



City of Bonner Springs

KANSAS

City Council Meeting Minutes
November 25, 2024

WORKSHOP - 6:00 P.M.

Council Present: Mayor Stephens, Councilmembers, Reeves, Long, Blanks, McMahan, Wood, Gurley and Shannon. Kipp was absent.

City Staff Present: Amber Vogan, Interim City Manager; Chris Brake, City Clerk; Tillie LaPlante, Finance Director; Mark Lee, Community Development Director; Megan Gilliland, Economic Development Coordinator; Frank Abart, Public Works Director Matt Beets, Deputy Public Works Director; Tim Richards, Fire Chief and Chris Jennings, Deputy Fire Chief

Others Present: Justin Klaudt, City Engineer

1. **Solid Waste Provider Discussion** - Council requested staff send out a survey to residents asking about preferences for trash/recycling collection.
2. **Amendment to Interlocal Agreement Between Bonner Springs and Edwardsville** – Edwardsville presented concerns about the effect of truck traffic on their road and is asking for financial assistance from Bonner Springs for road maintenance.
3. **Downtown Parking** – The City Engineer presented some possible plans to increase parking downtown.

CITY COUNCIL MEETING - 7:30 P.M.

Council Present: Mayor Stephens, Councilmembers, Reeves, Long, Blanks, McMahan, Wood, Gurley and Shannon. Kipp was absent.

City Staff Present: Amber Vogan, Interim City Manager; Chris Brake, City Clerk; Tillie LaPlante, Finance Director; Mark Lee, Community Development Director; Megan Gilliland, Economic Development Coordinator; Frank Abart, Public Works Director Matt Beets, Deputy Public Works Director; Tim Richards, Fire Chief and Chris Jennings, Deputy Fire Chief

Invocation – Pastor Flournoy, Church of the Living God, gave the invocation.

PRESENTATIONS

CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA. –

Burt Haig, 611 N Nettleton, representing his neighbors Twyla & Bob Kitchen was concerned about the neighbor at 125 Glenwood. He believes they are operating a heavy industry in a residential zone. Haig distributed pictures that were taken by the Kitchens of vehicles being repaired in the street and the driveway.

Bob Kitchen, 126 Glenwood, was concerned about the safety of pedestrians on Glenwood in front of 125

Glenwood. Was concerned about the condition of the asphalt after being exposed to grease and oil by the neighbor. And was concerned that the neighbor works on his cars late at night and early in the morning.

Twyla Kitchen, 126 Glenwood, asked for accountability for the issue getting resolved. Ms. Kitchen stated she will contact the Mayor on a regular basis for follow-up.

Scott Harding, 13786 Valleyview Way, was concerned about low-income housing in Bonner Springs and development in Kansas City, Kansas.

CONSENT AGENDA - Reeves moved and Shannon seconded to approve the consent agenda as presented. Unanimous approval.

1. Minutes of the November 12, 2024 City Council Meeting
2. Minutes of the November 18, 2024, Special City Council Meeting
3. Claims for City Operations
4. 2025-2029 Capital Improvement Plan
5. City Council Meeting Dates and Holidays for 2025
6. Public Use Request - Holiday Lighted Parade and Mayor's Tree Lighting

OLD BUSINESS - None presented.

NEW BUSINESS -

1. **Public Hearing for 2024 Budget Amendments** – Shannon moved and Blanks seconded to open a Public Hearing for the 2024 Budget Amendments at 8:03 p.m. Unanimous approval.
Shannon moved and Gurley seconded to close the public hearing at 8:05 p.m. Unanimous approval.
2. **Approve 2024 Budget Amendments** - Shannon moved and Gurley seconded to approve the 2024 Budget Amendments as published in the hearing notice. Unanimous approval.
3. **Approve Reallocation of existing 2024 Emergency Services Capital Funds for Fire Department Medical and Rescue Equipment** - Gurley moved and Reeves seconded to authorize staff to reallocate previously approved emergency services capital funds, to address current needs for medical and rescue equipment updates. Unanimous approval.
4. **Sidewalk Improvement Project - Award Bid** - Blanks moved and Long seconded to award the bid for the sidewalk construction contract to C.M. Concrete, Inc in the amount of \$251,186. Unanimous approval.
5. **Sidewalk Improvement Project - Construction Management** - Gurley moved and Blanks seconded to award the construction management contract for the Sidewalk Improvements project to Wilson & Company, Inc, in the amount of \$39,500. Unanimous approval.
6. **Second Street Waterline Improvement Project - Change Order No.1** - Blanks moved and Long seconded to authorize the Interim City Manager to execute the Second Street Water Line Improvement Project Change Order No.1 for Conley Sitework & Utilities, Inc. for the amount of \$310,995. Unanimous approval.
7. **Second Street Waterline Improvement Project - Engineering Services Supplemental Agreement** - Shannon moved and Reeves seconded to authorize the Interim City Manager to execute the

Supplemental Agreement No.1 with Wilson & Company, Inc. for additional engineering services in the amount of \$26,700. Unanimous approval.

REPORTS

1. City Manager's Report –

- Staff received a request to add information on the website relating to recent developments. That has been done and staff will continue to update.
- The Mayors Christmas tree Lighting and Holiday Parade and tree lighting is Saturday, Dec 14th. Saturday.
- City offices will be closed Thursday and Friday for the Thanksgiving holiday.
- The Public Works Director has announced his retirement as of January 3, 2025. The City will post that position.

2. City Council Items

- Shannon - The city property maintenance code on the website, lists some items about vehicle regulations.
- Gurley - Asked for an update on when 120 on Oak will begin construction. Staff noted there are still some plans to be turned in to the city and reviewed for the project. If the council decides to move forward with the WM pilot, does the city have availability to call everyone through an auto dialer? Staff reported a lot of the phone numbers the city has for residents are outdated. Gurley has received concerns from residents that the markings for the turn lane on Cedar Street confuse drivers. Staff reported KDOT would need to approve and changes in the markings. Had an opportunity to watch the replay of a council meeting and the new microphones are outstanding.
- Wood - Thanked everyone for all the work they do in the community.
- McMahan - The lights look great downtown. Stated it's important to get the right establishments in the city, and he is optimistic the finance coordinator will lead that in the right direction. Thanked Pastor Flournoy for delivering the invocation.
- Blanks - Thanked Amber and Megan for creating the new page on the website. She stated there is a large amount of incorrect information online and hopes the information on the City's website will help. Please shop small this season. Black Friday and Small Business Saturday are this weekend. The Chamber Lunch is December 5th at the Lake of the Forest at 11:30 am. Three Bonner Springs High School choir ensembles will perform. Vaughn Trent is still accepting food donations for Christmas baskets. The police department is doing Cram the Cruiser for toys on Saturday, December 7th, at Walmart from 10am-12pm. The Parks and recreation department has coordinated a holiday window contest with local businesses. The windows will be judged on December 9th. Sip and Shop is December 12th from 4-7pm. 12/12 4-7 sip n shop. December 14th is the annual parade and tree lighting. Wishes everyone a Happy Thanksgiving.
- Long - One of the reasons she stayed in Bonner Springs instead of moving is because the community comes together and takes care of each other. Long has worked with Feed His Lambs for many years, and it means a lot when there is such a generous response to things like food drives. Long reminded everyone that community is important and there is a lot to be grateful for.
- Reeves - Stated there is plenty of work we need to do in the community, like the people on Glenwood. We need to make sure places get cleaned up and taken care of. At the last meeting, he was questioning the representative from cornerstone,

when his accuracy was questioned. He consequently didn't second the motion on the floor. He stated things might have gone differently if he hadn't been interrupted and questioned.

- Shannon - Announced that the finance director is a grandmother as of this week.
- Gurley confirmed the next council meeting is on December 16th.

3. **Mayor's Report –**

Stated there is only one council meeting in December. It will be on the third Monday, December 16th.

Received a compliment about the City Council and how they handled themselves at the last meeting.

ADJOURNMENT - Reeves moved and McMahan seconded to adjourn the meeting at 8:58 p.m. Unanimous approval.

_____ Christina Brake, City Clerk