects that CPSM has performed for its clients. Our comprehensive fire, rescue, and EMS analyses have yielded thousands of recommendations for enhancing the effectiveness and efficiency of department management, operations, staffing, training, data management, fleet management, community relations, and more.

CPSM's proposed project professionals will be available to support the project as needed through completion. CPSM's subject matter experts have a long history with the firm, which means staff turnover is not a significant concern. Based on our experience, a dedicated, consistent project team works more efficiently and effectively, ensuring both continuity of project knowledge and budget management. Because we have a stable workforce, our project team members have a history of collaborating on similar projects.

CPSM performs all work using in-house resources and does not subcontract any portion of the work scope. The firm has adequate in-house subject matter experts to perform multiple concurrent public safety studies at any time.

- Establishment of near - and long-term goals (1-5 years).
- Exploration of various strategic alternative approaches to accomplish the goals in the identified plan years.

From the planning process, specific Core Strategies will be developed and are accompanied by several components that deliver overall strategies and key measurements and include:

- Core Strategies: necessary to help achieve goals and outcomes. The core strategies must be applied to all situations both when the organization is working externally within the Community (outward focus) and when we are working internally within the organization (inward focus).
- Desired Outcome: Describes where the organization wants to be.
- Success Indicators: Describes how the organization will know when they are moving toward achieving the strategy.
- Performance/Key Measures: Are the concrete actions that validate the indicators

Following the data and operations' team, our Strategic Plan Expert will arrange an initial virtual meeting with key staff of the department to discuss the scope of work of this project, as well as begin the stakeholder dialogue that will drive the project's success.

CPSM will utilize our earlier work with particular emphasis on key tables, charts, and further GIS analysis to expand on demand, concentration, resource exhaustion, and opportunities for improvement.

We will involve key community members (identified by our client team) to engage and extract knowledge. Elected officials, appointed officials, other departments, and community leaders will engage to ensure expectations and goals match.

PROPOSED FEES

The quotation of fees and compensation shall remain firm for a period of 90 days from this proposal submission.

CPSM will conduct the analysis for the police department for \$48,566 exclusive of travel. The project would be billed in three installments: 40% upon contract signing; 40% with delivery of the draft police data analysis; and the remaining 20% with delivery of the draft final report. Following delivery of the draft report, the city will have 30 days to provide comments as to accuracy, and a final report will be delivered within 30 days of the comment period.

Because of the possibility of Covid restrictions, CPSM will bill travel expenses at actual cost with no overhead or administrative fees applied. Should travel be restricted, CPSM has found work can be done using web-based platforms if necessary, but that charrettes and focus groups lose some of the robust participation developed through in-person interaction.

Deliverables

Draft reports will be provided for department's review in electronic format.

To be ecologically friendly, CPSM will deliver the final report in computer readable material either by email, CD or both. The final reports will incorporate the operational findings? as well as data analysis. Should the municipality desire additional copies of the report, CPSM will produce and deliver whatever number of copies is requested, which will be invoiced at cost.

Should the local government desire additional support or in-person presentation of findings, CPSM will assign staff for such meetings at a cost of \$2,500 per day/per person plus travel expenses.

CONCLUSION

Part of ICMA's mission is to assist local governments in achieving excellence through information and assistance. Following this mission, Center for Public Safety Management, LLC acts as a trusted advisor, assisting local governments in an objective manner. CPSM's experience in dealing with public safety issues combined with its background in performance measurement, achievement of efficiencies, and genuine community engagement, makes CPSM a unique and beneficial partner in dealing with issues such as those being presented in this proposal. We look forward to working with you further.

PAST & CURRENT ENGAGEMENTS

LOCALITY	ST	PROJECT DESCRIPTION
Edmonton	AB	Comprehensive Analysis of Fire Services.
Leduc	AB	Fire Consolidation Plan
Leduc	AB	Comprehensive Analysis of Fire Services.
Kenai	AK	Comprehensive Analysis of Fire Services
Anniston	AL	Comprehensive Analysis of Police Services
Auburn	AL	Comprehensive Analysis of Fire Services
Auburn	AL	Comprehensive Analysis of Police Services
Dothan	AL	Comprehensive Analysis of Police Services
Casa Grande	AZ	Comprehensive Analysis of Police Services
Florence	AZ	Comprehensive Analysis of Police Services
Lake Havasu City	AZ	Comprehensive Analysis of Police Services
Lake Havasu City	AZ	Comprehensive Analysis of Fire Services
Florence	AZ	Comprehensive Analysis of Police Services
Pinal County	AZ	Comprehensive Analysis of Sheriff's Office
Prescott	AZ	Comprehensive Analysis of Fire Services
Prescott	AZ	Comprehensive Analysis of Police Services
Queen Creek	AZ	Police Strategic Plan
Queen Creek	AZ	Comprehensive Analysis of Fire services
Scottsdale	AZ	Comprehensive Analysis of Police Services
Tucson	AZ	Comprehensive Analysis of Police Services
Youngtown	AZ	Comprehensive Analysis of Police Services
Alameda	CA	Comprehensive Analysis of Fire Services
Alameda	CA	Comprehensive Analysis of Police Services
Burbank	CA	Analysis of Investigations Workload / Staffing
Carlsbad	CA	Comprehensive Analysis of Police Services
El Centro	CA	Comprehensive Analysis of Police Services
Fairfield	CA	Comprehensive Analysis of Police Services
Greenfield	CA	Comprehensive Analysis of Police Services
Hermosa Beach	CA	Comprehensive Analysis of Fire services
Hermosa Beach	CA	Comprehensive Analysis of Police Services
Laguna Woods	CA	Review of Sheriff's Office Service
Milpitas	CA	Comprehensive Analysis of Police Services
Morgan Hill	CA	Comprehensive Analysis of Police Services
Morgan Hill	CA	Comprehensive Analysis of Fire Services
Palm Desert	CA	Comprehensive Analysis of Fire Services
Palo Alto	CA	Comprehensive Analysis of Fire Services

Placentia	CA	Comprehensive Analysis of Police Services
Rohnert Park	CA	Comprehensive Analysis of Police Services
San Diego County	CA	EMS Study
San Jose	CA	Fire Study Review
San Jose	CA	Police Study Review
San Mateo	CA	Dispatch Operations Review
Santa Ana	CA	Comprehensive Analysis of Police Services
Santa Clara	CA	Comprehensive Analysis of Police Services
Santa Cruz	CA	Comprehensive Analysis of Police Services
Santa Monica	CA	Police Chief Selection
Santa Rosa	CA	Performance Measurement Analysis
Stockton	CA	Comprehensive Analysis of Police Services
Stockton	CA	Comprehensive Analysis of Fire Services
Union City	CA	Comprehensive Analysis of Fire Services
Whittier	CA	Comprehensive Analysis of Police Services
Woodlands	CA	Police Chief Selection
Yuba City	CA	Comprehensive Analysis of Fire Services
Yuba City	CA	Comprehensive Analysis of Police Services
Federal Heights	CO	Comprehensive analysis of Police Services
Federal Heights	CO	Comprehensive analysis of Fire Services
Littleton	CO	Comprehensive Analysis of Fire Services
Steamboat Springs	CO	Comprehensive Analysis of Fire Services
Cheshire	CT	Police Management Review
Southington	CT	Comprehensive Analysis of Fire Services
Dover	DE	Comprehensive Analysis of Police Department
Dover	DE	Comprehensive Analysis of Fire Services
Alachua	FL	Expert Witness Law Enforcement Issues
Tamarac	FL	Analysis of Sheriff's Contract Services
Inverness	FL	Comprehensive Analysis of Fire Services
Delray Beach	FL	Comprehensive Analysis of Police Services
Delray Beach	FL	Comprehensive Analysis of Fire Services
Dunedin	FL	Police Consolidation Review
Hollywood	FL	Police Internal Affairs Review
Indian River Shores	FL	Public Safety Staffing Analysis
Indian River Shores	FL	Public Safety Study
Jacksonville Bch	FL	Police Chief Selection
Jupiter	FL	Police and Fire
Hobe Sound	FL	Public Safety Consolidation
Kenneth City	FL	Comprehensive Analysis of Police Services
Miami Beach	FL	Comprehensive analysis of Fire Services
Naples	FL	Presentation
North Port	FL	Comprehensive Analysis of Police Services

Orlando	FL	Expert Witness Law Enforcement Issues
Land O' Lakes	FL	Comprehensive analysis of Fire Services
New Port Richey	FL	Sheriff Budget Analysis
Pompano Beach	FL	Comprehensive Analysis of Police Services
Venice	FL	Comprehensive Analysis of Fire Services
Kingsland	GA	Comprehensive Analysis of Fire Services
Kingsland	GA	Fire Consolidation St Marys
Woodbine	GA	Police Consolidation Study
Garden City	GA	Preliminary Analysis Public Safety Merger
Johns Creek	GA	Analysis of Fire Services
Kingsland	GA	Fire Consolidation Study
Sandy Springs	GA	Comprehensive Analysis of Police Department
St. Marys	GA	Fire Consolidation Study
Boone	IA	Public Safety Consolidation
Boone	IA	Performance Measurement of Municipal
Hayden	ID	Comprehensive Analysis of Police Services
Jerome	ID	Analysis of Police Services
Algonquin	IL	Performance Measurement Analysis
Glenview	IL	Comprehensive Analysis of Police & Fire Services
Glenview	IL	Comprehensive Analysis of Police Services
Glenview	IL	Dispatch Operations Review
Highland	IL	Comprehensive Analysis of Fire Services
Highland Park	IL	Comprehensive Analysis of Fire Consolidation
Highwood	IL	Comprehensive Analysis of Fire Consolidation
Lake Bluff	IL	Analysis of Fire Consolidation
Lake Bluff	IL	Fire Data Review
Lake Forest	IL	Analysis of Fire Consolidation
Lake Zurich	IL	Comprehensive Analysis of fire services
Naperville	IL	Workload, Staffing & Schedule Design
Roseville	IL	Comprehensive Analysis of Police Services
Skokie	IL	Police Study
Western Springs	IL	Comprehensive Analysis of Police Services
Indianapolis	IN	Police Workload & Deployment Services
Plainfield	IN	Comprehensive Analysis of Police Services
Topeka	KS	Preliminary review of Fire Department
Northborough	MA	Comprehensive Analysis of Police Services
Northborough	MA	Comprehensive Analysis of Fire Services
Cambridge	MD	Performance Measurement Study
Annapolis	MD	Comprehensive Analysis of Police Services
Ocean City	MD	Dispatch Operations Review
Ann Arbor	MI	Comprehensive Analysis of Fire Services
Auburn Hills	MI	Comprehensive Analysis of Fire Services

Auburn Hills	MI	Comprehensive Analysis of Police Services
Benton Harbor	MI	Public Safety Consolidation
Chesterfield	MI	Comprehensive Analysis of Police Services
Lansing	MI	Comprehensive Analysis of Police Services
Lansing	MI	Comprehensive Analysis of Fire Services
Detroit	MI	Police Department Review
Douglas	MI	Comprehensive Analysis of Police Services
Flint	MI	Comprehensive Analysis of Fire Services
Flint	MI	Comprehensive Analysis of Police Services
Grand Rapids	MI	Comprehensive Analysis of Police Services
Grand Rapids	MI	Comprehensive Analysis of Fire Services
Kingsley	MI	Comprehensive Analysis of Fire Services
Interlochen	MI	Comprehensive Analysis of Fire Services
Grosse Pointe	MI	Public Safety Consolidation
Grosse Pointe	MI	Public Safety Consolidation
Hamtramck	MI	Police Study
Grand Rapids	MI	Comprehensive Analysis of Police & Fire Services
Grand Rapids	MI	Analysis of Police Services Consolidation
Kentwood	MI	Analysis of Fire Services Consolidation
Flint	MI	Comprehensive Analysis of Police Services
Flint	MI	Comprehensive analysis of Fire Services
Novi	MI	Comprehensive Analysis of Police Services
Novi	MI	Comprehensive analysis of Fire Services
Kalamazoo	MI	Police Workload / Contract for Services Analysis
Petoskey	MI	Public Safety Consolidation
Plymouth	MI	Fire Services Consolidation
Plymouth	MI	Fire Service Analysis
Royal Oak	MI	Comprehensive Analysis of Police Services
Royal Oak	MI	Comprehensive Analysis of Fire Services
Saginaw	MI	Comprehensive Analysis of Police Services
Saginaw	MI	Comprehensive Analysis of Fire Services
Vicksburg	MI	Financial Analysis of Fire Authority
Saint Joseph	MI	Public Safety Consolidation
Sturgis	MI	Public Safety Analysis
Troy	MI	Comprehensive Analysis of Police Services
Troy	MI	Review of Fire Administration and Inspections
Wyoming	MI	Comprehensive Analysis of Police Services 2012
Wyoming	MI	Comprehensive Analysis of Fire Services 2012
Wyoming	MI	Comprehensive Analysis of Police Services 2009
Wyoming	MI	Comprehensive Analysis of Fire Services 2009
Mankato	MN	Public Safety Study
Moorhead	MN	Comprehensive Analysis of Fire Services

Saint Cloud	MN	Police Strategic Planning Review
Saint Cloud	MN	Comprehensive Analysis of Police Services
Brentwood	MO	Comprehensive Analysis of Police Services
Saint Louis	MO	Comprehensive Analysis of Fire Services
Saint Louis	MO	Comprehensive Analysis of Police Services
Saint Louis	MO	Standard of Response / risk assessment
Bozeman	MT	Fire Protection Master Plan
Bald Head Island	NC	Public Safety Staffing Review
Bald Head Island	NC	Public Safety Consolidation
Chapel Hill	NC	Comprehensive Analysis of police services
Cornelius	NC	Fire Consolidation Study
Davidson	NC	Fire Consolidation Study
Greenville	NC	Comprehensive Analysis of Fire Services
Oxford	NC	Comprehensive Analysis of Fire Services
Oxford	NC	Comprehensive Analysis of Police Services
Rocky Mount	NC	AED Grant assistance
Rocky Mount	NC	Comprehensive Analysis of Police Services
Grand Island	NE	Comprehensive Analysis of Police Services
Grand Island	NE	Comprehensive Analysis of Fire Services
South Sioux City	NE	Fire Services Strategic Plan
East Brunswick	NJ	EMS Study
Oradell	NJ	Comprehensive Analysis of Police Services
Paterson	NJ	Comprehensive Analysis of Police Services
South Orange	NJ	Comprehensive Analysis of Police Services
Westwood	NJ	Comprehensive Analysis of Police Services
Bernalillo	NM	Comprehensive Analysis of Fire Services
Las Cruces	NM	Comprehensive Analysis of Fire Services
Las Cruces	NM	Comprehensive Analysis of Police Services
Ruidoso	NM	Comprehensive Analysis of Police Services
Boulder City	NV	Police Organizational Study
Henderson	NV	Comprehensive Analysis of Police Services
Las Vegas	NV	Comprehensive Analysis of Fire Services
North Las Vegas	NV	Fire Workload Analysis
Bria Cliff Manor	NY	Analysis of police consolidation
Garden City	NY	Comprehensive Analysis of Fire Services
Long Beach	NY	Comprehensive Analysis of Fire and EMS services
Armonk	NY	Comprehensive Analysis of Police Services
Oneonta	NY	Comprehensive Analysis of Fire and EMS services
Oneonta	NY	Fire Apparatus Review
Orchard Park	NY	Comprehensive Analysis of Police Services
Ossining	NY	Analysis of police consolidation
Ossining	NY	Analysis of police consolidation

Rye	NY	Police Chief Selection
Watertown	NY	Comprehensive Analysis of Fire Services
Cincinnati	OH	Police Dispatch Review
Dayton	OH	Police Internal Affairs Review
Huron	OH	Comprehensive Analysis of Police Services
Huron	OH	Comprehensive Analysis of Fire Services
Independence	OH	Comprehensive Analysis of Police Services
Independence	OH	Comprehensive Analysis of Fire Services
Sandusky	OH	Fire Study
Sandusky	OH	Police Study
Broken Arrow	OK	Comprehensive Analysis of Police Services
Broken Arrow	OK	Comprehensive Analysis of Fire Services
Edmond	OK	Comprehensive Analysis of Police Services
Jenks	OK	Comprehensive Analysis of Police Services
Jenks	OK	Comprehensive Analysis of Fire Services
Muskogee	OK	Comprehensive Analysis of Police Services
Tulsa	OK	Comprehensive Analysis of Fire Services
Bend	OR	Comprehensive Analysis of Police Services
Grants Pass	OR	Comprehensive Analysis of Fire Services
Grants Pass	OR	Comprehensive Analysis of Police Services
Grants Pass	OR	Public Safety Strategic Plan Development
Ontario	OR	Comprehensive Analysis of Police Services
Ontario	OR	Comprehensive Analysis of Fire Services
Mohnton	PA	Comprehensive Analysis of Police Services
Mohnton	PA	Police Chief Selection
Ephrata	PA	Comprehensive Analysis of Police Services
Farrell	PA	Comprehensive Analysis of Police Services
Jamestown	PA	Comprehensive Analysis of Police Services
Wrightsville	PA	Comprehensive Analysis of Police Services
Lancaster	PA	Police Study
Berwyn	PA	Comprehensive Analysis of Police Services
East Providence	RI	Comprehensive Analysis of Fire Services
East Providence	RI	Expert Witness Fire Issues
Beaufort	SC	Review of Fire Service Contract
Beaufort	SC	Comprehensive Analysis of Police Services
Beaufort	SC	Comprehensive Analysis of Fire Services
Walterboro	SC	Comprehensive Analysis of Public Safety Dept.
Rapid City	SD	Comprehensive Analysis of Fire Services
Germantown	TN	Comprehensive Analysis of Fire Services
Johnson City	TN	Comprehensive Analysis of Fire Services
Johnson City	TN	Comprehensive Analysis of Police Services
Smyrna	TN	Comprehensive Analysis of Police Services

Smyrna	TN	Comprehensive Analysis of Fire Services
Addison	TX	Comprehensive Analysis of Fire Services
Addison	TX	Comprehensive Analysis of Police Services
Baytown	TX	EMS Study
Belton	TX	Comprehensive Analysis of Police Services
Belton	TX	Comprehensive Analysis of Fire Services
Belton	TX	Police Chief Selection
Belton	TX	Fire Chief Selection
Buda	TX	Comprehensive Analysis of Police Services
Cedar Park	TX	Comprehensive Analysis of Police Services
Conroe	TX	Fire Services Analysis and Standard of Response
Frisco	TX	Comprehensive Analysis of Fire Services
Highland Village	TX	Fire Review
Hutto	TX	Comprehensive Analysis of Fire Services
Lucas	TX	Fire and EMS Analysis
New Braunfels	TX	Fire Study
New Braunfels	TX	Police Study
Prosper	TX	Comprehensive Analysis of Police Services
Round Rock	TX	Comprehensive Analysis of Fire Services
Sugarland	TX	Fire Department Overtime Analysis
Sugarland	TX	Comprehensive Analysis of Fire Services
Victoria	TX	Comprehensive Analysis of Police Services
Washington City	UT	Comprehensive Public Safety Analysis
Hampton	VA	Police Chief Selection
Leesburg	VA	Comprehensive Analysis of Sheriff Services
Leesburg	VA	Comprehensive Analysis of Fire Services
Bonney Lake	WA	Comprehensive Analysis of Police Services
Lacey	WA	Comprehensive Analysis of Fire Services
Snoqualmie	WA	Police Workload & Deployment Analysis
Spokane Valley	WA	Comprehensive Analysis of Police Services
Vancouver	WA	Comprehensive Analysis of Police Services
Vancouver	WA	Police Chief Selection
Menomonie	WI	Sheriff Office Study
Wauwatosa	WI	Comprehensive Analysis of Fire Services
Wauwatosa	WI	Comprehensive Analysis of Police Services
Jackson	WY	Police Consolidation Review
Laramie	WY	Comprehensive Analysis of Police Services
Jackson	WY	Police Consolidation Review



Center for Public Safety Management, LLC

CONTRACT FOR INDEPENDENT CONTRACTOR/PROFESSIONAL SERVICES

This Contract is made as of the ____ day of _____, 2023 by and between _____, a municipal corporation of the State of _____, (hereinafter "the CITY"), and the Center for Public Safety Management, LLC (CPSM) the exclusive provider of public safety technical assistance for the International City/County Management Association, a Domestic Limited Liability Company, organized under the laws of the District of Columbia whose principal office is located at 475 K Street, NW, Suite 702, Washington, D.C. 20001, (hereinafter "the CONTRACTOR") and whose Federal I.D. number is 46-5366606.

WHEREAS the CITY desires to retain the CONTRACTOR, and the CONTRACTOR desires to be retained, pursuant to the proposal scope of services attached hereto as Exhibit "A" and incorporated herein in its entirety;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the CITY and the CONTRACTOR agree as follows:

ARTICLE 1 - SERVICES

The services to be rendered by CONTRACTOR under this Contract are set forth in Exhibit "A" (proposal) attached hereto.

ARTICLE 2 - SCHEDULE

The schedule for services to be rendered by CONTRACTOR is set forth in Exhibit "A" (The Proposal) attached hereto. The Project Launch date as described in Exhibit A shall be five days after execution of this contract. The project and final deliverables shall be completed per the schedule in the attached proposals, Exhibit "A", which is approximately one hundred thirty-five (135) days after this Agreement is fully executed, subject to a mutually agreeable extension if necessary. The delivery of an "Operations" and "Data Analysis" draft report shall indicate conclusion of the work anticipated in the proposal. Following delivery of the draft reports, the CITY shall have 30 days to submit any changes it finds prudent or necessary. Sixty days from the delivery of the draft reports, the final report shall be produced and transmitted electronically. Both time periods shall be in addition to the time period for conducting the analysis and will not require extensions of the contract. The CITY may elect to engage optional language in the contract to request a final in-person presentation which shall be done outside of the time parameters of this contract.

ARTICLE 3 - PAYMENTS TO CONTRACTOR

Invoices shall be due and payable upon receipt. Payments received more than 30 days after invoice date will incur a 2% late fee. Payment by the CITY under this Contract shall be governed by Exhibit "A".

Payments by direct deposit (preferred method) shall be sent to:

Routing No.: 052000113

Account No.: 9856252680

Payments by check to the CONTRACTOR shall be sent to:

CPSM

2316 Delaware Avenue #326

Buffalo, NY 14216

Invoices to the CITY should be sent to:

Name:
Address:

Email:
Phone:

ARTICLE 4 - TERMINATION

Unless the CONTRACTOR is in breach of the Contract, the CONTRACTOR shall be paid for services rendered to the CITY's satisfaction through the date of termination. This is a legal-binding contract and cannot be terminated without cause. After receipt of a termination notice and except as otherwise directed by the CITY, the CONTRACTOR shall:

- A. Stop work on the date and to the extent specified;
- B. Transfer all work in process, completed work, and other materials related to the terminated work to the CITY; and
- C. Continue and complete all parts of the work that have not been terminated.

ARTICLE 5 - PERSONNEL

The CONTRACTOR is, and shall be, in the performance of all work, services and activities under this Contract, an independent contractor, and not an employee, or agent of the CITY. All persons engaged in any of the work or services performed pursuant to this Contract shall always, and in all places, be subject to the CONTRACTOR's sole direction, supervision, and control. The CONTRACTOR shall exercise control over the means and way it and its employees perform the work, and in all respects the CONTRACTOR's relationship and the relationship of its employees to the CITY shall be that of an independent contractor and not as employees or agents of the CITY.

The CONTRACTOR represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the CITY, nor shall such personnel be entitled to any benefits of the CITY including, but not limited to, pension, health and workers' compensation benefits.

The CONTRACTOR warrants that all services shall be performed by skilled and competent personnel consistent with applicable technical and professional standards in the field.

ARTICLE 6 - AVAILABILITY OF FUNDS

The CITY's elected body has appropriated sufficient funds in the operating budget(s) for which the work to be performed will occur and until the contract has been fully executed.

ARTICLE 7 - INSURANCE REQUIREMENTS

The CONTRACTOR will be required to provide certificates of insurance showing that it carries, or has in force, automobile liability insurance, general liability insurance and professional liability insurance. Limits of liability for automobile liability insurance shall be, at a minimum, \$1,000,000.00 combined single limit. Limits of liability for general liability insurance shall be, at a minimum, \$1,000,000.00 per occurrence, \$1,000,000.00 personal and advertising injury, \$1,000,000.00 general aggregate, and \$1,000,000.00 products/completed operations aggregate. General liability insurance will include coverage for contractually assumed liability. Limits of liability for professional liability insurance shall

be, at a minimum, \$1,000,000.00 per occurrence/claim and \$1,000,000.00 aggregate. If the general liability insurance coverage and/or the professional liability insurance coverage is on a claims-made basis, the CONTRACTOR will maintain coverage in force for a period of two (2) years following the termination of the contract at the limits specified in this paragraph. The CONTRACTOR is responsible for the payment of any deductibles or self-insured retentions.

The CITY will be named as additional insured under the CONTRACTOR's general liability insurance and automobile liability insurance policies.

The CONTRACTOR agrees to indemnify, hold harmless, and defend the CITY, its officials, representatives, agents, servants, and employees from and against any and all claims, actions, lawsuits, damages, judgments, liability and expense, including attorney's fees and litigation expenses, in whole or in part arising out of, connected with, or in any way associated with the activities of the CONTRACTOR, its employees, or its sub-contractors in connection with the work to be performed under this contract.

ARTICLE 8 - SUCCESSORS AND ASSIGNS

The CITY and the CONTRACTOR each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as stated above, neither the CITY nor the CONTRACTOR shall assign, sublet, convey or transfer its interest in this Contract without the written consent of the other. Nothing herein shall be construed as giving any rights or benefits hereunder to anyone other than the CITY and the CONTRACTOR.

ARTICLE 9 – LAW GOVERNING THIS CONTRACT

The laws of the State of Kansas shall govern the Contract. All legal action necessary to enforce the Contract will be held in Wyandotte County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law, in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

Dispute Resolution

In case of a dispute regarding the interpretation of any part of this Contract, the Parties shall use their best efforts to arrive at a mutually acceptable resolution. The CONTRACTOR shall proceed diligently with its performance of the work under this Contract pending the final resolution of any dispute arising or relating to this Contract. The Client shall continue to pay the CONTRACTOR for its performance under the Contract except for those items related to the dispute.

ARTICLE 10 - CONFLICT OF INTEREST

The CONTRACTOR represents that it has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required.

CONTRACTOR employees, subject matter experts, or subcontractors may undertake outside professional activities provided such activity and involvement does not conflict or interfere with this Contract. In addition, employees, subject matter experts, or subcontractors will not directly or indirectly, alone or with others, engage in or have any interest in any person, firm, or entity that engages in any business activity that is competitive with the business performed under this Contract.

ARTICLE 11 - EXCUSABLE DELAYS

The PARTIES shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the PARTIES and without their fault or negligence. Such causes include but are not limited to: acts of God; natural or public health emergencies; and abnormally severe and unusual weather conditions.

Upon either PARTY'S request, the other PARTY shall consider the facts and extent of any failure to perform the work and, if the PARTY'S failure to perform was without its fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly to a newly agreed upon timeline. It shall be the responsibility of the PARTIES to notify the other PARTY promptly in writing whenever a delay is anticipated or experienced, and to inform the other PARTY of all facts and details related to the delay.

ARTICLE 12 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the CITY or at its expense will be kept confidential by the CONTRACTOR and will not be disclosed to any other party, directly or indirectly, without the CITY's prior written consent unless required by a lawful order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the CITY's expense shall be and remain the CITY property and may be reproduced and reused at the discretion of the CITY.

All covenants, agreements, representations, and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated hereby.

ARTICLE 13 - NONDISCRIMINATION

The CONTRACTOR warrants and represents that all its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, and sexual orientation.

ARTICLE 14 - ENFORCEMENT COSTS

If any legal action or other proceeding is brought for the enforcement of this Contract, or because of an alleged dispute, breach, default or misrepresentation in connection with any provision of this Contract, the successful or prevailing party will be entitled to recover reasonable attorney's fees, court costs and all expenses (including taxes) even if not taxable as court costs (including, without limitation, all such fees, costs and expenses incident to appeals), incurred in that action or proceeding, in addition to any other relief to which such party may be entitled.

ARTICLE 15 - SEVERABILITY

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 16 - ENTIRETY OF CONTRACTUAL AGREEMENT

The CITY and the CONTRACTOR agree that this Contract together with the Exhibits hereto, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded, or otherwise altered, except by written instrument executed by the Parties hereto in accordance with Article 17 - Modification and Changes. In the event of any conflict or inconsistency between this Contract and the provisions in the incorporated Exhibits, the terms of this contract will supersede and prevail over the terms in the incorporated Exhibits.

ARTICLE 17 – MODIFICATIONS AND CHANGES

Only the **CITY’s Contracting Officer** or his/her representative has authority to issue modifications to this Contract that materially change or modify any of the specifications, terms, or conditions of this Contract.

Only the **CITY’s Contracting Officer** may, by written order, make changes within the scope of work of this contract including but not limited to any one or more of the following: (a) description of services to be performed; and (b) period of performance.

No change order shall be binding unless so issued by the **CITY’s Contracting Officer** in writing and, until approved by the **CONTRACTOR’S** Contracting Administrator or their designated representative unless they are of an administrative matter.

ARTICLE 18 - NOTICE

All notices given under this Contract shall be sent by certified mail, return receipt requested, and if sent to the (name of client) shall be mailed to:

City of Bonner Springs
Attn.: City Clerk
205 E. 2nd Street, P.O. Box 38
Bonner Springs, Kansas 66012

and if sent to the CONTRACTOR shall be mailed to:

Director of Research & Project Development
Center for Public Safety Management, LLC
475 K Street NW, Suite 702
Washington, DC 20001

IN WITNESS WHEREOF, the Parties hereto agreed to all that is written herein and included within Exhibit “A”.

CITY OF BONNER SPRINGS, STATE OF KANSAS

SIGNED

ATTEST

BY: _____

BY: _____

Print Name: _____

Print Name: _____

Title: _____

Date: _____

Date: _____

CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC (CPSM)

SIGNED

BY:



Print Name: Thomas J. Wieczorek

Title: Director

Date: _____

City Manager's Update

Date: November 9, 2023

To: Mayor and City Council

General

- The **City of Bonner Springs will bring on two Senior-year interns** in coordination with Bonner Springs-Edwardsville USD High School. In January, two interns with an interest in journalism and graphic design will start working with the City Manager's Office/Economic Development to produce content for our social media channels and learn how to develop public information campaigns related to city activities and events. The students will work approximately 10 hours a week, mostly remote, to design graphics and video for the city to use to talk about community projects. Make sure you're following our social media platforms on [Facebook](#), [Instagram](#) and our [e-newsletter](#) to share city information and help engage our community.
- The **Mayor's Christmas Tree Lighting and Holiday Parade** will be held on Saturday, December 2 in Centennial Park. Make an evening of it and come early for the Candy Cane Hunt and the Holiday Lighted Parade. After the tree lighting, come visit Santa at the Community Center for pictures, cocoa and cookies!

Schedule of Events:

4:45 p.m. - Candy Cane Hunt at Centennial Park

5:30 p.m. - Holiday Lighted Parade in Downtown

5:45 p.m. - Mayor's Tree Lighting in Centennial Park

6:15 p.m. - Cookies and Cocoa with Santa at Community Center

All events are free and open to the public. Find event details online on the [City's Facebook page](#).

- **Metro Street Patching** - Contractor is advising that they have been delayed due to weather. This is planned for the first week in December. This might be affected by weather if cold temperatures arrive and the asphalt plants close down for the winter.
- This year, there will be a **Small Business Bingo** event on Saturday, November 25 to promote shopping at small businesses. Several Bonner businesses are participating. Follow the event and join in on the fun at the Shop Downtown [Facebook page](#). Winners from the Small Business Bingo will win a Chamber of Commerce Bonner Bucks gift certificate.
- **Camp Great Adventure received an additional \$21,000.00 in grant funds** from Child Care Aware in partnership with the Kansas Department for Children and Families for being a current DCF provider. Justine Spease had applied for this grant in August and we received the check this week! It's a one-time payment, no need to track expenses. No timeline on when funds need to be spent. Funds will likely be used to help pay for 2024 expenses such as field trips.

Upcoming Events and Closures:

- Thurs. 11/9: Downtown Boutiques' Sip N Shop: 4PM-8PM
- Fri. 11/10: City Offices closed for Veteran's Day Holiday
- Thurs. 11/23-11/24: City Offices closed for Thanksgiving Holiday
- Fri. 11/24: Black Friday Shopping with local businesses
- Fri. 11/24-12/31: Knights of Lights at Ren Fest ([Tickets required](#))
- Sat. 11/25: Small Business Saturday Shopping with local businesses
- Fri. 12/1: Downtown Boutiques Ornament Crawl: 5PM-8PM ([Tickets required](#))
- Sat. 12/2: Mayor's Christmas Tree Lighting and Holiday Parade at Centennial Park
- Tue. 12/12: City Offices closed early at 1pm for Staff Development and Holiday Event
- Mon. 12/25: City Offices closed for Christmas Holiday

Library

- There are several events coming up at the Bonner Springs Library. Please visit the library official website [HERE](#) for more details.

Recreation

- Hosting a community CPR class on Saturday, Nov. 18th from 9am-12pm at the Methodist Church on Morse Ave. | \$60 | Space is limited.
- Youth Sports:
 - Youth Volleyball ended on Nov. 4th | 73 participants
 - Youth Basketball registration deadline Nov. 13th
- Jack-O-Lantern Jamboree event results: Rainy and COLD! Event was moved indoors. Approx. 210 in attendance despite the weather. Added a Trick-or-Treat at City Hall on Halloween as a supplement.
- Pool News:
 - Pool is winterized - Shout out to Public Works for their help with this!
 - Slide pump replacement will take place before the next season.
 - Pool season is just 6 short months away!
- Fit & Strong class for older active adults is on week 6 of 8. Participants reporting improvements to their flexibility and increased energy. 8 participants are participating in this free class. Stay tuned for the next offering!
 - As a reminder, Gloria and Tatum received their certificates to teach this class as a part of a grant from the National Recreation and Park Association back in January.
- Trips:
 - Holiday Lights Tour | Nov. 30th | \$25
 - New Dinner Theatre: Catch Me If You Can | Jan. 3rd | \$49
 - Travel Show 2024 | Jan. 17th | Free | A showcase of all of the exciting trips we have planned for 2024!
 - Sneak preview of some 2024 trips: New Orleans, St. Louis, Omaha, and Wisconsin!

Case No.	Application Date	Project Name	Address	Project Type	Project Status	Board of Zoning Appeals	Approved/ Denied	Planning Commission	Approved/ Denied	Governing Body	Approved/ Denied	Applicant	Current Zoning or Future Land Use	Requested Zoning	No. Lots	Total Acres
COMPLETED PLANNING PROJECTS - 2023																
NOVEMBER 2022 SUBMITTALS - CUT OFF DATE 11/14 FOR 1/17 PC MEETING																
BSCP-02-22	November 14, 2022	Bonner Springs Industrial	720 N. 118th Street	Comp Plan Change	PC APPROVED			January 17, 2023	APPROVED	February 13, 2023	APPROVED	VanTrust Real Estates	MX	I-1	1	80+/-
BSRZ-03-22	November 14, 2022	Bonner Springs Industrial	720 N. 118th Street	Rezoning	PC APPROVED			January 17, 2023	APPROVED	February 13, 2023	APPROVED	VanTrust Real Estates	MX	I-1	1	80+/-
DECEMBER 2022 SUBMITTALS - CUT OFF DATE 12/19 FOR 2/21 PC MEETING																
FP-01-22	December 7, 2022	Ensign Storage	399 N. 130th St	Final Plat	APPROVED			February 28, 2023	APPROVED	March 27, 2023	APPROVED	Triangle Self Storage LLC	C-S and A-1	NA	1	13.11
RP- 01-23	January 6, 2023	LOF Lot 242	524 Lake Forest Drive	Replat	APPROVED			February 28, 2023	APPROVED	March 27, 2023	APPROVED	Atlas Land Consulting on behalf of Gayleene Sander	R-1	NA	1	0.35
JANUARY 2023 SUBMITTALS - CUT OFF DATE 1/16 FOR 3/21 PC MEETING																
ST-01-23	January 25, 2023	Built to Fit, Inc. - New Building	11733 Kaw drive	Site/Landscape Plan Review	APPROVED			March 21, 2023	APPROVED			Bond/Hoffine	C-S	NA	1	.554+/-
SUP-01-23	January 13, 2023	Multifamily SUP - Emerald Homes	212 W. Kump Ave	Special Use Permit	APPROVED			March 21, 2023	APPROVED	April 10, 2023	APPROVED	Emerald Homes Inc	R-1A	NA	1	0.24
SUP-02-23	January 13, 2023	Multifamily SUP - Emerald Homes	209 Shadyside Ave	Special Use Permit	APPROVED			March 21, 2023	APPROVED	April 10, 2023	APPROVED	Emerald Homes Inc	R-1A	NA	1	0.23
SUP-03-23	January 13, 2023	Multifamily SUP - Emerald Homes	224 Coronado Rd	Special Use Permit	APPROVED			March 21, 2023	APPROVED	April 10, 2023	APPROVED	Emerald Homes Inc	R-1A	NA	1	0.28
BSZO-01-23	January 16, 2023	Accessory Building Zoning Ord. Amendment	City Wide	Zoning Ord. Amendment	APPROVED			March 21, 2023	APPROVED	April 10, 2023	APPROVED	City of Bonner Springs	NA	NA	NA	NA
LS-01-23	February 3, 2023	Spencer Lot Split	13901 Archer Road	Lot Split	APPROVED			Aprli 18, 2023	APPROVED			Sharon Spencer	AG	NA	2	20+/- each
FEBRUARY 2023 SUBMITTALS - CUT OFF DATE 2/13 FOR 4/18 PC MEETING																
SUP-04-23	February 10, 2023	Brian Walters	11845 Kaw Drive	Special Use Permit	APPROVED			April 18, 2023	APPROVED	May 8, 2023	APPROVED	Redpoint Properties; Brian Walters	I-1	NA	1	4.8
BZA-01-23	March 13, 2023	Jerry Lee Jarrett Life Center	143 W. Insley	Sign Variance	APPROVED	May 16, 2023	APPROVED					Marti Palmer - View Sign and Light	R-1-A	NA	1	
MARCH 2023 SUBMITTALS - CUT OFF DATE 2/13 FOR 4/18 PC MEETING																
EV-01-23	March 17, 2023	Guy Tiner	518 N. Nettleton Ave	Right of way vacation	DENIED			May 16, 2023	DENIED	June 12, 2023	DENIED	Guy Tiner	R-1	NA	1	
MAY 2023 SUBMITTALS - CUT OFF DATE 5/15 FOR 7/18 PC MEETING																
ST-02-23	May 17, 2023	Olde Mill Properties Garage Addition	611 W. 2nd Street	Site and Landscape Plan Review	APPROVED			June 20, 2023	APPROVED			Olde Mill Properties - Hunter Salsbury	C-2	NA	1	6.89
JUNE 2023 SUBMITTALS - CUT OFF DATE 6/12 FOR 8/15 PC MEETING																
BZA-03-23	March 17, 2023	Guy Tiner	518 N. Nettleton Ave	Sidyard Setback Variance	APPROVED	August 15, 2023	APPROVED					Guy Tiner	R-1	NA	1	
BZA-02-23	June 2, 2023	The 120 on Oak	120 Oak Street	Variance(s)	APPROVED	August 15, 2023	APPROVED					Chad Schimke	C-1	NA	1	1.9+/-
BSZO-01-23		Comprehensive Plan Update	City Wide	Comp Plan	APPROVED			August 15, 2023	APPROVED	September 25, 2023	APPROVED					
JULY 2023 SUBMITTALS - CUT OFF DATE 7/17 FOR 9/19 PC MEETING																
BSRZ-01-23	July 17, 2023	Cornerstone Apartments	300 S. 130th Street	Rezoning	APPROVED			September 19, 2023	APPROVED	October 23, 2023	APPROVED	Cornerstone - Bonner Springs K7 Partners, LP	A-1	R-3	1	21.3984

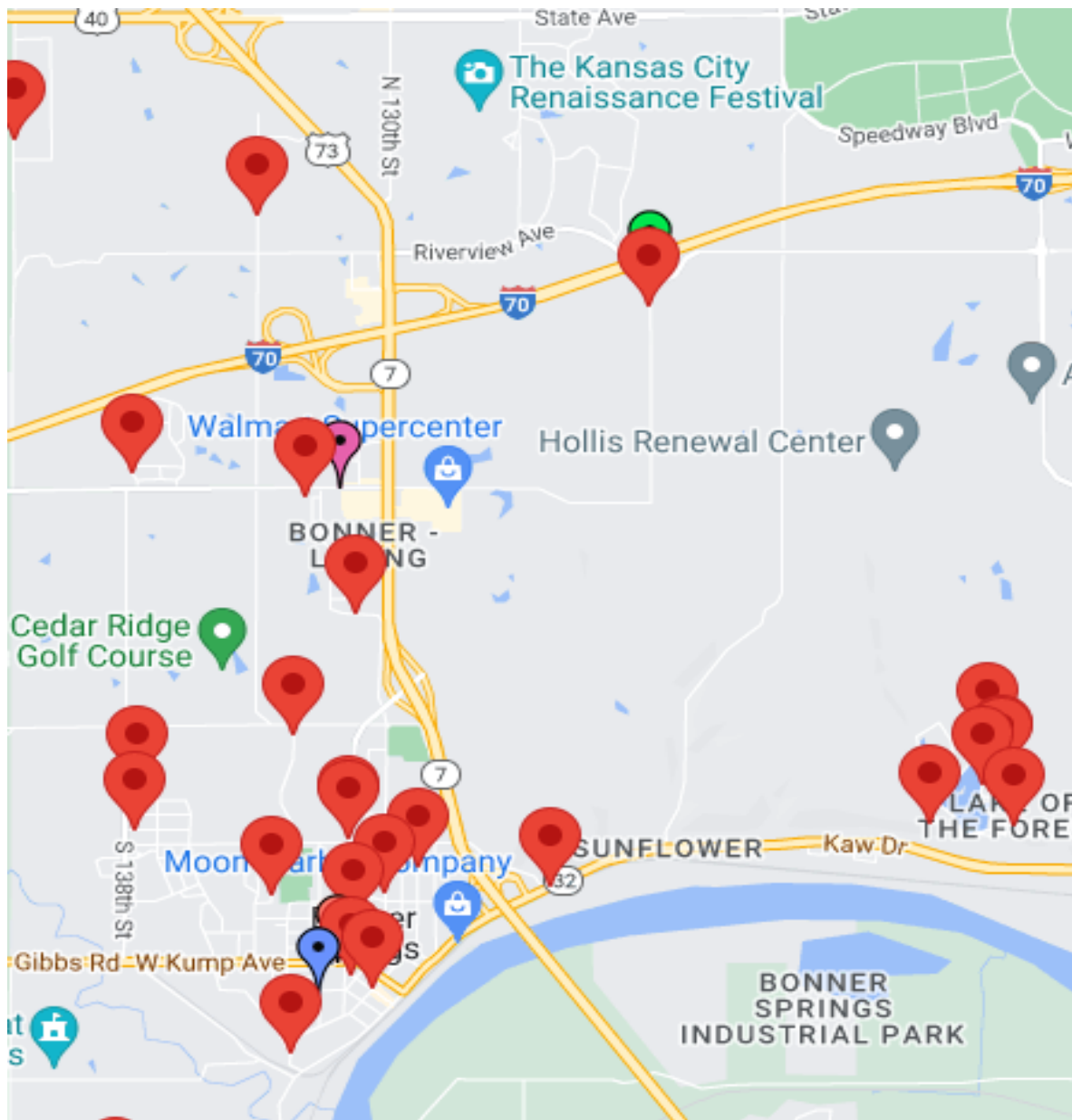
Case No.	Application Date	Project Name	Address	Project Type	Project Status	Board of Zoning Appeals	Approved/ Denied	Planning Commission	Approved/ Denied	Governing Body	Approved/ Denied	Applicant	Current Zoning or Future Land Use	Requested Zoning	No. Lots	Total Acres
Pending Planning Projects List																
FDP-02-22	November 15, 2022	APAC	1800 S. 122nd Street	Floodplain Development Permit	PENDING FEMA APPROVAL							Dan Jones, APAC-Kansas, Inc	I-2	NA	1	745+/-
SEPTEMBER 2023 SUBMITTALS - CUT OFF DATE 9/18 FOR 11/21 PC MEETING																
BZA-04-23	September 18, 2023	Brett Lynn	740 Linda Lane	Variance	PENDING	November 21, 2023	PENDING					Brett Lynn	R-1	NA	1	23,156sqft
SUP-05-23	October 2, 2023	14110 Minnesota Ave Billboard	14110 Minnesota	Special Use Permit	PENDING			November 21, 2023	PENDING	December 11, 2023	PENDING	Ad Trend Inc.	I-1	NA	1	1.7
BSZO-02-23	NA	Bonner Springs Unified Development Ordinance	City Wide	Zoning Amendment	PENDING			November 21, 2023	PENDING	December 11, 2023	PENDING	City	NA	NA		

REPORT OF BUILDING PERMITS ISSUED

ISSUED DATES: 10/16/2023 THRU 11/5/2023

STATUS: OPENED, COMPLETED

TYPE OF PERMIT	NUMBER OF PERMITS
COMMERCIAL NEW/ADDITION.....	0
COMMERCIAL REMODEL.....	0
COMMERCIAL ROOF.....	0
DECK.....	1
DRIVEWAY.....	0
DEMOLITION.....	0
ELECTRICAL.....	2
FENCE.....	0
FIREWORKS.....	0
GENERAL INSPECTION.....	0
MECHANICAL.....	6
OPEN FLAME.....	0
PLUMBING.....	6
POOL, ABOVE GROUND.....	0
POOL, IN GROUND.....	0
RESIDENTIAL ACCESSORY STRUCTURE.....	0
RESIDENTIAL MANUFACTURED MOVE-IN.....	0
RESIDENTIAL NEW/ADDITION.....	1
RESIDENTIAL REMODEL.....	0
RESIDENTIAL ROOF.....	3
RIGHT OF WAY.....	1
SIGN.....	0
TENT.....	0
UTILITIES OFF.....	0
=====	
TOTAL NEW PERMITS.....	20
TOTAL ACTIVE PERMITS.....	127



CODE ENFORCEMENT INCIDENT ACTIVITY REPORT

INCIDENT CODE: *-All

USER: mstites

DATES: 10/6/2023 THRU 11/5/2023

	NEW INCIDENTS	RESOLVED/ CLOSED	CUMULATIVE ACTIVE CASES
BRUSH.....	0.....	11.....	9
GENERAL.....	1.....	114.....	58
INOPERABLE/UNLICENSED/ON-GRASS.....	2.....	145.....	166
OUTSIDE STORAGE.....	2.....	145.....	103
PERMIT CHECK.....	0.....	259.....	0
PROPERTY MAINTENANCE.....	1.....	89.....	42
SIGNS.....	4.....	436.....	0
SNOW & ICE.....	0.....	7.....	0
TALL GRASS/WEEDS.....	0.....	278.....	6
=====			
TOTALS.....	10.....	1484.....	384

Report shows number of locations with multiple violations at many locations; does not include site re-inspections.

