

**Bonner Springs City Library
Board Meeting
Regular Meeting Minutes
June 8, 2023
Meeting in Person & Online via Zoom**

Members Present: Claudia Patrick, Elisabeth Kasckow, Madison Clark, Hortencia Dominguez, Vicky Wheeler, Susan Berry, Jeff Harrington

Others Present: Jack Granath (Library Director), Laura T. Carroll (Assistant Director, Board Clerk)

Call to Order

The meeting called to order at 5:28 p.m.

Public concerns

None

Additions to the Agenda

Women's Bill of Rights and access to public restrooms.

Consent Agenda

Regular Meeting Minutes for May 11, 2023, (2) Presentation of Invoices and Supplemental Checks from May 12, 2023 through June 7, 2023, (3) Treasurer's Report for June 8, 2023. Motion made by Susan and seconded by Claudia to approve the Consent Agenda. Motion passed.

Elisabeth shared that she had added a planter with flowers to the front of the building. She created this with the help of Lynne Wild, Master Gardener. She asked if the Friends of the Library might help with keeping the planter watered over the summer.

Librarians' Report

Upcoming Programs

Evenings on Oak begins this week with the music group ReEchos. There is a group disc golf lesson being offered by Amy Aldrich's husband on Saturday, June 10 at 9:00 at North Park in Bonner Springs. Wednesday, June 14 at 4:00 is the inaugural meeting of the Teen Dungeons and Dragons Club. Saturday, June 17 at 10:30 is a genealogy open house. The library will be closed on Monday, June 19 for Juneteenth. There will be a downtown teen scavenger hunt on Tuesday, June 20 at 4:00. The library will be hosting a speaker for the One Book Many Neighbors program on Thursday, June 22 at 6:30. There will be a teen outdoor movie night on Friday, June 23 at 9:00. Thursday, June 29 at 1:30 the library will host Exploration Place. The library will close at 5:00 on Monday, July 3 and will be closed all day on Tuesday, July 4 for Independence

Day. Saturday, July 10 at 10:00 Sean Gaskell will play the kora at the Farmer's Market. The library will offer a Mr. Stinky Feet (Jim Cosgrove) concert on Monday, July 10 at 6:30.

Promotion and launching Summer Reading

Lesley Lard and Amy Cushing made a promotional video for Summer Reading and showed it through outreach at all three elementary schools, the middle school, McDaniel, Head Start, and the Piper Early Childhood Center. On Tuesday, May 30 the library officially launched the Summer Reading program making SRP sign-up sheets (bingo cards) available.

Farmer's Market kickoff

The Farmers' Market opened May 6. Thanks to added traffic from the downtown Maker's Fair, the Market had 1,019 visitors. At each following Saturday in May, the Market had over 300 visitors for a total of 2,060 for the month. Musician Bob Wilson played each Saturday and special events included Yoga in the Park, a BSPD K-9 demonstration, fire trucks, and face painting by Dani Gurley. Jack represented the library at the Wyandotte County Farmers' Market Coalition. He attended the kickoffs of the Kansas City, Kansas Farmers Market and the Farm School at Gibbs Road Farmers Market. Cassandra Long also attended the latter.

Other May programs

Other programs in May included weekly Chess Club, Lego Club, the Teen Advisory Group, Chair Yoga, DIY Wildflower Seed Bombs, an acoustic jam, a book discussion of *Our Missing Hearts*, the History Buffs, the Wordslingers, a Currents discussion of electric vehicles, and an Examined Life discussion of gender. Lesley also hosted a group of 71 second graders from BSE at the library. Passive programs included a Free Comic Book Giveaway Day and Hannah's Seed Library Week.

Facility & Grounds

Randy Wright from RW LawnWorks plans to put sod down over the flower garden in the fall. He is waiting until then to avoid the summer heat and heavy foot traffic expected during Summer Reading. Claudia Patrick, City Recreation Manager Justine Spease, and Jack completed the required facility maintenance walk-through and they noted many areas that need attention. Jack will prioritize and address the issues.

Donations & Grants

Library Giving Day donations continued to arrive during the month of May. The library received donations from the D.A.R., Dave Mareske, Bill Miller, and Judy Vickers. Adding these recent donations to the previous total, the Library received \$3,588.88. The Library also received a \$500 Farmers' Market grant from the Farm School at Gibbs Road,

Jack shared the May statistics.

Wyandotte County Library Board

The Wyandotte County Library Board is considering a 3% budget increase. This would exceed the revenue neutral rate unless the increase is provided out of carry-over. The Board will meet on June 20 to vote. Also on June 20, the board will participate in an ethics training.

Jack thanked Hortencia for completing the Trustee training.

Jack offered a budget snapshot. The May 31 budget target was 41.67% of the annual budget (\$321,094). As of that date, the Library had spent 39.7% (\$306,054). The Library is \$15,040 under the target. Jack reminded the board that payroll is over budget. This was expected and the board had been informed of this at previous meetings.

New Business

Booster Pump

The library has had a problem with low water pressure for years and the toilet in the men's room backs up several times a week. The other toilets in the building also have the same problem. Several plumbers (Ladd, Reddi Services, Crosby, and Farr) have looked at the problem, and most recommend installing a booster pump. Ladd proposed repairing the toilet in the men's room for \$1,500, and Farr replaced the flush cartridge with no noticeable improvement. Jack and Laura have been getting quotes for the installation of a booster pump. The pump would be placed in the sprinkler closet inside the meeting room. The small pump should be able to fit inside the closet; the larger pump might require installation outside of the building.

These are the quotes received thus far: None of these quotes include the electrical work necessary to run the pump. That will be an additional cost.

Crosby Plumbing
\$4,921.14 – 115 volt

Farr Mechanical
\$6,870 – 110 volt, 14 gallons per minute
\$9,530 – 220 volt, 23 gallons per minute

Reddi Services
\$26,894.18 – 240 volt, 50 gallons per minute

Laura explained the function and role of a booster pump. She said that she had queried each of the vendors about the noise level of the pump, which should be about 55-60 decibels. That is comparable to dishwasher or background music. The installation of the pump should take a day and the water would have to be shut off.

Jeff asked if the main water line coming into the building was delivering sufficient pressure. He asked Jack to talk with Mark Beets, Deputy Director of Public Works, to see if the City could resolve the problem of low water pressure.

Jack asked for a motion from the Board to approve an expenditure of up to \$5,000 for a pump and whatever is needed for electrical work. These funds would come out of capital improvement funds held either by the City or the Library.

Claudia made the motion authorizing \$5000 to install a booster pump and additional funds to be used as needed. Hortencia seconded the motion. The motion carried.

Soffits

Mark McMahan proposed replacing the soffits around the patio with Hardie Board. If this is successful, Jack said the Library could use this method to correct other problem spots around the building and eventually replacing all of it with Hardie Board. Jack said he would have a proposal ready for the Board's consideration at a future meeting. Jack said that the funds could come out of either regular operating funds (Service & Repair) or capital improvement funds held by the library. Vicky said that the fund with the most money should be used.

Addition to the Agenda

The Kansas Legislature passed the Women's Bill of Rights, which goes into effect on July 1. This law mandates that an individual's gender assigned at birth will determine which public restroom they may access. The law is unclear as to what facilities must comply with the new law. Jack shared that the Wichita Public Library has already been in the news for removing someone from a bathroom. He shared that he had been contacted by the Kansas City Kansas Public Library asking what he response to the new law will be. Jack has asked NEKLS for guidance in this matter, but has not yet heard a response. Jack asked the Board if the Library should change the current procedures or policies in response to this new law.

After discussion, the board decided to wait for NEKLS input and make no changes to either policies or signage in the building at this time.

Old Business

Jack recommended adding the following language to the Fiscal Policy:

Relationships with Financial Institutions

The Library Board shall approve the establishment of new relationships with financial institutions, such as banks, credit card companies, and payment processors.

Jeff made the motion to amend the Library's current fiscal policy. Claudia seconded. The motion carried.

Library Fundraiser

The Board continued the discussion of a Library Fundraiser. Several ideas have been proposed:

- Hold a carnival in a park.
- Hold a block party with food trucks donating a percentage of proceeds to the library.
- Sell pavers for the patio.

- “Sell” chalk art sidewalk squares (probably the week leading up to Summer Reading—patrons “buy” a sidewalk square to decorate; patrons vote for their favorites with small prizes for the winners).
- Sell tickets to an event featuring an evening with an author.
- Organize a library mini-golf tournament.
- Solicit fund-a-cause donations during National Library Week for specific library needs.

Ideas for raising smaller amounts of funds:

- Sell popular, more valuable books online.

Jack stated that Library Giving Day had brought in half of the funds realized during a typical Jazz on the Lake fundraiser. However, Library Giving Day did not have the community visibility and outreach that a different type of fundraiser might have.

The Board then had a lengthy discussion about a potential fundraiser and the following ideas were shared:

The fundraiser will be a carnival theme with multiple activities and attractions including some or all of the following: a bounce house, mini-golf, food trucks, face painting, line dancing, a Karaoke contest, a trivia contest, balloon artist, and a Poker Run. Each of these activities would be an individual ticketed event.

Jeff stated that the Board should seek out corporate sponsors and asked where and how ticket sales would be handled. Would the Board market the event through the schools? Would the Chamber of Commerce also be asked to support the event through ticket sales or as a co-sponsor? Vicky suggested that advance tickets be cheaper than day-of tickets.

Vicky added that there should also be a silent auction and that individual Board members should solicit these donations face-to-face. Elisabeth suggested that in order to draw in more adults, the event should have alcohol available.

Jeff stated that he did not think the sale of pavers would be a profitable fundraiser and that it should not be included.

The event will be held on the property and in the streets alongside the building. The City Council would have to give permission to close off the streets. A tentative date was set of Saturday, September 9, 11:00 a.m. to 3:00 p.m. The hope is to avoid any conflict with football games or school activities.

The meeting adjourned at 6:21 p.m.

Respectfully submitted,

Laura T. Carroll