



City of Bonner Springs

KANSAS

Monday, November 22, 2021

200 East Third Street, Bonner Springs, KS 66012
City Hall Council Chambers

**NO WORKSHOP MEETING
REGULAR CITY COUNCIL MEETING - 7:30 p.m.**

We will follow safety precautions recommended by the Centers for Disease Control and Prevention, the Kansas Department of Health and Environment, and local health officers. Attendees are strongly encouraged to wear masks and observe proper social distancing.

CITY COUNCIL MEETING - 7:30 P.M.

CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA. (COPIES OF MATERIAL PRESENTED TO THE CITY COUNCIL MUST ALSO BE PROVIDED TO THE CITY CLERK.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

1. Minutes of the November 8, 2021 City Council Meeting

Action

Recommendation

Documents:

1. 11082021 CCM Minutes

2. Claims for City Operations

Action

Make a motion to approve the City Claims as presented

Recommendation

The Finance Director recommends approval.

Documents:

1. SUPPLEMENT CHECK REGISTER
2. SUPPLEMENT EXPENSE APPROVAL REPORT
3. MAIN CHECK REGISTER
4. MAIN EXPENSE APPROVAL REPORT

3. Public Use Request - Candy Cane Christmas and Mayor's Tree Lighting

Action

Make a motion to approve the Public Use Request for Candy Cane Lane and the Mayor's Tree Lighting as presented.

Recommendation

Documents:

1. Public Use Request - Candy Cane Christmas
2. 2021 Candy Cane Christmas and Tree Lighting Flier

4. Public Use Request - Holiday Light and Magic Event

Action

Make a motion to approve the Public Use Request for the Holiday Light and Magic Event as presented.

Recommendation

Documents:

1. Public Use Request - Holiday Light and Magic

OLD BUSINESS

NEW BUSINESS

1. Approve Notice of Public Hearing & Schedule Public Hearing for 2021 Budget Amendments

Action

Make a motion to approve the Public Hearing notice and schedule a Public Hearing for the 2021 Budget Amendments.

Recommendation

The City Manager, Finance Director and Public Works Director recommend approval.

Documents:

1. Amended Budget Hearing Notice

2. Use of 2021 American Rescue Plan Act (ARPA) Funds for the Water

Treatment Plant Project

Action Make a motion to approve the use of the 2021 ARPA funds received plus interest earned for the payment of a portion of the Water Treatment Plant Project.

Recommendation The City Manager, Public Works Director, and Finance Director recommend approval.

Documents:

3. Water Well Amendment to the Water Treatment Plant Design/Build Agreement.

Action Make a motion to approve staff to execute the amendment to the design-build agreement with Burns & McDonnell/CAS Constructors for water well site investigation in the amount of \$96,928.

Recommendation The Public Works Director recommends approval.

Documents:

1. Amendment 1_Well scope_11-17-21

4. Establish Rates for New Fire/EMS Positions

Action Make a motion to approve pay rates for new Fire/EMS positions as presented.

Recommendation Recommend approval.

Documents:

1. Firefighter_PT
2. EMT_PT
3. Paramedic_PT
4. Firefighter-Paramedic
5. Captain Firefighter-Paramedic
6. Firefighter-EMT

5. Agreement with Kansas Department of Children & Families for Utility Assistance

Action Make a motion to enter into an agreement with the Kansas Department of Children and Families to provide Water & Wastewater Assistance Payments to the City.

Recommendation The Finance Director recommends approval.

Documents:

1. EWAP Agreement

6. City Council Meeting Dates and Holidays for 2022

Action Make a motion to approve Option ___ (#1 or #2) for City Council Meeting Dates and Holidays.

Recommendation

Documents:

1. Proposed Council Holidays and Meetings 2022 - Option 2
2. Proposed Council Holidays and Meetings 2022 - Option 1

REPORTS

1. City Manager's Report

Action

Recommendation

Documents:

1. City Managers Update 11-19 -2021
2. 11.15.21 Pending Project List
3. Code Enforcement Report

2. City Council Items

Action

Recommendation

Documents:

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From:

Subject: Minutes of the November 8, 2021 City Council Meeting

Recommendation:

Action:

Background:

Discussion:

Financial Impact:

City Council Minutes – Regular Meeting – November 8, 2021

The Bonner Springs City Council met in Workshop session at 7:00 p.m.

The Council met in Executive Session to discuss nonelected personnel matters pursuant to the nonelected personnel matters exception, K.S.A. 75-4319(b)(1).

The Bonner Springs City Council met in regular session at 7:30 p.m.

Councilmembers present: Mayor Harrington, Shannon, Mackey, Thompson, Wood, Stephens, Kipp and Reeves. Councilmember Gurley was absent.

City staff present: Sean Pederson, City Manager; Chris Brake, City Clerk; Matt Zayas, Assistant to the City Manager; Frank Abart, Public Works Director and Chris Jennings, Fire/EMS Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America and asked Pastor Flournoy, Church of the Living God, to lead the invocation.

The Mayor presented a proclamation to members of the Bonner Springs VFW recognizing Veterans' Day.

Citizen Concerns about Items Not on Today's Agenda – None Presented.

CONSENT AGENDA – The Mayor read the Consent Agenda Items and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

1. Minutes of the October 25, 2021 City Council Meeting
2. Claims for City Operations
3. Third Quarter 2020 Financial Reports
4. Appointments to Boards and Commissions

Reeves moved and Shannon seconded to approve the consent agenda as presented. Unanimous approval.

OLD BUSINESS – None Presented.

NEW BUSINESS –

1. **Ordinance approving the placement of an additional stop sign at West Insley Avenue and Bluegrass Drive** – Shannon moved and Mackey seconded to adopt an ordinance amending the City of Bonner Springs Local Traffic Control Regulations Code, Section 14-202 adding an additional stop sign at W. Insley and Bluegrass Drive, making the intersection a four-way stop. Motion failed on a vote of three to four with Shannon, Thompson and Kipp voting in favor.
2. **FY 2022 Special Traffic Enforcement Program (STEP) Agreement** - Wood moved and Thompson seconded authorizing the City Manager to sign and execute the Sub-award Agreement required for participation in the STEP program. Unanimous approval.
3. **2022-26 Capital Improvement Plan (CIP)** – Mackey moved and Stephens seconded to approve the 2022-26 Capital Improvement Plan. Unanimous approval.
4. **Ordinance Approving a Franchise Agreement with Southwestern Bell Telephone Company, dba AT&T Kansas** – Shannon moved and Mackey seconded to adopt an ordinance approving a franchise agreement with Southwestern Bell Telephone Company, dba AT&T Kansas. Unanimous approval. Assigned Ordinance No. 2518
5. **Ordinance to Approve the Fourth Amendment to the Employment Agreement with the City Manager** - Thompson moved and Shannon seconded to adopt an ordinance approving the Fourth Amendment to the Employment Agreement with the City Manager. Unanimous approval, Assigned Ordinance No. 2519.

REPORTS

Item No. 1: City Manager's Report

- Attended a meeting in Topeka with the Lt. Governor regarding the Unified Government's fiber project.
- Candy Cane Christmas and the Mayor's Christmas Tree lighting ceremony will be December 4, 2021. Everyone is encouraged to participate in the parade.
- The Assistant City Manager is working with the owner(s) of 125 Oak Street to apply for a HEAL grant.
- The State legislature is working on redistricting. The new City Hall will be used as a local listening site for redistricting meetings on November 30th. The City will review Wards when Census information is available.

Item No. 2: City Council Items

Mackey stated Wyandotte County Economic Development projects have made local news and social media.

Wood thanked everyone for allowing people to speak their minds.

Kipp thanked the City Manager and staff.

Stephens thanked staff and stated the Library and the Recreation Department held successful Halloween events

Reeves thanked staff for cleaning up Spring Creek and asked about possibly installing school zone signs and reducing the speed at West Insley and Bluegrass.

Item No. 3: Mayor's Report

- Noted storm water inlets around the post office are plugged
- Stated he saw a tint of green in the landscaping mats, indicating grass is starting to grow.
- The community is still being impacted by COVID-19 and encouraged everyone to get vaccinations and boosters as soon as they are available.
- Invited everyone to attend the Candy Cane Christmas and Mayor's Tree Lighting event on December 4th.

The meeting adjourned at 8:13 p.m.

_____ Christina Brake, City Clerk

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Kim Mosier

Subject: Claims for City Operations

Recommendation: The Finance Director recommends approval.

Action: Make a motion to approve the City Claims as presented

Background: Staff enclosed the supplement claims for City operations in the amount of \$44,848.55 and the regular claims in the amount of \$655,103.52.

Discussion:

Financial Impact:



Bonner Springs, KS

Check Register

Packet: APPKT00285 - PAYROLL 11/12/2021 KKM

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP BANK-AP BANK						
5184	AT & T MOBILITY	11/12/2021	Regular	0.00	2,851.64	147175
2470	ATMOS ENERGY	11/12/2021	Regular	0.00	1,001.08	147176
10702	CHARLIE F SANDERSON	11/12/2021	Regular	0.00	36.00	147177
10964	EVERGY FKA KCP&L	11/12/2021	Regular	0.00	22,162.90	147178
10942	EVERGY KANSAS CENTRAL INC FKA I	11/12/2021	Regular	0.00	72.63	147179
7513	HSA BANK	11/12/2021	Regular	0.00	5,811.51	147180
0898	ICMA RETIREMENT CORPORATION	11/12/2021	Regular	0.00	3,128.09	147181
11061	JAYLIE THORNTON	11/12/2021	Regular	0.00	60.00	147182
11761	KATELYN M. HARRIS	11/12/2021	Regular	0.00	90.00	147183
9879	MAINSTREET CREDIT UNION	11/12/2021	Regular	0.00	1,285.00	147184
11660	MATTHEW DONALD FABAC	11/12/2021	Regular	0.00	74.00	147185
11421	WEX INC.	11/12/2021	Regular	0.00	8,275.70	147186

Bank Code AP BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	16	12	0.00	44,848.55
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	16	12	0.00	44,848.55

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	11/2021	44,848.55
			<u>44,848.55</u>



Bonner Springs, KS

Expense Approval Report

By Vendor Name

Post Dates 11/12/2021 - 11/12/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 5184 - AT & T MOBILITY				
P O BOX 6463				
CAROL STREAM, IL 60197-6463				
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	90.22
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	50.16
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	555.03
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	45.11
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	1,222.30
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	284.39
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	273.03
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	285.21
AT & T MOBILITY	287288930469X10192021	11/12/2021	MOBILE PHONE SERVICE 9/12 -10/11/2021	46.19
Vendor 5184 - AT & T MOBILITY Total:				2,851.64
Vendor: 2470 - ATMOS ENERGY				
P.O. BOX 740353				
CINCINNATI, OH 45274-0353				
ATMOS ENERGY	0001290	11/12/2021	GAS SERVICE	197.66
ATMOS ENERGY	0001290	11/12/2021	GAS SERVICE	271.76
ATMOS ENERGY	0001290	11/12/2021	GAS SERVICE	190.58
ATMOS ENERGY	0001290	11/12/2021	GAS SERVICE	138.53
ATMOS ENERGY	0001290	11/12/2021	GAS SERVICE	190.58
ATMOS ENERGY	0001290	11/12/2021	GAS SERVICE	11.97
Vendor 2470 - ATMOS ENERGY Total:				1,001.08
Vendor: 10702 - CHARLIE F SANDERSON				
13312 METROPOLITAN				
BONNER SPRINGS, KS 66012				
CHARLIE F SANDERSON	CS091921	11/12/2021	SOCCER OFFICIAL-2 GAMES	36.00
Vendor 10702 - CHARLIE F SANDERSON Total:				36.00
Vendor: 10964 - EVERGY FKA KCP&L				
PO BOX 219330				
KANSAS CITY, MO 64121-9330				
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	2,615.32
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	154.09
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	1,273.35
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	1,368.49
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	76.45
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	1,660.60
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	578.22
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	9,198.84
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	3,782.99
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	228.60
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	68.86
EVERGY FKA KCP&L	0001291	11/12/2021	ELECTRIC SERVICE-MULTIPLE	565.42
EVERGY FKA KCP&L	8816867433-NOVEMBER	11/12/2021	MUNICIPAL STREET LIGHT-LED -2MILL	591.67
Vendor 10964 - EVERGY FKA KCP&L Total:				22,162.90

Expense Approval Report

Post Dates: 11/12/2021 - 11/12/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC				
PO BOX 219915				
KANSAS CITY, MO 64121-9915				
EVERGY KANSAS CENTRAL INC	0001292	11/12/2021	ELECTRICAL SERVICE	72.63
Vendor 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC Total:				72.63
Vendor: 7513 - HSA BANK				
PO BOX 939				
SHEBOYGAN, WI 53082-0939				
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	1,686.51
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	125.00
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	125.00
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	187.50
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	62.50
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	250.00
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	187.50
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	250.00
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	1,500.00
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	562.50
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	406.25
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	343.75
HSA BANK	0001295	11/12/2021	HEALTH SAVINGS ACCOUNT FOR 11/12/2021	125.00
Vendor 7513 - HSA BANK Total:				5,811.51
Vendor: 0898 - ICMA RETIREMENT CORPORATION				
P O BOX 64553				
BALTIMORE, MD 21264-4553				
ICMA RETIREMENT CORPORA	0001293	11/12/2021	PR-457 VANTAGEPOINT TRANSFER AGENT 301961	2,753.09
ICMA RETIREMENT CORPORA	0001294	11/12/2021	PR-ROTH VANTAGEPOINT TRANSFER AGENT 706353	375.00
Vendor 0898 - ICMA RETIREMENT CORPORATION Total:				3,128.09
Vendor: 11061 - JAYLIE THORNTON				
1215 1/2 N. 7th Street				
Apt. A				
Lansing, KS 66043-				
JAYLIE THORNTON	JT103021	11/12/2021	VOLLEYBALL OFFICIAL-4 MATCHES	60.00
Vendor 11061 - JAYLIE THORNTON Total:				60.00
Vendor: 11761 - KATELYN M. HARRIS				
524 BRENT DR				
BONNER SPRINGS, KS 66012-				
KATELYN M. HARRIS	KH103021	11/12/2021	VOLLEYBALL OFFICIAL-4 MATCHES	60.00
KATELYN M. HARRIS	KH110621	11/12/2021	VOLLEYBALL OFFICIAL-2 MATCHES	30.00
Vendor 11761 - KATELYN M. HARRIS Total:				90.00

Expense Approval Report

Post Dates: 11/12/2021 - 11/12/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 9879 - MAINSTREET CREDIT UNION				
ATTN: PYMT SYSTM DEPT-SEG PR				
13001 W 95TH STREET				
LENEXA, KS 66215				
MAINSTREET CREDIT UNION	0001296	11/12/2021	PAYROLL FOR 11/12/2021	1,285.00
Vendor 9879 - MAINSTREET CREDIT UNION Total:				1,285.00
Vendor: 11660 - MATTHEW DONALD FABAC				
643 LINDA LANE				
BONNER SPRINGS, KS 66012-				
MATTHEW DONALD FABAC	MF101221	11/12/2021	UMPIRE-2 GAMES	37.00
MATTHEW DONALD FABAC	MF101821	11/12/2021	UMPIRE-2 GAMES	37.00
Vendor 11660 - MATTHEW DONALD FABAC Total:				74.00
Vendor: 11421 - WEX INC.				
PO BOX 6293				
CAROL STREAM, IL 60197-6293				
WEX INC.	75532885	11/12/2021	FUEL FOR DEPARTMENTS-CODES	142.29
WEX INC.	75532885	11/12/2021	FUEL FOR DEPARTMENTS-FIRE/EMS	309.48
WEX INC.	75532885	11/12/2021	FUEL FOR DEPARTMENTS-POLICE	5,282.34
WEX INC.	75532885	11/12/2021	FUEL FOR DEPARTMENTS-WATER DEPT	978.73
WEX INC.	75532885	11/12/2021	FUEL FOR DEPARTMENTS-PARKS/PUBLIC WORKS	943.14
WEX INC.	75532885	11/12/2021	FUEL FOR DEPARTMENTS-WASTE WATER	126.85
WEX INC.	75532885	11/12/2021	FUEL FOR DEPARTMENTS-TIBLOW TRANSIT 112	492.87
Vendor 11421 - WEX INC. Total:				8,275.70
Grand Total:				44,848.55



Bonner Springs, KS

Check Report

By Check Number

Date Range: -

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP BANK-AP BANK						
10587	ALERT 360	11/16/2021	Regular	0.00	142.00	147187
11701	ALL COPY PRODUCTS INC	11/16/2021	Regular	0.00	1,508.80	147188
10078	AMAZON CAPITAL SERVICES, INC AMAZON CAP	11/16/2021	Regular	0.00	602.22	147189
6656	ANCHOR SALES & SERVICE	11/16/2021	Regular	0.00	570.00	147190
11711	AV WATER TECHNOLOGIES	11/16/2021	Regular	0.00	2,865.50	147191
7416	BG CONSULTANTS, INC	11/16/2021	Regular	0.00	14,467.50	147192
4172	BOUND TREE MEDICAL	11/16/2021	Regular	0.00	1,633.74	147193
10027	CINTAS	11/16/2021	Regular	0.00	172.81	147194
2410	CITY TREASURER KCK	11/16/2021	Regular	0.00	37,482.48	147195
10136	COMPLIANCEONE	11/16/2021	Regular	0.00	548.25	147196
0014	DEFFENBAUGH INDUSTRIES INC WM CORPORA	11/16/2021	Regular	0.00	4,073.25	147197
11040	DEFFENBAUGH INDUSTRIES INC. WM CORP SEF	11/16/2021	Regular	0.00	97.65	147198
10942	EVERGY KANSAS CENTRAL INC FKA WESTAR EN	11/16/2021	Regular	0.00	27.45	147199
10220	EVERLASTING SIGN INC	11/16/2021	Regular	0.00	1,115.12	147200
4342	FELDMANS	11/16/2021	Regular	0.00	104.92	147201
11686	FIRE RECOVERY EMS	11/16/2021	Regular	0.00	1,492.46	147202
7225	FORTILINE, INC FORTILINE WATERWORKS	11/16/2021	Regular	0.00	612.75	147203
2755	FTC EQUIPMENT LLC	11/16/2021	Regular	0.00	1,710.00	147204
1942	GRASS PAD INC	11/16/2021	Regular	0.00	123.25	147205
1427	GREATER KANSAS CITY ATTRACTION ASSOCIAT	11/16/2021	Regular	0.00	500.00	147206
1532	GT DISTRIBUTORS	11/16/2021	Regular	0.00	160.35	147207
7242	HELGET GAS PRODUCTS INC	11/16/2021	Regular	0.00	104.32	147208
10573	JAY'S UNIFORMS	11/16/2021	Regular	0.00	197.91	147209
5345	JOHNSON COUNTY WASTEWATER	11/16/2021	Regular	0.00	390.86	147210
11781	KANSAS EMERGENCY MEDICAL SERV ASSOC IN	11/16/2021	Regular	0.00	410.00	147211
5308	KANSAS ONE-CALL SYSTEM, INC C/O MORGAN :	11/16/2021	Regular	0.00	160.80	147212
10214	KC AUCTION DIRECT LLC	11/16/2021	Regular	0.00	364.93	147213
1733	KU TRANSPORTATION CENTER ATTN: KRISTIN K	11/16/2021	Regular	0.00	180.00	147214
11728	LABAN CONTRACTING LLC	11/16/2021	Regular	0.00	220.00	147215
3003	LAKE OF THE FOREST INC	11/16/2021	Regular	0.00	247.00	147216
3008	LEAGUE OF KS MUNICIPALITIES KS ASSOC OF CI	11/16/2021	Regular	0.00	200.00	147217
11619	LESLIE LLOYD HAROLD	11/16/2021	Regular	0.00	2,510.00	147218
6250	LEXIS NEXIS RISK DATA MGMT INC	11/16/2021	Regular	0.00	150.00	147219
8009	LIFE-ASSIST, INC	11/16/2021	Regular	0.00	102.86	147220
7587	MCANANY OIL CO., INC.	11/16/2021	Regular	0.00	5,874.62	147221
9817	MEDASSURE HEARTLAND, LLC	11/16/2021	Regular	0.00	82.40	147222
8001	MIDWEST PUBLIC RISK	11/16/2021	Regular	0.00	86,584.00	147223
6849	MJV-A LLC	11/16/2021	Regular	0.00	249.00	147224
7935	NANCY L. GOSS	11/16/2021	Regular	0.00	138.00	147225
7206	NATIONAL INSURANCE MARKETING BROKERS, I	11/16/2021	Regular	0.00	1,367.91	147226
3938	NEBRASKA FURNITURE MART	11/16/2021	Regular	0.00	36.85	147227
0187	OLATHE WINWATER WORKS	11/16/2021	Regular	0.00	711.00	147228
0947	O'REILLY AUTO STORES INC	11/16/2021	Regular	0.00	27.96	147229
11541	PEREGRINE CORPORATION	11/16/2021	Regular	0.00	356.07	147230
3531	PERRY & TRENT LLC	11/16/2021	Regular	0.00	8,596.00	147231
10030	QUALITY SPEAKS, LLC	11/16/2021	Regular	0.00	128.87	147232
10641	REDISHRED KANSAS INC PROSHRED SECURITY	11/16/2021	Regular	0.00	292.00	147233
11778	ROJO INC	11/16/2021	Regular	0.00	2,680.00	147234
3714	SAMS CLUB DIRECT COMMERCIAL CREDIT	11/16/2021	Regular	0.00	286.36	147235
6010	SCHUETZ CONSTRUCTION	11/16/2021	Regular	0.00	12,733.56	147236
7670	STAPLES CONTRACT & COMMERCIAL STAPLES I	11/16/2021	Regular	0.00	240.38	147237
11692	STAR SIGNS LLC	11/16/2021	Regular	0.00	295.00	147238
7965	SUNBELT RENTALS, INC	11/16/2021	Regular	0.00	1,399.68	147239
10879	TEUTONIC HOLDINGS LLC SYNDEO LLC DBA BRC	11/16/2021	Regular	0.00	207.76	147240

Check Report

Date Range: -

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10854	THE JATH GROUP, INC	11/16/2021	Regular	0.00	3,256.46	147241
7636	TIME WARNER CABLE	11/16/2021	Regular	0.00	550.06	147242
6802	TOTAL ELECTRIC CONTRACTORS INC	11/16/2021	Regular	0.00	352.74	147243
0299	TRAINING @ YOUR PLACE	11/16/2021	Regular	0.00	190.00	147244
11556	U.S. BANK EQUIPMENT FINANCE	11/16/2021	Regular	0.00	551.90	147245
3025	U.S. VENTURE, INC	11/16/2021	Regular	0.00	746.12	147246
3736	UNIFIED TREASURER	11/16/2021	Regular	0.00	943.25	147247
4137	UNIVERSITY OF KS HOSPITAL AUTH	11/16/2021	Regular	0.00	159.00	147248
2845	WATTS UP	11/16/2021	Regular	0.00	80.40	147249
2043	WEIS FIRE & SAFETY EQUIPMENT	11/16/2021	Regular	0.00	881.32	147250
1321	WESTLAKE HARDWARE	11/16/2021	Regular	0.00	710.26	147251
	Void	11/16/2021	Regular	0.00	0.00	147252
10810	WILLIAM F TUCKER	11/16/2021	Regular	0.00	12,208.00	147253
8411	WILSON & COMPANY ENGINEERS	11/16/2021	Regular	0.00	7,186.55	147254
10808	KBS CONSTRUCTORS, INC	11/18/2021	Regular	0.00	429,750.86	147255

Bank Code AP BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	68	0.00	655,103.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	146	69	0.00	655,103.52



Bonner Springs, KS

Expense Approval Report

By Vendor Name

Payment Dates 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 10587 - ALERT 360				
P.O. BOX 67612				
DALLAS, TX 75267-6172				
ALERT 360	12342851	11/16/2021	ALARM SYSTEM 11/1-11/30/2021	34.00
ALERT 360	12342851	11/16/2021	ALARM SYSTEM 11/1-11/30/2021	74.00
ALERT 360	12342851	11/16/2021	ALARM SYSTEM 11/1-11/30/2021	34.00
Vendor 10587 - ALERT 360 Total:				142.00
Vendor: 11701 - ALL COPY PRODUCTS INC				
1635 W. 13TH AVENUE				
DENVER, CO 80204-				
ALL COPY PRODUCTS INC	74364933	11/16/2021	COPIER CHARGES INTERIM & SET UP	1,108.80
ALL COPY PRODUCTS INC	AR3334017	11/16/2021	BASE LEASE FOR PRINTERS	400.00
Vendor 11701 - ALL COPY PRODUCTS INC Total:				1,508.80
Vendor: 10078 - AMAZON CAPITAL SERVICES, INC AMAZON CAPITAL SERVICES				
PO BOX 035184				
SEATTLE, WA 98124-5184				
AMAZON CAPITAL SERVICES, I	11F1-1N63-RM7Y	11/16/2021	BELL FOR FRONT DESK	11.98
AMAZON CAPITAL SERVICES, I	163K-PX7L-X3RP	11/16/2021	COSTUMES FOR CANDY CANE CHRISTMAS & FUTURE EVENT	149.21
AMAZON CAPITAL SERVICES, I	197J-Q7XT-YLFL	11/16/2021	SCREEN PROT-PHONE CASE-IPHONE 11	25.32
AMAZON CAPITAL SERVICES, I	1F71-47J9-6XC9	11/16/2021	COFFEE FILTERS	26.95
AMAZON CAPITAL SERVICES, I	1F71-47J9-6XC9	11/16/2021	PAPER TOWELS - BATHROOM TISSUE	178.97
AMAZON CAPITAL SERVICES, I	1KJK-7N1L-1WC9	11/16/2021	NAME BADGES FOR TRIPS	13.16
AMAZON CAPITAL SERVICES, I	1L1X-Q7LW-WKVV	11/16/2021	BATTERIES FOR GYM CLOCKS	5.76
AMAZON CAPITAL SERVICES, I	1PML-VPHD-ZHQF	11/16/2021	M-LOCK SCREWS W/ SHIPPING & HANDLING	13.98
AMAZON CAPITAL SERVICES, I	1XWT-FYQT-1KJ9	11/16/2021	ACCESS WRISTBANDS	91.49
AMAZON CAPITAL SERVICES, I	1XWT-FYQT-1KJ9	11/16/2021	BOOKCASES, STOR BINS, ORGA, DOOR ALARM	314.44
AMAZON CAPITAL SERVICES, I	1YM4-YFKN-FPXM	11/16/2021	CREDIT FOR RETURNED ITEMS -PHONE CASES & SCR PROT	-76.35
AMAZON CAPITAL SERVICES, I	1YM4-YFKN-FPXM	11/16/2021	CREDIT FOR RETURNED ITEMS -PHONE CASES & SCR PROT	-76.35
AMAZON CAPITAL SERVICES, I	1YM4-YFKN-FPXM	11/16/2021	CREDIT FOR RETURNED ITEMS -PHONE CASES & SCR PROT	-76.34
Vendor 10078 - AMAZON CAPITAL SERVICES, INC AMAZON CAPITAL SERVICES Total:				602.22
Vendor: 6656 - ANCHOR SALES & SERVICE				
106 W 31ST ST				
INDEPENDENCE, MO 64055				
ANCHOR SALES & SERVICE	106498	11/16/2021	SAFETY INSPECTION-COLLECTIONS WWTP	570.00
Vendor 6656 - ANCHOR SALES & SERVICE Total:				570.00
Vendor: 11711 - AV WATER TECHNOLOGIES				
12332 CUTTEN ROAD				
HOUSTON, TX 77066-				
AV WATER TECHNOLOGIES	10367	11/16/2021	WATER METER	2,865.50
Vendor 11711 - AV WATER TECHNOLOGIES Total:				2,865.50

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 7416 - BG CONSULTANTS, INC				
1405 WAKARUSA DRIVE LAWRENCE, KS 66049				
BG CONSULTANTS, INC	20-1413I (13)	11/16/2021	Owners Representative	1,800.00
BG CONSULTANTS, INC	21-1201L (2)	11/16/2021	Services - Water Plant Proj	
BG CONSULTANTS, INC	21-1307L (3)	11/16/2021	SUPPLEMENTAL AGREEMENT FOR SHEIDLEY WATERLINE ENGINEERING FOR TRAFFIC SIGNAL MODERNIZATION PRO	6,667.50 6,000.00
Vendor 7416 - BG CONSULTANTS, INC Total:				14,467.50
Vendor: 4172 - BOUND TREE MEDICAL				
23537 NETWORK PLACE CHICAGO, IL 60673-1235				
BOUND TREE MEDICAL	84225329	11/16/2021	MEDICAL SUPPLIES	370.00
BOUND TREE MEDICAL	84259775	11/16/2021	MEDICAL SUPPLIES	281.34
BOUND TREE MEDICAL	84275850	11/16/2021	MEDICAL SUPPLIES	404.64
BOUND TREE MEDICAL	84281181	11/16/2021	MEDICAL SUPPLIES	263.74
BOUND TREE MEDICAL	84281182	11/16/2021	MEDICAL SUPPLIES	314.02
Vendor 4172 - BOUND TREE MEDICAL Total:				1,633.74
Vendor: 10027 - CINTAS				
P.O. BOX 88005 CHICAGO, IL 60680-1005				
CINTAS	4099939226	11/16/2021	BUILDING SUPPLIES	172.81
Vendor 10027 - CINTAS Total:				172.81
Vendor: 2410 - CITY TREASURER KCK				
701 N 7TH ST MIKE TOBIN PW DEPUTY DIRECTOR KANSAS CITY, KS 66101				
CITY TREASURER KCK	NOVEMBER 2021	11/16/2021	RESIDENTIAL REFUSE CONTRACT	37,482.48
Vendor 2410 - CITY TREASURER KCK Total:				37,482.48
Vendor: 10136 - COMPLIANCEONE				
2121 SW CHELSEA DRIVE TOPEKA, KS 66614				
COMPLIANCEONE	285891	11/16/2021	OCTOBER 21 DRUG POOL	191.25
COMPLIANCEONE	285891	11/16/2021	MTHLY CHARGE ACCT G45452	
COMPLIANCEONE	285891	11/16/2021	NON 5 PANEL URINE TEST X 4	48.00
COMPLIANCEONE	285891	11/16/2021	OCTOBER 21 DRUG POOL	93.50
COMPLIANCEONE	285891	11/16/2021	MTHLY CHARGE ACCT G45452	
COMPLIANCEONE	286335	11/12/2021	NON 5 PANEL URINE TEST X 4	144.00
COMPLIANCEONE	286335	11/12/2021	OCTOBER 2021 DRUG POOL	5.50
COMPLIANCEONE	286335	11/12/2021	MNTHLY CHARGE ACCT CI405	
COMPLIANCEONE	286335	11/12/2021	OCTOBER 2021 DRUG POOL	27.50
COMPLIANCEONE	286335	11/12/2021	MNTHLY CHARGE ACCT CI405	
COMPLIANCEONE	286335	11/12/2021	OCTOBER 2021 DRUG POOL	33.00
COMPLIANCEONE	286335	11/12/2021	MNTHLY CHARGE ACCT CI405	
COMPLIANCEONE	286335	11/12/2021	OCTOBER 2021 DRUG POOL	5.50
COMPLIANCEONE	286335	11/12/2021	MNTHLY CHARGE ACCT CI405	
Vendor 10136 - COMPLIANCEONE Total:				548.25
Vendor: 0014 - DEFFENBAUGH INDUSTRIES INC WM CORPORATE SERVICES INC				
AS PAYMENT AGENT PO BOX 4648 CAROL STREAM, IL 60197-4648				
DEFFENBAUGH INDUSTRIES I	14406-4861-4	11/16/2021	SLUDGE HAULING 10/1- 10/15/2021	2,225.23
DEFFENBAUGH INDUSTRIES I	14521-4861-0	11/16/2021	SLUDGE HAULING 10/16- 10/31/2021	1,848.02
Vendor 0014 - DEFFENBAUGH INDUSTRIES INC WM CORPORATE SERVICES INC Total:				4,073.25

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 11040 - DEFFENBAUGH INDUSTRIES INC. WM CORP SERVICES INC				
AS PAYMENT AGENT				
PO BOX 55558				
BOSTON, MA 02205-5558				
DEFFENBAUGH INDUSTRIES I	6579697-4858-8	11/16/2021	2YD DUMPSTER SERV-12021	28.63
			KAW DR 10/1-10/31/2021	
DEFFENBAUGH INDUSTRIES I	6587709-4858-1	11/16/2021	DUMPSTER SERVICE	69.02
Vendor 11040 - DEFFENBAUGH INDUSTRIES INC. WM CORP SERVICES INC Total:				97.65
Vendor: 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC				
PO BOX 219915				
KANSAS CITY, MO 64121-9915				
EVERGY KANSAS CENTRAL INC	7728399519	11/16/2021	ELECTRICITY FOR 219 ELM-	27.45
			TIBLOW DAYS CARNIVAL	
Vendor 10942 - EVERGY KANSAS CENTRAL INC FKA WESTAR ENERGY INC Total:				27.45
Vendor: 10220 - EVERLASTING SIGN INC				
8400 W 81ST STREET				
OVERLAND PARK, KS 66204				
EVERLASTING SIGN INC	18316	11/16/2021	UNIT 69 & 70	1,115.12
Vendor 10220 - EVERLASTING SIGN INC Total:				1,115.12
Vendor: 4342 - FELDMANS				
1332 W KANSAS ST				
LIBERTY, MO 64068-2379				
FELDMANS	320899	11/16/2021	OIL DRY-SHOP SUPPLIES	64.95
FELDMANS	320921	11/16/2021	ZIP TIES-BANNERS	39.97
Vendor 4342 - FELDMANS Total:				104.92
Vendor: 11686 - FIRE RECOVERY EMS				
3223 N. WILKE ROAD				
ARLINGTON HEIGHTS, IL 60004-				
FIRE RECOVERY EMS	14224	11/16/2021	OCTOBER AMBULANCE	1,492.46
			PAYMENTS	
Vendor 11686 - FIRE RECOVERY EMS Total:				1,492.46
Vendor: 7225 - FORTILINE, INC FORTILINE WATERWORKS				
PO BOX 841499				
DALLAS, TX 75284-1499				
FORTILINE, INC FORTILINE WA	5466431	11/16/2021	WATER DIST MAINT PARTS-	472.25
			138TH ST 12" RE-ALIGNMENT	
FORTILINE, INC FORTILINE WA	5470789	11/16/2021	WATER DIST MAINT PARTS	140.50
Vendor 7225 - FORTILINE, INC FORTILINE WATERWORKS Total:				612.75
Vendor: 2755 - FTC EQUIPMENT LLC				
5238 WINNER ROAD				
KANSAS CITY, MO 64127				
FTC EQUIPMENT LLC	14879	11/16/2021	LEAKING PUMP-L/S #2	1,710.00
			SPRING CREEK	
Vendor 2755 - FTC EQUIPMENT LLC Total:				1,710.00
Vendor: 1942 - GRASS PAD INC				
425 N RAWHIDE DR				
OLATHE, KS 66061				
GRASS PAD INC	540224	11/16/2021	STAKES FOR LOCATES	23.40
GRASS PAD INC	540264	11/16/2021	FERTILIZER & WEED CONTROL	99.85
			-DOWNTOWN PARKS	
Vendor 1942 - GRASS PAD INC Total:				123.25
Vendor: 1427 - GREATER KANSAS CITY ATTRACTION ASSOCIATION				
PO BOX 414021				
KANSAS CITY, MO 64141-4021				
GREATER KANSAS CITY ATTRA	1021	11/16/2021	GKCAA MEMBERSHIP DUES	500.00
Vendor 1427 - GREATER KANSAS CITY ATTRACTION ASSOCIATION Total:				500.00

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 1532 - GT DISTRIBUTORS				
P O BOX 16080				
AUSTIN, TX 78761				
GT DISTRIBUTORS	INV0870258	11/16/2021	UNIFORM ITEMS	138.55
GT DISTRIBUTORS	INV0870810	11/16/2021	UNIFORM ITEMS	6.50
GT DISTRIBUTORS	INV0871054	11/16/2021	UNIFORM ITEMS	15.30
Vendor 1532 - GT DISTRIBUTORS Total:				160.35
Vendor: 7242 - HELGET GAS PRODUCTS INC				
PO BOX 24246				
OMAHA, NE 68124-0246				
HELGET GAS PRODUCTS INC	01791430	11/16/2021	OXYGEN	104.32
Vendor 7242 - HELGET GAS PRODUCTS INC Total:				104.32
Vendor: 10573 - JAY'S UNIFORMS				
12832 W. 87TH PKWY				
LENEXA, KS 66215				
JAY'S UNIFORMS	202128950	11/16/2021	UNIFORM SHIRT,COLLAR BRASS & SHOES	197.91
Vendor 10573 - JAY'S UNIFORMS Total:				197.91
Vendor: 5345 - JOHNSON COUNTY WASTEWATER				
PO BOX 219948				
KANSAS CITY, MO 64121-9948				
JOHNSON COUNTY WASTEWATER	0001297	11/16/2021	WW CHARGES 10/1-1/31/202	390.86
Vendor 5345 - JOHNSON COUNTY WASTEWATER Total:				390.86
Vendor: 11781 - KANSAS EMERGENCY MEDICAL SERV ASSOC INC				
KEMSA				
6021 SW 29TH ST.				
SUITE A PMB 359				
TOPEKA, KS 66614-				
KANSAS EMERGENCY MEDICAL	7171	11/16/2021	EMS DIRECTORS WORKSHOP TRAINING X 2	410.00
Vendor 11781 - KANSAS EMERGENCY MEDICAL SERV ASSOC INC Total:				410.00
Vendor: 5308 - KANSAS ONE-CALL SYSTEM, INC C/O MORGAN STANLEY WEALTH MGMT				
7223 Parkway Drive, Ste 210				
Hanover, MD 21076-				
KANSAS ONE-CALL SYSTEM, INC	1100166	11/16/2021	OCTOBER LOCATES (134)	160.80
Vendor 5308 - KANSAS ONE-CALL SYSTEM, INC C/O MORGAN STANLEY WEALTH MGMT Total:				160.80
Vendor: 10808 - KBS CONSTRUCTORS, INC				
1701 SW 41ST STREET				
TOPEKA, KS 66609				
KBS CONSTRUCTORS, INC	23	11/18/2021	CONST SERVICES-POLICE	56,342.50
KBS CONSTRUCTORS, INC	23 A	11/18/2021	BLDG & SITE IMPRO ROOM 115 CEILING CHANGE (COR 136)	5,236.48
KBS CONSTRUCTORS, INC	23 A	11/18/2021	LIGHT BOLLARDS CHANGES (COR 145)	5,407.92
KBS CONSTRUCTORS, INC	23 A	11/18/2021	CONCRETE AT DRIVEWAY APPROCHES (COR 126)	8,742.92
KBS CONSTRUCTORS, INC	23 A	11/18/2021	TACTICAL LOCKER INSTALL (COR 132)	3,503.82
KBS CONSTRUCTORS, INC	23 A	11/18/2021	"IN-USE" SINAGE (COR 137)	472.12
KBS CONSTRUCTORS, INC	23 A	11/18/2021	STATUE RELOCATION FOUND/DECO PAVING (COR 149)	1,204.08
KBS CONSTRUCTORS, INC	23 A	11/18/2021	GRASS IN LIEU OF STONE UNDER STAIR (COR 130)	-106.50
KBS CONSTRUCTORS, INC	23 A	11/18/2021	TRAINING ROOM CONFIDENCE MONITOR (COR	-3,331.77
KBS CONSTRUCTORS, INC	23 B	11/18/2021	CO#8 COMMUNITY CENTER ROOF DRAIN	146.57
KBS CONSTRUCTORS, INC	23 C	11/18/2021	CIRCUIT REROUTING-COMM CTR	129.99

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
KBS CONSTRUCTORS, INC	23 D	11/18/2021	UNDERGROUND DRAINAGE FOR CC DOWNSPOUTS	235.31
KBS CONSTRUCTORS, INC	23 E	11/18/2021	CONST SVCS-1918 RENOVATIONS	280,543.55
KBS CONSTRUCTORS, INC	23 F	11/18/2021	GUTTERS AT ASPHALT SHINGLE ROOM (COR127)	2,320.00
KBS CONSTRUCTORS, INC	23 F	11/18/2021	CUTTING STONE AT ROOF FOR CONRFLSNG (COR 142)	3,410.40
KBS CONSTRUCTORS, INC	23 F	11/18/2021	DOOR HOLD OPENS (2) (COR 141)	1,380.95
KBS CONSTRUCTORS, INC	23 F	11/18/2021	CREDIT FOR DOOR TYPE CHANGES (COR 148)	-3,380.31
KBS CONSTRUCTORS, INC	23 F	11/18/2021	CREDIT STAINLESS STEEL POLIHING (COR 146)	-2,317.44
KBS CONSTRUCTORS, INC	23 F	11/18/2021	WHEELCHAIR LIFT POWER (COR 133)	1,180.31
KBS CONSTRUCTORS, INC	23 G	11/18/2021	STEEL BEAM BEARING ISSUES (COR 103)	2,752.84
KBS CONSTRUCTORS, INC	23 G	11/18/2021	STONE MASONRY ELEVATIONS (COR 131)	3,607.50
KBS CONSTRUCTORS, INC	23 H	11/18/2021	CONST SVCS-1918 BLVD ADDITIONS	62,269.62
Vendor 10808 - KBS CONSTRUCTORS, INC Total:				429,750.86

Vendor: 10214 - KC AUCTION DIRECT LLC
715 S 130TH STREET
BONNER SPRINGS, KS 66012

KC AUCTION DIRECT LLC	21083	11/16/2021	UNIT 67	64.95
KC AUCTION DIRECT LLC	21119	11/16/2021	UNIT 54	299.98
Vendor 10214 - KC AUCTION DIRECT LLC Total:				364.93

Vendor: 1733 - KU TRANSPORTATION CENTER ATTN: KRISTIN KELLY
1536 W 15TH STREET
M2SEC ROOM G520
LAWRENCE, KS 66045

KU TRANSPORTATION CENTER	EVN-502	11/16/2021	RTAP TRAINING-DEF DRIV AND EMER PROC	180.00
Vendor 1733 - KU TRANSPORTATION CENTER ATTN: KRISTIN KELLY Total:				180.00

Vendor: 11728 - LABAN CONTRACTING LLC
3693 SUNSET DRIVE
WELLINGTON, MO 64097-

LABAN CONTRACTING LLC	3567	11/16/2021	SOCCER FIELD-ADA RESTROOM NORTH PARK	220.00
Vendor 11728 - LABAN CONTRACTING LLC Total:				220.00

Vendor: 3003 - LAKE OF THE FOREST INC
P.O. BOX 1424
TREASURER OF THE BOARD
BONNER SPRINGS, KS 66012

LAKE OF THE FOREST INC	NOVEMBER 2021	11/16/2021	REFUSE SUBSIDY-NOVEMBER 2021	247.00
Vendor 3003 - LAKE OF THE FOREST INC Total:				247.00

Vendor: 3008 - LEAGUE OF KS MUNICIPALITIES KS ASSOC OF CITY CTY MGMT
300 SW 8TH AVE SUITE 100
TOPEKA, KS 66603-3951

LEAGUE OF KS MUNICIPALITIES	21-152	11/16/2021	2021 FULL KACM MEMBERSHIP DUES-MEDIUM	200.00
Vendor 3008 - LEAGUE OF KS MUNICIPALITIES KS ASSOC OF CITY CTY MGMT Total:				200.00

Vendor: 11619 - LESLIE LLOYD HAROLD
614 E. NORTHVIEW STREET
OLATHE, KS 66061-

LESLIE LLOYD HAROLD	1524	11/16/2021	COLLECTIONS	795.00
LESLIE LLOYD HAROLD	1524	11/16/2021	DISTRIBUTION	1,715.00
Vendor 11619 - LESLIE LLOYD HAROLD Total:				2,510.00

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 6250 - LEXIS NEXIS RISK DATA MGMT INC				
BILLING ID 1240964				
28330 NETWORK PLACE				
CHICAGO, IL 60673-1283				
LEXIS NEXIS RISK DATA MGMT	1240964-20211031	11/16/2021	OCTOBER INVOICE	150.00
Vendor 6250 - LEXIS NEXIS RISK DATA MGMT INC Total:				150.00
Vendor: 8009 - LIFE-ASSIST, INC				
11277 SUNRISE PARK DRIVE				
RANCHO CORDOVA, CA 95742				
LIFE-ASSIST, INC	1147970	11/16/2021	MEDICAL SUPPLIES	102.86
Vendor 8009 - LIFE-ASSIST, INC Total:				102.86
Vendor: 7587 - MCANANY OIL CO., INC.				
PO BOX 906				
OLATHE, KS 66051				
MCANANY OIL CO., INC.	6864	11/16/2021	DIESEL-FUEL TANKS	5,874.62
Vendor 7587 - MCANANY OIL CO., INC. Total:				5,874.62
Vendor: 9817 - MEDASSURE HEARTLAND, LLC				
920 E COUNTY LINE RD				
SUITE 102				
LAKEWOOD, NJ 08701				
MEDASSURE HEARTLAND, LLC	144831	11/16/2021	MEDICAL WASTE DISPOSAL	82.40
Vendor 9817 - MEDASSURE HEARTLAND, LLC Total:				82.40
Vendor: 8001 - MIDWEST PUBLIC RISK				
19400 E VALLEY VIEW PARKWAY				
INDEPENDENCE, MO 64055				
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	1,485.00
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	603.68
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	11,949.11
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	137.20
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	5,781.18
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	1,162.70
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	2,130.40
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	4,390.80
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	7,307.28
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	1,765.60
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	2,600.00
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	24,495.40
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	7,027.63
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	6,016.85
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	5,186.45
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	1,480.40
MIDWEST PUBLIC RISK	0001289	11/16/2021	NOVEMBER HEALTH DENTAL & VISION INSURANCE	3,064.32
Vendor 8001 - MIDWEST PUBLIC RISK Total:				86,584.00

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 6849 - MJV-A LLC				
TARA HAMPTON 13613 S US 71 HWY. GRANDVIEW, MO 64030				
MJV-A LLC	123400-093021	11/16/2021	UNIFORM CLEANING	249.00
Vendor 6849 - MJV-A LLC Total:				249.00
Vendor: 7935 - NANCY L. GOSS				
15803 154TH ST BONNER SPRINGS, KS 66012				
NANCY L. GOSS	110121	11/16/2021	QRTL PEST RODENT CONTROL-WWTP BLDG	70.00
NANCY L. GOSS	110121	11/16/2021	QRTL PEST RODENT CONTROL-WTP BLDG	68.00
Vendor 7935 - NANCY L. GOSS Total:				138.00
Vendor: 7206 - NATIONAL INSURANCE MARKETING BROKERS, LLC				
BENEFITS DIRECT 4551 W. 107TH STREET STE 310 OVERLAND PARK, KS 66207				
NATIONAL INSURANCE MARK	A010979	11/16/2021	NOVEMBER PAYROLL DEDUCTIONS	1,367.91
Vendor 7206 - NATIONAL INSURANCE MARKETING BROKERS, LLC Total:				1,367.91
Vendor: 3938 - NEBRASKA FURNITURE MART				
PO BOX 3000 OMAHA, NE 68103				
NEBRASKA FURNITURE MART	44263159A	11/16/2021	WATER FILTER FOR BREAKROOM REFREIGERATOR	36.85
Vendor 3938 - NEBRASKA FURNITURE MART Total:				36.85
Vendor: 0187 - OLATHE WINWATER WORKS				
1165 W 149 STREET OLATHE, KS 66061				
OLATHE WINWATER WORKS	16237900	11/16/2021	12 DUAL CHECK VALVES	1,755.00
OLATHE WINWATER WORKS	16483800	11/16/2021	CREDIT-12 INCORRECT DUAL CHECK VALVES	-1,455.00
OLATHE WINWATER WORKS	16611900	11/16/2021	12 YOKE EXPANDERS	411.00
Vendor 0187 - OLATHE WINWATER WORKS Total:				711.00
Vendor: 0947 - O'REILLY AUTO STORES INC				
P O BOX 9464 SPRINGFIELD, MO 65801-9464				
O'REILLY AUTO STORES INC	0264-107397	11/12/2021	UNIT 69	27.96
Vendor 0947 - O'REILLY AUTO STORES INC Total:				27.96
Vendor: 11541 - PEREGRINE CORPORATION				
PO BOX 14190 MONROE, LA 71207-4190				
PEREGRINE CORPORATION	451844	11/16/2021	SECT 5 OCTOBER UTIL BILLS (707/675)	356.07
Vendor 11541 - PEREGRINE CORPORATION Total:				356.07
Vendor: 3531 - PERRY & TRENT LLC				
132 OAK STREET BONNER SPRINGS, KS 66012-				
PERRY & TRENT LLC	1818	11/16/2021	MUNNCIPAL COURT 9/1- 9/31/2021	7,616.00
PERRY & TRENT LLC	1845	11/16/2021	LEGAL PROFESSIONAL SERVICE 9/1-9/30/2021	980.00
Vendor 3531 - PERRY & TRENT LLC Total:				8,596.00
Vendor: 10030 - QUALITY SPEAKS, LLC				
LOCKBOX NUMBER 912738 PO BOX 31001-2738 PASADENA, CA 91110-2738				
QUALITY SPEAKS, LLC	6789861	11/16/2021	PHONE BILL-PD	63.41

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
QUALITY SPEAKS, LLC	67992538	11/12/2021	PHONE FEES 11/7-12/7/2021	65.46
Vendor 10030 - QUALITY SPEAKS, LLC Total:				128.87

Vendor: 10641 - REDISHRED KANSAS INC PROSHRED SECURITY
3052 S 24TH STREET
KANSAS CITY, KS 66106

REDISHRED KANSAS INC PROS	100285166	11/16/2021	64 GALLON SECURITY CART AND PURGE CART-CITY HALL	80.00
REDISHRED KANSAS INC PROS	100288714	11/16/2021	64 GALLON SECURITY CART AND PURGE CART-CITY HALL	80.00
REDISHRED KANSAS INC PROS	100290469	11/16/2021	64 GALLON SECURITY CART AND PURGE CART-CITY HALL	80.00
REDISHRED KANSAS INC PROS	100292217	11/06/2021	SHREDDING SERVICES	52.00
Vendor 10641 - REDISHRED KANSAS INC PROSHRED SECURITY Total:				292.00

Vendor: 11778 - ROJO INC
5606 SW TOPEKA BLVDE. SUITE B
TOPEKA, KS 66609-

ROJO INC	5439963	11/16/2021	MOVING SERVICES	2,680.00
Vendor 11778 - ROJO INC Total:				2,680.00

Vendor: 3714 - SAMS CLUB DIRECT COMMERCIAL CREDIT
P O BOX 530981
ATLANTA, GA 30353-0981

SAMS CLUB DIRECT COMMER	0001305	11/16/2021	HOT CHOCOLATE-CLEANING SUPPLIES	170.14
SAMS CLUB DIRECT COMMER	0001305	11/16/2021	HOT CHOCOLATE-CLEANING SUPPLIES	13.64
SAMS CLUB DIRECT COMMER	0001305	11/16/2021	HOT CHOCOLATE-CLEANING SUPPLIES	19.19
SAMS CLUB DIRECT COMMER	0001305	11/16/2021	HOT CHOCOLATE-CLEANING SUPPLIES	19.20
SAMS CLUB DIRECT COMMER	0001305	11/16/2021	HOT CHOCOLATE-CLEANING SUPPLIES	19.19
SAMS CLUB DIRECT COMMER	0001306	11/16/2021	ANNUAL MEMBERSHIP	31.05
SAMS CLUB DIRECT COMMER	0001306	11/16/2021	ANNUAL MEMBERSHIP	13.95
Vendor 3714 - SAMS CLUB DIRECT COMMERCIAL CREDIT Total:				286.36

Vendor: 6010 - SCHUETZ CONSTRUCTION
14833 142ND ST
BONNER SPGS, KS 66012

SCHUETZ CONSTRUCTION	4325	11/16/2021	EXCAVATE LINES, VALVES FOR METER VAULT/HYDRANT	1,578.50
SCHUETZ CONSTRUCTION	4326	11/16/2021	REALIGNMENT OF 12"MAIN-138TH & ELMWOOD 10/19/2	3,016.00
SCHUETZ CONSTRUCTION	4327	11/16/2021	REPL BRKN 8" VALVE-SHEIDLEY & 301 E MORSE 10/	3,994.53
SCHUETZ CONSTRUCTION	4328	11/16/2021	REPLACE 6" VALVE-SHEIDLEY @ E.MORSE 10/14/21	4,144.53
Vendor 6010 - SCHUETZ CONSTRUCTION Total:				12,733.56

Vendor: 7670 - STAPLES CONTRACT & COMMERCIAL STAPLES BUSINESS ADVANTAGE
PO BOX 660409
DALLAS, TX 75266-0409

STAPLES CONTRACT & COMM	8063860993	11/16/2021	OFFICE SUPPLIES	87.08
STAPLES CONTRACT & COMM	8064178925	11/16/2021	WASTE CANS X 2	9.58
STAPLES CONTRACT & COMM	8064178925	11/16/2021	CHAIRMATS X 4	143.72
Vendor 7670 - STAPLES CONTRACT & COMMERCIAL STAPLES BUSINESS ADVANTAGE Total:				240.38

Vendor: 11692 - STAR SIGNS LLC
801 E. 9TH STREET
LAWRENCE, KS 66044-

STAR SIGNS LLC	6392	11/16/2021	BUILDING SIGNS	295.00
Vendor 11692 - STAR SIGNS LLC Total:				295.00

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 7965 - SUNBELT RENTALS, INC				
PO BOX 409211				
ATLANTA, GA 30384-9211				
SUNBELT RENTALS, INC	119048824-0001	11/16/2021	PUMP EAST BASIN INTO WEST BASIN REPAIR WWTP	1,399.68
Vendor 7965 - SUNBELT RENTALS, INC Total:				1,399.68
Vendor: 10879 - TEUTONIC HOLDINGS LLC SYNDEO LLC DBA BROADVOICE				
LOCKBOX NUMBER 912726				
PO BOX 31001-2726				
PASADENA, CA 91110				
TEUTONIC HOLDINGS LLC SYN	174002	11/16/2021	PHONE SERVICE 200 E 3RD 11/7-12/6/2021	137.12
TEUTONIC HOLDINGS LLC SYN	174002	11/16/2021	PHONE SERVICE 200 E 3RD 11/7-12/6/2021	70.64
Vendor 10879 - TEUTONIC HOLDINGS LLC SYNDEO LLC DBA BROADVOICE Total:				207.76
Vendor: 10854 - THE JATH GROUP, INC				
PO BOX 9258				
OVERLAND PARK, KS 66201-				
THE JATH GROUP, INC	52092	11/16/2021	DAILY CLEANING 10/24- 10/31/21 LIONS PARK	106.45
THE JATH GROUP, INC	52941	11/16/2021	JANITORIAL CLEANING 11/1- 11/30/21 PW	148.33
THE JATH GROUP, INC	52941	11/16/2021	JANITORIAL CLEANING 11/1- 11/30/21 WWTP	148.33
THE JATH GROUP, INC	52941	11/16/2021	JANITORIAL CLEANING 11/1- 11/30/21 WTP	148.34
THE JATH GROUP, INC	52942	11/16/2021	PD CLEANING	1,155.00
THE JATH GROUP, INC	53514	11/16/2021	CITY HALL CUSTODIAL CLEANING-11/21 PRORATED TO F S	710.81
THE JATH GROUP, INC	S-9921	11/16/2021	JANITORIAL SUPPLIES-PW	209.35
THE JATH GROUP, INC	S-9921	11/16/2021	JANITORIAL SUPPLIES-WTP	209.36
THE JATH GROUP, INC	S-9922	11/16/2021	JANITORIAL SUPPLIES-WWTP	183.42
THE JATH GROUP, INC	S-9924	11/16/2021	PD SUPPLIES	237.07
Vendor 10854 - THE JATH GROUP, INC Total:				3,256.46
Vendor: 7636 - TIME WARNER CABLE				
P.O. BOX 6030				
CAROL STREAM, IL 60197-6030				
TIME WARNER CABLE	100622101721	11/16/2021	SERVICE FEE	324.98
TIME WARNER CABLE	99865110621	11/16/2021	CITY HALL INTERNET SERVICE	225.08
Vendor 7636 - TIME WARNER CABLE Total:				550.06
Vendor: 6802 - TOTAL ELECTRIC CONTRACTORS INC				
PO BOX 13247				
EDWARDSVILLE, KS 66113				
TOTAL ELECTRIC CONTRACTO	11623	11/16/2021	TRAFFIC SIGNAL-K-7 CANAAN CTR DR 10/22/21	352.74
Vendor 6802 - TOTAL ELECTRIC CONTRACTORS INC Total:				352.74
Vendor: 0299 - TRAINING @ YOUR PLACE				
10723 W. 143RD TERRACE				
OVERLAND PARK, KS 66221				
TRAINING @ YOUR PLACE	11683	11/16/2021	UPDATE CODE DATABASE	190.00
Vendor 0299 - TRAINING @ YOUR PLACE Total:				190.00
Vendor: 11556 - U.S. BANK EQUIPMENT FINANCE				
P.O. BOX 790448				
ST. LOUIS, MO 63179-0448				
U.S. BANK EQUIPMENT FINAN	456176254	11/16/2021	MONTHLY COPIER RENTAL 10/17-11/17/2021	91.37
U.S. BANK EQUIPMENT FINAN	456176254	11/16/2021	MONTHLY COPIER RENTAL 10/17-11/17/2021	91.36
U.S. BANK EQUIPMENT FINAN	456176254	11/16/2021	MONTHLY COPIER RENTAL 10/17-11/17/2021	91.36

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
U.S. BANK EQUIPMENT FINAN	456430321	10/26/2021	PRINTER LEASE	277.81
Vendor 11556 - U.S. BANK EQUIPMENT FINANCE Total:				551.90
Vendor: 3025 - U.S. VENTURE, INC				
7984 SOLUTION CENTER				
CHICAGO, IL 60677-7009				
U.S. VENTURE, INC	1444960	11/16/2021	UNIT 42	490.64
U.S. VENTURE, INC	76183254	11/16/2021	TIRES- 225/70R/19.5 2523	255.48
Vendor 3025 - U.S. VENTURE, INC Total:				746.12
Vendor: 3736 - UNIFIED TREASURER				
710 N 7TH ST, SUITE 20				
KANSAS CITY, KS 66101				
UNIFIED TREASURER	OCTOBER 2021	11/16/2021	WYCO JAIL HOUSING OCTOBER 2021	943.25
Vendor 3736 - UNIFIED TREASURER Total:				943.25
Vendor: 4137 - UNIVERSITY OF KS HOSPITAL AUTH				
PO BOX 958701				
ST LOUIS, MO 63195-8701				
UNIVERSITY OF KS HOSPITAL	00300282-00	11/16/2021	PX POST PHYSICAL X 2	55.00
UNIVERSITY OF KS HOSPITAL	00300282-00	11/16/2021	TEST AUDIOMETRIC	49.00
UNIVERSITY OF KS HOSPITAL	00300282-00	11/16/2021	PX POST PHYSICAL X 2	55.00
Vendor 4137 - UNIVERSITY OF KS HOSPITAL AUTH Total:				159.00
Vendor: 2845 - WATTS UP				
9320 JOHNSON DR				
MERRIAM, KS 66203				
WATTS UP	401912	11/16/2021	TRAFFIC SIGNAL BULBS	80.40
Vendor 2845 - WATTS UP Total:				80.40
Vendor: 2043 - WEIS FIRE & SAFETY EQUIPMENT				
PO BOX 75491				
CHICAGO, IL 60675-5491				
WEIS FIRE & SAFETY EQUIPM	185698	11/16/2021	NOZZLES, FITTINGS & ADAPTERS	881.32
Vendor 2043 - WEIS FIRE & SAFETY EQUIPMENT Total:				881.32
Vendor: 1321 - WESTLAKE HARDWARE				
P O BOX 219370				
KS-014				
KANSAS CITY, MO 64121-9373				
WESTLAKE HARDWARE	14002973	11/16/2021	PLUIMBING HARDWARE- REPAIR SINK @ LIONS PARK	19.77
WESTLAKE HARDWARE	14002985	11/16/2021	HARDWARE-REPAIR POST AUGER-PARKS SHOP	16.57
WESTLAKE HARDWARE	14002988	11/16/2021	MISC DIST HARDWARE	46.03
WESTLAKE HARDWARE	14002988	11/16/2021	PHONE CHARGER	27.99
WESTLAKE HARDWARE	14002989	11/16/2021	BREAKER-FIELD#1 @ LIONS PARK	14.99
WESTLAKE HARDWARE	14002992	11/16/2021	BUILDING SUPPLIES	0.79
WESTLAKE HARDWARE	14002994	11/16/2021	MISC TOOLS-TREE PLANTING PROJECT	72.93
WESTLAKE HARDWARE	14002997	11/16/2021	MISC WELL MAINT SUPPLIES	30.63
WESTLAKE HARDWARE	14002998	11/16/2021	MISC WELL MAINT SUPPLIES	4.77
WESTLAKE HARDWARE	14003016	11/16/2021	HARDWARE FOR PARKING BLOCKS @ NP & BATTERIES	68.94
WESTLAKE HARDWARE	14003021	11/16/2021	HARDWARE	23.17
WESTLAKE HARDWARE	14003024	11/16/2021	MISC HARDWARE	19.98
WESTLAKE HARDWARE	14003029	11/16/2021	WATER HOSE WAND	19.99
WESTLAKE HARDWARE	14003031	11/16/2021	15 AMP FUSES	2.99
WESTLAKE HARDWARE	14003033	11/16/2021	CLARIFIER-WTP	32.99
WESTLAKE HARDWARE	14003036	11/16/2021	20 AMP FUSES	2.79
WESTLAKE HARDWARE	14003037	11/16/2021	MAINTENANCE SUPPLIES- WWTP	9.99
WESTLAKE HARDWARE	14003043	11/16/2021	OFFICE SUPPLIES	65.96

Expense Approval Report

Payment Dates: 11/16/2021 - 11/18/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
WESTLAKE HARDWARE	14003045	11/16/2021	TOOL CAGE KEYS-PW	17.94
WESTLAKE HARDWARE	14003050	11/16/2021	MISC HARDWARE-WATER DISTRIBUTION	193.68
WESTLAKE HARDWARE	14003052	11/16/2021	REPLACE BOLT ON POOL FENC	1.43
WESTLAKE HARDWARE	14003054	11/16/2021	SPARE KEYS- PARKS MAINT	15.94
Vendor 1321 - WESTLAKE HARDWARE Total:				710.26

Vendor: 10810 - WILLIAM F TUCKER

3626 SE CR 3255

BUTLER, MO 64730

WILLIAM F TUCKER	1021	11/16/2021	MOWING-FIRE/EMS	102.00
WILLIAM F TUCKER	1021	11/16/2021	MOWING-PW GROUNDS	1,576.00
WILLIAM F TUCKER	1021	11/16/2021	MOWING-WWTP	527.00
WILLIAM F TUCKER	1021	11/16/2021	MOWING-CEMETERY	2,667.00
WILLIAM F TUCKER	11021	11/16/2021	CODE ENFORCEMENT MOWING X 1	100.00
WILLIAM F TUCKER	1521	11/16/2021	CODE ENFORCEMENT-MOWING	600.00
WILLIAM F TUCKER	1921	11/16/2021	CODE ENFORCEMENT-MOWING X 2	200.00
WILLIAM F TUCKER	921	11/16/2021	MOWING-FIRE/EMS	136.00
WILLIAM F TUCKER	921	11/16/2021	MOWING-PW	2,036.00
WILLIAM F TUCKER	921	11/16/2021	MOWING-WWTP	708.00
WILLIAM F TUCKER	921	11/16/2021	MOWING-CEMETERY	3,556.00
Vendor 10810 - WILLIAM F TUCKER Total:				12,208.00

Vendor: 8411 - WILSON & COMPANY ENGINEERS

PO BOX 75126

CHICAGO, IL 60675-5126

WILSON & COMPANY ENGINE	100556	11/16/2021	Engineering for CCLIP Project Compliance	4,308.00
WILSON & COMPANY ENGINE	100563	11/16/2021	Downtown Asphalt Paving Project Engineering	2,878.55
Vendor 8411 - WILSON & COMPANY ENGINEERS Total:				7,186.55

Grand Total: 655,103.52

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Christina Brake

Subject: Public Use Request - Candy Cane Christmas and Mayor's Tree Lighting

Recommendation:

Action: Make a motion to approve the Public Use Request for Candy Cane Lane and the Mayor's Tree Lighting as presented.

Background: The Recreation Department staff submitted a Public Use Request for Saturday, December 4, 2021 from 3:00 p.m. - 6:30 p.m. for a Candy Cane Christmas and Mayor's Tree lighting. The request includes closure of Nettleton, Oak and Second Streets from 148 North Nettleton, then left onto Oak Street, then left onto Second Street to Cedar for the parade and tree lighting event. Recreation Department staff notified the businesses adjacent to The Centennial Park parking lot and BPW notified businesses on OakStreet of the request.

Discussion:

Financial Impact:



Private Use of Parks, Streets, or Public Parking Lot Application

Fee \$50.00 (Non-Alcohol)

Fee \$250.00 (Alcohol on Premises)

Not-for-profit organizations or individuals exempt from fees. (Attach certification form or 501c status)

Date: 11/15/21

Date/Time of Requested Event: Saturday, December 4th, 2021 - 3-6:30pm

Applicant Name: Bonner Springs Parks + Rec - Nathan Brungardt

Business or Organization: Bonner Springs Parks + Recreation

Street Address/Mailing Address: 200 E 3rd St Bonner Springs City/State/Zip: KS 66012

Phone: Home: _____ Work/Cell: _____ Email: _____

Detailed explanation of purpose of event: include if admissions or space rental will be charged:

Event to Raise Funds for Charitable Purposes: Yes ☐ No ☒ If yes, what charitable purpose? _____

Police, Fire, EMS or Other Municipal Services Needed: Yes ☐ No ☒ If yes, what services? _____

Public Parking Lot(s) Requested: Centennial Park

☐ Clear diagram of the parking lot area to be used attached (Events with alcohol or cereal malt beverages must be fenced and be at least 30 feet from Centennial Park).

Park Requested: ☒ Centennial Park ☐ Dog Park ☐ Lion's Park ☐ Kelly Murphy Memorial Park
☐ Kerry Roberts Memorial Park ☐ North Park ☐ South Park ☐ Trails: _____

Street(s) Requested: _____

☐ Route map attached

Tent will be Used: Yes ☐ No ☒ (Tent permit form required, if applicable)

☒ List of planned activities attached

☐ Copy of notification given to all affected property owners and tenants of the request and list of everyone notified is attached. See Attached form

☒ Statement that the public property used and adjacent areas will be cleaned immediately after the event attached.

☒ Not-for-Profit organization status proof attached

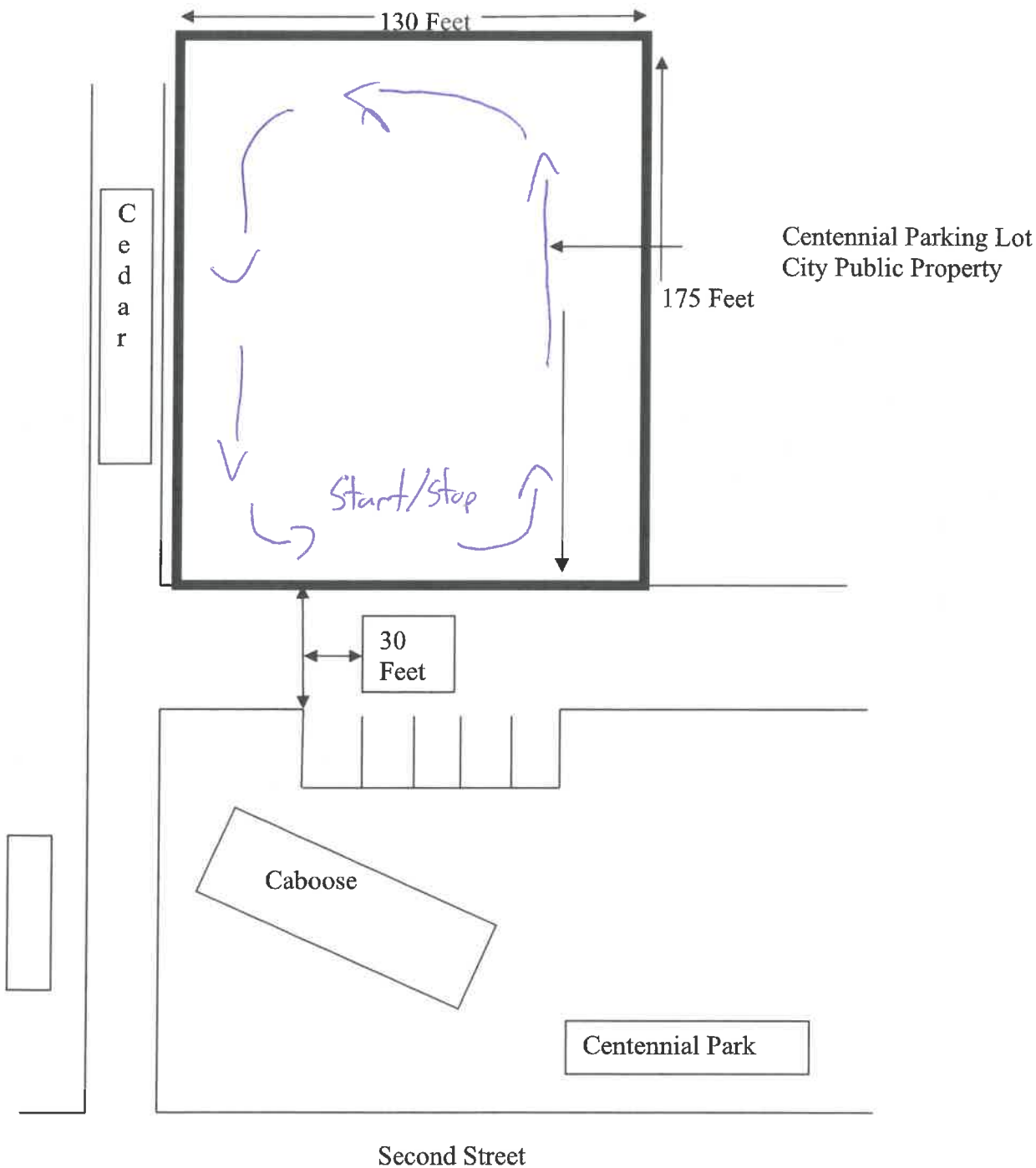
☐ Certificate of insurance that names the city as an additional insured attached. N/A

☒ List of vendors that will participate in event attached.

☐ Background investigation forms for security personnel for approval attached. N/A

Parking Lot Diagram
Public Parking Lot Use Special Event Application

Draw in the diagram below (or attach a separate sheet) the area of the parking lot to be used for the requested event. Draw in area for access that will be available for emergency access. The area outlined in black is the parking lot area available for use. Describe the type of fence material to be used:



Email Copy to: Police Department, Fire Department, EMS Department, Public Works Department

F:\PUBLIC\WORD\Licenses & Permits Forms Ltrs\Private Use of Public Parking Lot Application.docx Revised March 17, 2020



Candy Cane Lane

**DECEMBER 4, 2021 FROM 4-5PM
CENTENNIAL PARK**



**JOIN US FOR SOME FESTIVE FUN
BEFORE THE MAYOR'S TREE
LIGHTING & CHRISTMAS PARADE:**

CANDY CANE HUNT (4:00PM)

MAKE REINDEER FEED

TRAIN RIDES \$2 - Parking Lot

PICTURES WITH SANTA @ CITY HALL



FOLLOWING THE PARADE



City of Bonner Springs
PARKS AND RECREATION

List of Planned Activities: The city of Bonner Springs Parks & Recreation plans on offering “train rides” during this event. The rides will consist of two or three laps around the parking lot. This will be in addition to the Candy Cane Lane event happening in Centennial Park prior to the Christmas Parade and Mayor’s Tree Lighting.

Copy of Notification Given: Parks staff plans to let Kobi’s know about the parking lot closure pending approval of the application. This is line with previous Candy Cane Lane events and can be modified if needed.

Statement: Bonner Springs Parks & Recreation is committed to providing the community with quality facilities and will promptly pick up trash in the parking lot, Centennial Park, and surrounding areas following our event.

There will be no vendors at this event.



Candy Cane Christmas and Mayor's Tree Lighting



Vaughn Trent Community Services/Business and Professional Women (BPW) Parade & Food Drive

Any individual, family, or organization is invited to participate with a parade entry for a holiday themed float, walking unit, horse, carriage, or vehicle. Christmas lights are encouraged on parade entries since this is an evening event. BPW will award the best parade entry in cooperation with Guest Judge Stacy Ford of UBT.

Contact: Shannan Broughton 913-441-0461 director@vaughtntrent.org

Schedule of Events

- 4:00 pm Candy Cane Hunt in Centennial Park
- 5:00 pm Parade Line-up, Bonner Springs First Christian Church, 148 N. Nettleton
- 5:30 pm Vaughn Trent Community Services/BPW Parade
(Parade Route: 148 N. Nettleton → Oak Street → 2nd Street → Centennial Park)
- 5:45 pm Mayor's Christmas Tree Lighting at Centennial Park with a performance by the Bonner Springs Elementary Rise Choir
- 6:15 pm Pictures with Mr. & Mrs. Santa Claus, Enjoy Cookies & Hot Chocolate in the Community Center Gymnasium



Saturday, December 4



Presented by



Business and
Professional
Women's
Bonners Spring's



City of Bonner Springs
KANSAS



Vaughn-Trent
Community Services, Inc.

Refreshments and candy canes for the Candy Cane Hunt are courtesy of a \$250 Sponsorship from Union Bank and Trust, 309 Oak Street

UBT

Union Bank & Trust.

**Win a chance to ride in the parade with Mr. and Mrs. Santa Claus
and help light the Mayor's Christmas Tree!**

Complete and remove this entry form. Place in specially marked boxes at various businesses or City Hall by November 29

Child's Name: _____

Phone: _____

CHILDREN MUST BE ACCOMPANIED BY AN ADULT. SIGNATURE OF PARENT OR GUARDIAN REQUIRED BELOW TO PARTICIPATE.

I hereby give my consent for my child to participate in the ride with Santa and be transported in the parade. I hereby give my consent for my child to be photographed and/or videotaped participating in the program. I understand that neither City of Bonner Springs, the Business and Professional Women's Organization, Vaughn-Trent Community Services, or any of their paid or volunteer workers can be held responsible in the event of any accidents or accidental death. I understand that all precautions will be taken to ensure the safety and health of my child. I understand it is my responsibility to bring my child to the parade staging area by 5:15 p.m. in order for my child to participate. I understand that I must accompany my child in the parade.

Parent/Guardian Printed Name: _____

Signature: _____

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Christina Brake

Subject: Public Use Request - Holiday Light and Magic Event

Recommendation:

Action: Make a motion to approve the Public Use Request for the Holiday Light and Magic Event as presented.

Background: Jolt Lighting, LLC submitted a Public Use Request for 11/18/2021 - 01/02.2022 from 6:00 pm - 9:00 pm for the Holiday Light and Magic drive-through holiday light display. The request includes closure of 126th Street and Wyandotte County Park Rd. Jolt Lighting, LLC partnered with the Unified Government of Wyandotte County for this event and notified the adjacent businesses and residents of the request.

Discussion:

Financial Impact:



City of Bonner Springs
KANSAS

Private Use of Parks, Streets, or Public Parking Lot Application

Fee \$50.00 (Non-Alcohol)

Fee \$250.00 (Alcohol on Premises)

Not-for-profit organizations or individuals exempt from fees. (Attach certification form or 501c status)

Date: 11/17/2021

Date/Time of Requested Event: 11/18/2021 - 01/02/2022 from

Applicant Name: Aaron ODell

Business or Organization: Jolt Lighting LLC

Street Address/Mailing Address: _____ City/State/Zip: KCMO 64145

Phone: Home: _____ Work/Cell: _____ Email: _____

Public Parking Lot(s) Requested: _____

☒ Clear diagram of the parking lot area to be used attached
(Events with alcohol or cereal malt beverages must be fenced and be at least 30 feet from Centennial Park).

Park Requested: ☐ Centennial Park ☐ Dog Park ☐ Lion's Park ☐ Kelly Murphy Memorial Park
☐ Kerry Roberts Memorial Park ☐ North Park ☐ South Park ☐ Trails: _____

Street(s) Requested: _____

☒ Route Attached

Police, Fire, EMS or Other Municipal Services Needed: Yes ☐ No ☒ If yes, what services? _____

☐ Background check forms for security personnel for police chief approval attached.

☒ **Certificate of insurance** that names the city as an additional insured attached.

Tent will be Used: Yes ☐ No ☒ (Tent permit form required, if applicable)

Provide full, detailed explanation of purpose of event; include if admissions or space rental will be charged:

☒ **List of vendors** that will participate in event attached.

☒ **List of planned activities** attached

☒ **Statement** that the public property used and adjacent areas will be cleaned immediately after the event attached.

☒ **Statement** detailing how applicant will notify all affected property owners and tenants attached. If the applicant does not notify affected tenants, future requests may be denied.

Event to Raise Funds for Charitable Purposes: Yes ☐ No ☐ If yes, what Charitable Purpose? _____

☐ **Organization Status Proof** attached

Application Requirements:

- A. Submit this application and all required forms and information to the City Clerk's Office at least 30 days prior to the date of the event for City Council approval, but no more than one year in advance.
- B. Not-for-profit organizations, association or individuals must provide proof of their non-profit status. A not-for-profit certificate of good standing from the Kansas Secretary of State is an acceptable proof for purposes of this subsection.
- C. Unincorporated associations, organizations or individuals not registered with the Kansas Secretary of State must provide certification of their not-for-profit status.
- D. All applicants must have or obtain all applicable business licenses and ensure vendors that participate in the event have or obtain an occupational license from the City.

Restrictions:

- A. Unless otherwise allowed by ordinance, no more than four special event permits will be issued per calendar year to any individual, business, association, or organization for the use of a public parking lot.
- B. Any event or activity that a for-profit individual, business, association or organization co-sponsors, promotes or participates in any way with any not-for-profit qualified individual, business, association or organization as defined in Section 12-703, paragraph J or K of this ordinance, will count as an event for the for-profit entity.
- C. Unless otherwise allowed by ordinance, no permit will be issued for more than three consecutive days, except for the carnival for Tiblow Days.
- D. No permit will be issued which conflicts with the Annual Chamber of Commerce Tiblow Days, or any other city approved celebration.
- E. Approved event shall not take place between the hours of 12 a.m. midnight and 6 a.m. of any day.
- F. No permit will be issued in conflict with any other approved event, Zoning Ordinance, City Ordinance, policy, or regulation.
- G. Sale, possession and/or consumption of alcoholic beverages or cereal malt beverages require separate permits per Chapter III Beverages, Article 1 General Provisions, Sections 3-104 and 3-105 and Chapter 8 Temporary Permits of this Code. Applications for these permits shall be submitted at the same time as the permit required in this Article.

Display of Permit: A permit issued shall prominently display the permit at the special event site or have the permit available to display to any officer or employee of the City upon demand.

Revocation of Permit: The City Manager or designee may suspend or revoke a permit issued if: The permittee fails to meet the conditions imposed on the issuance of the permit; violates any provision of this Code or other ordinance of the City governing the activities permitted by the permit or if the permit was obtained by fraud or misrepresentation.

Hazard Prohibited: No person shall make any use of the public parking lot that constitutes an immediate hazard requiring immediate action to protect the public.

Penalty: Any person who violates the requirements of Ordinance No. 2304, upon conviction, shall be fined not less than \$20.00 nor more than \$500.00 or be imprisoned for not more than thirty (30) days, or be both so fined and imprisoned. Each day that a person violates the requirements of this Article shall constitute a separate offense.

I hereby confirm by signing this application that I understand the regulations and will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.

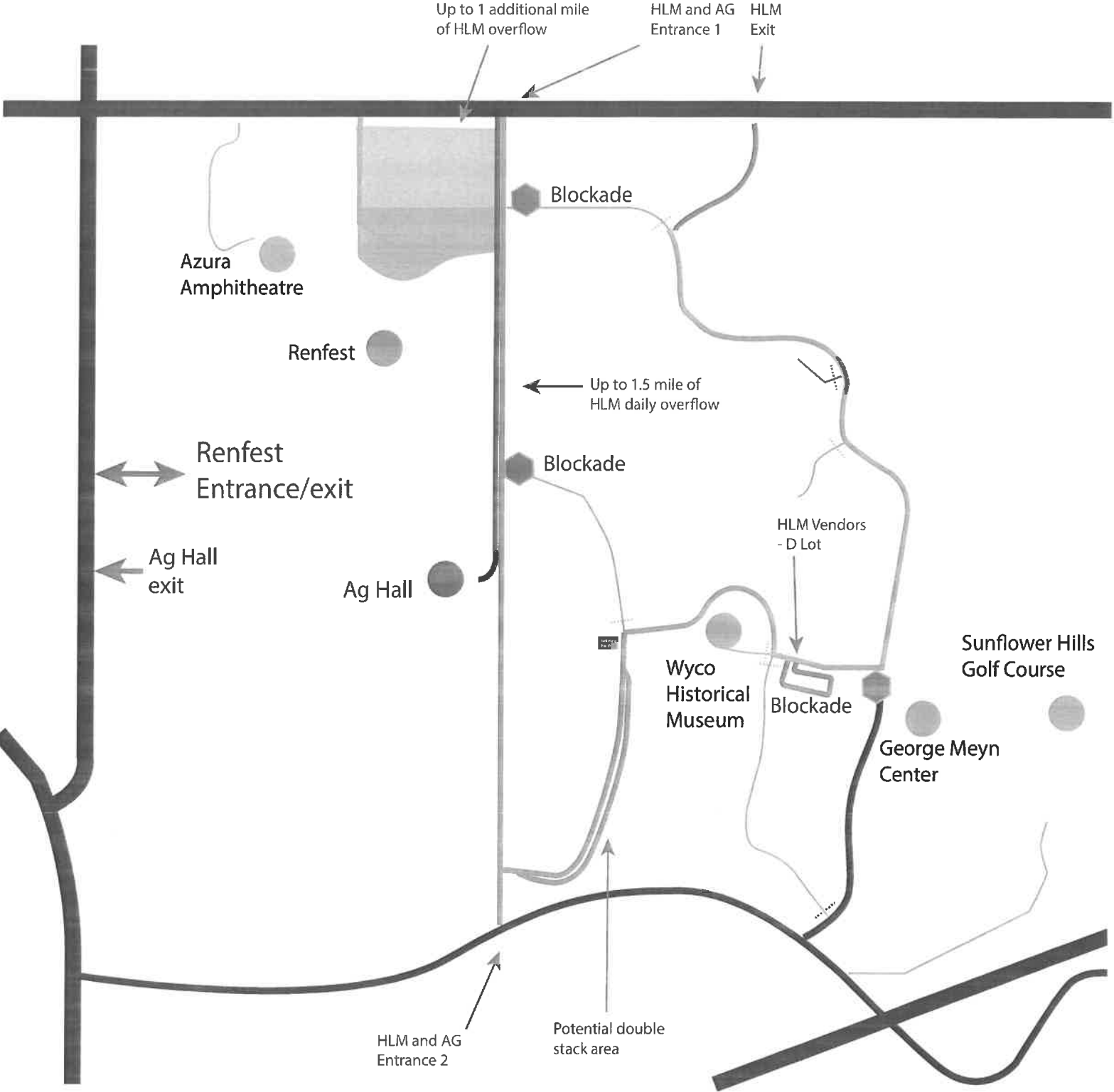


Signature of Applicant

Receipt

Transaction Code: MS
Product Code: LL

WYCO HOLIDAYS - ROUTE



— AG HALL ENTRANCE AND OVERFLOW LINE
— HLM FOOD VENDING LINE

— HLM ENTRANCE AND OVERFLOW LINE
— HLM LIGHT SHOW
— HLM EXIT



Vendor:

Jack's Old Fashioned Kettle Corn, Fresh Squeezed Lemonade, & Cotton Candy

Planned Activities:

Patrons will remain in vehicles as they cruise through a one-mile, lighted drive through Wyandotte County Park per the traffic diagram attached. Food vendor will be serving carside. Tickets will be scanned carside.

Declarations:

The public property used and adjacent areas will be cleaned immediately after the event.

Our event is in partnership with the Unified Government of Wyandotte County/KCK Parks and Recreation Department. The affected tenants and property owners have been involved via Collaborative Tenant Board Meetings organized by UG Parks & Rec. Additionally, tenants and surrounding citizens will be notified via onsite event signage.

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Tillie LaPlante

Subject: Approve Notice of Public Hearing & Schedule Public Hearing for 2021 Budget Amendments

Recommendation: The City Manager, Finance Director and Public Works Director recommend approval.

Action: Make a motion to approve the Public Hearing notice and schedule a Public Hearing for the 2021 Budget Amendments.

Background: The City Council adopted the 2021 Budgets in August of 2020.

Discussion: In order to exceed the 2021 approved budgets, a Public Hearing must be scheduled and held prior to December 31, 2021. It is anticipated that the 2021 Water, Bonner Springs Center CID, and the Bonner Springs CID City Contribution Funds will exceed the current approved budgets. In order to exceed these budgets without violation, a Public Hearing must be scheduled and published in the newspaper 10 days prior to the Public Hearing.

Financial Impact: There is a small cost for publication of the notice in the newspaper.

**Notice of Budget Hearing for Amending the
2021 Budget**

The governing body of

City of Bonner Springs

will meet on the day of December 20, 2021 at 7:30 p.m. at City Hall for the
purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at 200 E. 3rd Street
and will be available at this hearing.

Summary of Amendments

Fund	2021 Adopted Budget			2021 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Water			2,165,640	2,265,640
Bonner Spgs Center CID			95,000	110,000
Bonner Spgs Ctr City Contribution			70,000	80,000
			0	0
			0	0
			0	0

Tillie LaPlante

Official Title: Finance Director

Page No.

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Tillie LaPlante

Subject: Use of 2021 American Rescue Plan Act (ARPA) Funds for the Water Treatment Plant Project

Recommendation: The City Manager, Public Works Director, and Finance Director recommend approval.

Action: Make a motion to approve the use of the 2021 ARPA funds received plus interest earned for the payment of a portion of the Water Treatment Plant Project.

Background: The City Council approved the Design of a new Water Treatment Plant in May of this year. The total amount expended to date on the project is \$860,000. The City Council also approved the use of State Revolving Loan funds to finance this project. The City has been using Water Reserves to finance the \$860,000 of expenditures to date but intends to draw from the State Revolving Loan fund to pay back those reserves.

The City was awarded \$1,206,527.96 in Federal Funds through the American Recovery Plan Act (ARPA). \$603,263.98 which is half of the awarded funds was received in 2021 and the other half will be received in 2022.

Discussion: ARPA funds can be used to pay for Clean Drinking Water Infrastructure. The use of the 2021 ARPA funds for the Water Treatment Plant Project has been discussed with the City Council. This project will benefit both businesses and citizens of the City by reducing the impact on water user rates. Staff is recommending approval of the use of the 2021 ARPA funds in the amount of \$603,263.98 plus interest earned for the Water Treatment Plant Project. Staff will begin drawing from the State Revolving Loan fund to pay for the balance of the project costs as they come due.

Financial Impact: Use of the ARPA funds for the Water Treatment Plant will reduce the impact on user rates related to the cost of the project.

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Frank Abart

Subject: Water Well Amendment to the Water Treatment Plant Design/Build Agreement.

Recommendation: The Public Works Director recommends approval.

Action: Make a motion to approve staff to execute the amendment to the design-build agreement with Burns & McDonnell/CAS Constructors for water well site investigation in the amount of \$96,928.

Background: Council approved the preliminary design-build agreement with Burns & McDonnell/CAS Constructors in September of this year. The next step in the work process is to determine the best location of the two new wells, the maximum volume/yield from those locations, and the quality of water from those locations. Water quality will drive decisions later regarding how best to treat the water for public consumption and the costs associated with those treatments.

Discussion: This is the next step in the process for developing the exact parameters for a Water Treatment Plant. After determinations have been made regarding quality, quantity, and location, Council may expect a follow-up proposal to actually construct the wells. Public Works believes that the new wells are needed as soon as possible to support current operations as well as future needs.

Financial Impact: The current agreement with Burns & McDonnell/CAS Constructors is in the amount of \$348,860. This Amendment is in the amount of \$96,928. The total amount of the work will be \$445,788 if approved. Funding for this request is anticipated to be from a combination of ARPA Funds and/or a previously approved SRF (State Revolving Fund) Loan.

AMENDMENT TO PRELIMINARY DESIGN-BUILD AGREEMENT**AMENDMENT No. 1****Date: 11/17/2021**

This AMENDMENT modifies the Agreement dated September 28, 2021 made by and between **Burns & McDonnell / CAS Constructors, Bonner Springs Joint Venture**, (hereinafter called DESIGN-BUILDER), and The City of Bonner Springs, Kansas (hereinafter called OWNER) for the following Project: Water Supply & Water Treatment Plant Project. For good and valuable consideration, the sufficiency of which is acknowledged, the parties agree to make the following changes to their Agreement.

1. The parties agree that the DESIGN-BUILDER's Scope of Services is amended as follows:
 - A. Well Site Investigation to include the investigation of alternative well locations, estimate well yield and water quality. The goal is to identify and confirm potential locations for wells 7 and 8 that would be meet the water quality and quantity goals of the Owner.
 - B. Install up to four (4) test holes (borings), two (2) in the vicinity of well 7 & and 8 (as originally identified in the ***Water Supply and Treatment Plant Work Package No. 1 Raw Water Wells***, provided by Owner) and in two additional locations as identified in collaboration with the Owner and Design-Builder. Log each boring to identify subsurface geology. Based on geology observed, recommend locations for installation of test wells.
 - C. Install two (2) test wells at locations determined in collaboration with the Owner and Design-Builder. Test wells will consist of 6-inch diameter steel casing and 6-inch diameter stainless steel wire wrap screen installed in a 12-inch bore. Annular space will be gravel packed below screen level and grouted above screen level.
 - D. Test well development and pump testing. Surge and pump each test well to maximize development. Following development, pump test each well to approximate well yield.
 - E. Water Quality Testing: During pump testing, collect water samples to approximate water quality at each of the two locations. Collect one (1) water quality sample from each well sites 7 and 8. Provide laboratory analyses on each sample for the following suite of analytes:
 - i. Primary Organics
 - ii. Secondary Organics
 - iii. Primary Volatile Organics
 - iv. Primary Synthetic Organic Contaminants
 - v. Primary Radiochemicals
 - vi. Turbidity, Alkalinity, and Hardness
 - vii. Perfluorinated and Polyfluorinated Alkyl Substances (standard analytes as reported using EPA testing methods 533 and 537.1)
 - F. Provide engineering services during installation of test holes and test wells.
 - G. Two test wells will be capped and left in place for use as future monitoring wells.
 - H. Owner's Responsibilities:
 - a. Provide Design-Builder access to the well sites.
 - b. Provide water for test well installation.
2. The following adjustments are made to the DESIGN-BUILDER's compensation:
Increase the total lump sum contract value by \$96,928 to a total value of \$445,788.

If, during the performance of this amendment, the price of materials increases, through no fault of Design-Builder, the price shall be equitably adjusted by an amount reasonably necessary to cover



any such increase. As used herein, a price increase shall mean any increase in price experienced by Design-Builder from the date of this Amendment until the time of purchase. Such price increases shall be documented through quotes, invoices, or receipts. Where the delivery of materials is delayed, through no fault of Design-Builder as a result of a shortage or unavailability, Design-Builder shall be granted an extension of time, and for any additional costs associated with such delay(s).

3. The time for completion of DESIGN-BUILDER's Services is adjusted as follows:
No Changes.
4. Other changes to the Agreement, if any, are stated below:
None.

5. The terms of this AMENDMENT supersede any contrary terms of the Agreement. This AMENDMENT will be deemed a part of, and be subject to, all other terms and conditions of the Agreement. Except as modified above, the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT the day and year first written above.

THIS AGREEMENT CONTAINS A BINDING ARBITRATION PROVISION, WHICH MAY BE ENFORCED BY THE PARTIES.

OWNER: City of Bonner Springs

**DESIGN-BUILDER: Burns & McDonnell /
CAS Constructors, Bonner Springs Joint
Venture**

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Chris Jennings

Subject: Establish Rates for New Fire/EMS Positions

Recommendation: Recommend approval.

Action: Make a motion to approve pay rates for new Fire/EMS positions as presented.

Background: The Governing Body approved funding to transition from a volunteer to a career Fire Department in 2022. As part of the transition, several "new" positions will need to be created and assigned a pay rate.

Discussion: Proposed Staffing Changes

1) New Part-time (PT) Positions – *PT EMT, PT Firefighter – EMT, PT Paramedic, PT Firefighter – Paramedic, & PT Firefighter.*

- All job descriptions will include primary duties of supporting fire ground operations. This fulfills the City's needs to have adequate staff to respond to Fire and related incidents while ensuring compliance with Section 7(k) of the Fair Labor Standards Act (FLSA) 207K Exemption (FLSA 207K Exemption) will not disrupt services.
- Staff recommends hiring for multiple positions to reflect the needs of the community while managing costs. Qualified Firefighter-Paramedics are skilled resources that are both difficult to recruit and hired at a high wage rate. By seeking a variance of Paramedics, EMTs, and Firefighters, we can reduce costs while still providing a crucial service to citizens.
- Based upon the regional market, the proposed PT positions are recommended to be placed in **Grade 4** on the City's adopted pay plan, with an hourly range of \$15.83 to \$22.56.

2) Creation of Full-time (FT) *Firefighter-Paramedics and Firefighter-EMT*

- Transitioning to FT Fire-EMT & Fire-Medics allows the City to apply the previously mentioned FLSA 207K Exemption which allows for an extended work period of 106 hours per 14-day pay period before overtime is to be paid.
 - This transition provides a benefit to both employees and the City as the former will earn a higher regular hourly salary and the latter will pay less in overtime.
 - To remain competitive with other organizations and account for additional responsibility, it is proposed that the FT EMT position is eliminated and the position of FT Firefighter-EMT be created. This new position is suggested to be placed at **Grade 7** (\$39,203 - \$55,894).

3) Creation of Full-time (FT) *Captain Firefighter-Paramedic*

- To remain competitive with other organizations and account for additional responsibility, it is proposed that the full-time Paramedic position is eliminated and the position of a full-time Captain Firefighter-Paramedic be created. With this transition, those employed in the new position will serve as front-line supervisors during daily operations.
- The creation of this Captain position would bring the Department in line with a similar structure used by area departments for supervisory positions. It provides a clearer organizational structure and a stronger identification and unity of command during mutual aid incidents. Additionally, it creates a hierarchy to better position the Department with recruitment and retention.
- This new position is suggested to be placed at **Grade 12** (\$52,463-\$74,800).

Current Program Outlook

1. Advertising and interviews for new positions will begin in early December.
2. The staffing target will be to ensure 4-person 24x7 engine staffing is established within the 1st quarter of 2022.

Financial Impact:

Firefighter

Department/Division: Public Safety/Fire

FLSA Status: Non-Exempt

Grade: 4

This position is a part-time, non – 24 – hour position which will require the incumbent to work various shifts. The duty days and hours may change at the discretion of the Fire Chief. Those employed in this position will work less than 130 hours per month. Further, their annual hours shall not exceed 1000 hours per calendar year without authorization from the City Manager.

General Definition of Work

Performs intermediate skilled technical work protecting life and property through fire suppression, technical rescue, hazardous material response, fire prevention, and rescue. Work is often performed under the limited supervision of a fire officer, paramedic, or high level of directed care.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function, as featured below, satisfactorily. These functions should not be construed as all-inclusive and other duties and tasks may be required and assigned. Reasonable accommodations will be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Responds to fire alarms, operates pumps and auxiliary equipment; lays and connects hose; holds nozzles, directs foam or water streams; raises ladders, uses chemical extinguishers, bars, hooks, lines, and other equipment.

Ventilates burning buildings by opening windows and skylights using power equipment or by chopping holes in roofs and floors; removes persons from danger, administers first aid to injured persons, performs salvage operations such as throwing salvage covers, vacuuming and removing water, cleaning up and removing debris.

Responds to vehicle accident scenes and performs extrication techniques using specialized heavy hydraulic equipment during emergency situations.

Responds to any variety of technical rescue situations to triage, stabilize and perform within training level and ability specialized, technical operations to include: Collapse, Low Angle, High Angle, Flood, Swift Water, Ice and other dangerous, life threatening situations.

Participates in live fire, technical rescue, hazardous materials and medical response training. Attends classes in firefighting and emergency medical care.

Prepares and submits reports and forms regarding alarms, inspections, equipment maintenance and other matters.

Relays orders, instructions and information accurately.

Tests fire hydrants and record flow information for Department use.

Performs assigned company level fire inspections, checks building exits and related structures and appurtenances for compliance with fire prevention ordinances.

Provides basic first aid and CPR/AED assisting skilled medical providers with delivery of care and movement of patients.

Communicates the status of the patients to other emergency providers and hospital staff; creates accurate and detailed records and/or reports for each emergency call; cleans and restocks response vehicles and equipment following usage.

Operates radio communication equipment and performs radio and pager checks on a daily basis.

Performs general maintenance work in the up-keep of fire Department property to include facilities, grounds, apparatus, equipment and supplies. This maintenance can include any variety of care from servicing, cleaning, disinfection, testing, installation, setup and minor to moderate repairs.

Maintains an inventory of station supplies and assists with the purchasing of supplies.

Assists in developing plans for special assignments.

Participates in developing and presenting public awareness and training programs.

Assists in the formal and informal training of new staff.

May function as an IC in the ICS scope until relieved by an officer and will function in the ICS capacity assigned by the IC.

Performs other duties and activities as assigned.

Firefighter

Knowledge, Skills and Abilities

Ability to read and write the English language; ability to understand and follow oral and written instructions; have good health and strength sufficient to perform arduous work, and motivation to maintain personal fitness and wellness; ability to learn the street system and physical layout of the City; ability to evaluate and recognize dangers and medical conditions and take immediate action necessary for the protection of life and property; ability to climb ladders and work at considerable heights, and also to work well below grade in dark, confined spaces while wearing protective equipment to include SCBA; ability to learn a wide variety of fire-rescue-ems duties and methods within a reasonable working test period; ability to lead and interpret maps, manuals, reports; ability to utilize computer technology to document factual, accurate, objective, and complete incident narrative reports; ability to adapt to a number of different situations that could all happen at the same time; ability to learn to operate all fire and medical apparatus and equipment and to share knowledge of one's own individual skills and expertise; ability to accurately and efficiently operate a computer, printer, emergency vehicles, radio, medical and other fire-medical equipment, i.e., spine boards, life aid, splinting and extrication equipment, and diagnostic equipment; knowledge of applicable local, State, and Federal regulations related to emergency medical services and emergency medical procedures; general knowledge of basic first-aid relating to emergency field care; ability to verbally communicate the status of the patient and situations to other responders, providers, and hospital staff; ability to demonstrate good judgment and remain calm during high stress situations; ability to reassure patients, bystanders and coworkers by working in a confident and efficient manner to accomplish required tasks; maintain a working knowledge of fire-medical equipment maintenance; ability to demonstrate leadership, management, and technical skills through effective collaboration, team resources, progressive decision making, and personal responsibility; ability to establish and maintain effective working relationships with other employees and the public through strong organizational, communication, and public relation skills; ability to be committed to the mission, vision, and strategic direction of the City of Bonner Springs; ability to obey and comply with all City ordinances and policies.

Education and Experience

High school diploma or GED, with some college coursework in emergency service preferred, or equivalent combination of education and experience.

Physical Requirements

This work requires the regular exertion of over 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling and occasionally requires sitting, climbing or balancing and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, exposure to vibration and wearing a self-contained breathing apparatus; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic). Should meet NFPA 1582 medical requirements as determined by the designated fire department physician.

Special Requirements

Fire Fighter I (IFSAC, Pro-Board or State of Kansas).
HazMat Operations.
NWCG S130 Wildland Fire Fighter.
NIMS ICS-100, 200.
CPR (HealthCare Provider or Equivalent).
Valid driver's license.

Firefighter

The individual must comply with the employer's random drug and alcohol testing requirements.

Last Revised: 5/17/2021

EMT

Department/Division: Public Safety/Fire

FLSA Status: Non-Exempt

Grade: 4

This position is a part-time, non – 24 – hour position which will require the incumbent to work various shifts. The duty days and hours may change at the discretion of the Fire Chief. Those employed in this position will work less than 130 hours per month. Further, their annual hours shall not exceed 1000 hours per calendar year without authorization from the City Manager.

General Definition of Work

Performs intermediate skilled technical work providing basic life support, emergency medical treatment to sick and injured persons in a pre-hospital setting, works to protect life and property through fire suppression, technical rescue, hazardous material response, fire prevention, and rescue. Work is often performed under the limited supervision of a fire officer, paramedic, or high level of directed care.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function, as featured below, satisfactorily. These functions should not be construed as all-inclusive and other duties and tasks may be required and assigned. Reasonable accommodations will be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Provides basic life support services to the sick and injured, including driving ambulances, operating necessary equipment, assessing patient condition, providing treatment, relaying information to other medical personnel, and safely transporting patients to appropriate medical facilities.

Communicates the status of the patients to other emergency providers and hospital staff; creates accurate and detailed records and/or reports for each emergency call; cleans and restocks response vehicles and equipment following usage.

Responds to fire alarms, operates pumps and auxiliary equipment; lays and connects hose; holds nozzles, directs foam or water streams; raises ladders, uses chemical extinguishers, bars, hooks, lines, and other equipment.

Ventilates burning buildings by opening windows and skylights using power equipment or by chopping holes in roofs and floors; removes persons from danger, administers first aid to injured persons, performs salvage operations such as throwing salvage covers, vacuuming and removing water, cleaning up and removing debris.

Responds to vehicle accident scenes and performs extrication techniques using specialized heavy hydraulic equipment during emergency situations.

Responds to any variety of technical rescue situations to triage, stabilize and perform within training level and ability specialized, technical operations to include: Collapse, Low Angle, High Angle, Flood, Swift Water, Ice and other dangerous, life threatening situations.

Participates in live fire, technical rescue, hazardous materials and medical response training. Attends classes in firefighting and emergency medical care.

Prepares and submits reports and forms regarding alarms, inspections, equipment maintenance and other matters.

Relays orders, instructions and information accurately.

Tests fire hydrants and record flow information for Department use.

Performs assigned company level fire inspections, checks building exits and related structures and appurtenances for compliance with fire prevention ordinances.

Operates radio communication equipment and performs radio and pager checks on a daily basis.

Performs general maintenance work in the up-keep of Department property to include facilities, grounds, apparatus, equipment and supplies. This maintenance can include any variety of care from servicing, cleaning, disinfection, testing, installation, setup and minor to moderate repairs.

Maintains an inventory of station supplies and assists with the purchasing of supplies.

Assists in developing plans for special assignments.

Participates in developing and presenting public awareness and training programs.

Assists in the formal and informal training of new staff.

May function as an IC in the ICS scope until relieved by an officer and will function in the ICS capacity assigned by the IC.

EMT

Performs other duties and activities as assigned.

Knowledge, Skills and Abilities

Ability to read and write the English language; ability to understand and follow oral and written instructions; have good health and strength sufficient to perform arduous work, and motivation to maintain personal fitness and wellness; ability to learn the street system and physical layout of the City; ability to evaluate and recognize dangers and medical conditions and take immediate action necessary for the protection of life and property; ability to climb ladders and work at considerable heights, and also to work well below grade in dark, confined spaces while wearing protective equipment to include SCBA; ability to learn a wide variety of fire-rescue-ems duties and methods within a reasonable working test period; ability to lead and interpret maps, manuals, reports; ability to utilize computer technology to document factual, accurate, objective, and complete incident narrative reports; ability to adapt to a number of different situations that could all happen at the same time; ability to learn to operate all fire and medical apparatus and equipment and to share knowledge of one's own individual skills and expertise; ability to accurately and efficiently operate a computer, printer, emergency vehicles, radio, medical and other fire-medical equipment, i.e., spine boards, life aid, splinting and extrication equipment, and diagnostic equipment; knowledge of applicable local, State, and Federal regulations related to emergency medical services and emergency medical procedures; general knowledge of basic first-aid relating to emergency field care; ability to verbally communicate the status of the patient and situations to other responders, providers, and hospital staff; ability to demonstrate good judgment and remain calm during high stress situations; ability to reassure patients, bystanders and coworkers by working in a confident and efficient manner to accomplish required tasks; maintain a working knowledge of fire-medical equipment maintenance; ability to demonstrate leadership, management, and technical skills through effective collaboration, team resources, progressive decision making, and personal responsibility; ability to establish and maintain effective working relationships with other employees and the public through strong organizational, communication, and public relation skills; ability to be committed to the mission, vision, and strategic direction of the City of Bonner Springs; ability to obey and comply with all City ordinances and policies.

Education and Experience

High school diploma or GED, with some college coursework in emergency service preferred, or equivalent combination of education and experience.

Physical Requirements

This work requires the regular exertion of over 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling and occasionally requires sitting, climbing or balancing and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, exposure to vibration and wearing a self-contained breathing apparatus; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic). Should meet NFPA 1582 medical requirements as determined by the designated fire department physician.

Special Requirements

Current Kansas Board of EMS EMT or EMR
HazMat Operations.
NIMS ICS-100, 200.
CPR (HealthCare Provider or Equivalent).
Valid driver's license.

EMT

The individual must comply with the employer's random drug and alcohol testing requirements.

Last Revised: 5/17/2021

Paramedic

Department/Division: Public Safety/Fire

FLSA Status: Non-Exempt

Grade: 4

This position is a part-time, non – 24 – hour position which will require the incumbent to work various shifts. The duty days and hours may change at the discretion of the Fire Chief. Those employed in this position will work less than 130 hours per month. Further, their annual hours shall not exceed 1000 hours per calendar year without authorization from the City Manager.

General Definition of Work

Performs difficult advanced technical work providing advanced life support, emergency medical treatment to sick and injured persons in a pre-hospital setting; protects life and property through assisting in fire suppression; performs technical rescue, hazardous material response, fire prevention, and other duties as assigned. Work is often executed under very limited supervision. Continuous supervision is exercised over EMT.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function, as featured below, satisfactorily. These functions should not be construed as all-inclusive and other duties and tasks may be required and assigned. Reasonable accommodations will be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Provides advanced life support services to the sick and injured, including driving ambulance, operating necessary equipment, assessing patient condition, providing appropriate treatment, relaying information to medical personnel, and safely transporting patient to medical facility.

Communicates the status of the patients to other emergency providers and hospital staff; creates accurate and detailed records and/or reports for each emergency call; cleans and restocks response vehicles and equipment following usage.

Operates radio communication equipment and performs radio and pager checks daily.

Performs general maintenance work in the upkeep of Department property to include facilities, grounds, apparatus, equipment and supplies. This maintenance can include any variety of care from servicing, cleaning, disinfection, testing, installation, setup and minor to moderate repairs.

Maintains an inventory of station supplies and assists with the purchasing of supplies.

Assists in developing plans for special assignments.

Participates in developing and presenting public awareness and training programs.

Assists in the formal and informal training of new staff.

Responds to all types of Department alarms and provides secondary firefighting tasks, such as pulling hoses, catching hydrants, salvage, and medical response.

Responds to vehicle accident scenes and performs extrication techniques using specialized heavy hydraulic equipment during emergency situations.

Responds to any variety of technical rescue situations to triage, stabilize and perform within training level and ability specialized, technical operations to include: Collapse, Low Angle, High Angle, Flood, Swift Water, Ice and other dangerous, life threatening situations.

Participates in fire, technical rescue, hazardous materials and medical response training. Attends classes in firefighting and emergency medical care.

Prepares and submits reports and forms regarding alarms, inspections, equipment maintenance and other matters.

Relays orders, instructions, and information accurately.

May function as an IC in the ICS scope until relieved by an officer and will function in the ICS capacity assigned by the IC.

Performs other duties and activities as assigned.

Knowledge, Skills and Abilities

Ability to read and write the English language; ability to understand and follow oral and written instructions; have good health and strength sufficient to perform arduous work and motivation to maintain personal fitness and wellness; ability to learn the street system and physical layout of the City; ability to evaluate and recognize dangers and medical conditions and take immediate action necessary for the protection of life and property; ability to climb

Paramedic

ladders and work at considerable heights, and also to work well below grade in dark, confined spaces while wearing protective equipment to include SCBA; ability to learn a wide variety of fire-rescue-ems duties and methods within a reasonable working test period; ability to read and interpret maps, manuals, reports; ability to utilize computer technology to document factual, accurate, objective, and complete incident narrative reports; ability to adapt to a number of different situations that could all happen at the same time; ability to learn to operate all fire and medical apparatus and equipment and to share knowledge of one's own individual skills and expertise; ability to accurately and efficiently operate a computer, printer, emergency vehicles, radio, medical and other fire-medical equipment, i.e., spine boards, life aid, splinting and extrication equipment, and diagnostic equipment; knowledge of applicable local, State, and Federal regulations related to emergency medical services and emergency medical procedures; thorough knowledge of paramedic care techniques, including EKG interpretation, cardiac monitor, defibrillator, IV therapy, advanced airway skills and drug administration; ability to verbally communicate the status of the patient and situations to other responders, providers, and hospital staff; ability to demonstrate good judgment and remain calm during high stress situations; ability to reassure patients, bystanders and coworkers by working in a confident and efficient manner to accomplish required tasks; working knowledge of fire-medical equipment maintenance; ability to demonstrate leadership, management, and technical skills through effective collaboration, team resources, progressive decision making, and personal responsibility; ability to establish and maintain effective working relationships with other employees and the public through strong organizational, communication, and public relation skills; ability to be committed to the mission, vision, and strategic direction of the City of Bonner Springs; ability to obey and comply with all City ordinances and policies.

Education and Experience

Associates/technical degree in emergency medical service technology, or related field, and considerable emergency medical experience in an ALS transport service, or equivalent combination of education and experience.

Physical Requirements

This work requires the regular exertion of over 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling and occasionally requires sitting, climbing or balancing and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, exposure to vibration and wearing a self-contained breathing apparatus; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic). Should meet NFPA 1582 medical requirements as determined by the designated fire department physician.

Special Requirements

Current Kansas Board of EMS Mobile Intensive Care Technician (MICT).
Advanced Cardiac Life Support (ACLS).
Pediatric Advanced Life Support (PALS) or Pediatric Education of Prehospital Providers (PEPP) certification.
HazMat Operations.
NIMS ICS-100, 200, 300.
CPR (HealthCare Provider or Equivalent).
Valid driver's license in the State of Kansas.
The individual must comply with the employer's random drug and alcohol testing requirements.

Firefighter - Paramedic

Department/Division: Public Safety/Fire

FLSA Status: 207(K) Exemption

Grade: 11

General Definition of Work

Performs difficult, advanced technical work providing advanced life support, emergency medical treatment to sick and injured persons in a pre-hospital setting; protects life and property through assisting in fire suppression; performs technical rescue, hazardous material response, fire prevention, and other duties as assigned. Work is often executed under very limited supervision. Continuous supervision is exercised over EMT.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function, as featured below, satisfactorily. These functions should not be construed as all-inclusive and other duties and tasks may be required and assigned. Reasonable accommodations will be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Responds to fire alarms, operates pumps and auxiliary equipment; lays and connects hose; holds nozzles, directs foam or water streams; raises ladders, uses chemical extinguishers, bars, hooks, lines, and other equipment.

Ventilates burning buildings by opening windows and skylights using power equipment or by chopping holes in roofs and floors; removes persons from danger, administers first aid to injured persons, performs salvage operations such as throwing salvage covers, vacuuming and removing water, cleaning up and removing debris.

Responds to vehicle accident scenes and performs extrication techniques using specialized heavy hydraulic equipment during emergency situations.

Responds to any variety of technical rescue situations to triage, stabilize and perform within training level and ability specialized, technical operations to include: Collapse, Low Angle, High Angle, Flood, Swift Water, Ice and other dangerous, life threatening situations.

Participates in live fire, technical rescue, hazardous materials and medical response training. Attends classes in firefighting and emergency medical care.

Prepares and submits reports and forms regarding alarms, inspections, equipment maintenance and other matters.

Relays orders, instructions and information accurately.

Tests fire hydrants and records flow information for Department use.

Performs assigned company level fire inspections, checks building exits and related structures and appurtenances for compliance with fire prevention ordinances.

Provides advanced life support services to the sick and injured, including driving ambulance, operating necessary equipment, assessing patient condition, providing appropriate treatment, relaying information to medical personnel, and safely transporting patient to medical facility.

Communicates the status of the patients to other emergency providers and hospital staff; creates accurate and detailed records and/or reports for each emergency call; cleans and restocks response vehicles and equipment following usage.

Operates radio communication equipment and performs radio and pager checks on a daily basis.

Performs general maintenance work in the upkeep of Department property to include facilities, grounds, apparatus, equipment and supplies. This maintenance can include any variety of care from servicing, cleaning, disinfection, testing, installation, setup and minor to moderate repairs.

Maintains an inventory of station supplies and assists with the purchasing of supplies.

Assists in developing plans for special assignments.

Participates in developing and presenting public awareness and training programs.

Assists in the formal and informal training of new staff.

May function as an IC in the ICS scope until relieved by an officer and will function in the ICS capacity assigned by the IC.

Performs other duties and activities as assigned.

This position is designated as "essential" requiring the member to report to work on time in a variety of situations, including emergency callbacks.

Knowledge, Skills and Abilities

Ability to read and write the English language; ability to understand and follow oral and written instructions; have good health and strength sufficient to perform arduous work, and motivation to maintain personal fitness and wellness; ability to learn the street system and physical layout of the City; ability to evaluate and recognize dangers

Firefighter - Paramedic

and medical conditions and take immediate action necessary for the protection of life and property; ability to climb ladders and work at considerable heights, and also to work well below grade in dark, confined spaces while wearing protective equipment to include SCBA; ability to learn a wide variety of fire-rescue-ems duties and methods within a reasonable working test period; ability to read and interpret maps, manuals, reports; ability to utilize computer technology to document factual, accurate, objective, and complete incident narrative reports; ability to adapt to a number of different situations that could all happen at the same time; ability to learn to operate all fire and medical apparatus and equipment and to share knowledge of one's own individual skills and expertise; ability to accurately and efficiently operate a computer, printer, emergency vehicles, radio, medical and other fire-medical equipment, i.e., spine boards, life aid, splinting and extrication equipment, diagnostic equipment; knowledge of applicable local, State, and Federal regulations related to emergency medical services and emergency medical procedures; thorough knowledge of paramedic care techniques, including EKG interpretation, cardiac monitor, defibrillator, IV therapy, advanced airway skills and drug administration; ability to verbally communicate the status of the patient and situations to other responders, providers, and hospital staff; ability to demonstrate good judgment and remain calm during high stress situations; ability to reassure patients, bystanders and coworkers by working in a confident and efficient manner to accomplish required tasks; working knowledge of fire-medical equipment maintenance. Ability to demonstrate leadership, management, and technical skills through effective collaboration, team resources, progressive decision making, and personal responsibility; ability to establish and maintain effective working relationships with other employees and the public through strong organizational, communication, and public relation skills; ability to be committed to the mission, vision, and strategic direction of the City of Bonner Springs; ability to obey and comply with all City ordinances and policies.

Education and Experience

Associates/Technical degree in emergency medical service technology, or related field, and considerable emergency medical experience in an ALS transport service, or equivalent combination of education and experience.

Physical Requirements

This work requires the regular exertion of over 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling and occasionally requires sitting, climbing or balancing and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, exposure to vibration and wearing a self-contained breathing apparatus; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic). Should meet NFPA 1582 medical requirements as determined by the designated fire department physician.

Special Requirements

Firefighter I & II (IFSAC, Pro-Board or State of Kansas).

HazMat Operations.

NWCG S130 Wildland Firefighter with 'Red Card.'

Current Kansas Board of EMS Mobile Intensive Care Technician (MICT).

Advanced Cardiac Life Supports (ACLS).

Pediatric Advanced Life Support (PALS) or Pediatric Education of Prehospital Providers (PEPP) certification.

NIMS ICS-100, 200, 300.

CPR (HealthCare Provider or Equivalent).

Valid driver's license in the State of Kansas.

The individual must comply with the employer's random drug and alcohol testing requirements.

Captain Firefighter - Paramedic

Department/Division: Public Safety/Fire

FLSA Status: 207(K) Exemption

Grade: 12

General Definition of Work

Performs difficult, advanced technical work providing advanced life support, emergency medical treatment to sick and injured persons in a pre-hospital setting; protects life and property through assisting in fire suppression; performs technical rescue, hazardous material response, fire prevention, and other duties as assigned. Work is often executed under very limited supervision. Continuous supervision is exercised over Firefighter-EMTs, Firefighter-Paramedics, EMTs, Paramedics and other junior personnel.

The Captain Firefighter-Paramedic will perform duties as the shift lead in the absence of other assigned senior officers providing direct supervision over shift volunteers, part-time shift employees, and other subordinate employees. Duties will include shift documentation, incident reporting, crew supervision, training coordination, training delivery, employee skill validation, and command & control of emergency incidents.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function, as featured below, satisfactorily. These functions should not be construed as all-inclusive and other duties and tasks may be required and assigned. Reasonable accommodations will be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Responds to fire alarms, operates pumps and auxiliary equipment; lays and connects hose; holds nozzles, directs foam or water streams; raises ladders, uses chemical extinguishers, bars, hooks, lines, and other equipment.

Ventilates burning buildings by opening windows and skylights using power equipment or by chopping holes in roofs and floors; removes persons from danger, administers first aid to injured persons, performs salvage operations such as throwing salvage covers, vacuuming and removing water, cleaning up and removing debris.

Responds to vehicle accident scenes and performs extrication techniques using specialized heavy hydraulic equipment during emergency situations.

Responds to any variety of technical rescue situations to triage, stabilize and perform within training level and ability specialized, technical operations to include: Collapse, Low Angle, High Angle, Flood, Swift Water, Ice and other dangerous, life threatening situations.

Participates in live fire, technical rescue, hazardous materials and medical response training. Attends classes in firefighting and emergency medical care.

Prepares and submits reports and forms regarding alarms, inspections, equipment maintenance and other matters.

Relays orders, instructions and information accurately.

Tests fire hydrants and records flow information for Department use.

Performs assigned company level fire inspections, checks building exits and related structures and appurtenances for compliance with fire prevention ordinances.

Provides advanced life support services to the sick and injured, including driving ambulance, operating necessary equipment, assessing patient condition, providing appropriate treatment, relaying information to medical personnel, and safely transporting patient to medical facility.

Communicates the status of the patients to other emergency providers and hospital staff; creates accurate and detailed records and/or reports for each emergency call; cleans and restocks response vehicles and equipment following usage.

Operates radio communication equipment and performs radio and pager checks on a daily basis.

Performs general maintenance work in the upkeep of Department property to include facilities, grounds, apparatus, equipment and supplies. This maintenance can include any variety of care from servicing, cleaning, disinfection, testing, installation, setup and minor to moderate repairs.

Maintains an inventory of station supplies and assists with the purchasing of supplies.

Assists in developing plans for special assignments.

Participates in developing and presenting public awareness and training programs.

Assists in the formal and informal training of new staff.

May function as an IC in the ICS scope until relieved by an officer and will function in the ICS capacity assigned by the IC.

When performing shift lead duties, shall 1) ensure minimum staffing levels and coordinate staffing callbacks as needed, 2) ensure the completion of daily equipment inspections, maintenance, and station tasks, 3) coordinate daily

Captain Firefighter - Paramedic

crew training plans and documentation, 4) ensure the completion and review of incident reports, 5) interface with shift leads, supervisors, officers or other designees to ensure proper information pass on.

Performs other duties and activities as assigned.

This position is designated as “essential” requiring the member to report to work on time in a variety of situations, including emergency callbacks.

Knowledge, Skills and Abilities

Ability to read and write the English language; ability to understand and follow oral and written instructions; have good health and strength sufficient to perform arduous work, and motivation to maintain personal fitness and wellness; ability to learn the street system and physical layout of the City; ability to evaluate and recognize dangers and medical conditions and take immediate action necessary for the protection of life and property; ability to climb ladders and work at considerable heights, and also to work well below grade in dark, confined spaces while wearing protective equipment to include SCBA; ability to learn a wide variety of fire-rescue-ems duties and methods within a reasonable working test period; ability to read and interpret maps, manuals, reports; ability to utilize computer technology to document factual, accurate, objective, and complete incident narrative reports; ability to adapt to a number of different situations that could all happen at the same time; ability to learn to operate all fire and medical apparatus and equipment and to share knowledge of one's own individual skills and expertise; ability to accurately and efficiently operate a computer, printer, emergency vehicles, radio, medical and other fire-medical equipment, i.e., spine boards, life aid, splinting and extrication equipment, diagnostic equipment; knowledge of applicable local, State, and Federal regulations related to emergency medical services and emergency medical procedures; thorough knowledge of paramedic care techniques, including EKG interpretation, cardiac monitor, defibrillator, IV therapy, advanced airway skills and drug administration; ability to verbally communicate the status of the patient and situations to other responders, providers, and hospital staff; ability to demonstrate good judgment and remain calm during high stress situations; ability to reassure patients, bystanders and coworkers by working in a confident and efficient manner to accomplish required tasks; working knowledge of fire-medical equipment maintenance. Ability to demonstrate leadership, management, and technical skills through effective collaboration, team resources, progressive decision making, and personal responsibility; ability to establish and maintain effective working relationships with other employees and the public through strong organizational, communication, and public relation skills; ability to lead, direct and supervise personnel effectively; ability to maintain discipline; ability to exercise sound judgment and to cooperate with other municipal officers and to deal with the general public in a professional manner; ability to be committed to the mission, vision, and strategic direction of the City of Bonner Springs; ability to obey and comply with all City ordinances and policies.

Shift lead duties will require the ability to lead, direct and supervise personnel effectively; to maintain discipline; to exercise sound judgment and to cooperate with other municipal officers and to deal with the general public in a professional manner.

Education and Experience

Associates/Technical degree in emergency medical service technology, or related field, and considerable emergency medical experience in an ALS transport service, or equivalent combination of education and experience.

Physical Requirements

This work requires the regular exertion of over 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling and occasionally requires sitting, climbing or balancing and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, exposure to vibration and wearing a self-contained breathing apparatus; work is generally in a loud noise location

Captain Firefighter - Paramedic

(e.g. grounds maintenance, heavy traffic). Meets NFPA 1582 medical requirements as determined by the designated fire department physician.

Special Requirements

Firefighter I & II (IFSAC, Pro-Board or State of Kansas).

Fire Instructor I (IFSAC, Pro-Board or State of Kansas).

Fire Officer I (IFSAC, Pro-Board or State of Kansas).

HazMat Operations.

NWCG S130 Wildland Firefighter with 'Red Card.'

Current Kansas Board of EMS Mobile Intensive Care Technician (MICT).

Advanced Cardiac Life Supports (ACLS).

Pediatric Advanced Life Support (PALS) or Pediatric Education of Prehospital Providers (PEPP) certification.

NIMS ICS-100, 200, 300.

CPR (HealthCare Provider or Equivalent).

Valid driver's license in the State of Kansas.

The individual must comply with the employer's random drug and alcohol testing requirements.

Last Revised: 11/02/2021

Firefighter - EMT

Department/Division: Public Safety/Fire

FLSA Status: 207(K) Exemption

Grade: 7

General Definition of Work

Performs difficult, advanced technical work providing advanced life support, emergency medical treatment to sick and injured persons in a pre-hospital setting; protects life and property through assisting in fire suppression; performs technical rescue, hazardous material response, fire prevention, and other duties as assigned. Work is often performed under very the limited supervision of a fire officer, paramedic, or high level of directed care.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function, as featured below, satisfactorily. These functions should not be construed as all-inclusive and other duties and tasks may be required and assigned. Reasonable accommodations will be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Responds to fire alarms, operates pumps and auxiliary equipment; lays and connects hose; holds nozzles, directs foam or water streams; raises ladders, uses chemical extinguishers, bars, hooks, lines, and other equipment.

Ventilates burning buildings by opening windows and skylights using power equipment or by chopping holes in roofs and floors; removes persons from danger, administers first aid to injured persons, performs salvage operations such as throwing salvage covers, vacuuming and removing water, cleaning up and removing debris.

Responds to vehicle accident scenes and performs extrication techniques using specialized heavy hydraulic equipment during emergency situations.

Responds to any variety of technical rescue situations to triage, stabilize and perform within training level and ability specialized, technical operations to include: Collapse, Low Angle, High Angle, Flood, Swift Water, Ice and other dangerous, life threatening situations.

Participates in live fire, technical rescue, hazardous materials and medical response training. Attends classes in firefighting and emergency medical care.

Prepares and submits reports and forms regarding alarms, inspections, equipment maintenance and other matters.

Relays orders, instructions and information accurately.

Tests fire hydrants and records flow information for Department use.

Performs assigned company level fire inspections, checks building exits and related structures and appurtenances for compliance with fire prevention ordinances.

Provides basic life support services to the sick and injured, including driving ambulances, operating necessary equipment, assessing patient condition, providing treatment, relaying information to other medical personnel, and safely transporting patients to appropriate medical facilities.

Communicates the status of the patients to other emergency providers and hospital staff; creates accurate and detailed records and/or reports for each emergency call; cleans and restocks response vehicles and equipment following usage.

Operates radio communication equipment and performs radio and pager checks on a daily basis.

Performs general maintenance work in the upkeep of Department property to include facilities, grounds, apparatus, equipment and supplies. This maintenance can include any variety of care from servicing, cleaning, disinfection, testing, installation, setup and minor to moderate repairs.

Maintains an inventory of station supplies and assists with the purchasing of supplies.

Assists in developing plans for special assignments.

Participates in developing and presenting public awareness and training programs.

Assists in the formal and informal training of new staff.

May function as an IC in the ICS scope until relieved by an officer and will function in the ICS capacity assigned by the IC.

Performs other duties and activities as assigned.

This position is designated as "essential" requiring the member to report to work in a variety of situations, including emergency callbacks.

Knowledge, Skills and Abilities

Ability to read and write the English language; ability to understand and follow oral and written instructions.

Have good health and strength sufficient to perform arduous work, and motivation to maintain personal fitness and wellness; ability to learn the street system and physical layout of the City; ability to evaluate and recognize dangers

Firefighter - EMT

and medical conditions and take immediate action necessary for the protection of life and property; ability to climb ladders and work at considerable heights, and also to work well below grade in dark, confined spaces while wearing protective equipment to include SCBA; ability to learn a wide variety of fire-rescue-ems duties and methods within a reasonable working test period; ability to read and interpret maps, manuals and reports; ability to utilize computer technology to document factual, accurate, objective, and complete incident narrative reports; ability to adapt to a number of different situations that could all happen at the same time; ability to learn to operate all fire and medical apparatus and equipment and to share knowledge of one's own individual skills and expertise; ability to accurately and efficiently operate a computer, printer, emergency vehicles, radio, medical and other fire-medical equipment, i.e., spine boards, life aid, splinting and extrication equipment, diagnostic equipment; knowledge of applicable local, State, and Federal regulations related to emergency medical services and emergency medical procedures; general knowledge of cardiology, pharmacology and basic life support functions relating to emergency field care; ability to verbally communicate the status of the patient and situations to other responders, providers, and hospital staff; ability to demonstrate good judgment and remain calm during high stress situations; ability to reassure patients, bystanders and coworkers by working in a confident and efficient manner to accomplish required tasks; working knowledge of fire-medical equipment maintenance; ability to demonstrate leadership, management, and technical skills through effective collaboration, team resources, progressive decision making, and personal responsibility; ability to establish and maintain effective working relationships with other employees and the public through strong organizational, communication, and public relation skills; ability to be committed to the mission, vision, and strategic direction of the City of Bonner Springs; ability to obey and comply with all City ordinances and policies.

Education and Experience

High school diploma or GED, with some college coursework in emergency medical service technology preferred, and minimal experience in emergency medical experience in an ALS transport service, or equivalent combination of education and experience. Associates/technical degree preferred.

Physical Requirements

This work requires the regular exertion of over 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling and occasionally requires sitting, climbing or balancing and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, exposure to vibration and wearing a self-contained breathing apparatus; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic). Should meet NFPA 1582 medical requirements as determined by the designated fire department physician.

Special Requirements

Firefighter I & II (IFSAC, Pro-Board or State of Kansas).

HazMat Operations.

NWCG S130 Wildland Firefighter with 'Red Card.'

Current Kansas Board of EMS EMT-Basic.

NIMS ICS-100, 200.

CPR (HealthCare Provider or Equivalent).

Valid driver's license in the State of Kansas.

The individual must comply with the employer's random drug and alcohol testing requirements.

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Tillie LaPlante

Subject: Agreement with Kansas Department of Children & Families for Utility Assistance

Recommendation: The Finance Director recommends approval.

Action: Make a motion to enter into an agreement with the Kansas Department of Children and Families to provide Water & Wastewater Assistance Payments to the City.

Background: The Kansas Department for Children and Families (DCF) is the administrating agency for the federal Low Income Household Water Assistance Program (LIHWAP) otherwise known as the Emergency Water Assistance Program (EWAP) in Kansas. The purpose of the program is to provide low income households with assistance in paying for drinking water and/or wastewater utility bills.

Discussion: This program will focus specifically on restoring drinking water services and/or wastewater services and the prevention of disconnection of water services. The State of Kansas will be making payments directly to the City utility department on behalf of eligible low-income households. The program will be available to Kansas households beginning Dec. 1. Once the funding is exhausted, the program will end. This will be a one-time benefit to eligible utility customers.

Financial Impact: Outstanding utility bills for those who are disconnected or are at risk of disconnection will be paid by the State of Kansas for eligible customers. There is no financial burden to the City.



Kansas Department for Children and Families

Agreement for Providing Water/Wastewater Assistance Payments to Utilities

This Agreement between the Kansas Secretary of the Department for Children and Families (hereinafter referred to as "DCF") and vendor name (hereinafter referred to as "Water Vendor") is entered into for the purpose of ensuring that the Low Income Water Assistance payments made on behalf of eligible recipients are credited according to standards established under the American Rescue Plan Act of 2021 and the Consolidated Appropriations Act of 2021 (Public Law No: 116-260). The term of this Agreement extends from November 01, 2021 through September 30, 2022 or until all program funding is exhausted.

1. SCOPE OF SERVICES

This Agreement shall govern the purchase of water services from the Water Vendor on behalf of households eligible for the Low-Income Household Water Assistance Program (LIHWAP), known as the Emergency Water Assistance Program (EWAP) in Kansas and will be referred to as such going forward. As set by Term Eleven in the supplemental terms and conditions, Federal funds awarded under this grant shall be used as part of an overall emergency effort to prevent, prepare for, and respond to the COVID-19 pandemic, with the public health focus of ensuring that low-income households have access to drinking water and wastewater services. The funds will be used to cover and/or reduce arrearages, rates and fees associated with reconnection or preventions of disconnection of service, and rate reduction to eligible households for such services. This Agreement is a contract between the Kansas Department for Children and Families and the vendor name for the provision of water bill payments to assist low-income households with water and wastewater reconnection and prevention of disconnect. The parties acknowledge that this Agreement and the services provided by the Water Vendor are governed by and subject to the federal and state laws and regulations in accordance with the Low-Income Household Water Assistance Program supplemental terms and conditions.

2. TERMS OF AGREEMENT

- a) The Agreement period shall be effective November 01, 2021 through September 30, 2022 or until all program funds are exhausted. The Agreement shall not bind, nor purport to bind, the state for any commitment in excess of the original Agreement period. DCF alone shall have the right to renew the entire Agreement or any portion thereof. In the event DCF exercises such right, all terms and conditions, requirements and specifications of the renewed Agreement or portions thereof, shall remain the same and apply during renewal periods. This Agreement shall become effective upon signature by authorized representatives of the Water Vendor and DCF and shall apply to drinking water or wastewater services provided to eligible customers under EWAP.
- b) Any changes to the Agreement, whether by modification and/or supplementation must be accomplished by a formal amendment to the Agreement signed and approved by and

between the duly authorized representative of the Water Vendor and DCF prior to the effective date of such modification. No other method or document, including correspondence, acts, or communications by or from any person, shall be used or construed as an amendment or modification to the Agreement.

- c) This document expresses the complete agreement of the parties and performance shall be governed solely by the specification and requirements contained herein. This Agreement shall be interpreted in accordance with the laws of the State of Kansas.

3. RESPONSIBILITIES

DCF Responsibilities:

- a) Determine eligibility of households that apply for Emergency Water Assistance.
- b) Assign a vendor number to each Water Vendor after the Agreement is signed.
- c) Make efforts to minimize the time elapsing between the receipt of funds and their disbursement to the Water Vendor.
- d) Make payments in a timely manner to the Water Vendor on behalf of eligible households for the term of this Agreement.
- e) Notify customer and Water Vendor of the customer's eligibility and total benefit amount.
- f) Incorporate policies that assure the confidentiality of eligible household's usage, balance, and payments.
- g) Comply with all relevant state and federal laws and regulations in the implementation of EWAP. Follow all supplemental terms and conditions as set forth by the Administration for Children and Families. DCF shall provide notice of any changes or amendments to policies or guidelines for LIHWAP. Such notice may be distributed by email.
- h) DCF will be responsible to collect and retain the following program data indicators from the households set forth in Terms Ten and Eleven of the supplemental terms and conditions.

Water Vendor Responsibilities:

- a) Provide DCF a copy of the Employer Identification Number Document or Social Security card which was issued to the Water Vendor and which displays the number used by the IRS as the Water Vendor's tax identification number.
- b) Provide DCF with at least one designated contact person who shall be available to respond by telephone and electronic mail to all reasonable inquiries regarding EWAP household accounts, including but not limited to bills, payments and services.
- c) Provide DCF with customer account information necessary to complete EWAP eligibility determination upon request to include but not limited to consumption history and account balances.

- d) Notify DCF immediately when the tax identification number is changed. A new W-9 form will need to be completed and returned to DCF.
- e) Notify DCF within 10 days of the following Water Vendor changes: the name of the company; ownership of the company; contact person; contact/billing information; services to be provided; or service coverage area.
- f) Notify the customer of the amount of benefit payment applied to the customer's account.
- g) Within 48 hours of receipt of payment, apply the benefit payment to the customer's current/past due bill, deposit/reconnection fees, or arrearages to eliminate the amount owed by the customer and agree to maintain service to customer for a period of 30 days.
- h) Not treat adversely, or discriminate against any household that receives assistance payments, either in the cost of the goods supplied or the services provided.
- i) Accept the EWAP payment made on behalf of an eligible customer, and not use any portion of the EWAP payment made on behalf of the eligible customer for reimbursement of fees charged by collection agencies.
- j) In the event the recipient terminates service with the Water Vendor, that Water Vendor shall refund to DCF any unused payments within 30 days of the final billing statement, unless other guidance is provided by the DCF EWAP program administrator.

4. CONFIDENTIALITY

- a) The Water Vendor agrees to restrict utilization of any information related to eligible customers of EWAP and not use or disclose any information related to its eligible customers to any parties except DCF and/or DCF's agents or contractors. The Water Vendor shall also comply with all applicable state and federal laws dealing with privacy and confidentiality. If it is determined that the Water Vendor is out of compliance with the requirements of this paragraph, this Agreement shall immediately be declared null and void.
- b) The Water Vendor shall ensure that all persons in its employment who are authorized to have access to and/or use information obtained from DCF, as described in this Agreement, are aware of and understand these confidentiality conditions. Any information must be strictly limited to employees with a "need to know" and must not, under any circumstances, be shared with anyone else. If it is determined that the Water Vendor is out of compliance with this provision, this Agreement shall be declared null and void.

5. General Conditions

- a) **DISCRIMINATION:** The Water Vendor shall not discriminate against any household because of race, religion, color, sex, national origin, age, disability, political beliefs, sexual orientation, gender identity, or any other basis prohibited by state or federal law relating to discrimination.

- b) **FRAUD:** The Water Vendor will be permanently disqualified from participating in the EWAP upon the first finding of EWAP fraud. Fraud includes, but is not limited to, intentionally providing false information to DCF or knowingly allowing others to do so; intentional failure to notify DCF of a change in circumstances that affects payments received by the Water Vendor; accepting payments that the Water Vendor knows, or by reasonable diligence should know, it is not entitled to; or otherwise making a claim for a payment to which the Water Vendor is not entitled pursuant to the terms of this Agreement and all applicable rules, regulations, laws and statutes. Repayment of any fraudulent payments must be made to DCF unless contrary to a court order.
- c) **NON-FRAUD OVERPAYMENTS:** For overpayments received by the Water Vendor that are not the result of intent to defraud, the Water Vendor shall be required to repay the full amount to DCF.

6. TERMINATION

This Agreement may be terminated by either party with a thirty (30) day written notice to the other party. Termination shall not extinguish authorized obligations incurred during the term of the Agreement. If funding is withdrawn, reduced, or eliminated, the agency has the right to terminate this Agreement immediately.

7. ASSIGNMENT OF AGREEMENT

Neither party may assign the Agreement or any of the rights, benefits and remedies conferred upon it by this Agreement to a third party without the prior written consent of the other party, which consent shall not be unreasonably withheld.

The Water Vendor and DCF do hereby agree to the conditions set forth in this Agreement.

DCF

Water Vendor

Signature

Signature

Printed Name

Printed Name

Title

Title

Name of Agency

Name of Company

Memorandum

Date: November 22, 2021
To: Mayor and City Council
From: Christina Brake

Subject: City Council Meeting Dates and Holidays for 2022

Recommendation:

Action: Make a motion to approve Option __ (#1 or #2) for City Council Meeting Dates and Holidays.

Background: The City Council annually reviews and approves the schedule for the upcoming year's City Council meeting dates.

Discussion: As with prior years, the dates are set on the 2nd and 4th Monday of each month, except December, in which there is one meeting (on the 3rd Monday).

Additionally, the City recognizes ten scheduled holidays each year. These include all federal holidays with the exception of Columbus Day. In 2021, a new Federal holiday was signed into law, Juneteenth. When polling surrounding Cities, it remains a "mix" with some cities adopting the date as a holiday (Eudora, Leavenworth) and those that do not (UG). Several cities have the matter under consideration.

Option 1 includes Juneteenth as a recognized holiday; Option 2 does not include Juneteenth.

Financial Impact: New Years Day for 2022 will be observed on Friday, December 31, 2021, and as a result, there will be no financial impact for 2021 should Juneteenth be added in 2022. In future years, adding an additional holiday will incur about \$8,500 in costs to cover holiday pay for those who would work on the holiday.



City of Bonner Springs

KANSAS

Proposed 2022 Holiday Schedule & City Council Meeting Dates

<u>Holiday</u>	<u>Day</u>	<u>Date</u>
New Year's Day	Saturday	January 1 (Observed Friday, December 31, 2021)
Martin Luther King Jr Day	Monday	January 17
President's Day	Monday	February 21
Memorial Day	Monday	May 30
Independence Day	Monday	July 4
Labor Day	Monday	September 5
Veteran's Day	Friday	November 11
Thanksgiving	Thursday & Friday	November 24 & 25
Christmas Day	Sunday	December 25 (Observed Monday, December 26)

One personal floating day at employee's choice.

City Council meetings held on the second and fourth Monday unless otherwise noted.

Work Sessions – Generally 6:00 or 6:30 p.m. - City Council Meetings - 7:30 p.m.

Meeting Dates:

January 10 & 24
February 14 & 28
March 14 & 28
April 11 & 25
May 9 & 23
June 13 & 27
July 11 & 25
August 8 & 22
September 12 & 26
October 10 & 24
November 14 & 28
December 19 – Third Monday

*Tuesday meeting due to Monday Holiday

NOTE: Material for City Council agendas due at 8 a.m. the Wednesday prior to each Council Meeting date unless otherwise notified. Holidays & Meeting Dates posted annually on the City's website.



City of Bonner Springs

KANSAS

Proposed 2022 Holiday Schedule & City Council Meeting Dates

<u>Holiday</u>	<u>Day</u>	<u>Date</u>
New Year's Day	Saturday	January 1 (Observed Friday, December 31, 2021)
Martin Luther King Jr Day	Monday	January 17
President's Day	Monday	February 21
Memorial Day	Monday	May 30
Juneteenth	Sunday	June 19 (Observed Monday, June 20)
Independence Day	Monday	July 4
Labor Day	Monday	September 5
Veteran's Day	Friday	November 11
Thanksgiving	Thursday & Friday	November 24 & 25
Christmas Day	Sunday	December 25 (Observed Monday, December 26)

One personal floating day at employee's choice.

City Council meetings held on the second and fourth Monday unless otherwise noted.
Work Sessions – Generally 6:00 or 6:30 p.m. - City Council Meetings - 7:30 p.m.

Meeting Dates:

January 10 & 24
February 14 & 28
March 14 & 28
April 11 & 25
May 9 & 23
June 13 & 27
July 11 & 25
August 8 & 22
September 12 & 26
October 10 & 24
November 14 & 28
December 19 – Third Monday

*Tuesday meeting due to Monday Holiday

NOTE: Material for City Council agendas due at 8 a.m. the Wednesday prior to each Council Meeting date unless otherwise notified. Holidays & Meeting Dates posted annually on the City's website.

City Manager's Update

Date: November 19th, 2021

To: Mayor and City Council

General Updates:

- Candy Cane Christmas and Mayor's Tree Lighting – December 4th, parade line up starts at 5pm at Bonner Springs First Christian Church. Let Chris Brake know if you would like to be in the parade so she can get you your magnetic car signs. We are looking for volunteers to wear character costumes for Olaf, the Grinch, and a Snow Queen during the event. Contact Amber Vogan if you know an interested volunteer.
- Staff is researching the Sculpture on the Move program to bring rotating sculptures to the city. For a very low cost, sculpture(s) are selected by the City, installed by the artist, and displayed for two years. If we participate a Memorandum of Understanding to participate in the program will be on the agenda for Council consideration at the December Council meeting.

Community Development

- City Planner met with Planning Commission in a Workshop to begin update discussions. Topics for this meeting were centered on Accessory Building Guidelines, Accessory Dwelling Units, Architectural Design Standards, and the Downtown Business District. The updated regulations should be ready for Council consideration at a January meeting.
- The rezoning for the Sandstone Townhomes was approved by the Planning Commission.
- 125 Oak – The owners did apply for grant funding through the KDOC Emergency HEAL program. This program is for building owners with downtown buildings with structural damage needing urgent funding. The City is not an applicant or and has no financial liability for the owners to utilize the grant. Grant decisions on this portion of the program should be announced by the end of the month.
- Staff continues to work with Freese and Nichols on the Unified Development Code review and updates. Stakeholder meetings should start in December or January.

Public Works

- Interviewing Consultants for 2022 budgeted work
 - Lift Station #2 Design
 - Second Street Waterline Design
- Finalizing design for Traffic Signal Upgrade Project, January bid award planned
- Preparing for snow/ice season, equipment repairs and operations
- Pavement Crack Sealing operations underway
- KDHE inspections successfully completed for the Labs at both Plants
- Downtown street sweeping and local areas
- Installation of parking blocks at North Park

Recreation

- Registration is open for Winter Camp!
- The Turkey Trot Travesty scavenger hunt starts next week! This event will be similar to the Easter Egg Hunt. We will post a Thanksgiving story next Wednesday that with clues to where the 8 turkey feathers are hidden. Once you find a feather, use your smart phone to scan the QR code to mark that you found the feather. The first 15 people to complete the scavenger hunt will get a craft and everyone else will get

some candy. Please note that staff will check the feathers on Saturday, 11/27/21, but due to the holiday will not be checking the feathers daily.

- Letters to Santa: Children wishing to receive a personalized letter from Santa may write him via the Parks & Recreation Department. Letters should be postmarked or received at the Community Center (200 E 3rd) no later than Dec. 13th to ensure Santa has time to write back before Christmas.
- Registration for winter Volleyball (Feb 22) began on November 1st. Deadline to register is January 16th.
- Registration for the 2022 Travel Show is OPEN! Registration is free as you will learn about all the exciting trips we will offer in 2022. The Travel Show will begin at 1:30pm on January 27th.
- Justine Spease completed the requirements for her American Red Cross First Aid/CPR/AED Instructor License.
- We are looking for a Building Manager at the Community Center. If you know of anyone interested, please have them apply online at www.bonnerrsprings.org/jobs.

Police

Calls for service (CFS) 11/3 - 11/17:

565 Calls for Service

203 Traffic Citations/Warnings

- Captain Krauze and Chief Naff attended and successfully completed Force Science Institute's "Force Science Analyst Certification" in Lenexa, Kansas. This is an intense training program taught by elite professionals in the field regarding use of force and human performance. The course work culminates with a comprehensive written exam and a graded case study analysis of three cases to obtain the certification status. Bonner Springs Police Department now has three certified analysts including Major Nicholson.
- BSPD is currently conducting a coat drive (can visit BSPD Facebook for details). Other events are planned as we continue towards the holidays.

Fire/EMS

Calls for service (CFS):

To date calls for service: ~1223

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
57	74	95	91	108	127	119	136	115	105	68+	---

*Call for service trends are approximate and do not include all incidents or calls for service due to tracking issues related to CAD integration and midyear transition to new reporting systems.

- Closing out yearly fire inspection for permitted business
- Adopted new medical protocols now supporting a more unified, and modern regional standard.
- New Cardiac monitor in service training completed. Moving to field trials.
 - This was grant funded with a matching grant through Kansas Board of EMS.

Planning Pending Projects List																
Case No.	Application Date	Project Name	Address	Project Type	Project Status	Board of Zoning Appeals	Approved/ Denied	Planning Commission	Approved/ Denied	Governing Body	Approved/ Denied	Applicant	Current Zoning or Future Land Use	Requested Zoning	No. Lots	Total Acres
BSRZ-02-21	September 10, 2021	Sandstone Townhomes	546 N. 130th St	Rezoning	PENDING PC APPROVAL			November 16, 2021		December 20, 2021		Alex Howe	A-1	R-3	1	15.43
SUP-05-21	September 12, 2021	Mike's Rentals Rental duplex units	231/233 W. Insley	Special Use Permit	PENDING PC APPROVAL			November 16, 2021		December 20, 2021		Mikes Rentals LLC	R-1A			
OCTOBER SUBMITTALS																
LS-03-21	October 19, 2021	Copher Lot Split	1201 S. 138th Street	Lot Split	PENDING PC APPROVAL			November 16, 2021				Andrea Weishaubt	A-1		2	60+/-
BSZO-02-21		Accessory Building Limitations	City Wide	Zoning Ordinance Amendment	PC Discussion			11/16 Worksession				City of Bonner Springs				
BSZO-03-21		Accessory Dwelling Unit Regulations	City Wide	Zoning Ordinance Amendment	PC Discussion			11/16 Worksession				City of Bonner Springs				
BSZO-04-21		Architectural Design Requirements	City Wide	Zoning Ordinance Amendment	PC Discussion			11/16 Worksession				City of Bonner Springs				
NOVEMBER SUBMITTALS																
BSCP-01-21	November 15, 2021	K-7 & Nettleton Avenue	1209 and 1401 S. 130th St	Comp Plan Change	PENDING PC APPROVAL			January 18, 2022		February 14, 2022		BK Properties LLC	Mixed Use	Industrial	2	120 +/-
BSRZ-03-21	November 15, 2021	K-7 & Nettleton Avenue	1209 and 1401 S. 130th St	Rezoning	PENDING PC APPROVAL			January 18, 2022		February 14, 2022		BK Properties LLC	C-2/A-1/R-3	I-2	2	
ST-07-21	November 15, 2021	Compass 70 - Lot 3	110 S. 110th Street	Site Plan	PENDING PC APPROVAL			January 18, 2022				Scannell Properties	I-1		1	37 +/-

Code Enforcement Report

11/1/21-11/14/21

Code Enforcement Officer attended the Kansas Association of Code Enforcement Conference during this report period.

New Cases	35	Site Re-inspections	59
<u>Of the new cases, the type is as follows:</u>		Admin Citation	0
General Nuisance	8	Court Appearances	0
Inoperable/unlicensed/on grass vehicles	4	Phone/Email complaints	66
Property Maintenance	3	Permit check	5
Grass/weeds/brush	2		
Signs Pulled	15		
Outside Storage	3		

