City of Bonner Springs
KANSAS

**Monday, March 25, 2024**

200 East Third Street, Bonner Springs, KS 66012
Bonner Springs City Hall
Council Chambers

**NO WORKSHOP MEETING**
**REGULAR CITY COUNCIL MEETING - 7:30 p.m.**

**The meeting is open to the public.**

## CITY COUNCIL MEETING - 7:30 P.M.

### 1. Proclamation - National Child Abuse Prevention Month

### 2. Proclamation - Unified Bowling Team - State Qualifiers

## CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA. (COPIES OF MATERIAL PRESENTED TO THE CITY COUNCIL MUST ALSO BE PROVIDED TO THE CITY CLERK.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

## CONSENT AGENDA

### 1. Minutes of the March 11, 2024 City Council meeting.

| | |
|---|---|
| Action | Make a motion to approve the minutes as presented. |
| Recommendation | Staff recommends approval. |

Documents:

1. 03112024 CCM Minutes

### 2. Claims for City Operation

| | |
|---|---|
| Action | Make a motion to approve the claims for City operations as presented. |
| Recommendation | Staff recommends approval. |

Documents:

1. Supplement Check Register
2. Supplment Expense Approval Report
3. Main Check Register
4. Main Expense Approval Report
5. Refund Check Register

### 3. Appointments to Boards and Commissions

| | |
|---|---|
| Action | Make a motion to approve the appointments to boards and commissions as presented. |
| Recommendation | The Mayor recommends approval. |

Documents:

### 4. Public Use Request - City Wide Clean Up - 138th Street

| | |
|---|---|
| Action | Make a motion to approve the public use request to close portions of 138th Street during the City-Wide Clean Up. |
| Recommendation | Staff recommends approval. |

Documents:

1. PUR 138th Street

## OLD BUSINESS

## NEW BUSINESS

### 1. Public Hearing to Issue Industrial Revenue Bonds for First Phase of BSV,

### LP Senior Housing Project

Action: Make a motion to open the public hearing at ______ to consider the request for an Industrial Revenue Bond for the first phase of the BSV, LP senior housing project.
Make a motion to close the public hearing at________.

Recommendation: Staff recommends holding the hearing.

Documents:
1. BSV Housing Full Detail Impact Report

### 2. Resolution of Intent to Issue Industrial Revenue Bonds for BSV, LP Senior Housing Project

Action: Make a Motion to adopt a Resolution of Intent to issue industrial revenue bonds for the first phase of the BSV, LP project.

Recommendation: Staff and Bond Counsel recommend approval.

Documents:
1. Resolution of Intent - Bonner Springs, KS - BSV Project, Phase 1 IRB
2. PILOT Agreement - Bonner Springs, KS - BSV Project, Phase 1 IRB

### 3. Letter of Support for the Bonner Springs Senior Housing Villas

Action: Make a motion to approve the Mayor to sign a letter of support for the Bonner Springs Senior Villas' application for the Senior Housing Project Tax Credit application to the Kansas Housing Resource Corporation.

Recommendation: Staff recommends approval.

Documents:
1. Letter of Support - Bonner Springs Senior Villas

### 4. Governing Body Policy Approval - Purchase Policy Updates

Action: Make a motion to approve Governing Body Policy GB-19-01R, updating the City's purchasing policy.

Recommendation: Staff recommends approval

Documents:
1. Purchasing Policy with Track Changes
2. Purchasing Policy Revised

### 5. Bid Award - Firefighter Protective Equipment

Action: Make a motion to authorize the purchase of Firefighter Protective Equipment from Conrad Fire Equipment for the total amount of $116,800.

Recommendation: The Fire Chief Recommends approval.

Documents:

### 6. Elect Council President

Action: Make a motion to elect Rodger Shannon to the Council President position.

Recommendation: The Mayor recommends approval.

Documents:

### 7. Elect Mayor Pro-Tem

Action: Make a motion to approve Mark Kipp as Mayor Pro-Tem.

Recommendation: The Mayor recommends approval.

Documents:

### 8. Executive Session

Action: Make a motion to go into executive session to discuss matters pursuant to the exception for consultation with an attorney, K.S.A 75-4319(b)(2). Regular session will resume at ______p.m.
Make a motion to return to regular session at ______p.m.

Recommendation

Documents:

## REPORTS

### 1. City Manager's Report

Documents:

1. City Managers Update 3-22-24
2. 3.18.24_Completed_Planning_Projects
3. 3.18.24_Pending_Planning_Projects
4. InCode_Building_Permit_Report
5. InCode_Code_Enforcement_Report

### 2. City Council Items

### 3. Mayor's Report

Documents:

1. Mayors Update 240325

## Adjournment

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Christina Brake

**Subject: Minutes of the March 11, 2024 City Council meeting.**

**Recommendation:** Staff recommends approval.

**Action:** Make a motion to approve the minutes as presented.

**Background:**

**Discussion:**

**Financial Impact:**

**The Bonner Springs City Council met in regular session at 7:30 p.m.**
Present: Mayor Stephens, Councilmembers Long, Blanks, McMahan, Wood, Reeves, Gurley, Kipp and Shannon.

City staff present: Sean Pederson, City Manager; Chris Brake, City Clerk; Tillie LaPlant, Finance Director; Tim Richards, Fire Chief; Megan Gilliland, Economic Development Coordinator;

The Mayor led the Pledge of Allegiance to the Flag of the United States of America and Pastor Flournoy led the invocation.

**PRESENTATIONS –**

1. Swearing In - Fire Department Personnel. The Fire Chief introduced Captain Dave Asmus, Captain Chris Chindlund and Captain Brenden Crain; Firefighters Brian Christopher, Bryce Johnson, Angel Leon, Mason MeGee, Connor Quick, Andrew Rundberg, Gordon Vicker, Caleb Michael and David Miller. The City Clerk administered the oath.

**Citizen Concerns about Items Not on Today's Agenda –** Edwardsville Fire Chief commended the City for going full time with the Fire Department.

**CONSENT AGENDA** – The Mayor read the Consent Agenda items and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

1. Minutes of the February 26, 2024 City Council Meeting
2. Claims for City Operations
3. 2023 4th Quarter Financial Reports
4. Massage Therapy License Renewal - Jing Zhang
5. Appointments to Boards and Commission

Reeves moved and Shannon seconded to approve the consent agenda as presented. No items were removed for separate consideration. Unanimous approval.

**OLD BUSINESS –** None

**NEW BUSINESS –**

1. **2024 Street Program –** Informational Only. No Action Taken.

2. **Final Plat - FP-01-24 - Old Dominion -** Shannon moved and Blanks seconded to accept the dedication of easements and right-of-way as shown on the Final Plat of Old Dominion Freight Lines Bonner Springs. Unanimous approval.

3. **Rezoning - BSRZ-02-23 - QuikTrip Corp. –** Gurley moved and Shannon seconded approve rezoning for 300 S. 129th Street, Lot 7 of the ODFL Bonner Springs final plat from RR (Rural Residential) to GC (General Commercial). Tara Limbach, Quik Trip Corporation, answered questions from Councilmembers. Unanimous approval.

4. **Executive Session –** Gurley moved and Shannon seconded to go into executive session to discuss matters pursuant to the exception for consultation with an attorney, K.S.A 75-4319(b)(2). Regular session will resume at 8:40 p.m. Gurley moved and Shannon seconded a motion to return to regular session at 8:40 p.m.

   Gurley moved and Long seconded to go into executive session to discuss matters pursuant to the exception for consultation with an attorney, K.S.A 75-4319(b)(2). Regular session will resume at 8:55 p.m. Shannon moved and Long seconded a motion to return to regular session at 8:59 p.m.

**REPORTS**

**Item No. 1: City Manager's Report –**
- The City Manager sent out a budget schedule for next upcoming fiscal year 2025.
- Stated the water meter program and replacement process is going well.
- Mail is somewhat slow and we're working with residents on utility bill delivery issues.

**Item No. 2: City Council Items –**
**Shannon** asked whose responsibility it was to clean up the hay on the K7 off ramp.
**Kipp** stated that his daughters enjoyed the Polar Plunge. Congratulations to Justine on receiving her award.
**McMahan** thanked the Deputy Public Works Director for the tour of the water plant.
**Blanks** thanked the Mayor for participating in the Polar Plunge. An announcement will come with the final donation numbers. Thanked Bonner Springs Fire Department for being there for safety and thanked the Bonner Police Department and Wyandotte County Sheriff's Department for participating. Thanked the Deputy Public Works Director for the tour of the water plant. Advised that she will be absent on the 25th.

**Item No. 3: Mayor's Report –** appreciated participating in the Polar Plunge and thanked emergency personnel for being there and Emily for arranging the event.

5. **Adjourn Meeting –**
   Blanks moved and Shannon seconded to adjourn the City Council meeting at 9:11 p.m. Unanimous approval.

_________________________ Christina Brake, City Clerk

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Sarah Frehe

**Subject: Claims for City Operation**

**Recommendation:** Staff recommends approval.

**Action:** Make a motion to approve the claims for City operations as presented.

**Background:** Staff enclosed the supplement claims for City operations in the amount of $42,282.37, regular claims in the amount of $2,304,399.27, and utility refunds in the amount of $75.

**Discussion:**

**Financial Impact:**

# Check Register

Bonner Springs, KS

Packet: APPKT00705 - 3/15/2024 Payroll Check Run

By Check Number

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| **Bank Code: AP BANK-AP BANK** | | | | | | |
| 2470 | ATMOS ENERGY | 03/15/2024 | Regular | 0.00 | 3,999.61 | 153231 |
| 10942 | EVERGY KANSAS CENTRAL INC FKA V | 03/15/2024 | Regular | 0.00 | 29,469.41 | 153232 |
| 9879 | MAINSTREET CREDIT UNION | 03/15/2024 | Regular | 0.00 | 865.00 | 153233 |
| 5636 | TILLIE LAPLANTE | 03/15/2024 | Regular | 0.00 | 32.16 | 153234 |
| 11421 | WEX INC | 03/15/2024 | Regular | 0.00 | 7,916.19 | 153235 |

**Bank Code AP BANK Summary**

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 5 | 5 | 0.00 | 42,282.37 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | **5** | **5** | **0.00** | **42,282.37** |

# Expense Approval Report
## By Vendor Name

Bonner Springs, KS

Post Dates 3/15/2024 - 3/15/2024

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| **Vendor: 2470 - ATMOS ENERGY** | | | | |
| ATMOS ENERGY | 0003576 | 03/15/2024 | GAS SERVICE | 1,629.22 |
| ATMOS ENERGY | 0003576 | 03/15/2024 | GAS SERVICE | 1,188.36 |
| ATMOS ENERGY | 0003576 | 03/15/2024 | GAS SERVICE | 429.06 |
| ATMOS ENERGY | 0003576 | 03/15/2024 | GAS SERVICE | 242.76 |
| ATMOS ENERGY | 0003576 | 03/15/2024 | GAS SERVICE | 429.06 |
| ATMOS ENERGY | 0003576 | 03/15/2024 | GAS SERVICE | 81.15 |
| | | | **Vendor 2470 - ATMOS ENERGY Total:** | **3,999.61** |
| **Vendor: 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC** | | | | |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 3,273.28 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 167.57 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 1,006.07 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 1,499.50 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 275.53 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 2,664.30 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 2,089.60 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 404.57 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 10,592.14 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 6,648.03 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 388.25 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 70.37 |
| EVERGY KANSAS CENTRAL INC… | 0003577 | 03/15/2024 | ELECTRIC SERVICE | 390.20 |
| | | | **Vendor 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC Total:** | **29,469.41** |
| **Vendor: 9879 - MAINSTREET CREDIT UNION** | | | | |
| MAINSTREET CREDIT UNION | 0003583 | 03/15/2024 | PAYROLL FOR 3/15/2024 | 865.00 |
| | | | **Vendor 9879 - MAINSTREET CREDIT UNION Total:** | **865.00** |
| **Vendor: 5636 - TILLIE LAPLANTE** | | | | |
| TILLIE LAPLANTE | 0003578 | 03/15/2024 | MILEAGE REIMBURSEMENT | 32.16 |
| | | | **Vendor 5636 - TILLIE LAPLANTE Total:** | **32.16** |
| **Vendor: 11421 - WEX INC** | | | | |
| WEX INC | 95597476 | 03/15/2024 | FEBRUARY FUEL | 105.99 |
| WEX INC | 95597476 | 03/15/2024 | FEBRUARY FUEL | 535.73 |
| WEX INC | 95597476 | 03/15/2024 | FEBRUARY FUEL | 5,304.30 |
| WEX INC | 95597476 | 03/15/2024 | FEBRUARY FUEL | 966.40 |
| WEX INC | 95597476 | 03/15/2024 | FEBRUARY FUEL | 142.80 |
| WEX INC | 95597476 | 03/15/2024 | FEBRUARY FUEL | 446.74 |
| WEX INC | 95597476 | 03/15/2024 | FEBRUARY FUEL | 414.23 |
| | | | **Vendor 11421 - WEX INC Total:** | **7,916.19** |
| | | | **Grand Total:** | **42,282.37** |

# Check Register

Bonner Springs, KS

Packet: APPKT00712 - 3/19/2024 Check Run

By Check Number

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| **Bank Code: AP BANK-AP BANK** | | | | | | |
| 0402 | ALDEN-HARRINGTON FUNERAL HOM | 03/19/2024 | Regular | 0.00 | 50.00 | 153236 |
| 11863 | ALL COPY PRODUCTS INC | 03/19/2024 | Regular | 0.00 | 194.95 | 153237 |
| 12190 | ALYSSA MILLER | 03/19/2024 | Regular | 0.00 | 100.00 | 153238 |
| 10635 | AMANDA WILCOX | 03/19/2024 | Regular | 0.00 | 80.00 | 153239 |
| 10078 | AMAZON CAPITAL SERVICES INC | 03/19/2024 | Regular | 0.00 | 4,243.34 | 153240 |
| 10764 | ARTHUR J GALLAGHER RISK MANAGI | 03/19/2024 | Regular | 0.00 | 384.00 | 153241 |
| 5615 | AT&T | 03/19/2024 | Regular | 0.00 | 305.35 | 153242 |
| 11698 | AT&T | 03/19/2024 | Regular | 0.00 | 594.52 | 153243 |
| 5184 | AT&T MOBILITY | 03/19/2024 | Regular | 0.00 | 2,859.56 | 153244 |
| 1461 | AUGUSTINE EXTERMINATORS INC | 03/19/2024 | Regular | 0.00 | 87.81 | 153245 |
| 10015 | AXON ENTERPRISES INC | 03/19/2024 | Regular | 0.00 | 23,988.00 | 153246 |
| 12400 | BAYZELL DAVIS | 03/19/2024 | Regular | 0.00 | 100.00 | 153247 |
| 7416 | BG CONSULTANTS, INC | 03/19/2024 | Regular | 0.00 | 24,034.50 | 153248 |
| 12165 | BLUE CARDINAL CHEMICAL LLC | 03/19/2024 | Regular | 0.00 | 360.41 | 153249 |
| 2798 | BONNER SPRINGS AUTO REPAIR LLC | 03/19/2024 | Regular | 0.00 | 73.91 | 153250 |
| 0121 | BONNER SPRINGS LIBRARY | 03/19/2024 | Regular | 0.00 | 21,728.74 | 153251 |
| 12535 | BRIDGET BADE | 03/19/2024 | Regular | 0.00 | 200.00 | 153252 |
| 11759 | BURNS & MCDONNELL CAS CONSTRU | 03/19/2024 | Regular | 0.00 | 1,880,471.00 | 153253 |
| 0139 | BYERS GLASS & MIRROR INC | 03/19/2024 | Regular | 0.00 | 336.00 | 153254 |
| 12527 | CARMAX AUTO SUPERSTORES INC | 03/19/2024 | Regular | 0.00 | 24,401.00 | 153255 |
| 2561 | CDW LLC | 03/19/2024 | Regular | 0.00 | 223.79 | 153256 |
| 12536 | CHARLOTTE SHATTO | 03/19/2024 | Regular | 0.00 | 100.00 | 153257 |
| 11793 | CHARTER COMMUICATIONS HOLDIN | 03/19/2024 | Regular | 0.00 | 257.04 | 153258 |
| 10027 | CINTAS | 03/19/2024 | Regular | 0.00 | 1,436.84 | 153259 |
| 0147 | CITY ATTORNEYS ASSOCIATION OF K | 03/19/2024 | Regular | 0.00 | 35.00 | 153260 |
| 2410 | CITY TREASURER KCK | 03/19/2024 | Regular | 0.00 | 109,589.01 | 153261 |
| 10136 | COMPLIANCEONE | 03/19/2024 | Regular | 0.00 | 1,135.80 | 153262 |
| 12537 | CORA REED | 03/19/2024 | Regular | 0.00 | 100.00 | 153263 |
| 0716 | CORE & MAIN LP | 03/19/2024 | Regular | 0.00 | 1,095.50 | 153264 |
| 12538 | CRAIG S. CHENEY | 03/19/2024 | Regular | 0.00 | 2,500.00 | 153265 |
| 7098 | CTM MEDIA GROUP INC | 03/19/2024 | Regular | 0.00 | 8,000.00 | 153266 |
| 7487 | CULLUM & BROWN OF KANSAS CITY | 03/19/2024 | Regular | 0.00 | 50.00 | 153267 |
| 12358 | DAVID MARX | 03/19/2024 | Regular | 0.00 | 150.00 | 153268 |
| 0014 | DEFFENBAUGH INDUSTRIES INC | 03/19/2024 | Regular | 0.00 | 4,787.70 | 153269 |
| 10343 | DELS, LLC | 03/19/2024 | Regular | 0.00 | 794.98 | 153270 |
| 5211 | DUKE'S ROOT CONTROL INC | 03/19/2024 | Regular | 0.00 | 4,756.92 | 153271 |
| 11899 | EASY ICE, LLC | 03/19/2024 | Regular | 0.00 | 276.00 | 153272 |
| 12546 | ERIN THOMPSON | 03/19/2024 | Regular | 0.00 | 100.00 | 153273 |
| 5420 | EVERETT MILBERGER PEST CONTROL | 03/19/2024 | Regular | 0.00 | 150.00 | 153274 |
| 10964 | EVERGY FKA KCP&L | 03/19/2024 | Regular | 0.00 | 140.74 | 153275 |
| 11686 | FIRE RECOVERY EMS LLC | 03/19/2024 | Regular | 0.00 | 1,577.83 | 153276 |
| 7225 | FORTILINE, INC | 03/19/2024 | Regular | 0.00 | 1,083.09 | 153277 |
| 2755 | FTC EQUIPMENT LLC | 03/19/2024 | Regular | 0.00 | 1,967.50 | 153278 |
| 7858 | GALLS LLC | 03/19/2024 | Regular | 0.00 | 236.26 | 153279 |
| 1942 | GRASS PAD INC | 03/19/2024 | Regular | 0.00 | 102.67 | 153280 |
| 1532 | GT DISTRIBUTORS INC | 03/19/2024 | Regular | 0.00 | 39.98 | 153281 |
| 12160 | GUARDIAN SECURITY SYSTEMS INC | 03/19/2024 | Regular | 0.00 | 162.57 | 153282 |
| 0821 | HOLLIDAY SAND AND GRAVEL CO | 03/19/2024 | Regular | 0.00 | 1,331.77 | 153283 |
| 12531 | J. OLIVER CONSTRUCTION LLC | 03/19/2024 | Regular | 0.00 | 1,620.00 | 153284 |
| 12354 | JEFFREY COX | 03/19/2024 | Regular | 0.00 | 4,600.00 | 153285 |
| 5345 | JOHNSON COUNTY WASTEWATER | 03/19/2024 | Regular | 0.00 | 761.28 | 153286 |
| 12545 | JUSTIN EASTWOOD | 03/19/2024 | Regular | 0.00 | 4,240.00 | 153287 |
| 12540 | KA-BOOMER'S ENTERPRIXES INC | 03/19/2024 | Regular | 0.00 | 85.00 | 153288 |
| 11916 | KANSAS ECONOMIC DEVELOPMENT | 03/19/2024 | Regular | 0.00 | 330.00 | 153289 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 5308 | KANSAS ONE-CALL SYSTEM, INC | 03/19/2024 | Regular | 0.00 | 196.80 | 153290 |
| 10555 | KBI LAB | 03/19/2024 | Regular | 0.00 | 400.00 | 153291 |
| 10214 | KC AUCTION DIRECT LLC | 03/19/2024 | Regular | 0.00 | 3,185.14 | 153292 |
| 12541 | KYAH SURRITTE | 03/19/2024 | Regular | 0.00 | 100.00 | 153293 |
| 10114 | LEATHAM FAMILY, LLC | 03/19/2024 | Regular | 0.00 | 145.00 | 153294 |
| 11747 | LENEXA PARK & RECREATION | 03/19/2024 | Regular | 0.00 | 313.20 | 153295 |
| 11776 | MATTHEW BOWLIN | 03/19/2024 | Regular | 0.00 | 402.86 | 153296 |
| 6137 | METRO COURIER INC | 03/19/2024 | Regular | 0.00 | 53.12 | 153297 |
| 12542 | MIKITA BURTON | 03/19/2024 | Regular | 0.00 | 60.00 | 153298 |
| 5116 | MILLER SIGN SHOPPE LLC | 03/19/2024 | Regular | 0.00 | 2,205.00 | 153299 |
| 11389 | MISSION COMMUNICATIONS, LLC | 03/19/2024 | Regular | 0.00 | 2,948.40 | 153300 |
| 12549 | MISSOURI ORGANIC RECYCLING INC | 03/19/2024 | Regular | 0.00 | 200.00 | 153301 |
| 7935 | NANCY L. GOSS | 03/19/2024 | Regular | 0.00 | 175.00 | 153302 |
| 7206 | NATIONAL INSURANCE MARKETING | 03/19/2024 | Regular | 0.00 | 1,117.45 | 153303 |
| 5820 | OLATHE FORD SALES | 03/19/2024 | Regular | 0.00 | 662.34 | 153304 |
| 12544 | OMAHA CONVENTION AND VISITOR: | 03/19/2024 | Regular | 0.00 | 150.00 | 153305 |
| 3393 | PACE ANALYTICAL SERVICES LLC | 03/19/2024 | Regular | 0.00 | 150.00 | 153306 |
| 2955 | PB HOIDALE CO INC | 03/19/2024 | Regular | 0.00 | 235.00 | 153307 |
| 10020 | PDC DIESEL AND AUTO LLC | 03/19/2024 | Regular | 0.00 | 618.69 | 153308 |
| 11541 | PEREGRINE CORPORATION | 03/19/2024 | Regular | 0.00 | 1,616.57 | 153309 |
| 11867 | PI MANAGED SERVICES LLC | 03/19/2024 | Regular | 0.00 | 343.75 | 153310 |
| 11644 | PROGRESSIVE ELECTRONICS INC | 03/19/2024 | Regular | 0.00 | 471.25 | 153311 |
| 0646 | PUSHWATER ENTERPRISES INC | 03/19/2024 | Regular | 0.00 | 137.00 | 153312 |
| 4746 | QUEEN'S PRICE CHOPPER | 03/19/2024 | Regular | 0.00 | 176.05 | 153313 |
| 12543 | RAENAE FREEMAN | 03/19/2024 | Regular | 0.00 | 100.00 | 153314 |
| 10641 | REDISHRED KANSAS INC | 03/19/2024 | Regular | 0.00 | 172.28 | 153315 |
| 11773 | RONALD TILDEN | 03/19/2024 | Regular | 0.00 | 583.18 | 153316 |
| 11859 | SEAN GORDON | 03/19/2024 | Regular | 0.00 | 8,150.00 | 153317 |
| 10016 | SFS ARCHITECTURE, INC | 03/19/2024 | Regular | 0.00 | 57,611.43 | 153318 |
| 7934 | SITEONE LANDSCAPE SUPPLY HOLDII | 03/19/2024 | Regular | 0.00 | 854.40 | 153319 |
| 11869 | SOUTHWEST ANSWERING SERVICE II | 03/19/2024 | Regular | 0.00 | 145.40 | 153320 |
| 7670 | STAPLES CONTRACT & COMMERCIAL | 03/19/2024 | Regular | 0.00 | 121.35 | 153321 |
| 10879 | TEUTONIC HOLDINGS LLC | 03/19/2024 | Regular | 0.00 | 239.09 | 153322 |
| 10854 | THE JATH GROUP INC | 03/19/2024 | Regular | 0.00 | 880.87 | 153323 |
| 11997 | THE UNIVERSITY OF KANSAS | 03/19/2024 | Regular | 0.00 | 50.00 | 153324 |
| 12394 | TIMEKEY ENTERPRISE LLC | 03/19/2024 | Regular | 0.00 | 57,160.72 | 153325 |
| 0591 | TIRE TOWN | 03/19/2024 | Regular | 0.00 | 65.00 | 153326 |
| 11386 | UNIFIED GOVERNMENT TREASURER | 03/19/2024 | Regular | 0.00 | 1,372.00 | 153327 |
| 4137 | UNIVERSITY OF KANSAS HOSPITAL A | 03/19/2024 | Regular | 0.00 | 1,810.00 | 153328 |
| 0915 | VERIZON WIRELESS | 03/19/2024 | Regular | 0.00 | 200.05 | 153329 |
| 8404 | VESTA LEE LUMBER COMPANY | 03/19/2024 | Regular | 0.00 | 43.20 | 153330 |
| 7375 | WATCHMEN SECURITY SERVICES LLC | 03/19/2024 | Regular | 0.00 | 191.29 | 153331 |
| 12547 | WESTERN WATERPROOFING COMPA | 03/19/2024 | Regular | 0.00 | 1,884.57 | 153332 |
| 1321 | WESTLAKE HARDWARE | 03/19/2024 | Regular | 0.00 | 426.46 | 153333 |
| 8411 | WILSON & COMPANY INC ENGINEER | 03/19/2024 | Regular | 0.00 | 17,815.00 | 153334 |
| 12315 | WOOD'S MINI MART | 03/19/2024 | Regular | 0.00 | 50.00 | 153335 |

**Bank Code AP BANK Summary**

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 164 | 100 | 0.00 | 2,304,399.27 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | **164** | **100** | **0.00** | **2,304,399.27** |

# Expense Approval Report
## By Vendor Name

Bonner Springs, KS

Post Dates 3/19/2024 - 3/19/2024

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| **Vendor: 0402 - ALDEN-HARRINGTON FUNERAL HOME INC** | | | | |
| ALDEN-HARRINGTON FUNERA… | 2426 | 03/19/2024 | FLOWERS FOR D. COLL MOTHER'S MEMORIAL SERVICE | 50.00 |
| | | | **Vendor 0402 - ALDEN-HARRINGTON FUNERAL HOME INC Total:** | **50.00** |
| **Vendor: 11863 - ALL COPY PRODUCTS INC** | | | | |
| ALL COPY PRODUCTS INC | AR4290140 | 03/19/2024 | POSTAGE METER SUPPLIES | 194.95 |
| | | | **Vendor 11863 - ALL COPY PRODUCTS INC Total:** | **194.95** |
| **Vendor: 12190 - ALYSSA MILLER** | | | | |
| ALYSSA MILLER | 35525904 | 03/19/2024 | REFUND DEPOSIT FOR HONEYBEE ROOM ON 3/9/2024 | 100.00 |
| | | | **Vendor 12190 - ALYSSA MILLER Total:** | **100.00** |
| **Vendor: 10635 - AMANDA WILCOX** | | | | |
| AMANDA WILCOX | 66297818 | 03/19/2024 | REFUND GIRLS SUMMER BALL FEE | 80.00 |
| | | | **Vendor 10635 - AMANDA WILCOX Total:** | **80.00** |
| **Vendor: 10078 - AMAZON CAPITAL SERVICES INC** | | | | |
| AMAZON CAPITAL SERVICES I… | 17RT-WVYF-4GGD | 03/19/2024 | 3-RING BINDERS | 51.37 |
| AMAZON CAPITAL SERVICES I… | 1C7T-VNTC-FC4F | 03/19/2024 | WIRE CONNCECTORS/CRIMPING TOOL | 147.54 |
| AMAZON CAPITAL SERVICES I… | 1F93-HP3G-1LLM | 03/19/2024 | BOTTLED WATER | 394.99 |
| AMAZON CAPITAL SERVICES I… | 1FHM-V6CN-WXQ6 | 03/19/2024 | LED EXIT SIGN | 127.30 |
| AMAZON CAPITAL SERVICES I… | 1FHM-V6CN-WXQ6 | 03/19/2024 | LED EXIT SIGN | 127.30 |
| AMAZON CAPITAL SERVICES I… | 1FNL-RDPH-D4GT | 03/19/2024 | AIR INFLATION KIT FOR MED 91 | 77.89 |
| AMAZON CAPITAL SERVICES I… | 1HDT-41WM-7LCD | 03/19/2024 | KEYBOARD | 22.99 |
| AMAZON CAPITAL SERVICES I… | 1HDT-41WM-7LCD | 03/19/2024 | PRINTER INK | 47.99 |
| AMAZON CAPITAL SERVICES I… | 1HHL-3H3D-YRGW | 03/19/2024 | BATTERIES FOR LIBRARY EXIT LIGHTS | 28.93 |
| AMAZON CAPITAL SERVICES I… | 1NDC-TX6R-36RC | 03/19/2024 | WATER FOUNTAIN FILTERS | 146.36 |
| AMAZON CAPITAL SERVICES I… | 1PWW-DYLF-RKFY | 03/19/2024 | TRAINING BOOKS | 373.94 |
| AMAZON CAPITAL SERVICES I… | 1VTP-FRPY-73KQ | 03/19/2024 | BUDGET MANUAL/HUMAN RESOURCE MANUAL | 111.63 |
| AMAZON CAPITAL SERVICES I… | 1XNY-LJRL-44H4 | 03/19/2024 | EXTERNAL HARD DRIVE | 73.90 |
| AMAZON CAPITAL SERVICES I… | 1XNY-LJRL-44H4 | 03/19/2024 | COMPUTER TABLETS W/CASES | 2,346.96 |
| AMAZON CAPITAL SERVICES I… | 1XRN-HRNJ-Y46D | 03/19/2024 | WEBCAM WITH MICROPHONE | 26.98 |
| AMAZON CAPITAL SERVICES I… | 1YVK-1WGF-9VWV | 03/19/2024 | PPE GLOVES | 137.27 |
| | | | **Vendor 10078 - AMAZON CAPITAL SERVICES INC Total:** | **4,243.34** |
| **Vendor: 10764 - ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES, INC** | | | | |
| ARTHUR J GALLAGHER RISK M… | 5033996 | 03/19/2024 | KS UNDERGROUND STORAGE TANK LIABILITY INS | 384.00 |
| | | | **Vendor 10764 - ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES, INC Total:** | **384.00** |
| **Vendor: 5184 - AT&T MOBILITY** | | | | |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 140.80 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 45.25 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 434.22 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 135.75 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 1,135.93 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 188.07 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 298.75 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 394.30 |
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 45.25 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| AT&T MOBILITY | 287288930469X03192024 | 03/19/2024 | MOBILE PHONE SERVICE | 41.24 |
| | | | **Vendor 5184 - AT&T MOBILITY Total:** | **2,859.56** |
| **Vendor: 11698 - AT&T** | | | | |
| AT&T | 1709637805 | 03/19/2024 | FIBER OPTICS SERVICE | 198.18 |
| AT&T | 1709637805 | 03/19/2024 | FIBER OPTICS SERVICE | 198.17 |
| AT&T | 1709637805 | 03/19/2024 | FIBER OPTICS SERVICE | 198.17 |
| | | | **Vendor 11698 - AT&T Total:** | **594.52** |
| **Vendor: 5615 - AT&T** | | | | |
| AT&T | 0790469593-022524 | 03/19/2024 | SPECIAL CIRCUITS AND ALARMS | 31.35 |
| AT&T | 0790469593-022524 | 03/19/2024 | SPECIAL CIRCUITS AND ALARMS | 134.00 |
| AT&T | 0790469593-022524 | 03/19/2024 | SPECIAL CIRCUITS AND ALARMS | 140.00 |
| | | | **Vendor 5615 - AT&T Total:** | **305.35** |
| **Vendor: 1461 - AUGUSTINE EXTERMINATORS INC** | | | | |
| AUGUSTINE EXTERMINATORS … | 2431291 | 03/19/2024 | QUARTERYLY PEST CONTROL | 87.81 |
| | | | **Vendor 1461 - AUGUSTINE EXTERMINATORS INC Total:** | **87.81** |
| **Vendor: 10015 - AXON ENTERPRISES INC** | | | | |
| AXON ENTERPRISES INC | INUS232509 | 03/19/2024 | BODY CAMERA SERVICE RENEWAL | 23,988.00 |
| | | | **Vendor 10015 - AXON ENTERPRISES INC Total:** | **23,988.00** |
| **Vendor: 12400 - BAYZELL DAVIS** | | | | |
| BAYZELL DAVIS | 64639904 | 03/19/2024 | REFUND DEPOSIT FOR SUNFLOWER ROOM ON 2/10/24 | 100.00 |
| | | | **Vendor 12400 - BAYZELL DAVIS Total:** | **100.00** |
| **Vendor: 7416 - BG CONSULTANTS, INC** | | | | |
| BG CONSULTANTS, INC | 20-1413L(8) | 03/19/2024 | Owners Representative, Supp Agrmnt, Water Plant | 24,034.50 |
| | | | **Vendor 7416 - BG CONSULTANTS, INC Total:** | **24,034.50** |
| **Vendor: 12165 - BLUE CARDINAL CHEMICAL LLC** | | | | |
| BLUE CARDINAL CHEMICAL LLC | 12354 | 03/19/2024 | CLEANER FOR LS #3 | 360.41 |
| | | | **Vendor 12165 - BLUE CARDINAL CHEMICAL LLC Total:** | **360.41** |
| **Vendor: 2798 - BONNER SPRINGS AUTO REPAIR LLC** | | | | |
| BONNER SPRINGS AUTO REPA… | 26193 | 03/19/2024 | OIL CHANGE ON VID #518 | 73.91 |
| | | | **Vendor 2798 - BONNER SPRINGS AUTO REPAIR LLC Total:** | **73.91** |
| **Vendor: 0121 - BONNER SPRINGS LIBRARY** | | | | |
| BONNER SPRINGS LIBRARY | 0003584 | 03/19/2024 | 2/2/2024 WAGES/BENEFITS | 1,325.22 |
| BONNER SPRINGS LIBRARY | 0003584 | 03/19/2024 | 2/16/2024 WAGES/BENEFITS | 1,293.34 |
| BONNER SPRINGS LIBRARY | 0003588 | 03/19/2024 | JO CO TAX DISTRIBUTION | 5,854.89 |
| BONNER SPRINGS LIBRARY | 0003601 | 03/19/2024 | WY CO TAX DISTRIBUTION | 13,255.29 |
| | | | **Vendor 0121 - BONNER SPRINGS LIBRARY Total:** | **21,728.74** |
| **Vendor: 12535 - BRIDGET BADE** | | | | |
| BRIDGET BADE | 64067014 | 03/19/2024 | REFUND DEPOSIT FOR SUNFLOWER ROOM ON 3/2/24 | 100.00 |
| BRIDGET BADE | 66101800 | 03/19/2024 | REFUND KITCHEN DEPOSIT FOR SUNFLOWER ROOM ON 3/2 | 100.00 |
| | | | **Vendor 12535 - BRIDGET BADE Total:** | **200.00** |
| **Vendor: 11759 - BURNS & MCDONNELL CAS CONSTRUCTUORS BONNER SPRINGS JV** | | | | |
| BURNS & MCDONNELL CAS C… | PMT#20 | 03/19/2024 | Phase II Water Treatment Facility Project | 1,880,471.00 |
| | | | **Vendor 11759 - BURNS & MCDONNELL CAS CONSTRUCTUORS BONNER SPRINGS JV Total:** | **1,880,471.00** |
| **Vendor: 0139 - BYERS GLASS & MIRROR INC** | | | | |
| BYERS GLASS & MIRROR INC | 31829 | 03/19/2024 | REPLACE WINDOW ON GARAGE DOOR | 336.00 |
| | | | **Vendor 0139 - BYERS GLASS & MIRROR INC Total:** | **336.00** |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| **Vendor: 12527 - CARMAX AUTO SUPERSTORES INC** | | | | |
| CARMAX AUTO SUPERSTORES ... | 0003591 | 03/19/2024 | Recreation Van | 24,401.00 |
| | | | **Vendor 12527 - CARMAX AUTO SUPERSTORES INC Total:** | **24,401.00** |
| **Vendor: 2561 - CDW LLC** | | | | |
| CDW LLC | MN07672 | 03/19/2024 | MS OFFICE | 223.79 |
| | | | **Vendor 2561 - CDW LLC Total:** | **223.79** |
| **Vendor: 12536 - CHARLOTTE SHATTO** | | | | |
| CHARLOTTE SHATTO | 65310530 | 03/19/2024 | REFUND DEPOSIT FOR CANCELED ST. LOUIS TRIP | 100.00 |
| | | | **Vendor 12536 - CHARLOTTE SHATTO Total:** | **100.00** |
| **Vendor: 11793 - CHARTER COMMUICATIONS HOLDING LLC** | | | | |
| CHARTER COMMUICATIONS ... | 0099865030624 | 03/19/2024 | INTERNET SERVICE | 257.04 |
| | | | **Vendor 11793 - CHARTER COMMUICATIONS HOLDING LLC Total:** | **257.04** |
| **Vendor: 10027 - CINTAS** | | | | |
| CINTAS | 4179023087 | 03/19/2024 | JANITORIAL BUILDING SUPPLIES | 303.33 |
| CINTAS | 4183416908 | 03/19/2024 | JANITORIAL BUILDING SUPPLIES | 303.33 |
| CINTAS | 4185736640 | 03/19/2024 | FLOOR MATS FOR WWTP | 45.35 |
| CINTAS | 4185736658 | 03/19/2024 | FLOOR MATS FOR PW/WATER OFFICE | 42.06 |
| CINTAS | 4185736658 | 03/19/2024 | FLOOR MATS FOR PW/WATER OFFICE | 42.06 |
| CINTAS | 4186306248 | 03/19/2024 | JANITORIAL BUILDING SUPPLIES | 303.33 |
| CINTAS | 4186461249 | 03/19/2024 | FLOOR MATS FOR PW/WATER OFFICE | 42.06 |
| CINTAS | 4186461249 | 03/19/2024 | FLOOR MATS FOR PW/WATER OFFICE | 42.06 |
| CINTAS | 4186461276 | 03/19/2024 | CITY HALL JANITORIAL SUPPLIES | 267.91 |
| CINTAS | 4186461304 | 03/19/2024 | FLOOR MATS FOR WWTP | 45.35 |
| | | | **Vendor 10027 - CINTAS Total:** | **1,436.84** |
| **Vendor: 0147 - CITY ATTORNEYS ASSOCIATION OF KANSAS** | | | | |
| CITY ATTORNEYS ASSOCIATIO... | 5209 | 03/19/2024 | MEMBERSHIP DUES | 35.00 |
| | | | **Vendor 0147 - CITY ATTORNEYS ASSOCIATION OF KANSAS Total:** | **35.00** |
| **Vendor: 2410 - CITY TREASURER KCK** | | | | |
| CITY TREASURER KCK | FEBRUARY 2024 | 03/19/2024 | REFUSE/TRASH COLLECTION FOR 2024 | 36,529.67 |
| CITY TREASURER KCK | JANUARY 2024 | 03/19/2024 | REFUSE/TRASH COLLECTION FOR 2024 | 36,529.67 |
| CITY TREASURER KCK | MARCH 2024 | 03/19/2024 | REFUSE/TRASH COLLECTION FOR 2024 | 36,529.67 |
| | | | **Vendor 2410 - CITY TREASURER KCK Total:** | **109,589.01** |
| **Vendor: 10136 - COMPLIANCEONE** | | | | |
| COMPLIANCEONE | 313772 | 03/19/2024 | FEBRUARY MONTHLY CHARGES/RANDOM NON DOT | 408.20 |
| COMPLIANCEONE | 313772 | 03/19/2024 | SCREENING FOR CHINDLUND/RUNDBERG/QUIC K | 158.40 |
| COMPLIANCEONE | 313772 | 03/19/2024 | FEBRUARY MONTHLY CHARGES/RANDOM NON DOT | 157.00 |
| COMPLIANCEONE | 314661 | 03/19/2024 | FEBRUARY MONTHLY CHARGES/RANDOM DOT | 50.24 |
| COMPLIANCEONE | 314661 | 03/19/2024 | DOT SCREENINGS FOR KILE/SILVERS/RENDON | 238.50 |
| COMPLIANCEONE | 314661 | 03/19/2024 | FEBRUARY MONTHLY CHARGES/RANDOM DOT | 18.84 |
| COMPLIANCEONE | 314661 | 03/19/2024 | DOT SCREENINGS FOR BANKS | 79.50 |
| COMPLIANCEONE | 314661 | 03/19/2024 | FEBRUARY MONTHLY CHARGES/RANDOM DOT | 18.84 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| COMPLIANCEONE | 314661 | 03/19/2024 | FEBRUARY MONTHLY CHARGES/RANDOM DOT | 6.28 |
| | | | **Vendor 10136 - COMPLIANCEONE Total:** | **1,135.80** |
| **Vendor: 12537 - CORA REED** | | | | |
| CORA REED | 65288437 | 03/19/2024 | REFUND DEPOSIT FOR SUNFLOWER ROOM ON 3/1/24 | 100.00 |
| | | | **Vendor 12537 - CORA REED Total:** | **100.00** |
| **Vendor: 0716 - CORE & MAIN LP** | | | | |
| CORE & MAIN LP | U460898 | 03/19/2024 | DISTRIBUTION MAINTENANCE PARTS | 240.75 |
| CORE & MAIN LP | U460918 | 03/19/2024 | DISTRIBUTION MAINTENANCE PARTS | 167.25 |
| CORE & MAIN LP | U500870 | 03/19/2024 | DISTRIBUTION MAINTENANCE PARTS | 687.50 |
| | | | **Vendor 0716 - CORE & MAIN LP Total:** | **1,095.50** |
| **Vendor: 12538 - CRAIG S. CHENEY** | | | | |
| CRAIG S. CHENEY | 00101 | 03/19/2024 | PROFESSIONAL DEVELOPMENT TRAINING | 2,500.00 |
| | | | **Vendor 12538 - CRAIG S. CHENEY Total:** | **2,500.00** |
| **Vendor: 7098 - CTM MEDIA GROUP INC** | | | | |
| CTM MEDIA GROUP INC | S011105 | 03/19/2024 | 2024 travel brochure distribution | 8,000.00 |
| | | | **Vendor 7098 - CTM MEDIA GROUP INC Total:** | **8,000.00** |
| **Vendor: 7487 - CULLUM & BROWN OF KANSAS CITY INC** | | | | |
| CULLUM & BROWN OF KANSA... | 21-6925 | 03/19/2024 | RESTITUTION FROM ANTHONY JEFFREY | 50.00 |
| | | | **Vendor 7487 - CULLUM & BROWN OF KANSAS CITY INC Total:** | **50.00** |
| **Vendor: 12358 - DAVID MARX** | | | | |
| DAVID MARX | 64869515 | 03/19/2024 | REFUND DEPOSIT FOR SOUTH PARK ON 2/10/24 | 150.00 |
| | | | **Vendor 12358 - DAVID MARX Total:** | **150.00** |
| **Vendor: 0014 - DEFFENBAUGH INDUSTRIES INC** | | | | |
| DEFFENBAUGH INDUSTRIES I... | 20945-4861-3 | 03/19/2024 | SLUDGE HAULING 2/16/24 - 2/29/24 | 4,163.37 |
| DEFFENBAUGH INDUSTRIES I... | 7388309-4858-9 | 03/19/2024 | COMMUNITY CENTER DUMPSTER SERVICE | 624.33 |
| | | | **Vendor 0014 - DEFFENBAUGH INDUSTRIES INC Total:** | **4,787.70** |
| **Vendor: 10343 - DELS, LLC** | | | | |
| DELS, LLC | 27621 | 03/19/2024 | REPAIR MUFFLER | 794.98 |
| | | | **Vendor 10343 - DELS, LLC Total:** | **794.98** |
| **Vendor: 5211 - DUKE'S ROOT CONTROL INC** | | | | |
| DUKE'S ROOT CONTROL INC | 21893 | 03/19/2024 | ROOT CONTROL FOR SEWER MAINS | 4,756.92 |
| | | | **Vendor 5211 - DUKE'S ROOT CONTROL INC Total:** | **4,756.92** |
| **Vendor: 11899 - EASY ICE, LLC** | | | | |
| EASY ICE, LLC | 01215180 | 03/19/2024 | ICE MACHINE RENTAL | 70.00 |
| EASY ICE, LLC | 01215180 | 03/19/2024 | ICE MACHINE RENTAL | 70.00 |
| EASY ICE, LLC | 01227020 | 03/19/2024 | ICE MACHINE RENTAL | 136.00 |
| | | | **Vendor 11899 - EASY ICE, LLC Total:** | **276.00** |
| **Vendor: 12546 - ERIN THOMPSON** | | | | |
| ERIN THOMPSON | 65453070 | 03/19/2024 | REFUND DEPOSIT FOR HONEYBEE ON 3/10/2024 | 100.00 |
| | | | **Vendor 12546 - ERIN THOMPSON Total:** | **100.00** |
| **Vendor: 5420 - EVERETT MILBERGER PEST CONTROL INC** | | | | |
| EVERETT MILBERGER PEST CO... | 228-01393287 | 03/19/2024 | SENTRICON SEMI ANNUAL PAYMENT | 150.00 |
| | | | **Vendor 5420 - EVERETT MILBERGER PEST CONTROL INC Total:** | **150.00** |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| **Vendor: 10964 - EVERGY FKA KCP&L** | | | | |
| EVERGY FKA KCP&L | 0003599 | 03/19/2024 | ELECTRIC SERVICE FOR SIREN AT 708 S 122ND | 24.39 |
| EVERGY FKA KCP&L | 0003599 | 03/19/2024 | ELECTRIC SERVICE FOR SIREN AT 631 N 126TH ST | 25.14 |
| EVERGY FKA KCP&L | 0003599 | 03/19/2024 | ELECTRIC SERVICE FOR 12730 STATE | 71.87 |
| EVERGY FKA KCP&L | 0003599 | 03/19/2024 | ELECTRIC SERVICE FOR 949 N 142ND ST | 19.34 |
| | | | **Vendor 10964 - EVERGY FKA KCP&L Total:** | **140.74** |
| **Vendor: 11686 - FIRE RECOVERY EMS LLC** | | | | |
| FIRE RECOVERY EMS LLC | 032024CBKS | 03/19/2024 | FEBRUARY AMBULANCE BILLING SERVICES | 1,577.83 |
| | | | **Vendor 11686 - FIRE RECOVERY EMS LLC Total:** | **1,577.83** |
| **Vendor: 7225 - FORTILINE, INC** | | | | |
| FORTILINE, INC | 6416300 | 03/19/2024 | CULVERT PIPE AT CEMETERY | 547.55 |
| FORTILINE, INC | 6417456 | 03/19/2024 | CULVERT PIPE AT CEMETERY | 535.54 |
| | | | **Vendor 7225 - FORTILINE, INC Total:** | **1,083.09** |
| **Vendor: 2755 - FTC EQUIPMENT LLC** | | | | |
| FTC EQUIPMENT LLC | 16827 | 03/19/2024 | REPAIR/TEST MAIN POOL PUMP | 1,967.50 |
| | | | **Vendor 2755 - FTC EQUIPMENT LLC Total:** | **1,967.50** |
| **Vendor: 7858 - GALLS LLC** | | | | |
| GALLS LLC | 026927784 | 03/19/2024 | UNIFORM ITEMS | 269.29 |
| GALLS LLC | 026931557 | 03/19/2024 | CREDIT FOR UNIFORM ITEM | -54.00 |
| GALLS LLC | 027002331 | 03/19/2024 | UNIFORM ITEMS | 20.97 |
| | | | **Vendor 7858 - GALLS LLC Total:** | **236.26** |
| **Vendor: 1942 - GRASS PAD INC** | | | | |
| GRASS PAD INC | 542907 | 03/19/2024 | GRASS SEED/TOP SOIL FOR IRRIGATION BOX AT LP | 7.27 |
| GRASS PAD INC | 542918 | 03/19/2024 | STRAW BALES | 95.40 |
| | | | **Vendor 1942 - GRASS PAD INC Total:** | **102.67** |
| **Vendor: 1532 - GT DISTRIBUTORS INC** | | | | |
| GT DISTRIBUTORS INC | INV0992795 | 03/19/2024 | STAR BAR | 39.98 |
| | | | **Vendor 1532 - GT DISTRIBUTORS INC Total:** | **39.98** |
| **Vendor: 12160 - GUARDIAN SECURITY SYSTEMS INC** | | | | |
| GUARDIAN SECURITY SYSTEMS... | 13999075 | 03/19/2024 | ALARM SYSTEM | 38.93 |
| GUARDIAN SECURITY SYSTEMS... | 13999075 | 03/19/2024 | ALARM SYSTEM | 84.72 |
| GUARDIAN SECURITY SYSTEMS... | 13999075 | 03/19/2024 | ALARM SYSTEM | 38.92 |
| | | | **Vendor 12160 - GUARDIAN SECURITY SYSTEMS INC Total:** | **162.57** |
| **Vendor: 0821 - HOLLIDAY SAND AND GRAVEL CO** | | | | |
| HOLLIDAY SAND AND GRAVEL... | 1500595779 | 03/19/2024 | ROCK FOR ALLEY | 673.67 |
| HOLLIDAY SAND AND GRAVEL... | 1500597423 | 03/19/2024 | ROCK FOR WWTP DRIVE | 658.10 |
| | | | **Vendor 0821 - HOLLIDAY SAND AND GRAVEL CO Total:** | **1,331.77** |
| **Vendor: 12531 - J. OLIVER CONSTRUCTION LLC** | | | | |
| J. OLIVER CONSTRUCTION LLC | BSB001 | 03/19/2024 | SPIRAL BIKE RACK | 1,620.00 |
| | | | **Vendor 12531 - J. OLIVER CONSTRUCTION LLC Total:** | **1,620.00** |
| **Vendor: 12354 - JEFFREY COX** | | | | |
| JEFFREY COX | 2402 | 03/19/2024 | TRAINING SERVICES | 4,600.00 |
| | | | **Vendor 12354 - JEFFREY COX Total:** | **4,600.00** |
| **Vendor: 5345 - JOHNSON COUNTY WASTEWATER** | | | | |
| JOHNSON COUNTY WASTEWA... | 0003586 | 03/19/2024 | FEBRUARY WW CHARGES | 761.28 |
| | | | **Vendor 5345 - JOHNSON COUNTY WASTEWATER Total:** | **761.28** |
| **Vendor: 12545 - JUSTIN EASTWOOD** | | | | |
| JUSTIN EASTWOOD | 7415 | 03/19/2024 | REPAIR GARAGE DOORS AT WWTP | 4,240.00 |
| | | | **Vendor 12545 - JUSTIN EASTWOOD Total:** | **4,240.00** |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| **Vendor: 12540 - KA-BOOMER'S ENTERPRIXES INC** | | | | |
| KA-BOOMER'S ENTERPRIXES I… | 0003580 | 03/19/2024 | REFUND OCCUPATIONAL LICENSE OVERPAYMENT | 85.00 |
| | | | **Vendor 12540 - KA-BOOMER'S ENTERPRIXES INC Total:** | **85.00** |
| **Vendor: 11916 - KANSAS ECONOMIC DEVELOPMENT ALLIANCE** | | | | |
| KANSAS ECONOMIC DEVELO… | 10024 | 03/19/2024 | KEDA MEMBERSHIP DUES | 330.00 |
| | | | **Vendor 11916 - KANSAS ECONOMIC DEVELOPMENT ALLIANCE Total:** | **330.00** |
| **Vendor: 5308 - KANSAS ONE-CALL SYSTEM, INC** | | | | |
| KANSAS ONE-CALL SYSTEM, I… | 4020168 | 03/19/2024 | FEBRUARY LOCATES (164) | 196.80 |
| | | | **Vendor 5308 - KANSAS ONE-CALL SYSTEM, INC Total:** | **196.80** |
| **Vendor: 10555 - KBI LAB** | | | | |
| KBI LAB | 22-16343 | 03/19/2024 | LAB FEE FOR QUINCY IVORY DAVIS | 400.00 |
| | | | **Vendor 10555 - KBI LAB Total:** | **400.00** |
| **Vendor: 10214 - KC AUCTION DIRECT LLC** | | | | |
| KC AUCTION DIRECT LLC | 25500 | 03/19/2024 | REPLACE TIMING CHAIN/WATER PUMP | 3,185.14 |
| | | | **Vendor 10214 - KC AUCTION DIRECT LLC Total:** | **3,185.14** |
| **Vendor: 12541 - KYAH SURRITTE** | | | | |
| KYAH SURRITTE | 64432832 | 03/19/2024 | REFUND DEPOSIT FOR SUNFLOWER ROOM ON 3/3/24 | 100.00 |
| | | | **Vendor 12541 - KYAH SURRITTE Total:** | **100.00** |
| **Vendor: 10114 - LEATHAM FAMILY, LLC** | | | | |
| LEATHAM FAMILY, LLC | 0486698 | 03/19/2024 | ACO BADGE | 145.00 |
| | | | **Vendor 10114 - LEATHAM FAMILY, LLC Total:** | **145.00** |
| **Vendor: 11747 - LENEXA PARK & RECREATION** | | | | |
| LENEXA PARK & RECREATION | 0003581 | 03/19/2024 | GOLDEN EAGLE CASINO TRIP | 313.20 |
| | | | **Vendor 11747 - LENEXA PARK & RECREATION Total:** | **313.20** |
| **Vendor: 11776 - MATTHEW BOWLIN** | | | | |
| MATTHEW BOWLIN | 3293 | 03/19/2024 | REPAIR A/C ON BUS #110 | 402.86 |
| | | | **Vendor 11776 - MATTHEW BOWLIN Total:** | **402.86** |
| **Vendor: 6137 - METRO COURIER INC** | | | | |
| METRO COURIER INC | 48711 | 03/19/2024 | SAMPLE DELIVERIES ON 2/20/24 & 2/22/24 | 53.12 |
| | | | **Vendor 6137 - METRO COURIER INC Total:** | **53.12** |
| **Vendor: 12542 - MIKITA BURTON** | | | | |
| MIKITA BURTON | 012025 | 03/19/2024 | DESTINATION CREATION COURSE - SOCIAL MEDIA | 60.00 |
| | | | **Vendor 12542 - MIKITA BURTON Total:** | **60.00** |
| **Vendor: 5116 - MILLER SIGN SHOPPE LLC** | | | | |
| MILLER SIGN SHOPPE LLC | 29665 | 03/19/2024 | CITY WAYFINDING SIGNS | 2,205.00 |
| | | | **Vendor 5116 - MILLER SIGN SHOPPE LLC Total:** | **2,205.00** |
| **Vendor: 11389 - MISSION COMMUNICATIONS, LLC** | | | | |
| MISSION COMMUNICATIONS, … | 1085348 | 03/19/2024 | ANNUAL COMM SERVICE FOR LS # 5,6,9, WWTP, PS, BIP | 2,948.40 |
| | | | **Vendor 11389 - MISSION COMMUNICATIONS, LLC Total:** | **2,948.40** |
| **Vendor: 12549 - MISSOURI ORGANIC RECYCLING INC** | | | | |
| MISSOURI ORGANIC RECYCLI… | 129885 | 03/19/2024 | ARBOR DAY PRESENTATION FOR BSE | 200.00 |
| | | | **Vendor 12549 - MISSOURI ORGANIC RECYCLING INC Total:** | **200.00** |
| **Vendor: 7935 - NANCY L. GOSS** | | | | |
| NANCY L. GOSS | 030524 | 03/19/2024 | QUARTERLY PEST CONTROL | 175.00 |
| | | | **Vendor 7935 - NANCY L. GOSS Total:** | **175.00** |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| **Vendor: 7206 - NATIONAL INSURANCE MARKETING BROKERS, LLC** | | | | |
| NATIONAL INSURANCE MARK... | A025507 | 03/19/2024 | MARCH BENEFITS DIRECT INSURANCE | 1,117.45 |
| | | | **Vendor 7206 - NATIONAL INSURANCE MARKETING BROKERS, LLC Total:** | **1,117.45** |
| **Vendor: 5820 - OLATHE FORD SALES** | | | | |
| OLATHE FORD SALES | 206924 | 03/19/2024 | DEDUCTIBLE FOR WARRANTY REPAIR | 50.00 |
| OLATHE FORD SALES | 211769 | 03/19/2024 | VEHICLE INSPECTION FOR REPAIR | 219.17 |
| OLATHE FORD SALES | 213461 | 03/19/2024 | REPLACE SOLENOID/WATER HOSE ON UNIT 67 | 393.17 |
| | | | **Vendor 5820 - OLATHE FORD SALES Total:** | **662.34** |
| **Vendor: 12544 - OMAHA CONVENTION AND VISITORS BUREAU** | | | | |
| OMAHA CONVENTION AND VI... | 573 | 03/19/2024 | DEPOSIT FOR OMAHA TRIP | 150.00 |
| | | | **Vendor 12544 - OMAHA CONVENTION AND VISITORS BUREAU Total:** | **150.00** |
| **Vendor: 3393 - PACE ANALYTICAL SERVICES LLC** | | | | |
| PACE ANALYTICAL SERVICES L... | 2460202090 | 03/19/2024 | MONTHLY WTP SAMPLES | 150.00 |
| | | | **Vendor 3393 - PACE ANALYTICAL SERVICES LLC Total:** | **150.00** |
| **Vendor: 2955 - PB HOIDALE CO INC** | | | | |
| PB HOIDALE CO INC | INV4644 | 03/19/2024 | FUEL TANK INSPECTION | 235.00 |
| | | | **Vendor 2955 - PB HOIDALE CO INC Total:** | **235.00** |
| **Vendor: 10020 - PDC DIESEL AND AUTO LLC** | | | | |
| PDC DIESEL AND AUTO LLC | 3799 | 03/19/2024 | BATTERY | 618.69 |
| | | | **Vendor 10020 - PDC DIESEL AND AUTO LLC Total:** | **618.69** |
| **Vendor: 11541 - PEREGRINE CORPORATION** | | | | |
| PEREGRINE CORPORATION | 00005107 | 03/19/2024 | SECT 4 FEBRUARY UTIL BILLS (1005/975) | 638.56 |
| PEREGRINE CORPORATION | 0005647 | 03/19/2024 | SECT 5 FEBRUARY UTIL BILLS (663/632) | 415.01 |
| PEREGRINE CORPORATION | 004559 | 03/19/2024 | SECT 2 FEBRUARY UTIL BILLS (972/932) | 563.00 |
| | | | **Vendor 11541 - PEREGRINE CORPORATION Total:** | **1,616.57** |
| **Vendor: 11867 - PI MANAGED SERVICES LLC** | | | | |
| PI MANAGED SERVICES LLC | INV0025982 | 03/19/2024 | INSTALL PRINTER FOR MUNICIPAL COURT | 125.00 |
| PI MANAGED SERVICES LLC | INV0026213 | 03/19/2024 | INSTALL UPDATE TO PMI SERVER | 93.75 |
| PI MANAGED SERVICES LLC | INV0026215 | 03/19/2024 | ISSUE WITH UNZIPPING FILES | 125.00 |
| | | | **Vendor 11867 - PI MANAGED SERVICES LLC Total:** | **343.75** |
| **Vendor: 11644 - PROGRESSIVE ELECTRONICS INC** | | | | |
| PROGRESSIVE ELECTRONICS I... | 0159483-IN | 03/19/2024 | REPAIR CRESTRON CONTROLLER IN COUNCIL ROOM | 471.25 |
| | | | **Vendor 11644 - PROGRESSIVE ELECTRONICS INC Total:** | **471.25** |
| **Vendor: 0646 - PUSHWATER ENTERPRISES INC** | | | | |
| PUSHWATER ENTERPRISES INC | 21550 | 03/19/2024 | ADMIN CITATION LABELS | 137.00 |
| | | | **Vendor 0646 - PUSHWATER ENTERPRISES INC Total:** | **137.00** |
| **Vendor: 4746 - QUEEN'S PRICE CHOPPER** | | | | |
| QUEEN'S PRICE CHOPPER | 0003582 | 03/19/2024 | FOOD FOR EMPLOYEE APPRECIATION DAY LUNCH | 176.05 |
| | | | **Vendor 4746 - QUEEN'S PRICE CHOPPER Total:** | **176.05** |
| **Vendor: 12543 - RAENAE FREEMAN** | | | | |
| RAENAE FREEMAN | 65286334 | 03/19/2024 | REFUND DEPOSIT FOR HONEYBEE ROOM ON 3/2/24 | 100.00 |
| | | | **Vendor 12543 - RAENAE FREEMAN Total:** | **100.00** |
| **Vendor: 10641 - REDISHRED KANSAS INC** | | | | |
| REDISHRED KANSAS INC | 1266535 | 03/19/2024 | SHREDDING SERVICES | 56.68 |
| REDISHRED KANSAS INC | 1369904 | 03/19/2024 | SHREDDING SERVICES | 58.92 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| REDISHRED KANSAS INC | 1369911 | 03/19/2024 | SHREDDING SERVICES | 56.68 |
| | | | **Vendor 10641 - REDISHRED KANSAS INC Total:** | **172.28** |
| **Vendor: 11773 - RONALD TILDEN** | | | | |
| RONALD TILDEN | 111288 | 03/19/2024 | REPAIR FLAT TIRE ON BUS #112 | 30.00 |
| RONALD TILDEN | 111452 | 03/19/2024 | OIL CHANGE/TIRE ROTATION | 89.90 |
| RONALD TILDEN | 111457 | 03/19/2024 | OIL CHANGE/TIRE ROTATION | 89.90 |
| RONALD TILDEN | 111488 | 03/19/2024 | NEW TIRES FOR VID #480 | 283.48 |
| RONALD TILDEN | 111573 | 03/19/2024 | OIL CHANGE/TIRE ROTATION | 89.90 |
| | | | **Vendor 11773 - RONALD TILDEN Total:** | **583.18** |
| **Vendor: 11859 - SEAN GORDON** | | | | |
| SEAN GORDON | 186-23-1 | 03/19/2024 | Audit Services 2023 | 8,150.00 |
| | | | **Vendor 11859 - SEAN GORDON Total:** | **8,150.00** |
| **Vendor: 10016 - SFS ARCHITECTURE, INC** | | | | |
| SFS ARCHITECTURE, INC | 14909 | 03/19/2024 | ADDED CA SERVICES & SCOPE OF WORK | 57,611.43 |
| | | | **Vendor 10016 - SFS ARCHITECTURE, INC Total:** | **57,611.43** |
| **Vendor: 7934 - SITEONE LANDSCAPE SUPPLY HOLDING,LLC** | | | | |
| SITEONE LANDSCAPE SUPPLY ... | 138693221-001 | 03/19/2024 | GRASS SEED | 754.39 |
| SITEONE LANDSCAPE SUPPLY ... | 138953736-001 | 03/19/2024 | PRE EMERGENT GRANULAR HERBICIDE | 100.01 |
| | | | **Vendor 7934 - SITEONE LANDSCAPE SUPPLY HOLDING,LLC Total:** | **854.40** |
| **Vendor: 11869 - SOUTHWEST ANSWERING SERVICE INC** | | | | |
| SOUTHWEST ANSWERING SE... | 287102232024 | 03/19/2024 | AFTER HOURS ANSWERING SERVICE 1/26/24 - 2/22/24 | 145.40 |
| | | | **Vendor 11869 - SOUTHWEST ANSWERING SERVICE INC Total:** | **145.40** |
| **Vendor: 7670 - STAPLES CONTRACT & COMMERCIAL INC** | | | | |
| STAPLES CONTRACT & COMM... | 8073376156 | 03/19/2024 | MISC OFFICE SUPPLIES | 121.35 |
| | | | **Vendor 7670 - STAPLES CONTRACT & COMMERCIAL INC Total:** | **121.35** |
| **Vendor: 10879 - TEUTONIC HOLDINGS LLC** | | | | |
| TEUTONIC HOLDINGS LLC | 690184 | 03/19/2024 | PHONE SERVICE | 239.09 |
| | | | **Vendor 10879 - TEUTONIC HOLDINGS LLC Total:** | **239.09** |
| **Vendor: 10854 - THE JATH GROUP INC** | | | | |
| THE JATH GROUP INC | S-14596 | 03/19/2024 | JANITORIAL SUPPLIES | 414.67 |
| THE JATH GROUP INC | S-14597 | 03/19/2024 | JANITORIAL SUPPLIES | 136.67 |
| THE JATH GROUP INC | S-14599 | 03/19/2024 | JANITORIAL SUPPLIES FOR CITY HALL | 329.53 |
| | | | **Vendor 10854 - THE JATH GROUP INC Total:** | **880.87** |
| **Vendor: 11997 - THE UNIVERSITY OF KANSAS** | | | | |
| THE UNIVERSITY OF KANSAS | A9649440 | 03/19/2024 | LAW ENFORCEMENT LEGAL UPDATE: JUVENILES COURSE | 50.00 |
| | | | **Vendor 11997 - THE UNIVERSITY OF KANSAS Total:** | **50.00** |
| **Vendor: 12394 - TIMEKEY ENTERPRISE LLC** | | | | |
| TIMEKEY ENTERPRISE LLC | T1111-7 | 03/19/2024 | Change Order to CC Window Replacement | 21,414.40 |
| TIMEKEY ENTERPRISE LLC | T1111-7 | 03/19/2024 | Community Center Window Replacement | 27,884.72 |
| TIMEKEY ENTERPRISE LLC | T111-F | 03/19/2024 | Change Order to CC Window Replacement | 7,861.60 |
| | | | **Vendor 12394 - TIMEKEY ENTERPRISE LLC Total:** | **57,160.72** |
| **Vendor: 0591 - TIRE TOWN** | | | | |
| TIRE TOWN | 313169 | 03/19/2024 | REPAIR FLAT TIRE ON VID #554 | 65.00 |
| | | | **Vendor 0591 - TIRE TOWN Total:** | **65.00** |
| **Vendor: 11386 - UNIFIED GOVERNMENT TREASURER** | | | | |
| UNIFIED GOVERNMENT TREA... | 0003587 | 03/19/2024 | FEBRUARY WYCO JAIL HOUSING | 1,372.00 |
| | | | **Vendor 11386 - UNIFIED GOVERNMENT TREASURER Total:** | **1,372.00** |

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|---|---|---|---|
| **Vendor: 4137 - UNIVERSITY OF KANSAS HOSPITAL AUTHORITY** | | | | |
| UNIVERSITY OF KANSAS HOSP… | 55739791 | 03/19/2024 | PHYSICAL FOR CHINDLUND/DOBSON/QUICK/ RUNDENBERG | 1,810.00 |
| | | | **Vendor 4137 - UNIVERSITY OF KANSAS HOSPITAL AUTHORITY Total:** | **1,810.00** |
| **Vendor: 0915 - VERIZON WIRELESS** | | | | |
| VERIZON WIRELESS | 9958735361 | 03/19/2024 | LIFT STATIONS COMMUNICATION SERVICE | 200.05 |
| | | | **Vendor 0915 - VERIZON WIRELESS Total:** | **200.05** |
| **Vendor: 8404 - VESTA LEE LUMBER COMPANY** | | | | |
| VESTA LEE LUMBER COMPANY | 177281 | 03/19/2024 | 12' BOARDS FOR VID #2401 | 43.20 |
| | | | **Vendor 8404 - VESTA LEE LUMBER COMPANY Total:** | **43.20** |
| **Vendor: 7375 - WATCHMEN SECURITY SERVICES LLC** | | | | |
| WATCHMEN SECURITY SERVIC… | 86790 | 03/19/2024 | SECURITY MONITORING AT COMMUNITY CENTER | 132.97 |
| WATCHMEN SECURITY SERVIC… | 87035 | 03/19/2024 | SECURITY MONITORING AT AQUATIC PARK | 58.32 |
| | | | **Vendor 7375 - WATCHMEN SECURITY SERVICES LLC Total:** | **191.29** |
| **Vendor: 12547 - WESTERN WATERPROOFING COMPANY INC** | | | | |
| WESTERN WATERPROOFING … | 35978 | 03/19/2024 | REPAIR ROOF LEAK | 1,884.57 |
| | | | **Vendor 12547 - WESTERN WATERPROOFING COMPANY INC Total:** | **1,884.57** |
| **Vendor: 1321 - WESTLAKE HARDWARE** | | | | |
| WESTLAKE HARDWARE | 14006111 | 03/19/2024 | PAINT BRUSHES | 15.99 |
| WESTLAKE HARDWARE | 14006112 | 03/19/2024 | PAINT PAIL AND STRAINER | 5.99 |
| WESTLAKE HARDWARE | 14006130 | 03/19/2024 | CAULK | 7.99 |
| WESTLAKE HARDWARE | 14006141 | 03/19/2024 | DRILL BITS | 78.88 |
| WESTLAKE HARDWARE | 14006145 | 03/19/2024 | STEEL PIPE CLAMP | 11.99 |
| WESTLAKE HARDWARE | 14006147 | 03/19/2024 | RETURN STEEL PIPE CLAMP | -11.99 |
| WESTLAKE HARDWARE | 14006148 | 03/19/2024 | MAGNETS FOR METERS | 17.98 |
| WESTLAKE HARDWARE | 14006168 | 03/19/2024 | PAINT ROLLERS | 16.77 |
| WESTLAKE HARDWARE | 14006169 | 03/19/2024 | GARDEN HOSE | 33.99 |
| WESTLAKE HARDWARE | 14006174 | 03/19/2024 | SAWZALL BLADES | 49.98 |
| WESTLAKE HARDWARE | 14006177 | 03/19/2024 | HAND SAW | 24.99 |
| WESTLAKE HARDWARE | 14006178 | 03/19/2024 | RAKES AND SHOVELS | 156.91 |
| WESTLAKE HARDWARE | 14006190 | 03/19/2024 | RECIPRICAL BLADE | 16.99 |
| | | | **Vendor 1321 - WESTLAKE HARDWARE Total:** | **426.46** |
| **Vendor: 8411 - WILSON & COMPANY INC ENGINEERS & ARCHITECTS** | | | | |
| WILSON & COMPANY INC ENG… | 123785 | 03/19/2024 | INSPECTION FEES FOR RIVERVIEW AVENUE | 8,315.00 |
| WILSON & COMPANY INC ENG… | 124249 | 03/19/2024 | INSPECTION FEES FOR RIVERVIEW AVENUE | 9,500.00 |
| | | | **Vendor 8411 - WILSON & COMPANY INC ENGINEERS & ARCHITECTS Total:** | **17,815.00** |
| **Vendor: 12315 - WOOD'S MINI MART** | | | | |
| WOOD'S MINI MART | 0003602 | 03/19/2024 | RESTITUTION FROM SAMANTHA LEWIS | 50.00 |
| | | | **Vendor 12315 - WOOD'S MINI MART Total:** | **50.00** |
| | | | **Grand Total:** | **2,304,399.27** |

Bonner Springs, KS

# Refund Check Register

## Refund Check Detail

**UBPKT02147 - 334 Springdale - Brady - Refund Dep - Did not move**

| Account | Name | Date | Check # | Amount | Code | Receipt | Amount | Type |
|---|---|---|---|---|---|---|---|---|
| 02-13394-24 | Brady, Alyssa | 3/19/2024 | 153336 | 75.00 | 100 | R00107719 | 75.00 | Deposit |
| **Total Refunds: 1** | | | **Total Refunded Amount:** | 75.00 | | | | |

## Revenue Code Summary

| Revenue Code | Amount |
|---|---|
| 100-DEP - SECURITY DEPOSITS & INTEREST | 75.00 |
| **Revenue Total:** | 75.00 |

## General Ledger Distribution

Posting Date: 03/19/2024

| | Account Number | Account Name | Posting Amount | IFT |
|---|---|---|---|---|
| **Fund:** 430 - Water Treat & Distribu | | | | |
| | 430-000-000-011999 | Claim On Cash | -75.00 | Yes |
| | 430-000-000-021201 | CUSTOMER DEPOSITS | 75.00 | |
| | 430-000-000-021205 | Unapplied Utility Credits | 0.00 | |
| | | **430 Total:** | 0.00 | |
| **Fund:** 999 - POOLED CASH | | | | |
| | 999-000-000-011100 | Cash In Bank | -75.00 | |
| | 999-000-000-021500 | Due To Other Funds | 75.00 | Yes |
| | | **999 Total:** | 0.00 | |
| | | **Distribution Total:** | 0.00 | |

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From:

**Subject: Appointments to Boards and Commissions**

**Recommendation:** The Mayor recommends approval.

**Action:** Make a motion to approve the appointments to boards and commissions as presented.

**Background:** Library Board - Appoint Jeff Harrington for a 4-year term.

**Discussion:**

**Financial Impact:**

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Christina Brake

**Subject: Public Use Request - City Wide Clean Up - 138th Street**

**Recommendation:** Staff recommends approval.

**Action:** Make a motion to approve the public use request to close portions of 138th Street during the City-Wide Clean Up.

**Background:** The Bonner Beautiful Commission submitted a public use request to close a portion of 138th Street from Kansas Avenue to Metropolitan during the City-Wide Clean Up event on Saturday, April 27th from 8:00 a.m. - 12:00 p.m. The group intends to clean up 138th Street, starting at Kansas Avenue and work their way south to Metropolitan. As the group moves south, the barricades will be moved to protect the group from traffic while minimizing the impact on residents along 138th Street.

**Discussion:**

**Financial Impact:**

City of Bonner Springs
KANSAS

# Private Use of Parks, Streets, or Public Parking Lot Application

**Fee $50.00 (Non-Alcohol)**
**Fee $250.00 (Alcohol on Premises)**
**Not-for-profit organizations or individuals exempt from fees. (Attach certification form or 501c status)**

Date: 3/12/24

Date/Time of Requested Event: Saturday, April 27th, 2024 from 8:00 AM - 12:00 PM

Applicant Name: Judy Cox

Business or Organization: Bonner Beautiful Commission

Street Address/Mailing Address: 200 East 3rd Street City/State/Zip: Bonner Springs, KS 66012

Phone: Home: Work/Cell: mail:

**Public Parking Lot(s) Requested:**

☐ Clear diagram of the parking lot area to be used attached
(Events with alcohol or cereal malt beverages must be fenced and be at least 30 feet from Centennial Park).

**Park Requested:** ☐ Centennial Park ☐ Dog Park ☐ Lion's Park ☐ Kelly Murphy Memorial Park ☐ Kerry Roberts Memorial Park ☐ North Park ☐ South Park ☐ Trails:

**Street(s) Requested:** South 138th Street from Kansas Ave. to Morse Ave.
☒ Route Attached

**Police, Fire, EMS or Other Municipal Services Needed:** Yes ☒ No ☐ If yes, what services? Barricades
☐ Background check forms for security personnel for police chief approval attached.

☐ **Certificate of insurance** that names the city as an additional insured attached.

**Tent will be Used:** Yes ☐ No ☒ (Tent permit form required, if applicable)

Provide full, detailed explanation of purpose of event; include if admissions or space rental will be charged:
Litter clean-up event. Requesting road closure to increase volunteer saftey. Plan to move barricades from North to South as the ditches get cleared of trash.

☐ **List of vendors** that will participate in event attached.

☒ **List of planned activities** attached

☐ **Statement** that the public property used and adjacent areas will be cleaned immediately after the event attached.

☒ **Statement** detailing how applicant will notify all affected property owners and tenants attached. If the applicant does not notify affected tenants, future requests may be denied.

**Event to Raise Funds for Charitable Purposes:** Yes ☐ No ☐ If yes, what Charitable Purpose?

☐ **Organization Status Proof** attached

**Application Requirements:**

A. Submit this application and all required forms and information to the City Clerk's Office at least 30 days prior to the date of the event for City Council approval, but no more than one year in advance.
B. Not-for-profit organizations, association or individuals must provide proof of their non-profit status. A not-for-profit certificate of good standing from the Kansas Secretary of State is an acceptable proof for purposes of this subsection.
C. Unincorporated associations, organizations or individuals not registered with the Kansas Secretary of State must provide certification of their not-for-profit status.
D. All applicants must have or obtain all applicable business licenses and ensure vendors that participate in the event have or obtain an occupational license from the City.

**Restrictions:**

A. Unless otherwise allowed by ordinance, no more than four special event permits will be issued per calendar year to any individual, business, association, or organization for the use of a public parking lot.
B. Any event or activity that a for-profit individual, business, association or organization co-sponsors, promotes or participates in any way with any not-for-profit qualified individual, business, association or organization as defined in Section 12-703, paragraph J or K of this ordinance, will count as an event for the for-profit entity.
C. Unless otherwise allowed by ordinance, no permit will be issued for more than three consecutive days, except for the carnival for Tiblow Days.
D. No permit will be issued which conflicts with the Annual Chamber of Commerce Tiblow Days, or any other city approved celebration.
E. Approved event shall not take place between the hours of 12 a.m. midnight and 6 a.m. of any day.
F. No permit will be issued in conflict with any other approved event, Zoning Ordinance, City Ordinance, policy, or regulation.
G. Sale, possession and/or consumption of alcoholic beverages or cereal malt beverages require separate permits per Chapter III Beverages, Article 1 General Provisions, Sections 3-104 and 3-105 and Chapter 8 Temporary Permits of this Code. Applications for these permits shall be submitted at the same time as the permit required in this Article.

**Display of Permit**: A permit issued shall prominently display the permit at the special event site or have the permit available to display to any officer or employee of the City upon demand.

**Revocation of Permit:** The City Manager or designee may suspend or revoke a permit issued if: The permittee fails to meet the conditions imposed on the issuance of the permit; violates any provision of this Code or other ordinance of the City governing the activities permitted by the permit of if the permit was obtained by fraud or misrepresentation.

**Hazard Prohibited:** No person shall make any use of the public parking lot that constitutes an immediate hazard requiring immediate action to protect the public.

**Penalty:** Any person who violates the requirements of Ordinance No. 2304, upon conviction, shall be fined not less than $20.00 nor more than $500.00 or be imprisoned for not more than thirty (30) days, or be both so fined and imprisoned. Each day that a person violates the requirements of this Article shall constitute a separate offense.

**I hereby confirm by signing this application that I understand the regulations and will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.**

Signature of Applicant

| City Receipt Number |
|---|
| |

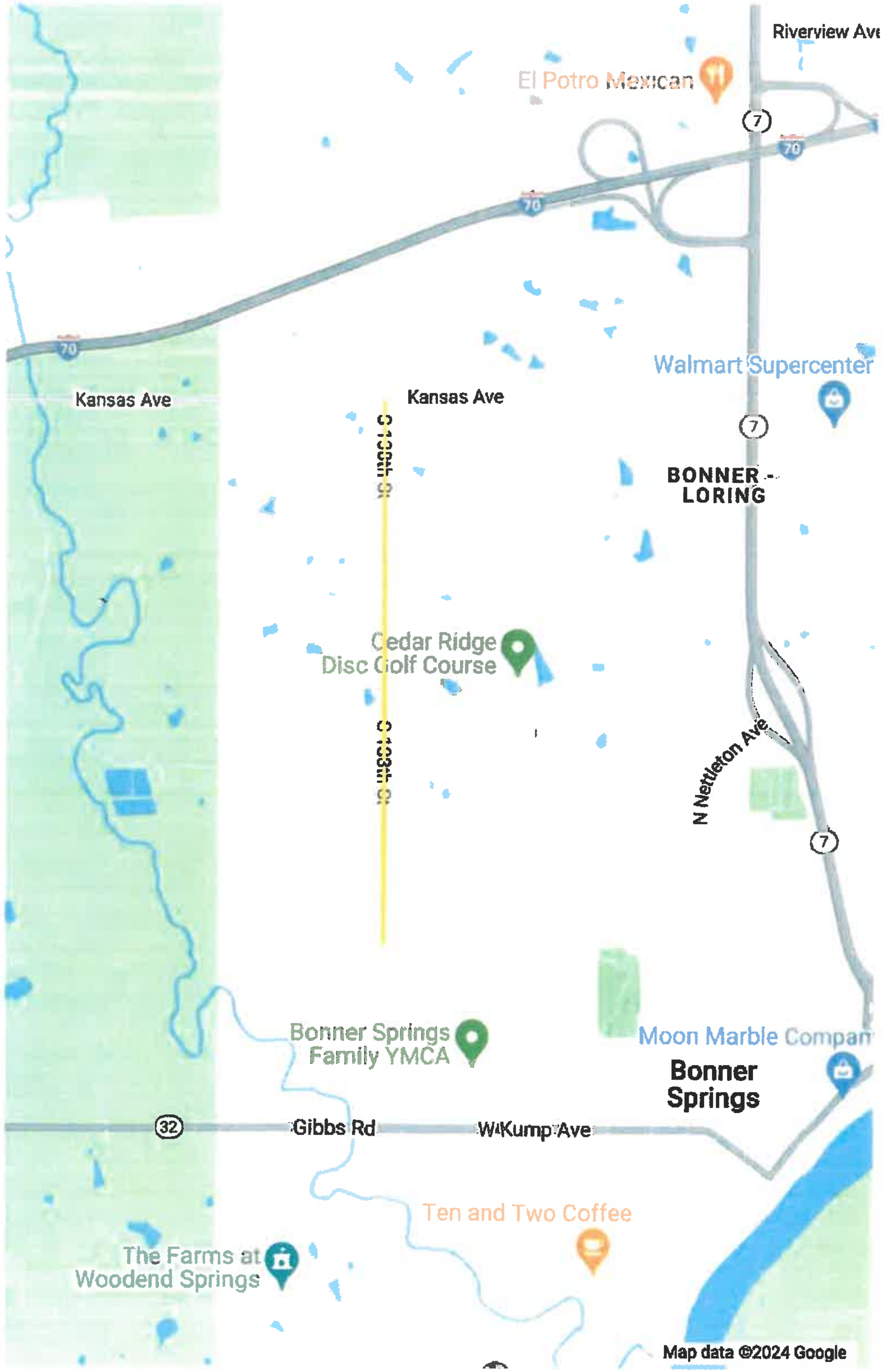
# Road Closure Request

Temporary Closure on S. 138th St.

Road Close

Road Close

Saturday, April 27th, 2024 from 8:00AM-12:00PM



# City Wide Clean Up

**Clean Up Zones**

- Zone 1
- Zone 2
- Zone 3
- Zone 4
- Zone 5
- Polygon 6
- Polygon 7
- Polygon 8
- Polygon 9
- Polygon 10
- Polygon 11
- Polygon 12


Community Volunteering to celebrate Earth Day!

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Megan Gilliland

**Subject: Public Hearing to Issue Industrial Revenue Bonds for First Phase of BSV, LP Senior Housing Project**

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**Recommendation:** Staff recommends holding the hearing.

**Action:** Make a motion to open the public hearing at ______ to consider the request for an Industrial Revenue Bond for the first phase of the BSV, LP senior housing project.
Make a motion to close the public hearing at________.

**Background:** BSV, LP, a Kansas City-based development company, has submitted a request for an IRB to provide a 10-year 50% property tax abatement and sales tax exemption on construction materials for a senior housing project located generally at 132nd and Kansas Avenue.

**Discussion:** The project would be a two-phased development for senior, independent living with common areas, a community room, and a fitness center. The owner/developer, in conjunction with its management company, will provide supportive services for residents, which are planned to include: access to nutritional health programs, financial education, and social activities in the Bonner Springs area, among others. The first phase of the project would provide 48 units and a second phase would provide additional units in the future. The land is zoned as Mixed-Residential (MR), which allows apartments.

The total property tax abatement for this project is 50% for a 10-year term, and the IRB would provide a sales tax exemption on construction materials. Since this is a senior housing project, there should be no impact to USD #204 with additional school-age children.

A Cost-Benefit Analysis was conducted by the Department of Commerce. According to the Analysis, there is a net fiscal benefit of $2,100,275 over the 15-year time frame analyzed. The total estimated investment in this building is $15,000,000, including land and construction. Although user leases are not final, the company has other similar housing facilities in the Kansas City region.

Bonner Springs' Housing Needs Analysis, completed in 2022, noted that all sectors of housing in Bonner Springs were near capacity (98% overall) and this includes access to quality senior housing.

**Financial Impact:** The Cost-Benefit Analysis examines the impact of the property tax abatement and the IRB sales tax exemption. The Analysis projects benefits with a net present value of $2,100,275 over a 15-year period to all the tax jurisdictions combined (the City, County, USD #204, KCKCC, and the State of Kansas). The Analysis also indicates that for each separate taxing jurisdiction, tax revenues generated by the project would exceed the costs after accounting for the property tax abatement and sales tax exemption.

# BSV, LP - Impact Report

**Project Type:** New/Startup
**Industry:** Housing
**Prepared By:** State of Kansas

## Purpose & Limitations

This report presents the results of an economic and fiscal analysis undertaken by State of Kansas using Impact DashBoard, a customized web application developed by Impact DataSource, LLC.

Impact DashBoard utilizes estimates, assumptions, and other information developed by Impact DataSource from its independent research effort detailed in a custom user guide prepared for State of Kansas.

This report, generated by the Impact DashBoard application, has been prepared by State of Kansas to assist economic development stakeholders in making an evaluation of the economic and fiscal impact of business activity in the community. This report does not purport to contain all of the information that may be needed to conclude such an evaluation. This report is based on a variety of assumptions and contains forward-looking statements concerning the results of operations of the subject firm. State of Kansas made reasonable efforts to ensure that the project-specific data entered into Impact DashBoard reflects realistic estimates of future activity. Estimates of future activity involve known and unknown risks and uncertainties that could cause actual results, performance, or events to differ materially from those expressed or implied in this report.

State of Kansas and Impact DataSource make no representation or warranty as to the accuracy or completeness of the information contained herein, and expressly disclaim any and all liability based on or relating to any information contained in, or errors or omissions from, this information or based on or relating to the use of this information.

## Introduction

This report presents the results of an economic impact analysis performed using Impact DashBoard, a model developed by Impact DataSource. The report estimates the impact that a potential project will have on the local economy and estimates the costs and benefits for local taxing districts over a 15-year period.

## Economic Impact Overview

The table below summarizes the economic impact of the project over the first 15 years in terms of job creation, salaries paid to workers, and taxable sales.

| SUMMARY OF ECONOMIC IMPACT OVER 15 YEARS IN WYANDOTTE COUNTY | | | |
|---|---|---|---|
| IMPACT | DIRECT | SPIN-OFF | TOTAL |
| Jobs | 48.0 | 0 | **48.0** |
| Annual Salaries/Wages | $1,440,000 | $0 | **$1,440,000** |
| Salaries/Wages over 15 Years | $24,902,520 | $0 | **$24,902,520** |
| Taxable Sales/Purchases in Wyandotte County | $3,841,626 | $0 | **$3,841,626** |

Totals may not sum due to rounding

The Project may result in new residents moving to the community and potentially new residential properties being constructed as summarized below.

| SUMMARY OF POPULATION IMPACT OVER 15 YEARS IN WYANDOTTE COUNTY | | | |
|---|---|---|---|
| IMPACT | DIRECT | SPIN-OFF | TOTAL |
| Workers who will move to Wyandotte County | 48.0 | 0 | **48.0** |
| New residents in Wyandotte County | 72.0 | 0 | **72.0** |
| New residential properties constructed in Wyandotte County | 48.0 | 0 | **48.0** |
| New students to attend local school district | 0 | 0 | **0** |

Totals may not sum due to rounding

The new taxable property to be supported by the Project over the next 15 years is summarized in the following table.

| SUMMARY OF TAXABLE PROPERTY OVER THE FIRST 15 YEARS IN WYANDOTTE COUNTY | | | | | | |
|---|---|---|---|---|---|---|
| YR. | NEW RESIDENTIAL PROPERTY | LAND | BUILDINGS... | FF&E | NON-RESIDENTIAL PROPERTY | TOTAL PROPERTY |
| 1 | $0 | $22,500 | $346,200 | $0 | *$368,700* | **$368,700** |
| 2 | $0 | $22,950 | $353,124 | $0 | *$376,074* | **$376,074** |
| 3 | $0 | $23,409 | $360,186 | $0 | *$383,595* | **$383,595** |
| 4 | $0 | $23,877 | $367,390 | $0 | *$391,267* | **$391,267** |
| 5 | $0 | $24,355 | $374,738 | $0 | *$399,093* | **$399,093** |
| 6 | $0 | $24,842 | $382,233 | $0 | *$407,075* | **$407,075** |
| 7 | $0 | $25,339 | $389,877 | $0 | *$415,216* | **$415,216** |
| 8 | $0 | $25,845 | $397,675 | $0 | *$423,520* | **$423,520** |
| 9 | $0 | $26,362 | $405,628 | $0 | *$431,991* | **$431,991** |
| 10 | $0 | $26,890 | $413,741 | $0 | *$440,631* | **$440,631** |
| 11 | $0 | $27,427 | $422,016 | $0 | *$449,443* | **$449,443** |
| 12 | $0 | $27,976 | $430,456 | $0 | *$458,432* | **$458,432** |
| 13 | $0 | $28,535 | $439,065 | $0 | *$467,601* | **$467,601** |
| 14 | $0 | $29,106 | $447,847 | $0 | *$476,953* | **$476,953** |
| 15 | $0 | $29,688 | $456,804 | $0 | *$486,492* | **$486,492** |

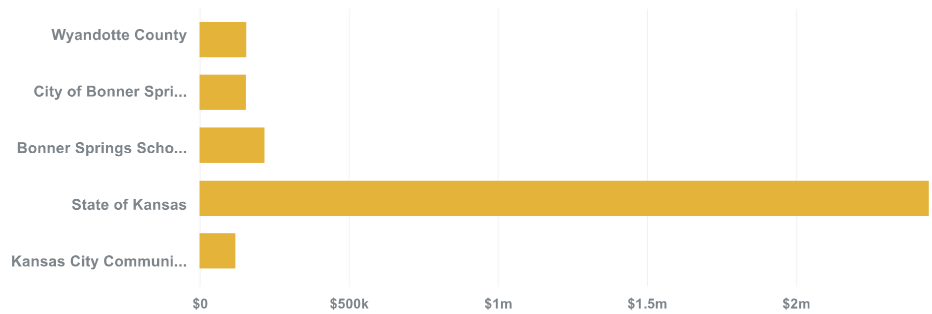
## Fiscal Impact Overview

The Project will generate additional benefits and costs, a summary of which is provided below. The source of specific benefits and costs are provided in greater detail for each taxing district on subsequent pages.

| FISCAL NET BENEFITS OVER THE NEXT 15 YEARS | | | | | |
|---|---|---|---|---|---|
| | BENEFITS | COSTS | INCENTIVES | NET BENEFITS LESS INCENTIVES | PRESENT VALUE* |
| Wyandotte County | $505,518 | ($176,808) | ($173,779) | $154,931 | $100,287 |
| City of Bonner Springs | $1,269,268 | ($895,661) | ($219,548) | $154,060 | $98,506 |
| Bonner Springs School District (USD 204) | $427,130 | $0 | ($210,486) | $216,644 | $137,823 |
| State of Kansas | $2,826,089 | $0 | ($381,106) | $2,444,983 | $1,687,118 |
| Kansas City Community College | $229,675 | $0 | ($110,517) | $119,158 | $76,541 |
| **Total** | **$5,257,680** | **($1,072,469)** | **($1,095,435)** | **$3,089,776** | **$2,100,275** |

*The Present Value of Net Benefits expresses the future stream of net benefits received over several years as a single value in today's dollars. Today's dollar and a dollar to be received at differing times in the future are not comparable because of the time value of money. The time value of money is the interest rate or each taxing entity's discount rate. This analysis uses a discount rate of 5.0% to make the dollars comparable.

### Net Benefits Less Incentives Over the Next 15 Years




## Public Support Overview

A summary of the total Public Support modeled in this analysis is shown below.

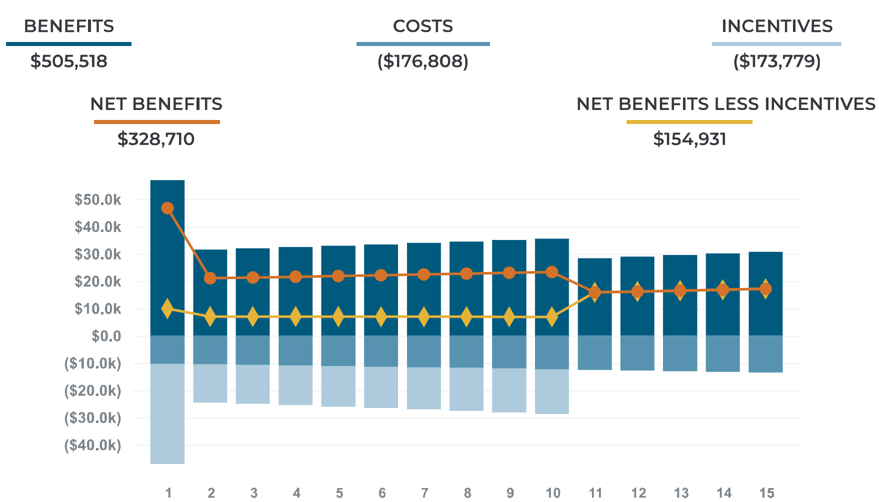
| VALUE OF PUBLIC SUPPORT UNDER CONSIDERATION | | | |
|---|---|---|---|
| | PROPERTY TAX INCENTIVE | SALES TAX INCENTIVE | TOTAL |
| Wyandotte County | $150,699 | $23,080 | $173,779 |
| City of Bonner Springs | $169,060 | $50,488 | $219,548 |
| Bonner Springs School District (USD 204) | $210,486 | $0 | $210,486 |
| State of Kansas | $6,056 | $375,050 | $381,106 |
| Kansas City Community College | $110,517 | $0 | $110,517 |
| **Total** | **$646,818** | **$448,618** | **$1,095,435** |

## Wyandotte County Fiscal Impact

The table below displays the estimated additional benefits, costs, and net benefits to be received by Wyandotte County over the next 15 years of the Project.

| NET BENEFITS OVER 15 YEARS: WYANDOTTE COUNTY | | | |
|---|---|---|---|
| BENEFITS | PROJECT | HOUSEHOLDS | TOTAL |
| Sales Taxes | $25,965 | $12,451 | $38,416 |
| Real Property Taxes | $238,006 | $0 | $238,006 |
| FF&E Property Taxes | $0 | $0 | $0 |
| New Residential Property Taxes | $0 | $0 | $0 |
| PILOT | $78,020 | $0 | $78,020 |
| Miscellaneous Taxes and User Fees | $0 | $151,075 | $151,075 |
| **Benefits Subtotal** | **$341,991** | **$163,527** | **$505,518** |
| COSTS | PROJECT | HOUSEHOLDS | TOTAL |
| Cost of Government Services | $0 | ($176,808) | ($176,808) |
| **Costs Subtotal** | **$0** | **($176,808)** | **($176,808)** |
| **Net Benefits** | **$341,991** | **($13,281)** | **$328,710** |
| INCENTIVES | PROJECT | HOUSEHOLDS | TOTAL |
| Capital Investment - Sales Taxes Rebated | ($23,080) | $0 | ($23,080) |
| Property Taxes Abated | ($150,699) | $0 | ($150,699) |
| **Incentives Subtotal** | **($173,779)** | **$0** | **($173,779)** |
| **Net Benefits Less Incentives** | **$168,212** | **($13,281)** | **$154,931** |

Annual Fiscal Net Benefits for Wyandotte County



## Wyandotte County Public Support

### Total Incentives

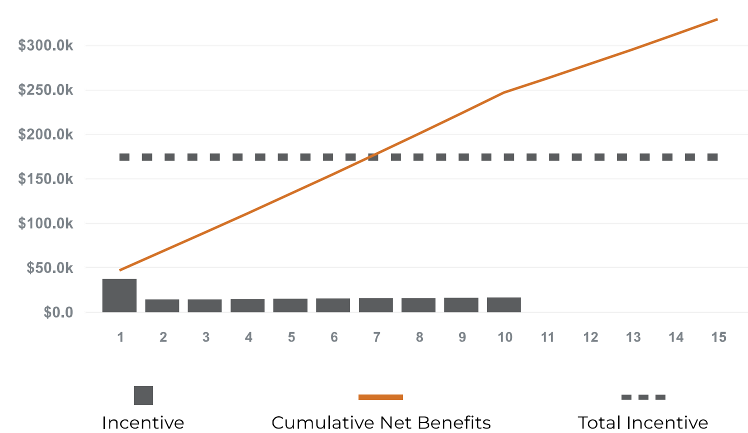
Wyandotte County is considering the following incentives for the Project.

| INCENTIVES UNDER CONSIDERATION | | | |
|---|---|---|---|
| YEAR | PROPERTY TAX ABATEMENT | SALES TAX REBATE | TOTAL |
| 1 | $13,763 | $23,080 | $36,843 |
| 2 | $14,038 | $0 | $14,038 |
| 3 | $14,319 | $0 | $14,319 |
| 4 | $14,605 | $0 | $14,605 |
| 5 | $14,897 | $0 | $14,897 |
| 6 | $15,195 | $0 | $15,195 |
| 7 | $15,499 | $0 | $15,499 |
| 8 | $15,809 | $0 | $15,809 |
| 9 | $16,125 | $0 | $16,125 |
| 10 | $16,448 | $0 | $16,448 |
| **Total** | **$150,699** | **$23,080** | **$173,779** |

The graph below depicts the total incentives currently under consideration versus the cumulative net benefits to Wyandotte County. The intersection indicates the length of time until the incentives are paid back.

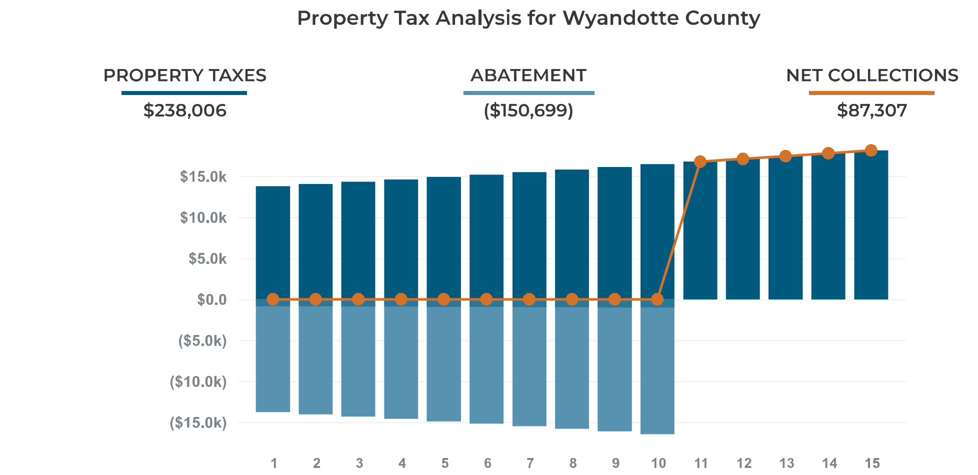
**Total Incentive vs. Net Benefits for Wyandotte County**

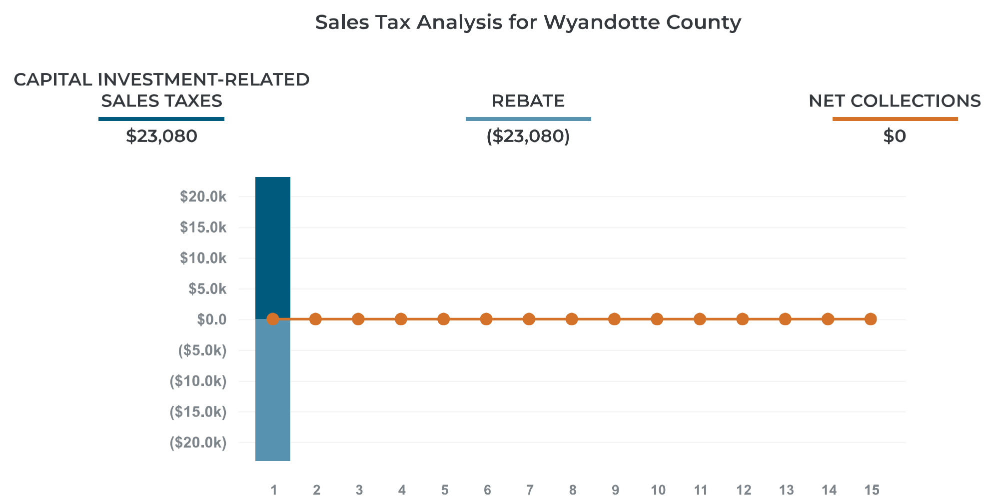
| $173,779 | $3,620 | 12.6% | 6.8 Yrs |
|---|---|---|---|
| Total Incentive | Per Job | Rate of Return | Payback Period |



## Tax Incentives

The following property tax incentive is modeled for Wyandotte County in this analysis.



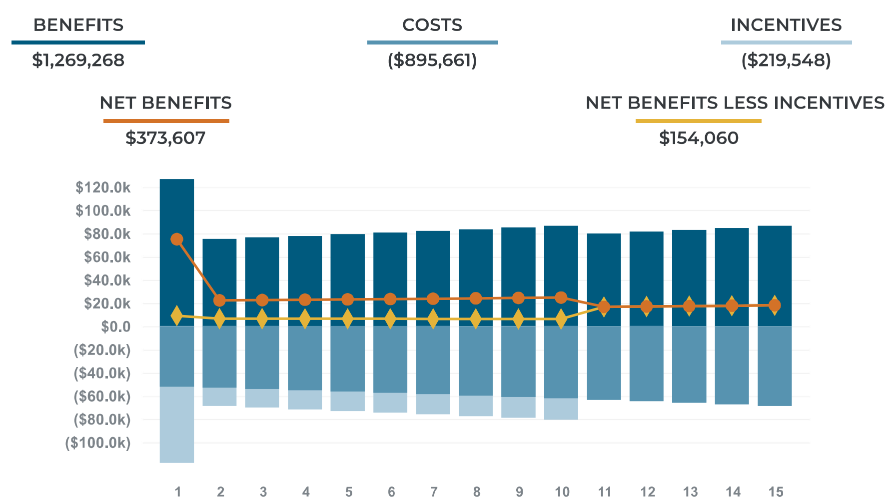



## City of Bonner Springs Fiscal Impact

The table below displays the estimated additional benefits, costs, and net benefits to be received by City of Bonner Springs over the next 15 years of the Project.

| NET BENEFITS OVER 15 YEARS: CITY OF BONNER SPRINGS | | | |
|---|---|---|---|
| BENEFITS | PROJECT | HOUSEHOLDS | TOTAL |
| Sales Taxes | $53,012 | $10,895 | $63,907 |
| Real Property Taxes | $267,005 | $0 | $267,005 |
| FF&E Property Taxes | $0 | $0 | $0 |
| New Residential Property Taxes | $0 | $0 | $0 |
| Transient Guest Taxes | $0 | $0 | $0 |
| PILOT | $83,370 | $0 | $83,370 |
| Utility Revenue | $0 | $571,098 | $571,098 |
| Utility Franchise Fees | $0 | $112,061 | $112,061 |
| Miscellaneous Taxes and User Fees | $0 | $171,827 | $171,827 |
| **Benefits Subtotal** | **$403,387** | **$865,881** | **$1,269,268** |
| COSTS | PROJECT | HOUSEHOLDS | TOTAL |
| Cost of Government Services | $0 | ($306,301) | ($306,301) |
| Cost of Utility Services | $0 | ($589,360) | ($589,360) |
| **Costs Subtotal** | **$0** | **($895,661)** | **($895,661)** |
| **Net Benefits** | **$403,387** | **($29,779)** | **$373,607** |
| INCENTIVES | PROJECT | HOUSEHOLDS | TOTAL |
| Capital Investment - Sales Taxes Rebated | ($50,488) | $0 | ($50,488) |
| Property Taxes Abated | ($169,060) | $0 | ($169,060) |
| **Incentives Subtotal** | **($219,548)** | **$0** | **($219,548)** |
| **Net Benefits Less Incentives** | **$183,839** | **($29,779)** | **$154,060** |

### Annual Fiscal Net Benefits for City of Bonner Springs



## City of Bonner Springs Public Support

### Total Incentives

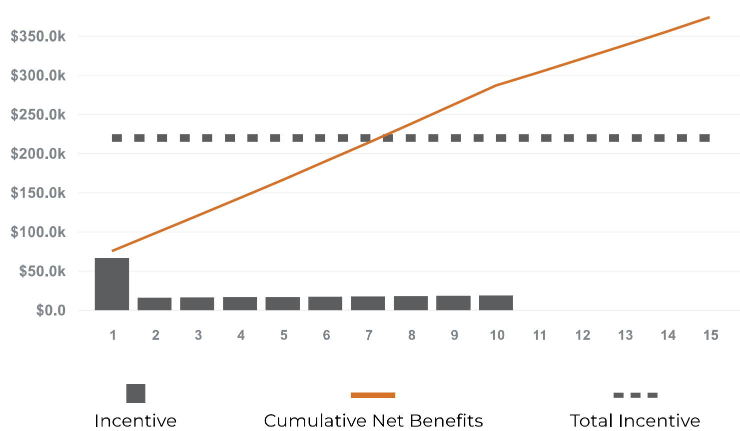
City of Bonner Springs is considering the following incentives for the Project.

| INCENTIVES UNDER CONSIDERATION | | | |
|---|---|---|---|
| YEAR | PROPERTY TAX ABATEMENT | SALES TAX REBATE | TOTAL |
| 1 | $15,440 | $50,488 | $65,927 |
| 2 | $15,748 | $0 | $15,748 |
| 3 | $16,063 | $0 | $16,063 |
| 4 | $16,385 | $0 | $16,385 |
| 5 | $16,712 | $0 | $16,712 |
| 6 | $17,047 | $0 | $17,047 |
| 7 | $17,388 | $0 | $17,388 |
| 8 | $17,735 | $0 | $17,735 |
| 9 | $18,090 | $0 | $18,090 |
| 10 | $18,452 | $0 | $18,452 |
| **Total** | **$169,060** | **$50,488** | **$219,548** |

The graph below depicts the total incentives currently under consideration versus the cumulative net benefits to City of Bonner Springs. The intersection indicates the length of time until the incentives are paid back.

Total Incentive vs. Net Benefits for City of Bonner Springs

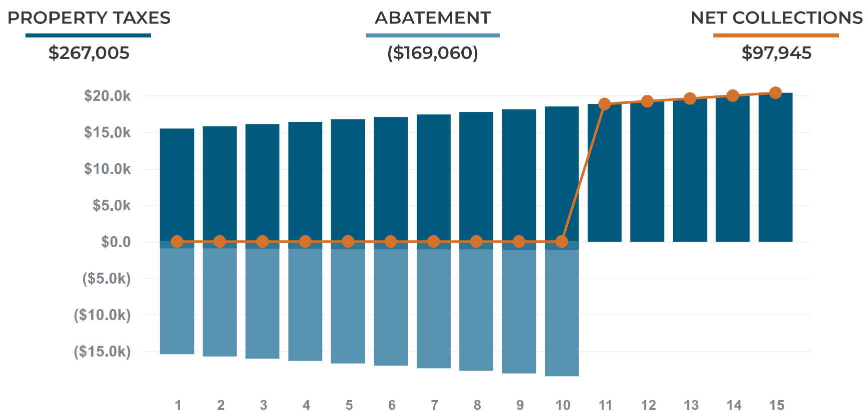
| $219,548 | $4,574 | 11.3% | 7.3 Yrs |
|---|---|---|---|
| Total Incentive | Per Job | Rate of Return | Payback Period |



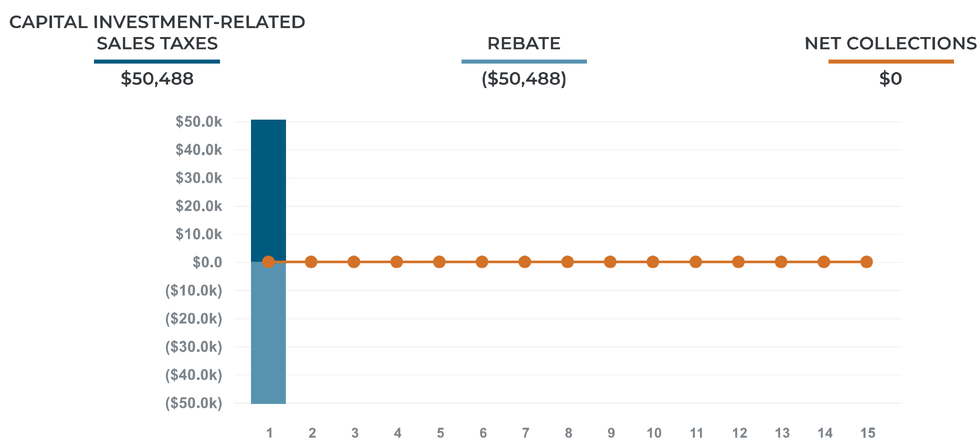
## Tax Incentives

The following property tax incentive is modeled for City of Bonner Springs in this analysis.

Property Tax Analysis for City of Bonner Springs




Sales Tax Analysis for City of Bonner Springs

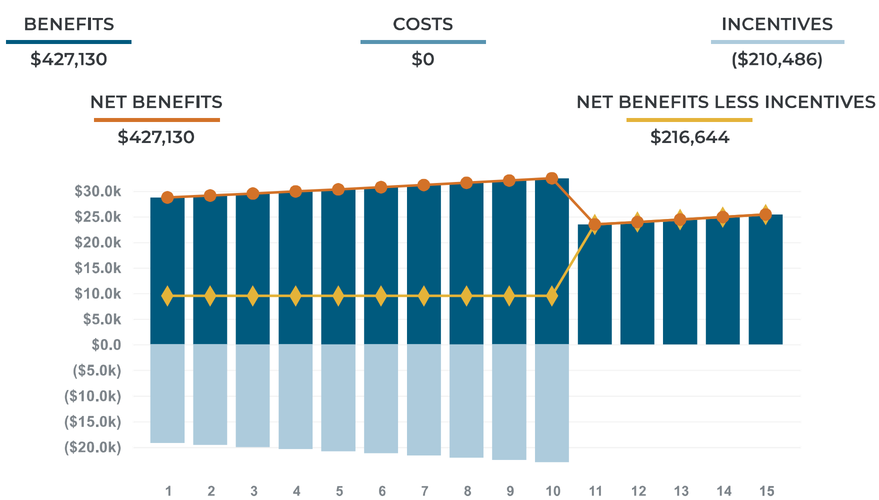


## Bonner Springs School District (USD 204) Fiscal Impact

The table below displays the estimated additional benefits, costs, and net benefits to be received by Bonner Springs School District (USD 204) over the next 15 years of the Project.

| NET BENEFITS OVER 15 YEARS: BONNER SPRINGS SCHOOL DISTRICT (USD 204) | | | |
|---|---|---|---|
| BENEFITS | PROJECT | HOUSEHOLDS | TOTAL |
| Real Property Taxes | $332,430 | $0 | $332,430 |
| FF&E Property Taxes | $0 | $0 | $0 |
| New Residential Property Taxes | $0 | $0 | $0 |
| PILOT | $94,700 | $0 | $94,700 |
| Addtl. State & Federal School Funding | $0 | $0 | $0 |
| **Benefits Subtotal** | **$427,130** | **$0** | **$427,130** |
| COSTS | PROJECT | HOUSEHOLDS | TOTAL |
| Cost to Educate New Students | $0 | $0 | $0 |
| **Costs Subtotal** | **$0** | **$0** | **$0** |
| **Net Benefits** | **$427,130** | **$0** | **$427,130** |
| INCENTIVES | PROJECT | HOUSEHOLDS | TOTAL |
| Property Taxes Abated | ($210,486) | $0 | ($210,486) |
| **Incentives Subtotal** | **($210,486)** | **$0** | **($210,486)** |
| **Net Benefits Less Incentives** | **$216,644** | **$0** | **$216,644** |

Annual Fiscal Net Benefits for Bonner Springs School District (USD 204)



## Bonner Springs School District (USD 204) Public Support

### Total Incentives

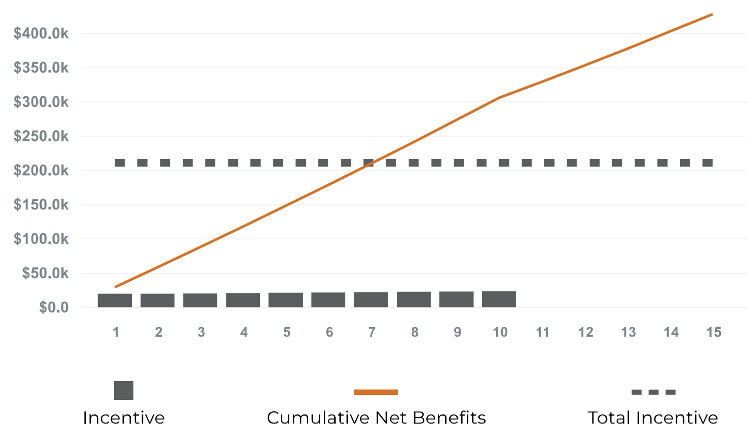
Bonner Springs School District (USD 204) is considering the following incentives for the Project.

| INCENTIVES UNDER CONSIDERATION | | |
|---|---|---|
| YEAR | PROPERTY TAX ABATEMENT | TOTAL |
| 1 | $19,223 | $19,223 |
| 2 | $19,607 | $19,607 |
| 3 | $20,000 | $20,000 |
| 4 | $20,400 | $20,400 |
| 5 | $20,807 | $20,807 |
| 6 | $21,224 | $21,224 |
| 7 | $21,648 | $21,648 |
| 8 | $22,081 | $22,081 |
| 9 | $22,523 | $22,523 |
| 10 | $22,973 | $22,973 |
| **Total** | **$210,486** | **$210,486** |

The graph below depicts the total incentives currently under consideration versus the cumulative net benefits to Bonner Springs School District (USD 204). The intersection indicates the length of time until the incentives are paid back.

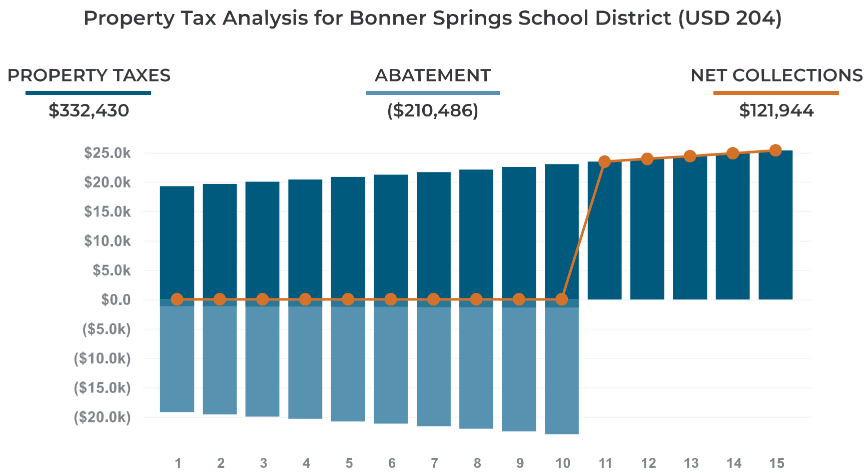
**Total Incentive vs. Net Benefits for Bonner Springs School District (USD 204)**

| $210,486 | $4,385 | 13.5% | 7.0 Yrs |
|---|---|---|---|
| Total Incentive | Per Job | Rate of Return | Payback Period |



## Tax Incentives

The following property tax incentive is modeled for Bonner Springs School District (USD 204) in this analysis.



## State of Kansas Fiscal Impact

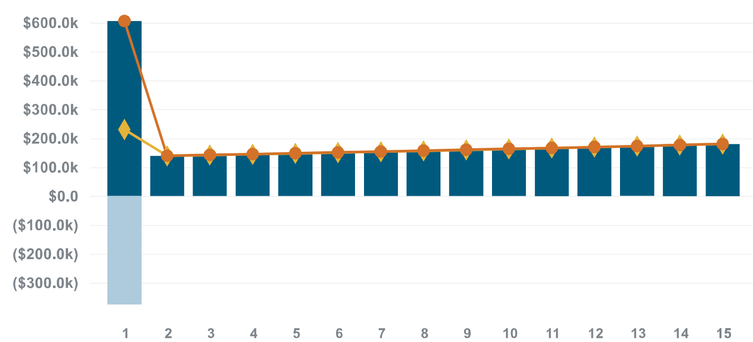
The table below displays the estimated additional benefits, costs, and net benefits to be received by State of Kansas over the next 15 years of the Project.

| NET BENEFITS OVER 15 YEARS: STATE OF KANSAS | | | |
|---|---|---|---|
| BENEFITS | PROJECT | HOUSEHOLDS | TOTAL |
| Sales Taxes | $468,813 | $404,666 | $873,478 |
| Income Taxes | $1,309,873 | $0 | $1,309,873 |
| Real Property Taxes | $9,564 | $0 | $9,564 |
| FF&E Property Taxes | $0 | $0 | $0 |
| New Residential Property Taxes | $0 | $0 | $0 |
| PILOT | $3,140 | $0 | $3,140 |
| Corporate Income Taxes | $630,034 | $0 | $630,034 |
| **Benefits Subtotal** | **$2,421,423** | **$404,666** | **$2,826,089** |
| COSTS | PROJECT | HOUSEHOLDS | TOTAL |
| None Estimated | $0 | $0 | $0 |
| **Costs Subtotal** | **$0** | **$0** | **$0** |
| **Net Benefits** | **$2,421,423** | **$404,666** | **$2,826,089** |
| INCENTIVES | PROJECT | HOUSEHOLDS | TOTAL |
| Capital Investment - Sales Taxes Rebated | ($375,050) | $0 | ($375,050) |
| Property Taxes Abated | ($6,056) | $0 | ($6,056) |
| **Incentives Subtotal** | **($381,106)** | **$0** | **($381,106)** |
| **Net Benefits Less Incentives** | **$2,040,317** | **$404,666** | **$2,444,983** |

### Annual Fiscal Net Benefits for State of Kansas

| BENEFITS | COSTS | INCENTIVES |
|---|---|---|
| $2,826,089 | $0 | ($381,106) |

| NET BENEFITS | NET BENEFITS LESS INCENTIVES |
|---|---|
| $2,826,089 | $2,444,983 |



## State of Kansas Public Support

### Total Incentives

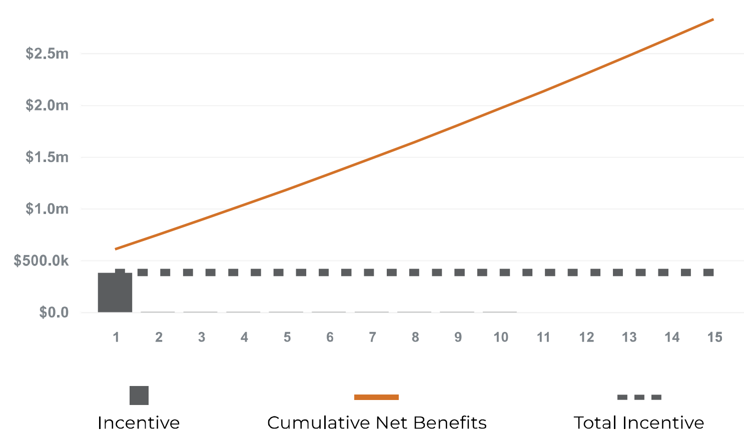
State of Kansas is considering the following incentives for the Project.

| INCENTIVES UNDER CONSIDERATION | | | |
|---|---|---|---|
| YEAR | PROPERTY TAX ABATEMENT | SALES TAX REBATE | TOTAL |
| 1 | $553 | $375,050 | $375,603 |
| 2 | $564 | $0 | $564 |
| 3 | $575 | $0 | $575 |
| 4 | $587 | $0 | $587 |
| 5 | $599 | $0 | $599 |
| 6 | $611 | $0 | $611 |
| 7 | $623 | $0 | $623 |
| 8 | $635 | $0 | $635 |
| 9 | $648 | $0 | $648 |
| 10 | $661 | $0 | $661 |
| **Total** | **$6,056** | **$375,050** | **$381,106** |

The graph below depicts the total incentives currently under consideration versus the cumulative net benefits to State of Kansas. The intersection indicates the length of time until the incentives are paid back.

Total Incentive vs. Net Benefits for State of Kansas

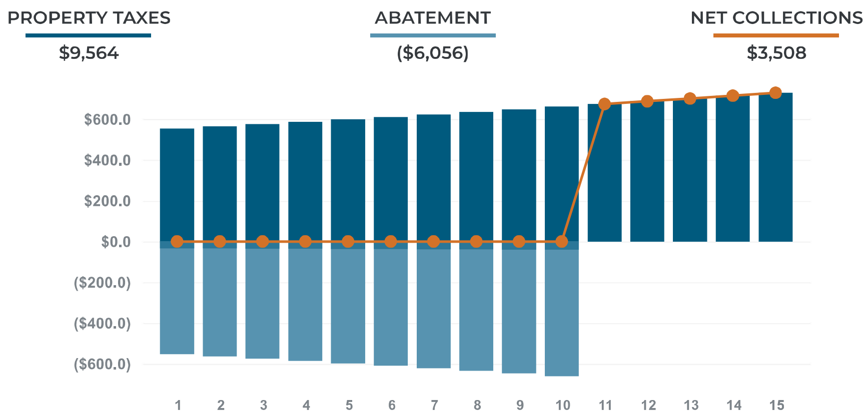
| $381,106 | $7,940 | 49.4% | 0.6 Yrs |
|---|---|---|---|
| Total Incentive | Per Job | Rate of Return | Payback Period |



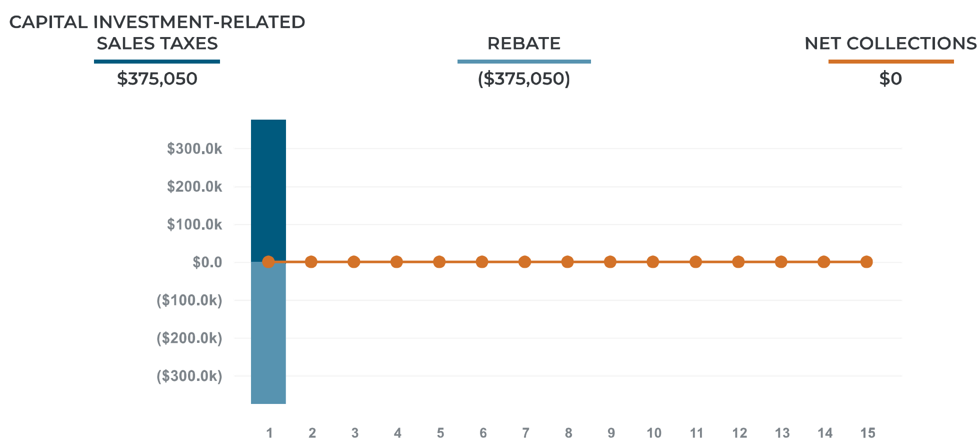
### Tax Incentives

The following property tax incentive is modeled for State of Kansas in this analysis.

Property Tax Analysis for State of Kansas



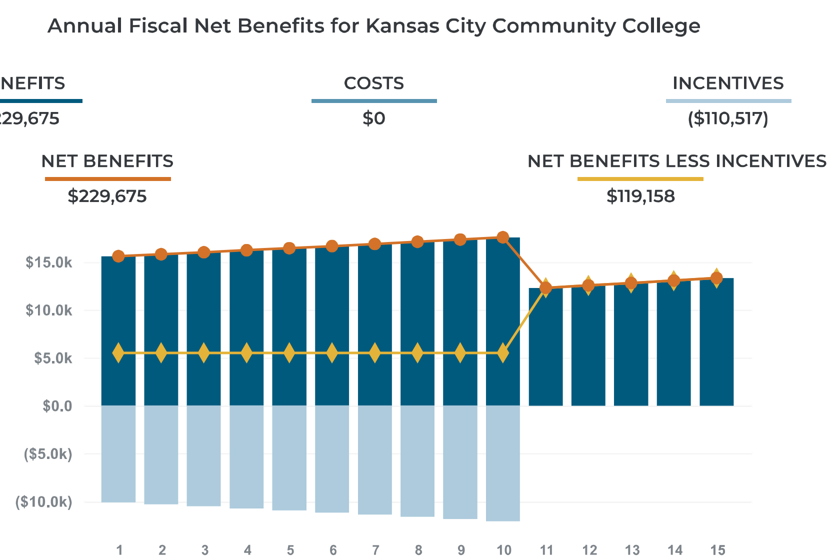

Sales Tax Analysis for State of Kansas



## Kansas City Community College Fiscal Impact

The table below displays the estimated additional benefits, costs, and net benefits to be received by Kansas City Community College over the next 15 years of the Project.

| NET BENEFITS OVER 15 YEARS: KANSAS CITY COMMUNITY COLLEGE | | | |
|---|---|---|---|
| BENEFITS | PROJECT | HOUSEHOLDS | TOTAL |
| Real Property Taxes | $174,545 | $0 | $174,545 |
| FF&E Property Taxes | $0 | $0 | $0 |
| New Residential Property Taxes | $0 | $0 | $0 |
| PILOT | $55,130 | $0 | $55,130 |
| **Benefits Subtotal** | **$229,675** | **$0** | **$229,675** |
| COSTS | PROJECT | HOUSEHOLDS | TOTAL |
| None Estimated | $0 | $0 | $0 |
| **Costs Subtotal** | **$0** | **$0** | **$0** |
| **Net Benefits** | **$229,675** | **$0** | **$229,675** |
| INCENTIVES | PROJECT | HOUSEHOLDS | TOTAL |
| Property Taxes Abated | ($110,517) | $0 | ($110,517) |
| **Incentives Subtotal** | **($110,517)** | **$0** | **($110,517)** |
| **Net Benefits Less Incentives** | **$119,158** | **$0** | **$119,158** |



## Kansas City Community College Public Support

### Total Incentives

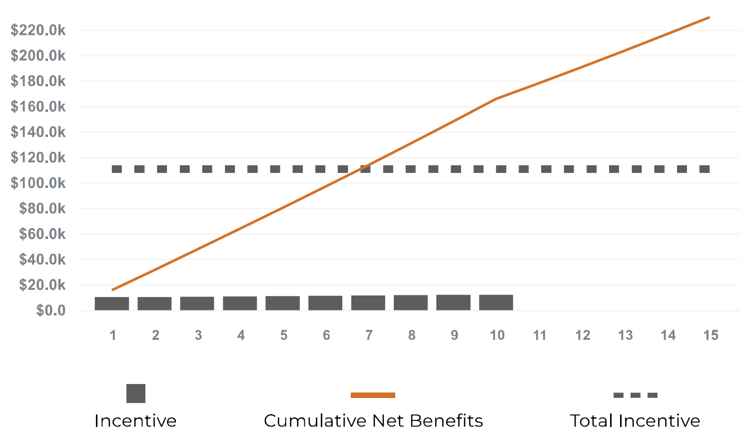
Kansas City Community College is considering the following incentives for the Project.

| INCENTIVES UNDER CONSIDERATION | | |
|---|---|---|
| YEAR | PROPERTY TAX ABATEMENT | TOTAL |
| 1 | $10,093 | $10,093 |
| 2 | $10,295 | $10,295 |
| 3 | $10,501 | $10,501 |
| 4 | $10,711 | $10,711 |
| 5 | $10,925 | $10,925 |
| 6 | $11,144 | $11,144 |
| 7 | $11,367 | $11,367 |
| 8 | $11,594 | $11,594 |
| 9 | $11,826 | $11,826 |
| 10 | $12,062 | $12,062 |
| **Total** | **$110,517** | **$110,517** |

The graph below depicts the total incentives currently under consideration versus the cumulative net benefits to Kansas City Community College. The intersection indicates the length of time until the incentives are paid back.

**Total Incentive vs. Net Benefits for Kansas City Community College**

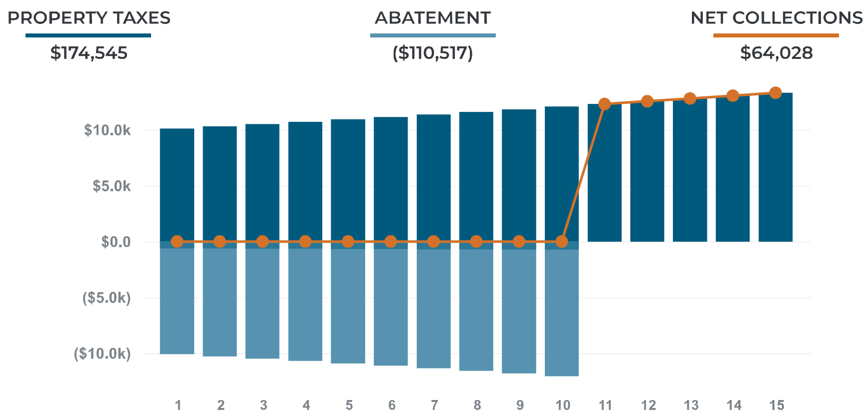
| $110,517 | $2,302 | 13.9% | 6.8 Yrs |
|---|---|---|---|
| Total Incentive | Per Job | Rate of Return | Payback Period |



### Tax Incentives

The following property tax incentive is modeled for Kansas City Community College in this analysis.

Property Tax Analysis for Kansas City Community College



## Methodology

### Overview of Methodology

The Impact DashBoard model combines project-specific attributes with community data, tax rates, and assumptions to estimate the economic impact of the Project and the fiscal impact for local taxing districts over a 15-year period.

The economic impact as calculated in this report can be categorized into two main types of impacts. First, the direct economic impacts are the jobs and payroll directly created by the Project. Second, this economic impact analysis calculates the spin-off or indirect and induced impacts that result from the Project. Indirect jobs and salaries are created in new or existing area firms, such as maintenance companies and service firms, that may supply goods and services for the Project. In addition, induced jobs and salaries are created in new or existing local businesses, such as retail stores, gas stations, banks, restaurants, and service companies that may supply goods and services to new workers and their families.

The economic impact estimates in this report are based on the Regional Input-Output Modeling System (RIMS II), a widely used regional input-output model developed by the U. S. Department of Commerce, Bureau of Economic Analysis. The RIMS II model is a standard tool used to estimate regional economic impacts. The economic impacts estimated using the RIMS II model are generally recognized as reasonable and plausible assuming the data input into the model is accurate or based on reasonable assumptions. Impact DataSource utilizes adjusted county-level multipliers to estimate the impact occurring at the sub-county level.

Two types of regional economic multipliers were used in this analysis: an employment multiplier and an earnings multiplier. An employment multiplier was used to estimate the number of indirect and induced jobs created or supported in the area. An earnings multiplier was used to estimate the amount of salaries to be paid to workers in these new indirect and induced jobs. The employment multiplier shows the estimated number of total jobs created for each direct job. The earnings multiplier shows the estimated amount of total salaries paid to these workers for every dollar paid to a direct worker. The multipliers used in this analysis are listed below:

| 236116 NEW MULTIFAMILY HOUSING CONSTRUCTION (EXCEPT FOR-SALE BUILDERS) | | WYANDOTTE COUNTY |
|---|---|---|
| Employment Multiplier | (Type II Direct Effect) | 1.0 |
| Earnings Multiplier | (Type II Direct Effect) | 1.0 |

Most of the revenues estimated in this study result from calculations relying on (1) attributes of the Project, (2) assumptions to derive the value of associated taxable property or sales, and (3) local tax rates. In some cases, revenues are estimated on a per new household, per new worker, or per new school student basis.

The company or Project developer was not asked, nor could reasonably provide data for calculating some other revenues. For example, while the city will likely receive revenues from fines paid on speeding tickets given to new workers, the company does not know the propensity of its workers to speed. Therefore, some revenues are calculated using an average revenue approach.

This approach uses relies on two assumptions:

1. The taxing entity has two general revenue sources: revenues from residents and revenues from businesses.
2. The taxing entity will collect (a) about the same amount of miscellaneous taxes and user fees from each new household that results from the Project as it currently collects from existing households on average, and (b) the same amount of miscellaneous taxes and user fees from the new business (on a per worker basis) will be collected as it collects from existing businesses.

In the case of the school district, some additional state and federal revenues are estimated on a per new school student basis consistent with historical funding levels.

Additionally, this analysis sought to estimate the additional expenditures faced by local jurisdictions to provide services to new households and new businesses. A marginal cost approach was used to calculate these additional costs.

This approach relies on two assumptions:

1. The taxing entity spends money on services for two general groups: revenues from residents and revenues from businesses.
2. The taxing entity will spend slightly less than its current average cost to provide local government services (police, fire, EMS, etc.) to (a) new residents and (b) businesses on a per worker basis.

In the case of the school district, the marginal cost to educate new students was estimated based on a portion of the school's current expenditures per student and applied to the headcount of new school students resulting from the Project.

### About Impact DataSource

Established in 1993, Impact DataSource is an Austin, Texas-based economic consulting firm. Impact DataSource provides high-quality economic research, specializing in economic and fiscal impact analyses. The company is highly focused on supporting economic development professionals and organizations through its consulting services and software. Impact DataSource has conducted thousands of economic impact analyses of new businesses, retention and expansion projects, developments, and activities in all industry groups throughout the U.S.

For more information on Impact DataSource, LLC and our product Impact DashBoard, please visit our website www.impactdatasource.com

## Appendix

| WYANDOTTE COUNTY PROPERTY TAX ABATEMENT | | | | |
|---|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E | TOTAL |
| 1 | $840 | $12,923 | $0 | **$13,763** |
| 2 | $857 | $13,181 | $0 | **$14,038** |
| 3 | $874 | $13,445 | $0 | **$14,319** |
| 4 | $891 | $13,714 | $0 | **$14,605** |
| 5 | $909 | $13,988 | $0 | **$14,897** |
| 6 | $927 | $14,268 | $0 | **$15,195** |
| 7 | $946 | $14,553 | $0 | **$15,499** |
| 8 | $965 | $14,844 | $0 | **$15,809** |
| 9 | $984 | $15,141 | $0 | **$16,125** |
| 10 | $1,004 | $15,444 | $0 | **$16,448** |
| 11 | $0 | $0 | $0 | **$0** |
| 12 | $0 | $0 | $0 | **$0** |
| 13 | $0 | $0 | $0 | **$0** |
| 14 | $0 | $0 | $0 | **$0** |
| 15 | $0 | $0 | $0 | **$0** |
| **Total** | **$9,196** | **$141,503** | **$0** | **$150,699** |

| WYANDOTTE COUNTY PROPERTY TAX ABATEMENT SCHEDULE | | | |
|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E |
| 1 | 100.0% | 100.0% | 100.0% |
| 2 | 100.0% | 100.0% | 100.0% |
| 3 | 100.0% | 100.0% | 100.0% |
| 4 | 100.0% | 100.0% | 100.0% |
| 5 | 100.0% | 100.0% | 100.0% |
| 6 | 100.0% | 100.0% | 100.0% |
| 7 | 100.0% | 100.0% | 100.0% |
| 8 | 100.0% | 100.0% | 100.0% |
| 9 | 100.0% | 100.0% | 100.0% |
| 10 | 100.0% | 100.0% | 100.0% |
| 11 | 0.0% | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% | 0.0% |

| WYANDOTTE COUNTY CONSTRUCTION MATERIALS AND FF&E PURCHASES: SALES TAX REBATE | | | |
|---|---|---|---|
| YR. | CONSTRUCTION MATERIALS REBATE | FF&E EXPENDITURES REBATE | TOTAL |
| 1 | $23,080 | $0 | **$23,080** |
| 2 | $0 | $0 | **$0** |
| 3 | $0 | $0 | **$0** |
| 4 | $0 | $0 | **$0** |
| 5 | $0 | $0 | **$0** |
| 6 | $0 | $0 | **$0** |
| 7 | $0 | $0 | **$0** |
| 8 | $0 | $0 | **$0** |
| 9 | $0 | $0 | **$0** |
| 10 | $0 | $0 | **$0** |
| 11 | $0 | $0 | **$0** |
| 12 | $0 | $0 | **$0** |
| 13 | $0 | $0 | **$0** |
| 14 | $0 | $0 | **$0** |
| 15 | $0 | $0 | **$0** |
| **Total** | **$23,080** | **$0** | **$23,080** |

| WYANDOTTE COUNTY CONSTRUCTION MATERIALS AND FF&E PURCHASES REBATE SCHEDULE | | |
|---|---|---|
| YR. | CONSTRUCTION MATERIALS | FF&E PURCHASES |
| 1 | 100.0% | 100.0% |
| 2 | 0.0% | 0.0% |
| 3 | 0.0% | 0.0% |
| 4 | 0.0% | 0.0% |
| 5 | 0.0% | 0.0% |
| 6 | 0.0% | 0.0% |
| 7 | 0.0% | 0.0% |
| 8 | 0.0% | 0.0% |
| 9 | 0.0% | 0.0% |
| 10 | 0.0% | 0.0% |
| 11 | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% |

| CITY OF BONNER SPRINGS PROPERTY TAX ABATEMENT | | | | |
|---|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E | TOTAL |
| 1 | $942 | $14,497 | $0 | **$15,440** |
| 2 | $961 | $14,787 | $0 | **$15,748** |
| 3 | $980 | $15,083 | $0 | **$16,063** |
| 4 | $1,000 | $15,385 | $0 | **$16,385** |
| 5 | $1,020 | $15,693 | $0 | **$16,712** |
| 6 | $1,040 | $16,006 | $0 | **$17,047** |
| 7 | $1,061 | $16,327 | $0 | **$17,388** |
| 8 | $1,082 | $16,653 | $0 | **$17,735** |
| 9 | $1,104 | $16,986 | $0 | **$18,090** |
| 10 | $1,126 | $17,326 | $0 | **$18,452** |
| 11 | $0 | $0 | $0 | **$0** |
| 12 | $0 | $0 | $0 | **$0** |
| 13 | $0 | $0 | $0 | **$0** |
| 14 | $0 | $0 | $0 | **$0** |
| 15 | $0 | $0 | $0 | **$0** |
| **Total** | **$10,317** | **$158,743** | **$0** | **$169,060** |

| CITY OF BONNER SPRINGS PROPERTY TAX ABATEMENT SCHEDULE | | | |
|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E |
| 1 | 100.0% | 100.0% | 100.0% |
| 2 | 100.0% | 100.0% | 100.0% |
| 3 | 100.0% | 100.0% | 100.0% |
| 4 | 100.0% | 100.0% | 100.0% |
| 5 | 100.0% | 100.0% | 100.0% |
| 6 | 100.0% | 100.0% | 100.0% |
| 7 | 100.0% | 100.0% | 100.0% |
| 8 | 100.0% | 100.0% | 100.0% |
| 9 | 100.0% | 100.0% | 100.0% |
| 10 | 100.0% | 100.0% | 100.0% |
| 11 | 0.0% | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% | 0.0% |

| CITY OF BONNER SPRINGS CONSTRUCTION MATERIALS AND FF&E PURCHASES: SALES TAX REBATE | | | |
|---|---|---|---|
| YR. | CONSTRUCTION MATERIALS REBATE | FF&E EXPENDITURES REBATE | TOTAL |
| 1 | $50,488 | $0 | **$50,488** |
| 2 | $0 | $0 | **$0** |
| 3 | $0 | $0 | **$0** |
| 4 | $0 | $0 | **$0** |
| 5 | $0 | $0 | **$0** |
| 6 | $0 | $0 | **$0** |
| 7 | $0 | $0 | **$0** |
| 8 | $0 | $0 | **$0** |
| 9 | $0 | $0 | **$0** |
| 10 | $0 | $0 | **$0** |
| 11 | $0 | $0 | **$0** |
| 12 | $0 | $0 | **$0** |
| 13 | $0 | $0 | **$0** |
| 14 | $0 | $0 | **$0** |
| 15 | $0 | $0 | **$0** |
| **Total** | **$50,488** | **$0** | **$50,488** |

| CITY OF BONNER SPRINGS CONSTRUCTION MATERIALS AND FF&E PURCHASES REBATE SCHEDULE | | |
|---|---|---|
| YR. | CONSTRUCTION MATERIALS | FF&E PURCHASES |
| 1 | 100.0% | 100.0% |
| 2 | 0.0% | 0.0% |
| 3 | 0.0% | 0.0% |
| 4 | 0.0% | 0.0% |
| 5 | 0.0% | 0.0% |
| 6 | 0.0% | 0.0% |
| 7 | 0.0% | 0.0% |
| 8 | 0.0% | 0.0% |
| 9 | 0.0% | 0.0% |
| 10 | 0.0% | 0.0% |
| 11 | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% |

| BONNER SPRINGS SCHOOL DISTRICT (USD 204) PROPERTY TAX ABATEMENT | | | | |
|---|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E | TOTAL |
| 1 | $1,173 | $18,050 | $0 | **$19,223** |
| 2 | $1,197 | $18,411 | $0 | **$19,607** |
| 3 | $1,220 | $18,779 | $0 | **$20,000** |
| 4 | $1,245 | $19,155 | $0 | **$20,400** |
| 5 | $1,270 | $19,538 | $0 | **$20,807** |
| 6 | $1,295 | $19,928 | $0 | **$21,224** |
| 7 | $1,321 | $20,327 | $0 | **$21,648** |
| 8 | $1,348 | $20,734 | $0 | **$22,081** |
| 9 | $1,374 | $21,148 | $0 | **$22,523** |
| 10 | $1,402 | $21,571 | $0 | **$22,973** |
| 11 | $0 | $0 | $0 | **$0** |
| 12 | $0 | $0 | $0 | **$0** |
| 13 | $0 | $0 | $0 | **$0** |
| 14 | $0 | $0 | $0 | **$0** |
| 15 | $0 | $0 | $0 | **$0** |
| **Total** | **$12,845** | **$197,641** | **$0** | **$210,486** |

| BONNER SPRINGS SCHOOL DISTRICT (USD 204) PROPERTY TAX ABATEMENT SCHEDULE | | | |
|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E |
| 1 | 100.0% | 100.0% | 100.0% |
| 2 | 100.0% | 100.0% | 100.0% |
| 3 | 100.0% | 100.0% | 100.0% |
| 4 | 100.0% | 100.0% | 100.0% |
| 5 | 100.0% | 100.0% | 100.0% |
| 6 | 100.0% | 100.0% | 100.0% |
| 7 | 100.0% | 100.0% | 100.0% |
| 8 | 100.0% | 100.0% | 100.0% |
| 9 | 100.0% | 100.0% | 100.0% |
| 10 | 100.0% | 100.0% | 100.0% |
| 11 | 0.0% | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% | 0.0% |

| STATE OF KANSAS PROPERTY TAX ABATEMENT | | | | |
|---|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E | TOTAL |
| 1 | $34 | $519 | $0 | **$553** |
| 2 | $34 | $530 | $0 | **$564** |
| 3 | $35 | $540 | $0 | **$575** |
| 4 | $36 | $551 | $0 | **$587** |
| 5 | $37 | $562 | $0 | **$599** |
| 6 | $37 | $573 | $0 | **$611** |
| 7 | $38 | $585 | $0 | **$623** |
| 8 | $39 | $597 | $0 | **$635** |
| 9 | $40 | $608 | $0 | **$648** |
| 10 | $40 | $621 | $0 | **$661** |
| 11 | $0 | $0 | $0 | **$0** |
| 12 | $0 | $0 | $0 | **$0** |
| 13 | $0 | $0 | $0 | **$0** |
| 14 | $0 | $0 | $0 | **$0** |
| 15 | $0 | $0 | $0 | **$0** |
| **Total** | **$370** | **$5,686** | **$0** | **$6,056** |

| STATE OF KANSAS PROPERTY TAX ABATEMENT SCHEDULE | | | |
|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E |
| 1 | 100.0% | 100.0% | 100.0% |
| 2 | 100.0% | 100.0% | 100.0% |
| 3 | 100.0% | 100.0% | 100.0% |
| 4 | 100.0% | 100.0% | 100.0% |
| 5 | 100.0% | 100.0% | 100.0% |
| 6 | 100.0% | 100.0% | 100.0% |
| 7 | 100.0% | 100.0% | 100.0% |
| 8 | 100.0% | 100.0% | 100.0% |
| 9 | 100.0% | 100.0% | 100.0% |
| 10 | 100.0% | 100.0% | 100.0% |
| 11 | 0.0% | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% | 0.0% |

| STATE OF KANSAS CONSTRUCTION MATERIALS AND FF&E PURCHASES: SALES TAX REBATE | | | |
|---|---|---|---|
| YR. | CONSTRUCTION MATERIALS REBATE | FF&E EXPENDITURES REBATE | TOTAL |
| 1 | $375,050 | $0 | **$375,050** |
| 2 | $0 | $0 | **$0** |
| 3 | $0 | $0 | **$0** |
| 4 | $0 | $0 | **$0** |
| 5 | $0 | $0 | **$0** |
| 6 | $0 | $0 | **$0** |
| 7 | $0 | $0 | **$0** |
| 8 | $0 | $0 | **$0** |
| 9 | $0 | $0 | **$0** |
| 10 | $0 | $0 | **$0** |
| 11 | $0 | $0 | **$0** |
| 12 | $0 | $0 | **$0** |
| 13 | $0 | $0 | **$0** |
| 14 | $0 | $0 | **$0** |
| 15 | $0 | $0 | **$0** |
| **Total** | **$375,050** | **$0** | **$375,050** |

| STATE OF KANSAS CONSTRUCTION MATERIALS AND FF&E PURCHASES REBATE SCHEDULE | | |
|---|---|---|
| YR. | CONSTRUCTION MATERIALS | FF&E PURCHASES |
| 1 | 100.0% | 100.0% |
| 2 | 0.0% | 0.0% |
| 3 | 0.0% | 0.0% |
| 4 | 0.0% | 0.0% |
| 5 | 0.0% | 0.0% |
| 6 | 0.0% | 0.0% |
| 7 | 0.0% | 0.0% |
| 8 | 0.0% | 0.0% |
| 9 | 0.0% | 0.0% |
| 10 | 0.0% | 0.0% |
| 11 | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% |

| KANSAS CITY COMMUNITY COLLEGE PROPERTY TAX ABATEMENT | | | | |
|---|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E | TOTAL |
| 1 | $616 | $9,477 | $0 | **$10,093** |
| 2 | $628 | $9,667 | $0 | **$10,295** |
| 3 | $641 | $9,860 | $0 | **$10,501** |
| 4 | $654 | $10,057 | $0 | **$10,711** |
| 5 | $667 | $10,258 | $0 | **$10,925** |
| 6 | $680 | $10,464 | $0 | **$11,144** |
| 7 | $694 | $10,673 | $0 | **$11,367** |
| 8 | $708 | $10,886 | $0 | **$11,594** |
| 9 | $722 | $11,104 | $0 | **$11,826** |
| 10 | $736 | $11,326 | $0 | **$12,062** |
| 11 | $0 | $0 | $0 | **$0** |
| 12 | $0 | $0 | $0 | **$0** |
| 13 | $0 | $0 | $0 | **$0** |
| 14 | $0 | $0 | $0 | **$0** |
| 15 | $0 | $0 | $0 | **$0** |
| **Total** | **$6,744** | **$103,773** | **$0** | **$110,517** |

| KANSAS CITY COMMUNITY COLLEGE PROPERTY TAX ABATEMENT SCHEDULE | | | |
|---|---|---|---|
| YR. | LAND | BUILDINGS... | FF&E |
| 1 | 100.0% | 100.0% | 100.0% |
| 2 | 100.0% | 100.0% | 100.0% |
| 3 | 100.0% | 100.0% | 100.0% |
| 4 | 100.0% | 100.0% | 100.0% |
| 5 | 100.0% | 100.0% | 100.0% |
| 6 | 100.0% | 100.0% | 100.0% |
| 7 | 100.0% | 100.0% | 100.0% |
| 8 | 100.0% | 100.0% | 100.0% |
| 9 | 100.0% | 100.0% | 100.0% |
| 10 | 100.0% | 100.0% | 100.0% |
| 11 | 0.0% | 0.0% | 0.0% |
| 12 | 0.0% | 0.0% | 0.0% |
| 13 | 0.0% | 0.0% | 0.0% |
| 14 | 0.0% | 0.0% | 0.0% |
| 15 | 0.0% | 0.0% | 0.0% |

IMPACT DASHBOARD

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Megan Gilliland

**Subject: Resolution of Intent to Issue Industrial Revenue Bonds for BSV, LP Senior Housing Project**

**Recommendation:** Staff and Bond Counsel recommend approval.

**Action:** Make a Motion to adopt a Resolution of Intent to issue industrial revenue bonds for the first phase of the BSV, LP project.

**Background:** BSV, LP, a Kansas City-based development company, has submitted a request for an IRB to provide a 10-year 50% property tax abatement and sales tax exemption on construction materials for a senior housing project located generally at 132nd and Kansas Avenue.

**Discussion:** BSV, LP, a Kansas limited partnership, has requested that the City issue its taxable industrial revenue bonds in the maximum principal amount of $15,000,000 for the purpose of financing the costs of acquiring, constructing, and equipping a multifamily senior living project. The project would be a two-phased development for senior, independent living with common areas, a community room, and a fitness center. The owner/developer, in conjunction with its management company, will provide supportive services for residents, which are planned to include: access to nutritional health programs, financial education, and social activities in the Bonner Springs area, among others. The first phase of the project would provide 48 units and a second phase would provide additional units in the future. The land is zoned as Mixed-Residential (MR), which allows apartments.

The IRB would allow a property tax abatement of 50% for a 10-year term plus a sales tax exemption on construction materials. Since this is a senior housing project, there would be no impact to USD #204 with additional school-age children.

Bonner Springs' Housing Needs Analysis, completed in 2022, noted that all sectors of housing in Bonner Springs were near capacity (98% overall) and this includes access to quality senior housing.

The Resolution of Intent indicates the City's intent to issue the IRBs and also approves the form of a Payment in lieu of Tax Agreement between the City and the developer which outlines the terms of the property tax abatement.

**Financial Impact:** The property tax abatement requires the completion of a Cost-Benefit Analysis. The Analysis will be discussed at the public hearing which will precede consideration of this Resolution on the Council agenda. The Analysis shows positive benefit/cost ratios for all taxing jurisdictions, and for the City specifically, a payback period of 7.3 years and an 11.3% rate of return.

In addition to the financial benefits reflected in the Analysis, the City will receive a closing fee, origination fee calculated at 1% of the par amount of the bonds, and renewal fees described in the City’s IRB Policy in connection with issuance of the bonds. The developer will also be responsible for paying the reasonable legal fees incurred by the City in connection with the bonds.

**RESOLUTION NO. 2024-__**

**A RESOLUTION DETERMINING THE INTENT OF THE CITY OF BONNER SPRINGS, KANSAS, TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF $15,000,000 TO PAY THE COST OF ACQUIRING, CONSTRUCTING, AND EQUIPPING A MULTIFAMILY SENIOR LIVING PROJECT WITHIN THE CITY (BSV PROJECT, PHASE 1), AND APPROVING A PAYMENT IN LIEU OF TAX AGREEMENT IN CONNECTION THEREWITH**.

**WHEREAS**, the City of Bonner Springs, Kansas (the "City"), desires to promote, stimulate and develop the general welfare and economic prosperity of the City and its inhabitants and to further promote, stimulate and develop the general welfare and economic prosperity of the State of Kansas (the "State");

**WHEREAS**, the City is authorized and empowered under the provisions of K.S.A. 12-1740 to 12-1749d, inclusive, as amended (the "Act"), to issue industrial revenue bonds to pay the cost of certain facilities (as defined in the Act) for the purposes set forth in the Act and to lease such facilities to private persons, firms or corporations;

**WHEREAS**, BSV, LP, a Kansas limited partnership (together with its assigns, as permitted by this Resolution and the Agreement referenced herein, the "Company"), has requested that the City issue its taxable industrial revenue bonds in the maximum principal amount of $15,000,000 (the "Bonds") for the purpose of financing the costs of acquiring, constructing, and equipping a multifamily senior living project comprised of approximately 48 units, including land, buildings, improvements, and equipment (the "Project"), generally located southwest of Kansas Highway 7 and Kansas Avenue within the City, all pursuant to the Act;

**WHEREAS**, subject to the provisions of Section 4 of this Resolution, it is found and determined to be advisable and in the interest and for the welfare of the City and its inhabitants that the City issue its Bonds under the Act, such Bonds to be payable solely out of rentals, revenues and receipts derived from the lease of the Project by the City to the Company;

**WHEREAS**, the Company has also requested that the City consider granting an exemption from ad valorem taxes for the portion of the Project financed with the Bonds in accordance with K.S.A. 79-201a *Second* or *Twenty-Fourth* and has indicated its intent to make payments in lieu of taxes upon terms mutually agreed to by the City and the Company and described herein; and

**WHEREAS**, pursuant to K.S.A. 12-1749d, the City has caused a cost benefit analysis to be prepared, has on this date conducted a public hearing on the granting of an exemption from ad valorem taxes in accordance with K.S.A. 79-201a *Second* or *Twenty-Fourth*, has published notice of such public hearing not less than seven days prior to the hearing in the official City newspaper and has provided notice of the public hearing to the governing bodies of the Unified Government of Wyandotte County and Kansas City, Kansas, and Unified School District No. 204.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, KANSAS, AS FOLLOWS**:

**Section 1**. **Approval of Project**. Subject to the provisions of Section 4 of this Resolution, the Governing Body of the City finds and determines that the acquisition, construction, equipping, and furnishing of the Project will promote, stimulate and develop the general welfare and economic prosperity of the City through the promotion and advancement of physical and mental health, industrial, commercial, agricultural, natural resources or recreation development of the City and the issuance of the City's Bonds to pay such costs will be in furtherance of the public purposes set forth in the Act.

**Section 2**. **Intent to Issue Bonds**. Subject to the provisions of Section 4 of this Resolution, the Governing Body of the City determines and declares the intent of the City to acquire, construct, equip and furnish the Project using the proceeds of the Bonds all in accordance with the Act.

**Section 3**. **Provision for the Bonds**. Subject to the provisions of Section 4 of this Resolution, the City will: (i) issue its Bonds to pay the costs of acquiring, constructing, equipping and furnishing the Project, with such maturities, interest rates, redemption terms and other provisions as may be determined by ordinance of the City; (ii) provide for the lease (with an option to purchase) of the Project to the Company; and (iii) to effect the foregoing, adopt such resolutions and ordinances and authorize the execution and delivery of such instruments and the taking of such action as may be necessary or advisable for the authorization and issuance of the Bonds by the City and take or cause to be taken such other action as may be required to implement this Resolution.

**Section 4**. **Conditions to Issuance**. Notwithstanding this Resolution of Intent of the City to issue the Bonds, the issuance of the Bonds is expressly subject to presentation, completion and final approval by the Governing Body of the City of each of the following conditions:

(a) Satisfactory negotiation and approval of a base lease, lease agreement, trust indenture, bond ordinance and other documents necessary for the issuance of the Bonds;

(b) Execution of that certain Payment in Lieu of Tax Agreement (the "Agreement") in substantially the form attached hereto as *Exhibit A,* by and between the City and the Company, wherein the Company agrees to pay a portion of the ad valorem taxes that would otherwise be payable on the portion of the Project financed with the proceeds of the Bonds;

(c) Obtaining of all necessary zoning and building permits and compliance with all necessary regulatory approvals and with City ordinances;

(d) Successful private placement of the Bonds or other purchase method approved by the City;

(e) Approval of the Bonds by Bond Counsel, Kutak Rock LLP ("Bond Counsel"), and approval of certain legal matters pertaining to the Bonds by counsel to the Company;

(f) Adequate security for the payment of the Bonds; and

(g) Payment of all City fees and expenses in connection with the issuance of the Bonds including, without limitation, the origination fee of 1% of the par amount of the Bonds.

The City hereby reserves the right to rescind this Resolution of Intent if the conditions specified in this Section 4 are not, in the sole reasonable judgment of the City, satisfied, or upon change of federal or state law or regulations materially and adversely affecting the City's issuing authority.

If the Bonds are not issued for any reason, including noncompliance with the conditions of this Section 4, the City shall not be subject to any liability, whatsoever, to the Company.

**Section 5**. **Sale of the Bonds/Authority to Proceed**. The sale of the Bonds shall be the responsibility of the Company. Subject to the provisions of Section 4 of this Resolution, the Company is authorized to proceed with the construction of the Project and to advance such funds as may be necessary to accomplish such purposes, and to the extent permitted by law, the City shall reimburse the Company for such expenditures out of the proceeds of the Bonds, when and if issued. Notwithstanding such authorization, the Company proceeds at its own risk, and if for any reason, the Bonds are not issued, the City shall have no liability to the Company for any reason.

**Section 6**. **Further Action**. Subject to the provisions of Section 4 of this Resolution, the Mayor, the City Clerk and other officers, employees and agents of the City, including Bond Counsel, are authorized to work with the purchaser of the Bonds, the Company, their respective counsel and others, to prepare for submission to and final action by the Governing Body of the City all documents necessary to effect the authorization, issuance and sale of the Bonds and other actions contemplated hereunder. Such officers and agents are authorized and directed to execute and file (a) with the Kansas Board of Tax Appeals, when and if the Bonds are issued, an informational statement relating to the Bonds as required by State law, and (b) with the Kansas Department of Revenue, once the Company has engaged a general contractor and submitted an application for a building permit for the Project, an application for an exemption from sales tax for materials purchased for the Project with the Bond proceeds.

**Section 7**. **Approval of PILOT Agreement**. The Agreement, in substantially the form attached hereto as *Exhibit A*, is hereby approved.

**Section 8**. **Effective Date**. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the City and shall remain in effect until July 1, 2026.

[*remainder of page left blank intentionally*]

**ADOPTED** by the City Council of the City of Bonner Springs, Kansas, on March 25, 2024.

**CITY OF BONNER SPRINGS, KANSAS**

(Seal)

By___________________________________
Tom Stephens, Mayor

ATTEST:

__________________________________
Christina Brake, City Clerk

# EXHIBIT A

# FORM OF PAYMENT IN LIEU OF TAX AGREEMENT

[*to be inserted*]

# PAYMENT IN LIEU OF TAX AGREEMENT

**THIS PAYMENT IN LIEU OF TAX AGREEMENT** (this "Agreement"), is made and entered into as of ____________________, 2025, by and between **BSV, LP**, a Kansas limited partnership (the "Company"), and the **CITY OF BONNER SPRINGS, KANSAS**, a municipal corporation (the "City").

For and in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, the parties understand and agree as follows:

**1. Tax Exemption; Payment in Lieu of Taxes**. In consideration of the issuance by the City of its industrial revenue bonds pursuant to K.S.A. 12-1740 *et seq.* in the aggregate principal amount not to exceed $15,000,000 (the "Bonds"), in a single series, to finance the cost of acquiring a leasehold interest in certain real property and acquiring, constructing and equipping a multifamily senior living project on the property described on *Exhibit A* to this Agreement and generally located southwest of Kansas Highway 7 and Kansas Avenue in the City (the "Project") to be leased by the Company to the City pursuant to a Base Lease (the "Base Lease"), and leased back from the City to the Company, or its successors and assigns with City consent pursuant to a Lease Agreement (the "Lease"), and in consideration of Company's execution of a Base Lease and the Lease. In further consideration of the laws of the State of Kansas (the "State") granting an exemption from ad valorem real property taxation for the period of up to ten (10) years, commencing with the first calendar year after the calendar year in which Bonds are issued ("Abatement Term") solely for the portion of the Project acquired or constructed with Bond proceeds and described in the bond trust indenture, by and between the City and the bond trustee named therein, authorizing said Bonds, Company agrees to make payments in lieu of ad valorem real property taxes (a "PILOT") in the amounts specified herein for the term of the Abatement Term in the manner provided for herein. The assessed valuation of the Project in excess of the existing assessed valuation in the calendar year prior to the year in which the Bonds are issued (the "Base Year") acquired or constructed with the proceeds of the Bonds up to an aggregate amount not to exceed $15,000,000 is referred to herein as the "Tax Abated Project Portion"; provided, however, that the City and the Company acknowledge and agree that for purposes of calculating the Tax Abated Project Portion under this Agreement, the Base Year existing assessed valuation of the property containing the Project shall be considered to be $0.

**2. Statement of Intention**. The Tax Abated Project Portion consists of acquiring, constructing and equipping an approximately 48-unit multifamily senior living project. The cost of acquiring, constructing and equipping the Tax Abated Project Portion is approximately $15,000,000.

**3. Amount of Payments; Place of Payment**. As permitted by K.S.A. 79-201a, and subject to the provisions of this Agreement, in lieu of all general ad valorem real and personal property taxes on the Tax Abated Project Portion for the ten (10) calendar years commencing with the first calendar year after the calendar year in which the Bonds are issued to finance the Tax Abated Project Portion, Company shall pay by separate check to the Treasurer of Wyandotte County, Kansas, or other appropriate officer as required by State law, a PILOT in an amount equal to fifty percent (50%) of the amount of general ad valorem real and personal property taxes for such Tax Abated Project Portion over the Base Year which would have been due and payable by Company if such Tax Abated Project Portion were taxable as determined in accordance with Section 4 below, to be distributed as and/or as a part of the general ad valorem tax collections for all taxing subdivisions in which the Project is located. Such PILOT calculation shall abate fifty percent (50%) of the ad valorem real and personal property taxes generated from mill levies which are subject to abatement pursuant to Kansas law (*i.e.*, all mill levies except for the school district capital outlay levy). In no event shall the abatement described in this Agreement have the effect of abating any mill levy which cannot be abated pursuant to Kansas law or abating any special assessment.

The PILOT shall be billed to Company by statement of the City Clerk or by Wyandotte County on behalf of the City issued on or about November 20th of each year and shall be paid each year of the Abatement Term as follows: one half (1/2) on or before December 20th in respect of the PILOT for the then current calendar year, and the remainder of such PILOT for such calendar year on or before May 10th of the following calendar year, or as otherwise required by law or invoice of Wyandotte County.

**4. Calculation and Distribution of Payment**. The amount of such PILOT will be determined by the Wyandotte County Clerk in the same manner and according to the same statutory procedure as general ad valorem taxes, real and personal, are determined, using the valuations determined by the Wyandotte County Appraiser's office under the same laws, rules and procedures for which real and personal property taxes are determined for all taxpayers within the taxing jurisdiction(s), including the right to appeal and challenge the valuations as determined by the Wyandotte County Appraiser's Office. Such payments shall be distributed to all applicable taxing subdivisions in Wyandotte County as provided in K.S.A. 12-1742.

**5. Protest of Appraised Valuation**. Company will make all PILOTs required by this Agreement; however, Company reserves the right to make such payment under protest pending its timely appeal of the valuation as determined by the Wyandotte County Appraiser's Office. However, Company may not appeal its appraised valuation to an amount below $3,600,000 (the "Base Valuation"), without first obtaining the City's consent, which consent shall not be unreasonably withheld. If Company appeals the appraised value and the appraised value of the Project is adjusted by either the Wyandotte County Appraiser's Office or by the Board of Tax Appeals to an amount below the Base Valuation, the PILOT shall automatically increase in proportion to the amount to the Project's appraised valuation falls below the Base Valuation. If the appraised value is independently adjusted below the Base Valuation by the Wyandotte County Appraiser during the Abatement Term as a result of market conditions and not from appeal of the Company, there shall be no adjustment in the Base Valuation. If after appeal, the valuation is adjusted downward, nothing herein shall create an obligation on behalf of the City to return all or a portion of any PILOT received by the City or any other taxing entity, however in such event, Company shall reduce its subsequent PILOT by the amount of any overpayment previously made by Company under protest. If the subsequent payment is not sufficiently large to fully credit the overpayment, the credit may be carried forward to subsequent payment(s) during the Abatement Term. If after an appeal, the valuation is increased, Company shall pay an additional amount for the year protested, calculated based on the revised valuation, with its subsequent PILOT.

**6. Application of Abatement**.

(a) Company shall not utilize any of the Project property for which it is requesting or receiving a tax exemption for any purposes that do not qualify for a property tax exemption pursuant to K.S.A. 79-201a *Second* or *Twenty-Fourth*.

(b) Company shall not remove any personal property purchased with proceeds of the Bonds at any time during the Abatement Term without the prior written consent of the City.

(c) The Project shall comply in all material respects with all applicable building and zoning, health, environmental and safety ordinances and regulations and all other applicable laws, rules and regulations.

The Company's failure to comply with the conditions provided in this Section shall constitute a default under this Agreement and the Lease.

**7. Abatement Standards.**

**(a) Application for Abatement**. The City and Company shall compile the information necessary to file the application for exemption (currently Form IRBX) with Wyandotte County, Kansas and/or the Kansas Board of Tax Appeals. If Company is the party required to file the application for exemption (e.g. in a lease/leaseback arrangement), Company shall file such application no later than February 15 of the year following the calendar year in which the Bonds have been issued. Company shall deliver the City a copy of the application for exemption upon submission to Wyandotte County, Kansas and/or the Kansas Board of Tax Appeals. Company shall be responsible for paying the application fee at the time of filing the application for exemption.

**(b)** **Annual Certification**. Each year of the Abatement Term, the Company is required to complete and submit certain information to confirm compliance with this Agreement (the "Annual Certification"). The Annual Certification shall be provided in the form and manner requested by the City and shall be submitted no later than February 10 of each year for the term of the abatement unless otherwise agreed, in writing, by the City. The information contained in the Annual Certification shall be used by the City Clerk to make its annual certification of compliance required by the Wyandotte County Treasurer. Failure to provide the Annual Certification shall be an Event of Default hereunder.

**8.** **Inspection**. The City or its duly authorized agents may, upon reasonable written request, inspect the Project and all books and records of Company for compliance with this Agreement. Upon written request, Company agrees to reasonably cooperate with the City to provide evidence of its compliance with the terms of this Agreement.

**9.** **Approval of Exemption**. This Agreement is conditioned on the issuance by the Kansas Board of Tax Appeals of an order exempting the Tax Abated Project Portion from ad valorem taxation in accordance with Kansas law, including K.S.A. 79-201a *et seq.* or K.S.A. 74-50,115. The City will utilize its commercially reasonable efforts to facilitate this process on behalf of Company.

**10.** **Events of Default; Remedies**.

(a) If any one or more of the following events shall occur and be continuing, it is hereby defined as and declared to be and to constitute an "Event of Default" hereunder:

(1) subject to subsection (d), the Company shall fail to pay any PILOT in a timely manner or perform any of its obligations hereunder, provided the Company shall be provided written notice of any such default and a thirty (30) day period (or, with respect to non-monetary obligations, if it reasonably would require more than 30 days to cure such failure, within a time reasonably necessary to cure such failure after the Company's receipt of such notice, provided the Company has undertaken procedures to cure the default within such 30 day period and diligently pursues such cure to completion) to cure the same;

(2) the Company shall breach any covenant contained herein or any representation of the Company contained herein shall prove to be materially false or erroneous; provided the Company shall be provided written notice of any such default and a thirty (30) day period (or, if it reasonably would require more than 30 days to cure such breach, within a time reasonably necessary to cure such failure after the Company's receipt of such notice, provided the Company has undertaken procedures to cure the default within such 30 day period and diligently pursues such cure to completion) to cure the same;

(3) the Company shall fail to comply with any of the provisions of this Agreement, including but not limited to Sections 7 or 8 herein after written notice and a thirty (30) day cure period (or, if it reasonably would require more than 30 days to cure such failure, within a time reasonably necessary to cure such failure after the Company's receipt of such notice, provided the Company has undertaken procedures to cure the default within such 30 day period and diligently pursues such cure to completion); or

(4) the Company shall be in default under the Lease after any applicable notice and cure period set forth therein.

(b) If such Event of Default occurs, this Agreement may be terminated by written notice to the Company from the City. Such termination shall be effective immediately following delivery of such written notice, subject to subsection (d). Upon the termination of this Agreement, the Company shall make a payment to the City (or as the City may otherwise direct) in an amount equal to the sum of (i) all due but unpaid PILOTs attributed to prior calendar years, (ii) the pro rata total PILOTs that would be due with respect to the current calendar year, (iii) the pro rata amount of any ad valorem real property taxes that would be due for the remaining portion of the current calendar year assuming the Tax Abated Project Portion of the Project were not Exempt Property, and (iv) the amount of any costs, expenses and attorneys' fees incurred by the City as a result of such Event of Default and in enforcing this Agreement.

(c) Any amounts due hereunder which are not paid when due shall bear interest at the interest rate imposed by Kansas law on overdue ad valorem taxes from the date such payment was first due. In addition, amounts payable hereunder in lieu of ad valorem taxes that are not paid when due shall be subject to the same penalties imposed by Kansas law on overdue ad valorem taxes.

(d) The first time Company should fail to make any required payment hereunder, the City will provide Company thirty (30) days' notice of its intention to terminate this Agreement and provide it the opportunity to cure within the thirty (30) day period. Any subsequent time the Company should fail to make any required payment hereunder, the City will provide Company five (5) days' notice of its intention to terminate this Agreement and provide it the opportunity to cure within the five (5) day period. No notice is required to terminate this Agreement for a default under the Lease that is not cured within the time period permitted under the Lease.

**11. Subject to IRB Policy**. This Agreement is subject to all terms and provisions of the "POLICY AND PROCEDURES FOR ISSUING INDUSTRIAL REVENUE BONDS IN BONNER SPRINGS, KANSAS" dated September 12, 2005, and revised October 11, 2011, and September 25, 2017, attached hereto as *Exhibit B* (the "IRB Policy"); provided, however, in the event of any conflict between the provisions of the IRB Policy and this Agreement, the terms and provisions of this Agreement shall control.

**12. Payment of Fees and Expenses**. This Agreement is conditioned on payment when due by the Company of the City's application fee, closing fee, origination fee calculated at 1% of the par amount of the Bonds, and renewal fees described in the IRB Policy, and the reasonable fees and expenses of Kutak Rock, LLP, bond counsel, in connection with the Bonds.

**13. Community Participation**. Company shall, at all times during the Abatement Term, be a member in good standing in the Bonner Springs Chamber of Commerce and the Wyandotte County Economic Development Council.

**14. General Matters**

**(a) Counterparts**. This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed to be an original and all of which shall constitute the same instrument.

**(b) Assignment**. This Agreement may not be assigned and the benefits of this Agreement may not be transferred to any assignee of the Lease without the prior written consent of the City which will not be unreasonably delayed or withheld, provided that the City may condition any consent upon execution and delivery of an assignment and assumption agreement reasonably satisfactory to the City.

Notwithstanding the foregoing, if the assignee of the Lease is a Permitted Transferee, such assignment shall not require the City's consent, provided a reasonably satisfactory assignment and assumption agreement has been delivered to the City and provided that written notice is delivered to the City in advance of such assignment. As used herein, "Permitted Transferee" means (i) a parent, subsidiary or other affiliate of the tenant under the Lease, or (ii) a corporation or other entity directly or indirectly acquiring all or substantially all of the capital stock or equity interests of the tenant under the Lease or any of such tenant's parent companies.

**(c)** **Titles and Subheadings**. Titles and subheadings used in this Agreement are provided only as a matter of convenience and shall have no legal bearing on the interpretation of any provision of the Agreement.

**(d)** **No Waiver**. No waiver by the City of any breach of this Agreement shall be construed to be a waiver of any other or subsequent breach.

**(e)** **Notice**. All notices and requests required pursuant to this Agreement shall be in writing and shall be sent as follows:

(i) To the Company:

Matthew Danner
BSV, LP
1440 Erie Street, Suite A
North Kansas City, MO 64116

With copies to:

Andrew Lonard, Esq.
Levy Craig Law Firm
4520 Main Street, Suite 400
Kansas City, Missouri 64111

(ii) To the City:

Megan Gilliland, Economic Development Coordinator
City of Bonner Springs
200 E. 3rd Street, P.O. Box 38
Bonner Springs, KS 66012

With copies to:

Tyler Ellsworth, Esq.
Kutak Rock LLP
2300 Main Street, Suite 800
Kansas City, Missouri 64108

or at such other addresses as the parties may indicate in writing to the other either by personal delivery, courier, or by registered mail, return receipt requested, with proof of delivery thereof. Mailed notices shall be deemed effective on the third day after mailing; all other notices shall be effective when delivered.

**(f)** **Governing Law**. This Agreement shall be governed by and construed under the laws of the State of Kansas.

**(g)** **Entire Agreement**. Subject to the Bond documents, this Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, whether written or oral, covering the same subject matter. This Agreement may only be modified or amended through the Bond documents or upon written instrument executed by the parties required to consent to such amendment.

**(h)** **Authority**. The signatories to this Agreement covenant and represent that each is fully authorized to enter into and to execute this Agreement on behalf of the above named party; the Company further represents that it has authority to bind the property upon which the Project is located.

**(i)** **No Third Party Beneficiaries**. Nothing contained in this Agreement shall be construed to confer upon any other party the rights of a third party beneficiary.

**(j)** **Electronic Transactions**. The parties agree that the transactions described herein may be conducted and related documents may be stored by electronic means. Copies, telecopies, facsimiles, electronic files, and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

[*Signature Pages Follow*]

**IN WITNESS WHEREOF**, the City has duly executed this Agreement pursuant to all requisite authorizations as of the date first written above.

**CITY OF BONNER SPRINGS, KANSAS,**
a Kansas municipal corporation

By: ______________________________
Mayor

**ATTEST:**

______________________________
City Clerk

**IN WITNESS WHEREOF**, the Company has duly executed this Agreement pursuant to all requisite authorizations as of the date first written above.

**BSV, LP**,
a Kansas limited partnership

By: ________________________________________
Matthew Danner, Authorized Representative

**EXHIBIT A**

**LEGAL DESCRIPTION**

[*to be inserted*]

**EXHIBIT B**

**IRB POLICY**

[*to be inserted*]

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From:

**Subject: Letter of Support for the Bonner Springs Senior Housing Villas**

**Recommendation:** Staff recommends approval.

**Action:** Make a motion to approve the Mayor to sign a letter of support for the Bonner Springs Senior Villas' application for the Senior Housing Project Tax Credit application to the Kansas Housing Resource Corporation.

**Background:** BSV, LP, requested the City issue a letter of support for the Senior Housing Project Tax Credit application  The project would be a two-phased development for senior, independent living with common areas, a community room, and a fitness center. The owner/developer, in conjunction with its management company, will provide supportive services for residents, which are planned to include: access to nutritional health programs, financial education, and social activities in the Bonner Springs area, among others. The first phase of the project would provide 48 units and a second phase would provide additional units in the future. The land is zoned as Mixed-Residential (MR), which allows apartments. Since this is a senior housing project, there would be no impact on USD #204 with additional school-age children. Bonner Springs' Housing Needs Analysis, completed in 2022, noted that all sectors of housing in Bonner Springs were near capacity (98% overall) and this includes access to quality senior housing.

**Discussion:**

**Financial Impact:**

March 25, 2024

Kansas Housing Resources Corporation
611 S Kansas Avenue, Suite 300
Topeka, KS 66603

RE: Letter of Support – Bonner Springs Senior Villas

Dear KHRC staff:

It is my pleasure to submit this letter of support for the Bonner Springs Senior Villas application for the 2024 9% LIHTC funding round.

It is the City of Bonner Springs' understanding that AMD Partners LLC is applying to KHRC for an award of LIHTC to finance the development of 48 units of Affordable Senior Housing.

We believe this development will greatly benefit the senior residents of our community by providing a clean, safe, and affordable place where they are proud to live. Additionally, the site is located in close proximity to a number of essential amenities, including: shopping, pharmacies, businesses, restaurants, and highway access, providing a convenient location for its future residents. Quality affordable housing has become an increasingly larger issue for our community and we are in need of additional housing units to help alleviate the lack of supply.

We support the proposed development and are excited to see housing development interest in the City of Bonner Springs.

Sincerely,

Tom Stephens
Mayor
City of Bonner Springs

**p** 913-422-1020 | **f** 913-441-1366 | **w** www.bonnersprings.org
**a** 200 E. 3rd Street, P.O. Box 38, Bonner Springs, KS 66012

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Tillie LaPlante

**Subject: Governing Body Policy Approval - Purchase Policy Updates**

**Recommendation:** Staff recommends approval

**Action:** Make a motion to approve Governing Body Policy GB-19-01R, updating the City's purchasing policy.

**Background:** The City's purchasing policy was last updated in 2019.

**Discussion:** A notable change to the current purchasing policy reflects increased dollar thresholds for purchases made by department heads requiring the issuance of a purchase order. The current policy allows department heads to approve purchases without a purchase order for items under $5,000. Staff recommends increasing the threshold to $15,000. This is in line with similarly-sized communities, and specifically those with added budget responsibility due to owning public utilities. Other changes are noted in the attached, red-line, document.

**Financial Impact:** The increased clarity of the purchasing procedures, in addition to the increased threshold requirements, creates a more efficient process of purchases within the City departments. The revised policy would reduce the number of purchase orders issued, which would result in less staff time spent processing requisitions for purchases and issuing purchase orders.

**CITY OF BONNER SPRINGS**
**Governing Body Policy**

| | |
|---|---|
| **Type Policy** | Governing Body |
| **Policy #** | GB-19-01R |

| | |
|---|---|
| **Subject** | **Purchasing Policy & Procedures** |

| | |
|---|---|
| **Date Adopted**<br>**Date Revised** | June 10, 2019<br>March 25, 2024 |
| **Prepared By** | Tillie LaPlante, Finance Director |
| **Approved By** | Governing Body |
| **Purpose** | To establish a policy on Purchasing Procedures. |

**Introduction**
This purchasing memorandum is intended for use as a guide to City purchasing methods and practices. When used properly, the policies and procedures established herein will enable the City to obtain needed materials, equipment, supplies, and services efficiently and economically.

The understanding and cooperation of all employees is essential if the City is to obtain the maximum value for each tax and utility dollar spent. While this manual does not answer all questions related to purchasing, it does provide the foundation for a sound centralized purchasing system.

In instances when certain funds (Federal, State, grants, etc.) are being expensed, the City will follow procedures and account for any practices (i.e. Davis Bacon) of those granting agencies.

## Article I
## General Guidelines for Vendor Selection

**Selection Procedures**
For the procurement of supplies, materials, and/or equipment and for construction or repairs, the City will observe the following procedures.

a. Invitation for formal bids will be used for purchases of $50,000 and greater ($100,000 and greater for construction and repairs). This will include advertising in the local newspaper and/or other advertising media as deemed appropriate and receiving sealed bids.
b. A Request for Written Quotation will be used for purchases of $25,000 to $50,000 with or without advertising.
c. Purchases of less than $25,000 will be made in the open market with or without necessary resort to formal invitation for bids or request for quotations. However, every effort should be given to obtain at least three written quotes. The method used to receive quotes is at

the discretion of the requesting Department Head, but all quote documentation should be included and attached to purchase requisition. Justification for not soliciting quotes should also be included in requisition.

d. Purchases made using state contract or other cooperative purchase agreement should include the cooperative contract document.

**Vendor Requirements**

The following shall be required from vendors wishing to do business with the City:

- Certificate of General Liability Insurance with the City of Bonner Springs listed as additionally insured, with minimum coverage of $1 million*
- Workers compensation certification (if required)
- Completed W-9 Form
- ~~Approved and signed written contract (if applicable)**~~
- Demolition Permit from City of Bonner Springs for demolition projects.
- Confirmation number from KS One Call for utility locations for demolition projects.

* Required for service contracts when work is being completed on City property (i.e. maintenance/repair, construction, etc.)

~~** Required for service contracts $10,000 or above~~

**Sole Source of Supply**

In the event there is only one vendor capable of providing a particular good or service, the competitive pricing procedures outlined herein may be waived. Whenever the Department Head determines to purchase goods from a "sole source," he/she shall document on the request why only one company or individual is capable of providing the goods required.

**Local Buying**

It is the policy of the City of Bonner Springs to purchase within the City when possible. It is the responsibility of the Department Head to evaluate the merits of purchasing locally.

**Ethics**

No official or employee of the City shall accept any gift, favor, or item of value from vendors that may tend to influence such employee in the discharge of the employee's duties, or grant in the discharge of duty an improper favor, service, or thing of value to the vendor

## Article II
## Purchasing Procedures

**Request to Purchase**

This section outlines the City's purchasing procedures. These procedures cover the purchasing of apparatus, supplies, materials, and/or equipment for items costing over ~~$5,000.00~~$15,000. Purchases for less than ~~$5,000~~$15,000 require the completion of an Authorization to Pay (ATP) form along with the original invoice approved by the Department Head and submitted to the Accounts Payable Clerk. Under no circumstance should departments split orders to remain below the ~~$5,000~~$15,000 threshold.

**Purchase Requisition**

The City uses a purchase requisition form (Request for Purchase, or RFP) to order supplies or materials through the Finance Department. Requisitions are entered by the authorized Department staff and should be reviewed and approved by the Department Head. Requisitions do not become purchase orders until they are reviewed and approved by the Department Director ~~and Finance Director or City Manager~~, subject to the limits and procedures established within this Policy. Department Head~~-~~s may choose to retain a copy of the requisition; however, all official copies will be filed in the Finance Department.

**Purchases Not Requiring a Purchase Requisition**

The following list represents items and services that do not require a purchase requisition.

- Advertising (legal ads, radio announcements, etc.)
- Annual dues, memberships, and subscriptions
- Claim payments and insurance premiums
- Installment purchase agreements
- Petty cash - replenishment of funds
- Postage permits and expenses
- Tipping fees
- Travel and meeting expenses
- Utilities (on-going- gas, electric, phone, etc.)
- Other items as deemed appropriate by the Finance Director or City Manager

## Article III
## Purchase Orders

**Purchase Order Process**

Upon receipt of an approved Purchase Requisition form, a City Purchase Order will be issued by the Finance Department and sent to the requesting department. Purchase Orders will not be issued without a properly executed Purchase Requisition. Purchase Orders ~~$5,000~~$15,000 and above must be approved by the City Manager. A Purchase Order (PO) is a contract between the City and a vendor, and it is not binding until accepted by the vendor. The issuance of Purchase Orders by unauthorized City employees or officials will not be recognized by the City and payment of these obligations will not be approved. Obtaining supplies, materials, equipment, or service above the ~~$5,000~~$15,000 threshold requirement without a Purchase Order is an unauthorized purchase. In order to process the vendor's invoice(s) for payment properly, the invoice must indicate the PO number, be signed by the department head, and forwarded to Accounts Payable along with the purchase order. This should be done immediately after the item(s) have been received, inspected, and accepted by the user department.

## Article IV
## Availability and Transfer of Budgetary Funds

**Policy**

The City requires a Request for Transfer of Funds for any purchase or commitment for which there are insufficient funds available in the budgetary account against which a purchase or commitment is to be applied before a purchase order requisition will be approved. ~~The Finance Director and/or City Manager must approve this request.~~ Transfers of Funds are not allowed for making it possible to spend all appropriations. Requisitions will not be approved without a formal Request to Transfer Funds, with the account to be expanded and account to be diminished indicated.

**Authority and Responsibility**
Department Heads may make certain changes among operating expenditure line items (i.e. non-capital and/or non-personnel related items) in the budget of their departments (department as defined in the annual budget authorization of City Council) when they feel the changes would be in the best interest of the City. The Department Head will provide notification via email or memo to the Finance Director before any commitments are approved against an expenditure line item that would exceed the amount budgeted for that particular line item.

The Finance Director is expected and authorized to inquire about the appropriateness of these changes.

## Article V
## Special Procurement Procedures

**Blanket Purchase Orders**
The Finance Department may issue Blanket Purchase Orders to select vendors for the procurement of large volume items or annual services.

Requests for Blanket Purchase Orders must, in addition to the required information, indicate the items covered by the Blanket Purchase Order and a Not to Exceed (NTE) amount. The issued PO will instruct the vendor that unauthorized purchases will not be allowed. The Department Head is to provide a list of authorized personnel who are permitted to execute a purchase under the Blanket PO. It is the responsibility of the individual authorized to purchase under a Blanket Purchase Order to ensure adequate funds are available for purchases. **Any purchase exceeding the funds available under a Blanket Purchase Order will be classified as an unauthorized purchase.**

The invoice must indicate the PO number and be signed by an authorized City employee. Departments will forward the invoice immediately to Accounts Payable for payment along with a copy of the purchase order.

**Blanket Purchase Orders are only valid for the current fiscal year for which they are entered.**

**Service Contracts**
All service contracts, for which the contractor will perform work while on City property, must follow all signature procedures and contain all necessary insurance and payment options. The

completed and signed contract must be forwarded to the City Clerk prior to the release of the requisition to the purchase order. Contracts authorized by City Council through direct award or budget authorization shall be executed by the City Manager. Subsequent orders changing the original contract, which do not exceed the approved cost of the contract, will be executed by the City Manager. Department Heads may execute maintenance contracts with City Manager approval. City Council must approve all contracts that meet any of the following criteria:

1. Contracts subject to statutory bid thresholds,
2. Contracts with terms greater than one year,
3. Contracts exceeding budgetary approval, which require a budget amendment,
4. Contracts suggesting a significant policy change as determined by the City Manager.

**Emergency Purchases**

In cases of emergency, the Department Head may purchase supplies or services directly from any vendor whose immediate procurement is essential to prevent delays in work that may affect the life, health, safety, and/or convenience of City of Bonner Springs employees or citizens. An emergency is defined as a situation in which the department cannot continue to operate without an emergency PO being issued.

The user Department shall exercise good judgment and use established vendors when making emergency purchases. Always obtain the best possible price and limit purchases to those items which are emergency related. Not anticipating needs does not constitute an emergency. First, determine if a true emergency does exist. Second, anticipate needs and avoid emergencies whenever possible. Emergency orders are always costly. Vendors usually charge top prices if supplies or services must be obtained on an emergency basis.

During business hours, the following procedure should be used for emergency purchases:

- Contact the Accounts Payable Clerk and give all pertinent information to obtain a Purchase Order. The information needed will include vendor name, item(s) to be purchased with quantities, expenditure account to which the item(s) will be charged, and the reason for the emergency purchase. After verifying available funds, a PO number will be issued for the expenditure. A Purchase Requisition Form must be completed and submitted to the Finance Department within 24 hours for processing the Purchase Order.

After business hours, the following procedure should be used for emergency purchases:

- The invoice received should be coded with the account(s) to be charged and signed. A brief explanation of the nature of the emergency should be attached. The Accounts Payable Clerk must be notified of the purchase and the circumstances the morning of the next business day. Emergency purchases, although sometimes necessary, are costly in both time and money. The use of emergency procedures should be limited and will be monitored for abuse.

**Call-in Requests for Purchase Orders**

Call-in requests for Purchase Orders will be used for emergencies only. However, emailing of requests for rapid expedition is encouraged.

**Purchase Order Cut-off Date**
Purchase requests for materials, supplies, services, and equipment not located in Blanket Purchase Orders for the ending current fiscal year must be submitted to the Accounts Payable Clerk no later than Dec. 15. Purchase requests of a routine nature that could have been scheduled prior to Dec 15, and are not critical, will be returned to the department for disposition in the new fiscal year. This procedure affords the Finance Department the opportunity to complete fiscal year end activities in a timely and proper manner.

**Professional Services**
Normal competitive procedures are difficult to use in securing professional services such as attorneys, planners, and other professional people who, in keeping with the standards of their discipline, will not enter into a competitive bidding process. When an agreement between a professional service company and the City is established, a Purchase Order with the proposed amount shall be issued to satisfy accounting and statutory requirements.

**Petty Cash**
A petty cash fund has been established for the purchase of expendable items such as office supplies costing less than $50.00. Employees wishing to purchase items and to be reimbursed with petty cash must provide a receipt for the purchase to the Finance Department. The Petty Cash Receipt Form is filled out by the Accounts Payable Clerk and signed by the individual receiving money. Reimbursements – Receipt presented at the time of reimbursement. Advances – Receipt presented within 24 hours of completion of purchase or travel.

**Credit Card**
Credit Cards are issued to employees designated by Department Heads. It is the cardholder's responsibility to provide a detailed receipt for each transaction on the billing statement. Telephone orders that do not generate receipts shall be evidenced by a catalog page and supplemented by any documentation that becomes available once the transaction is complete. Internet purchases should be evidenced by a printout of the order confirmation page. Authorized employees must give all credit card documentation to the Department Head for their approval. The approval must include the PO number when applicable, the general ledger account number, and be signed and forwarded to Accounts Payable. Undocumented transactions (transactions turned in to be paid without a receipt) are not allowed. If the employee does not have documentation of a transaction listed on the monthly statement, he/she shall attach an explanation that includes a description of the item(s) purchased, date of purchase, vendor's name, and reason for the lack of documentation. The Finance Department may request additional information or may disallow the transaction and the employee will be personally responsible for the transaction amount.

Lost or stolen credit cards shall be reported immediately to the Finance Director.

**Purchasing Pools**
A "purchasing pool" or "cooperative" is any arrangement whereby entities aggregate purchasing needs for the purpose of obtaining discounted pricing or better terms and conditions or both. The City is authorized to participate in any purchasing pool or cooperative and any contract derived

from a purchasing pool or cooperative when it is determined by the Department Head and City Manager that the city's participation should result in cost savings to the city.

## Article VI
## Competitive Bids

**Formal Bids: Supplies and Materials**

To purchase supplies, apparatus, materials, and equipment with an expenditure of $50,000 or more, the Department Head shall develop and prepare specifications for bidding. The Department Head shall be responsible for ensuring that all legal and procedural matters are satisfied, including but not limited to newspaper advertisement and receipt of sealed bids. After receipt of a bid, the City Clerk and/or Finance Director, with the Department Head, shall review all bid responses to determine the bid deemed in the best interest of the City. The Department Head shall make a formal recommendation of award, with supporting documentation, to the ~~Finance Director, City Manager, and the~~ City Council. Upon City Council approval of the recommendation, the Department Head should submit a completed Purchase Requisition with the appropriate signature. The Accounts Payable Clerk shall then initiate the purchase order and contact the Department Head to inform the successful bidder(s).

**Informal Bids: Supplies and Materials**

The Department Head shall utilize the informal bidding process for purchases of $25,000 to the formal limits. The informal bidding process requires that competitive pricing be obtained in a written manner using a Request for Quotation. These requests are sent to several vendors who can supply the product(s) desired. Once received, the quote deemed in the best interest of the City will be determined and the Department Head shall submit a properly executed Purchase Requisition. The Purchase Order will be generated by the Accounts Payable Clerk and returned to Department Head, or authorized personnel, to inform the successful bidder(s).

**Purchases of Supplies and Materials**

For expenditures of less than $25,000, the Department Head shall accept written quotes. Every effort to obtain three quotes shall be exercised. Once the quote deemed in the best interest of the City is determined, the Department Head, or designee, shall submit a properly executed Purchase Requisition. The Accounts Payable Clerk shall then generate the Purchase Order and contact the Department Head to inform the successful bidder(s).

**Formal Bids: Construction and Repair Work**

Construction contracts within formal bid range of $100,000 or above shall be the responsibility of the Department Head, the contracted engineer, and other City officials as deemed necessary. These officials are responsible for specification development. After the formal bidding process is completed, the Department Head shall recommend to the City Council the lowest responsible bidder deemed in the best interest of the City. Upon award by the City Council and execution of the contract, the Department Head shall initiate a Purchase Requisition so that a Purchase Order can be generated to encumber the expenditure account. The Accounts Payable Clerk shall initiate the purchase order and contact the Department Head to inform the successful bidder(s).

**Informal Bids: Construction and Repair Work**

Construction renovation or repair work of $25,000 to the formal limits shall be the responsibility of the Department Head, the contracted engineer, and other City officials as deemed necessary. The bid award will be made to the lowest responsible bidder deemed in the best interest of the City, as determined by the Department Head. Upon ~~approval~~review, ~~by the City Manager or City Council if required and execution of the contract, the~~ the Department Head shall initiate a Purchase Requisition so that a Purchase Order can be generated to encumber the expenditure account. The Accounts Payable Clerk shall initiate the purchase order and contact the Department Head to inform the successful bidder(s).

**Other Construction and Repair Work**
For expenditures of less than $25,000, the City shall accept written quotes. Every effort to obtain three quotes shall be exercised. Once the quote deemed in the best interest of the City is determined, the Department Head shall submit a properly executed Purchase Requisition. The Accounts Payable Clerk shall then generate the Purchase Order and contact the Department Head to inform the successful bidder(s).

**Negotiation in Competitive Bidding**
Negotiation in competitive bidding, whether formal or informal, is not allowed except in the case of insufficient funds being available to make award. Negotiation is only allowed with the lowest responsive responsible bidder and only if the bidder agrees to the negotiated price. Any other negotiation in competitive bidding compromises the integrity of the process and is not allowed. If a material mistake in the pricing is found in the apparent low bidder, the City must move to the next lowest bidder. This is to counter deceptively low or unrealistic estimates.

## Article VII
## Specifications

**Policy**
When goods or services are procured under the formal or informal bidding process, specifications must be prepared. All specifications should do at least four things:

1. Identify minimum requirements.
2. Encourage competitive bids.
3. Be capable of objective review.
4. Provide for an equitable award at the lowest possible cost.

Specifications should be as simple as possible while maintaining the degree of exactness required to assure that bidders are offering the quality of goods and services required. Such exactness also prevents bidders from taking advantage of their competitors by not offering the quality of goods and level of service required by the City. All specifications utilizing a name brand must include the term "or approved equal" to avoid being restrictive and eliminating fair competition from the bidding process. Different methods of structuring specifications include:

a. Qualified products on an acceptable vendor list.
b. Specification by blueprint or dimension sheet.
c. Specification by chemical analysis or physical properties.
d. Specification by performance, purpose, or use.
e. Specification by identification with industry standards.

f. Specification by samples.

## Article VIII
## Delivery and Performance

**Policy**
A completed and accepted Purchase Order by the parties concerned must produce the intended results or objectives before it can be considered a successful or completed purchase. The terms and conditions must clearly define the delivery and performance requirements of the services, supplies, and equipment. The importance of the delivery schedule will be emphasized to the vendor. Delivery requirements will be clearly written and fully understood by all vendors. If several items are required by the Purchase Order, there may be a different delivery schedule for each item.

**Partial Deliveries**
Some Purchase Orders may list several items. It is possible the vendor will complete timely delivery on some items, which are referred to as "partial deliveries." Upon receipt of a partial delivery, a copy of the invoice should be labeled "partial delivery" and attached with a copy of the purchase order and forwarded to the Finance Department.

**Non-performance**
If a vendor fails to meet the requirement(s) of the specification or terms and conditions of the contract or Purchase Order, the vendor can be cited for non-performance. The seriousness of non-performance will be evaluated based upon the circumstances of each violation.

## Article IX
## Inspection and Testing

**Policy**
Life and safety, as well as successful operation of expensive equipment and supplies, may depend upon how well a purchased item meets its design and performance specifications. Goods and materials should be checked at the time of receipt for damage of defects. The inspection shall include assuring goods comply with the specifications. If damage is found or the goods fail to comply with the specifications, the item(s) shall be rejected as outlined below.

**Rejection**
In order to protect the City's rights in the event of rejection, for whatever reason, the vendor shall be informed immediately. Reasons for the rejection must be documented in memo form, attached to a copy of the Purchase Order, and forwarded to Accounts Payable Clerk in a timely manner. The Accounts Payable Clerk or authorized personnel will notify the vendor of the reason for the rejection.

**Damaged Goods**
One of the major reasons for immediately inspecting the goods or materials upon receipt is to detect any visible damage. When it is apparent that the extent of the damage causes the goods to be worthless, they will not be accepted. If the damage is not apparent until after the goods have been accepted, the Accounts Payable Clerk or authorized personnel will notify the vendor of the reason for the rejection. It is necessary that all damage, including evidence of concealed damage, shall be documented by memo, attached to a copy of the purchase order, and forwarded to the Accounts Payable Clerk.

**Latent Defects**
Latent defects may be the result of damage in transit or failure of the manufacturer to conform the specifications. Consequently, it is often difficult to fix responsibility for the defective material. If specific liability for the defect cannot be determined between the carrier, the vendor, or the manufacturer, the City may file a claim against all parties. A memo attached to a photocopy of the Purchase Order must be forwarded to the Accounts Payable Clerk so all parties involved may be properly informed.

**CITY OF BONNER SPRINGS**
**Governing Body Policy**

| | |
|---|---|
| **Type Policy** | Governing Body |
| **Policy #** | GB-19-01R |

| | |
|---|---|
| **Subject** | **Purchasing Policy & Procedures** |

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|---|---|
| **Date Adopted**<br>**Date Revised** | June 10, 2019<br>March 25, 2024 |
| **Prepared By** | Tillie LaPlante, Finance Director |
| **Approved By** | Governing Body |
| **Purpose** | To establish a policy on Purchasing Procedures. |

**Introduction**
This purchasing memorandum is intended for use as a guide to City purchasing methods and practices. When used properly, the policies and procedures established herein will enable the City to obtain needed materials, equipment, supplies, and services efficiently and economically.

The understanding and cooperation of all employees is essential if the City is to obtain the maximum value for each tax and utility dollar spent. While this manual does not answer all questions related to purchasing, it does provide the foundation for a sound centralized purchasing system.

In instances when certain funds (Federal, State, grants, etc.) are being expensed, the City will follow procedures and account for any practices (i.e. Davis Bacon) of those granting agencies.

## Article I
## General Guidelines for Vendor Selection

**Selection Procedures**
For the procurement of supplies, materials, and/or equipment and for construction or repairs, the City will observe the following procedures.

a. Invitation for formal bids will be used for purchases of $50,000 and greater ($100,000 and greater for construction and repairs). This will include advertising in the local newspaper and/or other advertising media as deemed appropriate and receiving sealed bids.
b. A request for written quotation will be used for purchases of $25,000 to $50,000 with or without advertising.
c. Purchases of less than $25,000 will be made in the open market with or without necessary resort to formal invitation for bids or request for quotations. However, every effort should be given to obtain at least three written quotes. The method used to receive quotes is at

the discretion of the requesting department head, but all quote documentation should be included and attached to purchase requisition. Justification for not soliciting quotes should also be included in requisition.

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The following shall be required from vendors wishing to do business with the City:

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In the event there is only one vendor capable of providing a particular good or service, the competitive pricing procedures outlined herein may be waived. Whenever the department head determines to purchase goods from a "sole source," he/she shall document on the request why only one company or individual is capable of providing the goods required.

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## Article II
## Purchasing Procedures

**Request to Purchase**

This section outlines the City's purchasing procedures. These procedures cover the purchasing of apparatus, supplies, materials, and/or equipment for items costing over $15,000. Purchases for less than $15,000 require the completion of an authorization to pay (ATP) form along with the original invoice approved by the department head and submitted to the accounts payable clerk. Under no circumstance should departments split orders to remain below the $15,000 threshold.

**Purchase Requisition**

The City uses a purchase requisition form (Request for Purchase, or RFP) to order supplies or materials through the finance department. Requisitions are entered by the authorized department staff and should be reviewed and approved by the department head. Requisitions do not become purchase orders until they are reviewed and approved by the department director, subject to the limits and procedures established within this policy and finance director or city manager. Department heads may choose to retain a copy of the requisition; however, all official copies will be filed in the finance department.

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The following list represents items and services that do not require a purchase requisition.

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## Article III
## Purchase Orders

**Purchase Order Process**

Upon receipt of an approved purchase requisition form, a City purchase order will be issued by the finance department and sent to the requesting department. Purchase orders will not be issued without a properly executed purchase requisition. Purchase orders $15,000 and above must be approved by the city manager. A purchase order (PO) is a contract between the City and a vendor, and it is not binding until accepted by the vendor. The issuance of purchase orders by unauthorized city employees or officials will not be recognized by the City and payment of these obligations will not be approved. Obtaining supplies, materials, equipment, or service above the $15,000 threshold requirement without a purchase order is an unauthorized purchase. In order to process the vendor’s invoice(s) for payment properly, the invoice must indicate the PO number, be signed by the department head, and forwarded to accounts payable along with the purchase order. This should be done immediately after the item(s) have been received, inspected, and accepted by the user department.

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The finance director is expected and authorized to inquire about the appropriateness of these changes.

## Article V
## Special Procurement Procedures

**Blanket Purchase Orders**

The finance department may issue blanket purchase orders to select vendors for the procurement of large volume items or annual services.

Requests for blanket purchase orders must, in addition to the required information, indicate the items covered by the blanket purchase order and a not to exceed (NTE) amount. The issued PO will instruct the vendor that unauthorized purchases will not be allowed. The department head is to provide a list of authorized personnel who are permitted to execute a purchase under the blanket PO. It is the responsibility of the individual authorized to purchase under a blanket purchase order to ensure adequate funds are available for purchases. **Any purchase exceeding the funds available under a blanket purchase order will be classified as an unauthorized purchase.**

The invoice must indicate the PO number and be signed by an authorized City employee. Departments will forward the invoice immediately to accounts payable for payment along with a copy of the purchase order.

**Blanket purchase orders are only valid for the current fiscal year for which they are entered.**

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All service contracts, for which the contractor will perform work while on City property, must follow all signature procedures and contain all necessary insurance and payment options. The completed and signed contract must be forwarded to the city clerk prior to the release of the requisition to the purchase order. Contracts authorized by city council through direct award or budget authorization shall be executed by the city manager. Subsequent orders changing the original contract, which do not exceed the approved cost of the contract, will be executed by the city manager. Department heads may execute maintenance contracts with city manager approval. City council must approve all contracts that meet any of the following criteria:

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During business hours, the following procedure should be used for emergency purchases:

- Contact the accounts payable clerk and give all pertinent information to obtain a purchase order. The information needed will include vendor name, item(s) to be purchased with quantities, expenditure account to which the item(s) will be charged, and the reason for the emergency purchase. After verifying available funds, a PO number will be issued for the expenditure. A purchase requisition form must be completed and submitted to the finance department within 24 hours for processing the purchase order.

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Purchase requests for materials, supplies, services, and equipment not located in blanket purchase orders for the ending current fiscal year must be submitted to the accounts payable clerk no later than Dec. 15. Purchase requests of a routine nature that could have been scheduled prior to Dec 15, and are not critical, will be returned to the department for disposition in the new fiscal year. This procedure affords the finance department the opportunity to complete fiscal year end activities in a timely and proper manner.

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Credit cards are issued to employees designated by department heads.  It is the cardholder's responsibility to provide a detailed receipt for each transaction on the billing statement. Telephone orders that do not generate receipts shall be evidenced by a catalog page and supplemented by any documentation that becomes available once the transaction is complete. Internet purchases should be evidenced by a printout of the order confirmation page. Authorized employees must give all credit card documentation to the department head for their approval. The approval must include the PO number when applicable, the general ledger account number, and be signed and forwarded to accounts payable. Undocumented transactions (transactions turned in to be paid without a receipt) are not allowed. If the employee does not have documentation of a transaction listed on the monthly statement, he/she shall attach an explanation that includes a description of the item(s) purchased, date of purchase, vendor's name, and reason for the lack of documentation. The finance department may request additional information or may disallow the transaction and the employee will be personally responsible for the transaction amount.

Lost or stolen credit cards shall be reported immediately to the finance director.

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A "purchasing pool" or "cooperative" is any arrangement whereby entities aggregate purchasing needs for the purpose of obtaining discounted pricing or better terms and conditions or both. The City is authorized to participate in any purchasing pool or cooperative and any contract derived from a purchasing pool or cooperative when it is determined by the department head and city manager that the city's participation should result in cost savings to the city.

## Article VI
## Competitive Bids

**Formal Bids: Supplies and Materials**

To purchase supplies, apparatus, materials, and equipment with an expenditure of $50,000 or more, the department head shall develop and prepare specifications for bidding. The department head shall be responsible for ensuring that all legal and procedural matters are satisfied, including but not limited to newspaper advertisement and receipt of sealed bids. After receipt of a bid, the city clerk and/or finance director, with the department head, shall review all bid responses to determine the bid deemed in the best interest of the City. The department head shall make a formal recommendation of award, with supporting documentation, to the City Council. Upon city council approval of the recommendation, the department head should submit a completed purchase requisition with the appropriate signature. The accounts payable clerk shall then initiate the purchase order and contact the department head to inform the successful bidder(s).

**Informal Bids: Supplies and Materials**

The department head shall utilize the informal bidding process for purchases of $25,000 to the formal limits. The informal bidding process requires that competitive pricing be obtained in a written manner using a request for quotation. These requests are sent to several vendors who can supply the product(s) desired. Once received, the quote deemed in the best interest of the City will be determined and the department head shall submit a properly executed purchase requisition. The purchase order will be generated by the accounts payable clerk and returned to department head, or authorized personnel, to inform the successful bidder(s).

**Purchases of Supplies and Materials**

For expenditures of less than $25,000, the department head shall accept written quotes. Every effort to obtain three quotes shall be exercised. Once the quote deemed in the best interest of the City is determined, the department head, or designee, shall submit a properly executed purchase requisition. The accounts payable clerk shall then generate the purchase order and contact the department head to inform the successful bidder(s).

**Formal Bids: Construction and Repair Work**

Construction contracts within formal bid range of $100,000 or above shall be the responsibility of the department head, the contracted engineer, and other City officials as deemed necessary. These officials are responsible for specification development. After the formal bidding process is completed, the department head shall recommend to the city council the lowest responsible bidder deemed in the best interest of the City. Upon award by the city council and execution of the contract, the department head shall initiate a purchase requisition so that a purchase order can be generated to encumber the expenditure account. The accounts payable clerk shall initiate the purchase order and contact the department head to inform the successful bidder(s).

**Informal Bids: Construction and Repair Work**

Construction renovation or repair work of $25,000 to the formal limits shall be the responsibility of the department head, the contracted engineer, and other City officials as deemed necessary. The bid award will be made to the lowest responsible bidder deemed in the best interest of the City as determined by the department head. Upon review, department head shall initiate a purchase requisition so that a purchase order can be generated to encumber the expenditure account. The accounts payable clerk shall initiate the purchase order and contact the department head to inform the successful bidder(s).

**Other Construction and Repair Work**

For expenditures of less than $25,000, the City shall accept written quotes. Every effort to obtain three quotes shall be exercised. Once the quote deemed in the best interest of the City is determined, the department head shall submit a properly executed purchase requisition. The accounts payable clerk shall then generate the purchase order and contact the department head to inform the successful bidder(s).

**Negotiation in Competitive Bidding**

Negotiation in competitive bidding, whether formal or informal, is not allowed except in the case of insufficient funds being available to make award. Negotiation is only allowed with the lowest responsive responsible bidder and only if the bidder agrees to the negotiated price. Any other negotiation in competitive bidding compromises the integrity of the process and is not allowed. If a material mistake in the pricing is found in the apparent low bidder, the City must move to the next lowest bidder. This is to counter deceptively low or unrealistic estimates.

## Article VII
## Specifications

**Policy**

When goods or services are procured under the formal or informal bidding process, specifications must be prepared. All specifications should do at least four things:

1. Identify minimum requirements.
2. Encourage competitive bids.
3. Be capable of objective review.
4. Provide for an equitable award at the lowest possible cost.

Specifications should be as simple as possible while maintaining the degree of exactness required to assure that bidders are offering the quality of goods and services required. Such exactness also prevents bidders from taking advantage of their competitors by not offering the quality of goods and level of service required by the City. All specifications utilizing a name brand must include the term “or approved equal” to avoid being restrictive and eliminating fair competition from the bidding process. Different methods of structuring specifications include:

a. Qualified products on an acceptable vendor list.
b. Specification by blueprint or dimension sheet.
c. Specification by chemical analysis or physical properties.
d. Specification by performance, purpose, or use.
e. Specification by identification with industry standards.
f. Specification by samples.

## Article VIII
## Delivery and Performance

**Policy**

A completed and accepted purchase order by the parties concerned must produce the intended results or objectives before it can be considered a successful or completed purchase. The terms and conditions must clearly define the delivery and performance requirements of the services, supplies, and equipment. The importance of the delivery schedule will be emphasized to the vendor. Delivery requirements will be clearly written and fully understood by all vendors. If several items are required by the purchase order, there may be a different delivery schedule for each item.

**Partial Deliveries**

Some purchase orders may list several items. It is possible the vendor will complete timely delivery on some items, which are referred to as “partial deliveries.” Upon receipt of a partial delivery, a copy of the invoice should be labeled “partial delivery” and attached with a copy of the purchase order and forwarded to the finance department.

**Non-performance**

If a vendor fails to meet the requirement(s) of the specification or terms and conditions of the contract or purchase order, the vendor can be cited for non-performance. The seriousness of non-performance will be evaluated based upon the circumstances of each violation.

## Article IX
## Inspection and Testing

**Policy**

Life and safety, as well as successful operation of expensive equipment and supplies, may depend upon how well a purchased item meets its design and performance specifications. Goods and materials should be checked at the time of receipt for damage of defects. The inspection shall include assuring goods comply with the specifications. If damage is found or the goods fail to comply with the specifications, the item(s) shall be rejected as outlined below.

**Rejection**

In order to protect the City’s rights in the event of rejection, for whatever reason, the vendor shall be informed immediately. Reasons for the rejection must be documented in memo form, attached to a copy of the purchase order, and forwarded to accounts payable clerk in a timely manner. The accounts payable clerk or authorized personnel will notify the vendor of the reason for the rejection.

**Damaged Goods**

One of the major reasons for immediately inspecting the goods or materials upon receipt is to detect any visible damage. When it is apparent that the extent of the damage causes the goods to be worthless, they will not be accepted. If the damage is not apparent until after the goods have been accepted, the accounts payable clerk or authorized personnel will notify the vendor of the reason for the rejection. It is necessary that all damage, including evidence of concealed damage, shall be documented by memo, attached to a copy of the purchase order, and forwarded to the accounts payable clerk.

**Latent Defects**

Latent defects may be the result of damage in transit or failure of the manufacturer to conform the specifications. Consequently, it is often difficult to fix responsibility for the defective material. If specific liability for the defect cannot be determined between the carrier, the vendor, or the manufacturer, the City may file a claim against all parties. A memo attached to a photocopy of the purchase order must be forwarded to the accounts payable clerk so all parties involved may be properly informed.

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Tim Richards

**Subject:** Bid Award - **Firefighter Protective Equipment**

**Recommendation:** The Fire Chief Recommends approval.

**Action:** Make a motion to authorize the purchase of Firefighter Protective Equipment from Conrad Fire Equipment for the total amount of $116,800.

**Background:** This initiative is in response to the award of $116,800, comprised of a grant reimbursement of $111,238.09 and a local match from the previously budgeted 2024 line item for personal equipment (PPE) to help ensure our firefighters are equipped to the highest safety standards to best serve and protect our citizens.

The bid for the Firefighter PPE was published in the Wyandotte Echo and on the City's website. One bid was received.

**Discussion:** The Assistance to Firefighters Grant (AFG) program, by FEMA, greatly improves firefighter safety and is a major help in managing costs. Recieving this grant shows our Fire Department's hard work in using federal funds for our needs. **The AFG is being utilized to enhance firefighter safety with new Protective Equipment.** Cost-sharing may be required, but waivers are available for financial hardship.

This grant not only provides immediate resources but also supports a long-term financial strategy and enhances community safety. It allows our city to redirect potential expenditures toward critical areas such as firefighter training and additional equipment updates, promoting a cycle of continuous improvement and preparedness. By reducing the financial burdens of essential safety gear through the grant, the city can invest in other areas that enhance our firefighting capabilities and overall community safety.

**Financial Impact:**

**Federal Share:** 95% of the award, equating to $111,238.09, will be funded by a Federal Grant, with reimbursement to follow post order placement.
**Local Match:** The city's share of 5%, equating to $5,561.91, will be financed from the existing 2024 equipment line item budget.

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Christina Brake

**Subject: Elect Council President**

**Recommendation:** The Mayor recommends approval.

**Action:** Make a motion to elect Rodger Shannon to the Council President position.

**Background:** Chapter I. Administration Section 1-206 of the Bonner Springs Code directs that the City Council shall elect one of its own body as Council President. The Council President will preside at all City Council meetings in the absence of the Mayor.

**Discussion:**

**Financial Impact:**

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Christina Brake

**Subject: Elect Mayor Pro-Tem**

**Recommendation:** The Mayor recommends approval.

**Action:** Make a motion to approve Mark Kipp as Mayor Pro-Tem.

**Background:** Chapter I. Administration Section 1-206 of the Bonner Springs Code directs that the City Council shall elect one of its own body as Mayor Pro-Tem. The Mayor Pro-Tem will preside at all City Council meetings in the absence of the Mayor and the Council President.

**Discussion:**

**Financial Impact:**

# Memorandum

Date: March 25, 2024
To: Mayor and City Council
From: Amber Vogan

**Subject: Executive Session**

**Recommendation:**

**Action:** Make a motion to go into executive session to discuss matters pursuant to the exception for consultation with an attorney, K.S.A 75-4319(b)(2). Regular session will resume at ______p.m.
Make a motion to return to regular session at ______p.m.

**Background:**

**Discussion:**

**Financial Impact:**

# City Manager's Update

Date: March 22nd, 2024

To: Mayor and City Council

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## General

- **Downtown Master Plan** – Thank you for those who participated in the stop-in-and-talk about future plans to strengthen our downtown. If you were unable to make it, we'd love your input to develop this Master Plan. Take our online survey and watch for more options to provide feedback! Survey: https://www.surveymonkey.com/r/3D5D56L

- **Summer jobs are open**! Apply today at www.bonnersprings.org/jobs

- **Staff Development Day** – City offices are planned to be closed Monday, October 14th for a Staff Development Day (Columbus Day). The City Employee Engagement Team is working to develop a program with on-site training and team-building with topics covering harassment prevention, implicit bias, customer service, communication, and more.

- **Early Childhood Needs Assessment** – Help shape the future of early childhood education in our district by taking a quick needs assessment survey! Your input will guide us in providing the best support for our youngest learners. Click the link below to get started, and help us spread the word by sharing this post! LINK: https://www.surveymonkey.com/r/LJ2PY7H

## Fire

- Recently, the City experienced its first structure fire under the automatic aid agreement. Collectively, the departments were able to minimize the damage and set the foundation for how the three City Fire Departments provide great service to the community.

- The Fire Department's new aerial is due for its final inspection. Three Fire Department personnel will be in Appleton, WI for this great event. You can see pictures of the build process here.

## Police

- Congrats to Officer LeDesma on his graduation, with honors, from the Kansas Law Enforcement Training Center!

- Congrats to Sgt. Bargerstock and K-9 Cíko for their recent certification for the detection of fentanyl through the National Police Canine Association!

## Library

- There are several events coming up at the Bonner Springs Library. Please visit the library official website HERE for more details.

**Recreation**

- **Community Center Improvements**
  - Upper-level restrooms in the Community Center will be closed March 15th – April 3rd for renovations.
  - Gym and Cottonwood floors are scheduled to be renovated March 18th-29th: the gym floor is looking good

- Registrations Open/deadlines:
  - Summer Ball - Deadline April 8th
  - Summer Camp - Wednesday before or when at capacity
  - Swim lessons - Wednesday before or when at capacity
  - Swim Team - Deadline May 24th
  - Trip: OP Botanical Garden 5/10 - Deadline April 23rd
  - Trip: New Dinner Theatre: Squabbles 6/5 - Deadline May 6th
  - Trip: Golden Eagle Casino w/Bingo 5/15 - Deadline May 13th

- Senior Center Flooring - anticipating renovations in late April

- QR Easter Egg Hunt will be March 29th - 31st

- Egg-stra Special Deliveries will take place on 3/27

| Case No. | Application Date | Project Name | Address | Project Type | Review Process(es) | Project Status | Board of Zoning Appeals | Approved/ Denied | Planning Commission | Approved/ Denied | Governing Body | Approved/ Denied | Applicant | Current Zoning or Future Land Use | Requested Zoning | No. Lots | Total Acres |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| COMPLETED PLANNING PROJECTS - 2024 | | | | | | | | | | | | | | | | | |
| NOVEMBER 2023 SUBMITTALS - CUT OFF DATE 12/20/2023 FOR 2/20/2024 PC MEETING | | | | | | | | | | | | | | | | | |
| SUP-06-23 | November 21, 2023 | Daycare - First Pentecostal Church | 224 W. Morse Ave | Special Use Permit | | WITHDRAWN | | | Insufficient application information | WITHDRAWN | Insufficient application information | PENDING | First Pentecostal Church of Bonner Springs | R-1 | NA | 1 | 1.25ac |
| | Pending | Compass 70 Logistic Center | 110 S. 110th St | Preliminay Plat | | WITHDRAWN | | | | | | | | | | | |
| | Pending | Compass 70 Logistic Center | 110 S. 110th St | Final Plat | | WITHDRAWN | | | | | | | | | | | |
| ST-03-23 | November 27, 2023 | New QT Store | 300 S. 129th St | Site and Landscape Plan Review | SR | APPROVED | | | February 20, 2024 | APPROVED | | | QuikTrip/ODFL | C-2 | NA | 1 | |
| PP-01-24 | January 1, 2024 | ODFL | 12900 Speaker Road | Preliminay Plat | PC/CC | APPROVED | | | February 20, 2024 | APPROVED | | | Old Dominion Freight Lines | I-1 | NA | 7 | 80 +/- |
| BSRZ-02-23 | November 27, 2023 | New QT Store | 300 S. 129th St | Rezoning | PC/CC | APPROVED | | | February 20, 2024 | APPROVED | March 11, 2024 | APPROVED | QuikTrip/ODFL | A-1 | C-2 | 1 | |
| FP-01-24 | January 1, 2024 | ODFL | 12900 Speaker Road | Final Plat | PC/CC | APPROVED | | | February 20, 2024 | APPROVED | March 11, 2024 | APPROVED | Old Dominion Freight Lines | I-1 | NA | 7 | 80 +/- |
| | | | | | | | | | | | | | | | | | |
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| Case No. | Application Date | Project Name | Address | Project Type | Review Process(es) | Project Status | Board of Zoning Appeals | Approved/ Denied | Planning Commission | Approved/ Denied | Governing Body | Approved/ Denied | Applicant | Current Zoning or Future Land Use | Requested Zoning | No. Lots | Total Acres |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Pending Planning Projects List - 2023** | | | | | | | | | | | | | | | | | |
| *FDP-02-22* | *November 15, 2022* | *APAC* | *1800 S. 122nd Street* | *Floodplain Development Permit* | | *PENDING FEMA APPROVAL* | | | | | | | *Dan Jones, APAC-Kansas, Inc* | *I-2* | *NA* | *1* | *745+/-* |
| **Pending Planning Projects List - 2024** | | | | | | | | | | | | | | | | | |
| **Case No.** | **Application Date** | **Project Name** | **Address** | **Project Type** | | **Project Status** | **Board of Zoning Appeals** | **Approved/ Denied** | **Planning Commission** | **Approved/ Denied** | **Governing Body** | **Approved/ Denied** | **Applicant** | **Current Zoning or Future Land Use** | **Requested Zoning** | **No. Lots** | **Total Acres** |
| **JANUARY 2024 SUBMITTALS - CUT OFF DATE 1/17/2024 FOR 3/19/2024 PC MEETING** | | | | | | | | | | | | | | | | | |
| ST-01-24 | January 17, 2024 | The 120 on Oak | 120 Oak Street | Site and Landscape Plan Review | SR | PENDING | | | March 19, 2024 | PENDING | April 8, 2024 | PENDING | The 120 Society, LLC | CC | NA | 1 | 1.92 +/- |
| SUP-01-24 | January 17, 2024 | Country Stampede | 633 N. 130th St - Azura Amp & AG Hall of Fame | Special Use Permit | PC/CC | PENDING | | | March 19, 2024 | PENDING | April 8, 2024 | PENDING | Country Stampede | RR | NA | 2 | 82 +/- |
| SUP-02-24 | January 22, 2024 | Ad Trend, Inc. Digital Billboard | 14110 Minnesota Ave | Special Use Permit | PC/CC | PENDING | | | March 19, 2024 | PENDING | April 8, 2024 | PENDING | Ad Trend, Inc. | LI | NA | 1 | |
| BSRZ-01-24 | February 14, 2024 | Loun Property | 13230 Riverview Ave | Rezoning | PC/CC | PENDING | | | March 19, 2024 | PENDING | April 18, 2024 | PENDING | Phillip Loun | RR | GR | 2 | |
| LS-01-24 | February 14, 2024 | Loun Property | 13230 Riverview Ave | Minor Plat | SR | PENDING | | | | PENDING | | | Phillip Loun | RR | NA | 1 | 9.86+/- |
| **FEBRUARY 2024 SUBMITTALS - CUT OFF DATE 2/14/2024 FOR 4/16/2024 PC MEETING** | | | | | | | | | | | | | | | | | |
| BZA-01-24 | January 17, 2024 | The 120 on Oak | 120 Oak Street | Variance | BZA | PENDING | April 16, 2024 | PENDING | | | | | The 120 Society, LLC | CC | NA | 1 | 1.92+/- |
| BZA-02-24 | February 14, 2024 | Loun Property | 13230 Riverview Ave | Variance | | WITHDRAWN | April 16, 2024 | PENDING | | | | | Phillip Loun | | | | |
| BZA-03-24 | February 14, 2024 | Miller Variance | 401 Lake Forest Dr. | Variance | BZA | PENDING | April 16, 2024 | PENDING | | | | | Tom Miller | RR | NA | 1 | |
| FP-02-24 | February 26, 2024 | Sandstone Townhomes | 546 N. 130th St | Final Plat | PC/CC | PENDING - Missing Preliminary Plat | | | April 16, 2024 | PENDING | May 13, 2024 | PENDING | Sandstone Townhomes | MR | NA | 22 | 15.43+/- |
| EV-01-24 | February 29, 2024 | The 120 on Oak | 120 Oak Street | Vacating Plat | PC/CC | PENDING | | | April 16, 2024 | PENDING | May 13, 2024 | PENDING | Katfish Inc. | CC | NA | 1 | |
| **MARCH 2024 SUBMITTALS - CUT OFF DATE 3/20/2024 FOR 5/21/2024 PC MEETING** | | | | | | | | | | | | | | | | | |
| FDP-01-24 | March 11, 2024 | Magellan Pipeline Bank Stabilization | Wolf Creek - 13625 State Ave | Bank Stabilization - gas pipeline exposed | SR | APPROVED | | | | | | | Magellan Midstream Partners | RR | NA | NA | NA |
| | | | | | | | | | | | | | | | | | |
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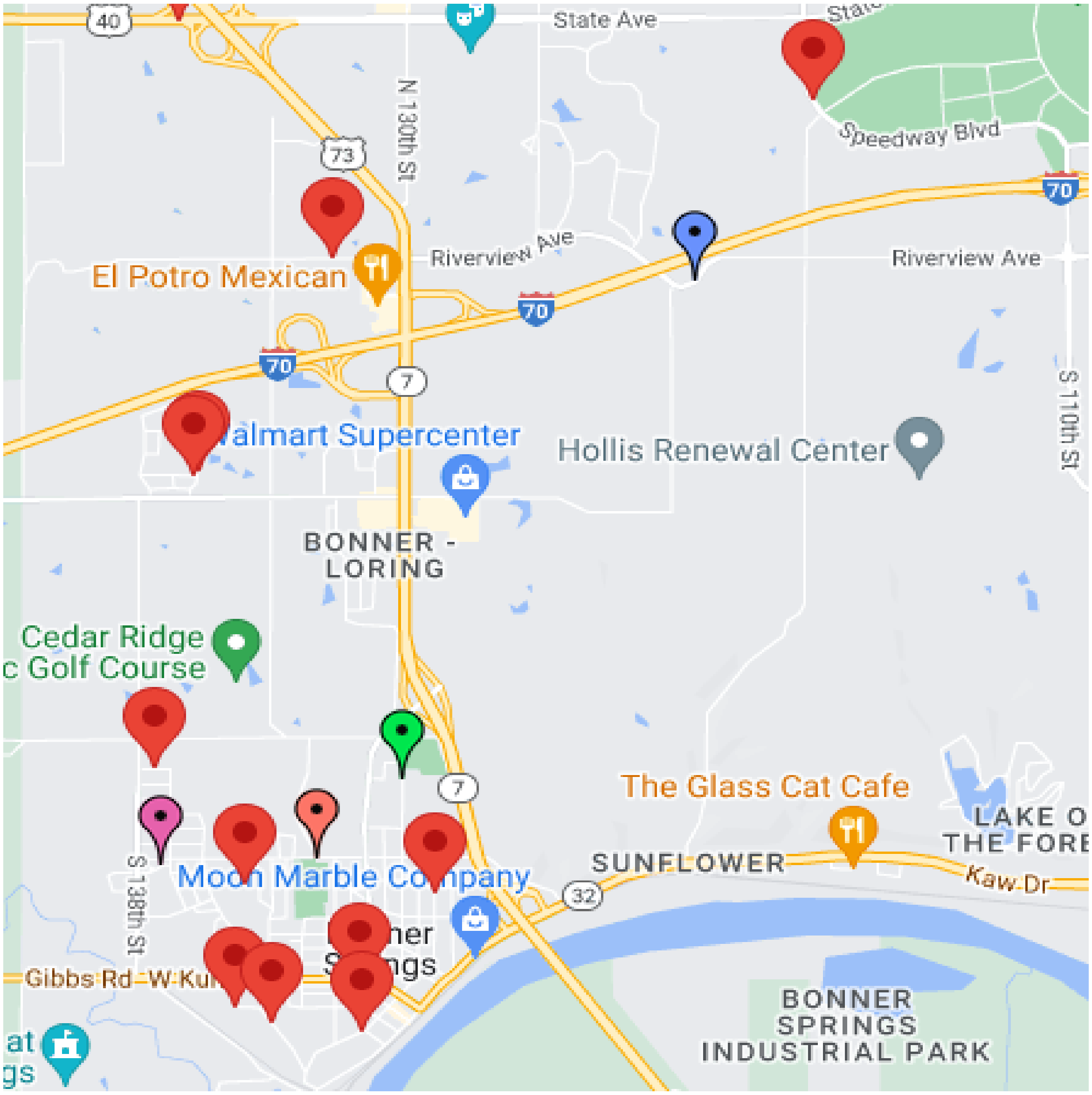
# REPORT OF BUILDING PERMITS ISSUED

**ISSUED DATES: 3/4/2024 THRU 3/17/2024**

**STATUS: OPENED, COMPLETED**

*******************************************************************************************

| TYPE OF PERMIT | NUMBER OF PERMITS |
|---|---|
| COMMERCIAL NEW/ADDITION | 0 |
| COMMERCIAL REMODEL | 0 |
| COMMERCIAL ROOF | 0 |
| DECK | 3 |
| DRIVEWAY | 0 |
| DEMOLITION | 0 |
| ELECTRICAL | 2 |
| FENCE | 1 |
| FIREWORKS | 1 |
| GENERAL INSPECTION | 0 |
| MECHANICAL | 0 |
| OPEN FLAME | 0 |
| PLUMBING | 2 |
| POOL, ABOVE GROUND | 0 |
| POOL, IN GROUND | 0 |
| RESIDENTIAL ACCESSORY STRUCTURE | 1 |
| RESIDENTIAL MANUFACTURED MOVE-IN | 0 |
| RESIDENTIAL NEW/ADDITION | 0 |
| RESIDENTIAL REMODEL | 0 |
| RESIDENTIAL ROOF | 0 |
| RIGHT OF WAY | 0 |
| SIGN | 0 |
| TENT | 1 |
| UTILITIES OFF | 0 |
| **TOTAL NEW PERMITS** | **11** |
| **TOTAL ACTIVE PERMITS** | **94** |


State Ave
Speedway Blvd
Riverview Ave
Riverview Ave
El Potro Mexican
N 130th St
Walmart Supercenter
Hollis Renewal Center
S 110th St
BONNER - LORING
Cedar Ridge
c Golf Course
The Glass Cat Cafe
LAKE O
THE FORE
SUNFLOWER
Kaw Dr
Moon Marble Company
S 138th St
Gibbs Rd W Ku
BONNER SPRINGS INDUSTRIAL PARK

# CODE ENFORCEMENT INCIDENT ACTIVITY REPORT

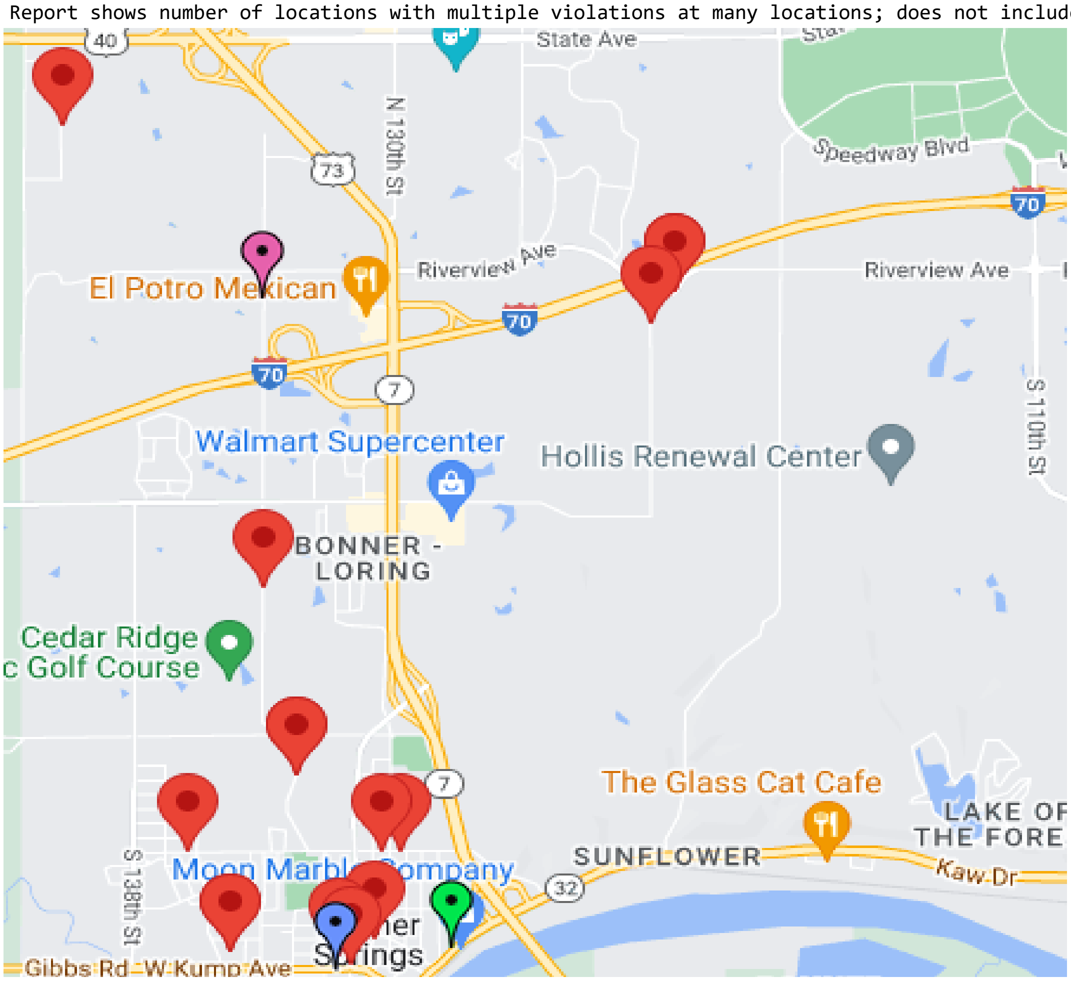
INCIDENT CODE: *-All USER: mstites

DATES: 3/4/2024 THRU 3/17/2024

**********************************************************************************

| | NEW INCIDENTS | RESOLVED/ CLOSED | CUMULATIVE ACTIVE CASES |
|---|---|---|---|
| BRUSH | 0 | 19 | 2 |
| GENERAL | 0 | 168 | 15 |
| INOPERABLE/UNLICENSED/ON-GRASS | 6 | 304 | 46 |
| OUTSIDE STORAGE | 2 | 237 | 37 |
| PERMIT CHECK | 0 | 285 | 0 |
| PROPERTY MAINTENANCE | 6 | 126 | 22 |
| SIGNS | 0 | 467 | 0 |
| SNOW & ICE | 0 | 7 | 0 |
| TALL GRASS/WEEDS | 0 | 284 | 0 |
| **TOTALS** | **14** | **1897** | **122** |

Report shows number of locations with multiple violations at many locations; does not include site re-inspections.



# Bonner Springs Mayor's Report

Date:  March 25, 2024

To:     City Council

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**General**

**Boards**

- Attended the WYEDC Board of Directors meeting on March 13th.  A presentation on the impact of incentives being provided by government entities.  It was a very positive message and more information will be released in the near future.
- Attended the Library Board meeting on March 14th.  One of the big decisions made was to invest in correcting an issue with outside water penetrating the building structure and leading to damage. The Board also decided to continue to move forward with some preventative maintenance; addressing the awnings as well as obtaining some additional roofing upgrades.

**Events**

- Attended the USD204 Athletic Complex ribbon cutting on March 19th.  A large group was present to celebrate the opening of the complex.  Still about a week or two of final touches left, but if you get an opportunity to venture to the western part of the city, stop and relish the new facilities the students will get to enjoy.