

City Council Minutes – Regular Meeting – December 18, 2023

The Bonner Springs City Council met in regular session at 7:30 p.m.

Present: Mayor Harrington, Councilmembers Shannon, Long, Wood, Gurley, Kipp, Stephens and Reeves.
Councilmember McMahan was absent.

City staff present: Sean Pederson, City Manager; Amber Vogan, Assistant City Manager; Chris Brake, City Clerk; Tillie LaPlante, Finance Director;

The Mayor led the Pledge of Allegiance to the Flag of the United States of America, and Pastor Flournoy led the invocation.

Citizen Concerns about Items Not on Today’s Agenda – Burt Haigh, 611 N. Nettleton, is concerned about what he believes is a commercial scrap yard business operating in a residential neighborhood. Mr. Haigh introduced Scott and Nicolette Ducey and Bob and Twyla Kitchen who accompanied him. Mr. Haigh stated he has called the police department on many occasions on, the neighbor who is working on vehicles on a flatbed trailer. Mr. Haigh presented the council with a notebook of pictures he took of his neighbors’ property each morning when he walks his dog, and a petition signed by twelve of his neighbors requesting the City “take all necessary action to stop” the commercial business from operating in their residential neighborhood.

CONSENT AGENDA – The Mayor read the Consent Agenda items and asked the staff, audience or City Council if they wished to remove an item for separate consideration. Stephens requested Item No. 7 be removed for separate consideration.

1. Minutes of the November 27, 2023 City Council Meeting
2. Claims for City Operations
3. 2024 Mill Levy Services Contract - Senior Center Services
4. 2024 - 2028 Capital Improvement Plan
5. Resolution to Write Off Uncollected Account Payable Warrants. Assigned Resolution No. 2023-20
6. Write Off Uncollected Accounts
7. Fire Department Automatic Aid Agreement
8. License Renewals - Cereal Malt Beverage

Shannon moved and Reeves seconded to approve the consent agenda with the exception of Item No. 7 to be pulled for separate consideration. Unanimous approval.

OLD BUSINESS – None

NEW BUSINESS –

7. **Fire Department Automatic Aid Agreement** – Stephens moved and Shannon seconded to approve the Fire Department Automatic Aid Agreement. Unanimous approval.

1. **Executive Session to Discuss Non-Elected Personnel Matters Pursuant to K.S.A. 75-4319(b)(1).**

Stephens moved and Gurley seconded to go into executive session for consultation with an attorney pursuant to exception, K.S.A.75-4319(b)(2). The open meeting will resume in the Council Chamber at 8:05 p.m.
Unanimous approval.

Gurley moved and Stephens seconded to resume the open meeting with no action taken at 8:05 p.m. Unanimous approval.

2. **Ordinance to Adopt the Unified Development Ordinance - BSZO-02-23** - Shannon moved and Stephens seconded to approve an ordinance adopting the Unified Development Ordinance and repealing the existing Subdivision Regulations and Zoning Ordinances of the City of Bonner Springs, Kansas. Unanimous approval. Assigned Ordinance No. 2561.

3. **Special Use Permit for 14110 Minnesota Avenue - SUP-05-23 - Outdoor Advertising Sign** - Gurley moved and Reeves seconded to adopt an ordinance approving the requested Special Use Permit for 14110 Minnesota Avenue - SUP-05-23. Unanimous approval. Assigned Ordinance No. 2563.
4. **Bid Award - Farmers Market Pavilion Installation - Shannon** moved and Wood seconded to award the bid for installation of the Farmers Market Pavilion to Sands Construction LLC in the amount of \$164,756. Unanimous approval.
5. **City Hall Digital Sign Purchase** – Stephens moved and Shannon seconded to authorize the City Manager to sign an agreement with Young Sign Company for the purchase and installation of a digital sign in the amount of \$50,058.13. Unanimous approval.
6. **Minet M Readers** – Gurley moved and Shannon seconded to authorize the public works department to proceed with the expansion and upgrade of the Minet M unit for the water meter reading system. Unanimous approval.
7. **Ordinance to Provide for Compensation of the City Council and Mayor** - Gurley moved and Shannon seconded to adopt an ordinance providing compensation for the City Council and Mayor. Motion carried with Kipp dissenting. Assigned Ordinance No. 2562.
8. **Classification, Compensation and Benefits Study – Award** - Shannon moved and Stephens seconded to award the Classification, Compensation and Benefits Study to McGrath Human Resources Group for an amount not to exceed \$42,546, pending City Attorney review of a contract, and authorize the City Manager to sign the agreement. Unanimous approval.
9. **Personnel Policy Updates** - Reeves moved and Shannon seconded to approve the December 2023 updates to the Personnel Policies and Guidelines. Unanimous approval.
10. **Resolution to Approve City Fee Updates for 2024** – Shannon moved and Stephens seconded to adopt a resolution amending the City fee schedule as proposed, effective January 1, 2024. Unanimous approval. Assigned Resolution No. 2023-21.
11. **The 120 Society LLC Funding Agreement** - Shannon moved and Gurley seconded to approve the funding agreement with the 120 Society LLC and authorize the City Manager to sign the agreement. Unanimous approval.
12. **Resolution to Declare Official City Cookie** – Mayor Harrington moved and Shannon seconded to adopt a resolution declaring snickerdoodle cookies the official cookie of the City of Bonner Springs. Unanimous approval. Assigned Resolution No. 2023-22.

PRESENTATIONS

1. **Snickerdoodle Cookie Day Proclamation** - The Mayor presented a proclamation to his granddaughter, Sydney Thomas, declaring December 18, 2023 Snickerdoodle Cookie Day in Bonner Springs.

REPORTS

Item No. 1: Mayor's Report -

The Mayor thanked the City and Public Works and Parks and Recreation departments for their work decorating the City for Christmas.

The Mayor and Mayor Elect Attended the UG State of the Government speech by Mayor Garner.

Attended the Wyandotte/Johnson Counties Mayors Council holiday gathering.

Attended the Wyandotte Economic Development Council as a ten-year board member.

Attended his last Library Board meeting, the new Mayor will assume that seat. The Bonner Springs Library is a feather in the City's cap.

Stated it has been a joy to represent Bonner Springs as Mayor for the last ten years.

The Mayor reviewed challenges and advancements of the City in the last 10 years.

Item No. 2: City Manager's Report – Written report included in the agenda

Agreed snickerdoodles are his favorite cookie and wished everyone happy holidays.

Item No. 3: City Council Items –

Shannon – noted the transition to a new Mayor is exciting and sad. Stated he has appreciated working with Mayor Harrington.

Long – Stated it has been an honor to serve with the Mayor and appreciates everything he does in the community.

Wood – Thanked the Mayor for all his help.

Gurley – Thanked the Mayor for everything he does for the community. Thanked everyone for all that has been done in the last 8 ½ years. Stated that she genuinely likes and respects everyone on the dais and is happy they can disagree and still makes decisions that are best for the City.

Kipp – Stated Mayor Harrington is an outstanding example of leadership.

Reeves – Thanked Mayor Harrington for his leadership and patience over the years.

Stephens – Had an opportunity to serve on the Senior Boards for the Bonner High School graduates and encourages others to serve in the spring. Reminded everyone that there are a lot of members of the community that struggle this time of year and asked Staff to post information and resources on social media. Honored and grateful to have served as Councilmember of Ward II. Both Mayors Smith and Harrington were shining examples of what leadership should be.

The meeting adjourned at 9:02 p.m.

_____ Christina Brake, City Clerk