



City of Bonner Springs

KANSAS

Tuesday, August 20, 2024

200 East Third Street, Bonner Springs, KS 66012
Bonner Springs City Hall
Council Chambers

PLANNING COMMISSION MEETING - 7:00 p.m.

The meeting is open to the public.

PLANNING COMMISSION MEETING - 7:00 PM

CALL TO ORDER - ROLL CALL

CONSENT AGENDA

1. Approval of the minutes from the July 16, 2024 meeting.

- | | |
|----------------|--|
| Action | Approve, Amend or Deny the minutes as presented. |
| Recommendation | Staff recommends approval of the minutes as presented. |
| Documents: | |
| 1. | PC 7.16.24 Minutes |

UNFINISHED BUSINESS

NEW BUSINESS

1. Election of Planning Commission Officials

- | | |
|----------------|--|
| Action | Conduct the annual election of officers for the Planning Commission. These appointments will be for the following positions – Chair, Vice-chair and with the appointment of Larissa Phillips as the Planning Commission Secretary. |
| Recommendation | NA |
| Documents: | |
| 1. | Election of Officials - Staff Report and Agenda Cover |

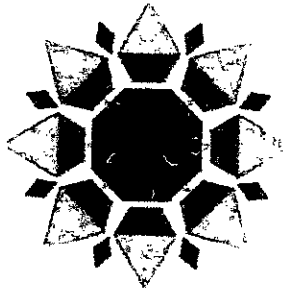
OPEN AGENDA

COMMUNITY DEVELOPMENT DIRECTORS REPORT

1. September meeting

- | | |
|----------------|----|
| Action | NA |
| Recommendation | NA |
| Documents: | |

ADJOURNMENT



City of Bonner Springs

KANSAS

Planning Commission Minutes - Regular Meeting - July 16, 2024

PLANNING COMMISSION MEETING - 7:00 PM -

CALL TO ORDER - ROLL CALL - Sherri Neff absent

CONSENT AGENDA -

Approval of the minutes from the June 25, 2024 meeting. - Lloyd Mesmer moved Paul Zeps seconded to approve the minutes of the June 25, 2024, Planning Commission Meeting.

OLD BUSINESS - None

NEW BUSINESS -

PUBLIC HEARING – Comprehensive Plan Amendment – BSCP-01-24 - Consider a request to amend the Vision 2025 and Beyond Comprehensive Plan with the adoption of the Bonner Springs Downtown Masterplan; a Planning Sustainable Places program – as prepared by the Lamar Johnson Collaborative. - Larry Clark moved to open the Public Hearing for the Comprehensive Plan Amendment - BSCP-01-24 amending the Vision 2025 and Beyond Comprehensive Plan with the adoption of the Bonner Springs Downtown Masterplan a Planning Sustainable Places program - as prepared by the Lamar Johnson Collaborative.

Comprehensive Plan Amendment - BSCP-01-24 - adoption of the Downtown Bonner Springs Masterplan as an amendment to the Vision 2025 and Beyond Comprehensive Plan. - Larry Clark moved Lloyd Mesmer seconded to approve the Comprehensive Plan - BSCP-01-24 Bonner Springs Downtown Masterplan as an amendment to the Vision 2025 and Beyond Comprehensive Plan.

The vote passed 7-0.

PUBLIC HEARING Comprehensive Plan Amendment – BSCP-02-24 – Consider a request to amend the Bonner Springs Future Land Use Map as currently indicated within the Comprehensive Plan for the property address of 720 N. 118th Street. - Paul Zeps moved to open the Public Hearing for the Comprehensive Plan Amendment - BSCP -02-24- to consider a request to amend the Bonner Springs Future Land Use Map as currently indicated within the Comprehensive Plan for the property address of 720 N 118th Street.

Tim Kelly, 11 N 118th Street, spoke about being transparent and having more information, the timing of the project, utilities and a traffic study. Mark Lee, Community Development Planner, addressed his questions and informed him that all the information and the packet for tonight's meeting could be found on the city website.

Paul Steinwachs, 510 N 118th St, asked about the future masterplan of the properties south of the rezoned property. Staff directed them to look at the city website and at this time there were no plans for changes.

Comprehensive Plan Amendment - BSCP-02-24 - amendment to the Future Land Use Map of the Vision 2025 and Beyond Comprehensive Plan. - Lloyd Mesmer moved Larry Clark seconded to

approve Comprehensive Plan Amendment - BSCP -02-24- to the Bonner Springs Future Land Use Map as currently indicated within the Comprehensive Plan for the property address of 720 N 118th Street.

The vote passed 7-0.

PUBLIC HEARING – BSZO-03-24 – Consider an amendment to the Unified Development Ordinance Amendment creating the new zoning district – Recreational Vehicle (RV) Parks and providing regulations regarding the district. - Larry Clark moved to open the Public Hearing BSZO - 03-24 to consider an amendment to the Unified Development Ordinance Amendment creating the new zoning district for Recreational Vehicle (RV) Parks and providing regulations regarding the district.

Tim Kelly, 11 N 118th Street, asked about specifics on the ordinance for RV parks and could he get a copy. Staff let him know that the information could be found on the City website and that the entire packet for this meeting was there.

Unified Development Ordinance Amendment - BSZO-03-24 – creation of a Recreational Vehicle Park (RV Park) Zoning District and design guidelines for said district. - Paul Zeps moved Vincent Bombardier seconded to approve the Unified Development Ordinance BSZO -03-24 new zoning regulations for Recreational Vehicle (RV) Parks as written.

The vote passed 7-0.

OPEN AGENDA -

COMMUNITY DEVELOPMENT DIRECTORS REPORT - Mark Lee, Community Development Planner, talked about Quik Trips sign application and the sign they are requesting is bigger than what is allowed.

Staff informed the board that the Country Stampede will be having a follow-up meeting Friday, July 19th. To our knowledge, it went well, but ticket sales were lower than expected. They had incimate weather to deal with.

Greg Gebauer asked about changing the times of the meetings in the future and Mark Lee stated we would need to look at the bylaws to see what is required to do so.

ADJOURNMENT - 7:29 pm

Memorandum

Date: August 20, 2024
To: Mayor and City Council
From: Mark Lee

Subject: Election of Planning Commission Officials

Recommendation: NA

Action: Conduct the annual election of officers for the Planning Commission. These appointments will be for the following positions – Chair, Vice-chair and with the appointment of Larissa Phillips as the Planning Commission Secretary.

Background: Annually, at the August regular meeting, Officers shall be elected.

Discussion: Ask for a nomination to each position individually and vote on said appointee.

Nominate _____ for Planning Commission Chair

Nominate _____ for Planning Commission Vice-chair

Nominate **Larissa Phillips** for Planning Commission Secretary

Financial Impact: NA

City of
Bonner Springs
Agenda Item Cover Sheet

Agenda Item No. 4

Topic: Election of Officers

Narrative: Conduct the annual election of officers for the Planning Commission, these appointments will be for the following positions – Chair, Vice-chair and Secretary.

Ask for a nomination to each position individually and vote on said appointee.

Nominate _____ for Planning Commission Chair

Nominate _____ for Planning Commission Vice-chair

Nominate Larissa Phillips for Planning Commission Secretary

Presented by: Mark Lee – Community Development Director

Staff Recommendation: None

Attachments:

NA